

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
August 8, 2024 – 1:00 p.m.
Lake St. Clair Metropark**

A regular meeting of the Huron-Clinton Metropolitan Authority’s Board of Commissioners was held on Thursday, August 8, 2024 at Lake St. Clair Metropark.

Commissioners Present:

Bernard Parker
Robert W. Marans
William Bolin
John Paul Rea
Tiffany Taylor

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Mike Lyons
Shedreka Miller

Commissioners Absent:

Stephen Pontoni
Jaye Quadrozzi

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Parker called the meeting to order at 1:13pm.

2. Chairman’s Statement

Commissioner Parker commented on the election coming up, remember to vote.

Commissioner Parker recognized Lake St. Clair lifeguards, Zachary Moscarello and Tori Emery for their assistance in the recent drowning at the beach.

3. Public Participation

None.

4. Approval – July 11, 2024 Regular Meeting Minutes

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – August 8, 2024 Full Agenda

Director McMillan amended the agenda to add an administrative report for Police Chief Reese, requesting authorization for purchase of equipment.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the full agenda as amended.

Motion carried unanimously.

Consent Agenda

6. Approval – August 8, 2024 Consent Agenda

Motion by Commissioner Marans, support from Commissioner Taylor that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

Regular Agenda

7. Reports

A. Administrative Department

1. Appoint – At Large Member, Pension Committee/Retiree Health Care Trust

Motion by Commissioner Rea to appoint Commissioner Bolin as an at large member of the Pension Committee/Retiree Health Care Trust, support from Commissioner Marans.

Commissioner Bolin accepted.

Motion carried unanimously.

2. Report – DEI Spotlight

Discussion: Chief of DEI, Artina Carter presented the DEI spotlight.

Commissioner Taylor asked about the possibility of including current employees in the fellowship program. Chief of DEI, Artina Carter responded that we can review the possibility.

Commissioner Parker asked what can be done during the employee orientation process. Chief of DEI, Artina Carter responded that we are currently reviewing AI training.

Commissioner Bolin asked about the recruiting outreach and are we focusing on all areas. Chief of DEI, Artina Carter responded we are recruiting everywhere. Director McMillan stated the data reflects it is apparent the outreach is widespread.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

3. Purchase of Emergency Response Equipment

Discussion: Police Chief Michael Reese presented the purchase of emergency response equipment.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve the purchase of emergency response equipment.

Motion carried unanimously.

B. Financial Department

1. Report – Monthly Financial Report

Discussion: Chief of Finance, Shedreka Miller presented the monthly financial report.

Motion by Commissioner Rea, support from Commissioner Bolin receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

C. Department Updates

1. Report - Natural Resources Update

Discussion: Chief of Natural Resources, Katie Carlise presented Natural Resources Department Update.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Natural Resources Update Report as submitted.

Motion carried unanimously.

2. Report – Interpretive Services Update

Discussion: Chief of Intrepretive Services, Jennifer Jaworski presented the Interpretive Services Update.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners receive and file the Interpretive Services Update Report as submitted.

Motion carried unanimously.

3. Report – Marketing Update

Discussion: Interim Chief of Marketing, Hilary Simmet presented the Marketing Update.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Marketing Update Report as submitted.

Motion carried unanimously.

4. Report – Planning and Development Update

Discussion: Chief of Planning and Development, Janet Briles presented the Planning & Development Department Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Planning and Development Update Report as submitted.

Motion carried unanimously.

D. Planning & Development

1. Approval - Land Acquisition and Divestment Plan

Discussion: Chief of Planning and Development, Janet Briles presented the Land Acquisition and Divestment Plan.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the Land Acquisition and Divestment Plan as submitted.

Motion carried unanimously.

2. Approval - Adoption of Macomb County’s hazard mitigation plan

Discussion: Chief of Planning and Development, Janet Briles presented the Adoption of Macomb County’s hazard mitigation plan.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the Adoption of Macomb County's hazard mitigation plan as submitted.

Motion carried unanimously.

3. Approval - Cost share agreement with Livingston County Road Commission for the Metropark to State Park connector trail

Discussion: Chief of Planning and Development, Janet Briles presented the Cost share agreement with Livingston County Road Commission for the Metropark to State Park connector trail.

Motion by Commissioner Bolin, support from Commissioner Marans that the Board of Commissioners approve the Cost share agreement with Livingston County Road Commission for the Metropark to State Park connector trail.

Motion carried unanimously.

E. Engineering

1. Approval – Trail Crack Filling, Authority-Wide

Discussion: Supervising Design Engineer, Laura Martin presented Trail Crack Filling, Authority-Wide.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve Trail Crack Filling, Authority-Wide as submitted.

Motion carried unanimously.

2. Approval – Design RFP for Walnut Grove Utilities, Lower Huron

Discussion: Supervising Design Engineer, Laura Martin presented Design RFP for Walnut Grove Utilities, Lower Huron.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve Design RFP for Walnut Grove Utilities, Lower Huron as submitted.

Motion carried unanimously.

3. Approval – Roof Replacement at Golf Course Clubhouse, Willow

Discussion: Supervising Design Engineer, Laura Martin presented Roof Replacement at Golf Course Clubhouse, Willow.

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve Roof Replacement at Golf Course Clubhouse, Willow as submitted.

Motion carried unanimously.

4. Approval – Golf Starter Building Roof Replacement, Lake Erie

Discussion: Supervising Design Engineer, Laura Martin presented Golf Starter Building Roof Replacement, Lake Erie.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve Golf Starter Building Roof Replacement, Lake Erie as submitted.

Motion carried unanimously.

5. Approval – Golf Starter UST Removal, Indian Springs

Discussion: Supervising Design Engineer, Laura Martin presented Golf Starter UST Removal, Indian Springs.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve Golf Starter UST Removal, Indian Springs as submitted.

Motion carried unanimously.

8. Public Participation

None.

9. Other Business

None.

10. Leadership Update

Director McMillan stated she will be meeting with Detroit Riverfront Conservancy leadership over next couple of weeks, they will be attending the October board meeting. Next board meeting will discuss the approach for the 2025 budget.

11. Commissioner Comments

Commissioner Taylor stated she would like to hear an update on the Detroit Zoo partnership.

Commissioner Marans stated the park millage renewal passed in Washtenaw County.

Commissioner Parkers stated the park millage renewal passed in Wayne County.

12. Motion to Adjourn

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 3:05pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Micaela Vasquez".

Micaela Vasquez
Recording Secretary