

**Huron-Clinton Metropolitan Authority  
Board of Commission Meeting Minutes  
January 9, 2025  
Administrative Office**

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A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, January 9, 2025 at Huron-Clinton Metroparks Administrative Office.

**Commissioners Present:**

Bernard Parker  
William Bolin  
John Paul Rea  
Robert W. Marans  
Tiffany Taylor  
Stephen Pontoni

**Staff Officers Present:**

Director  
Deputy Director  
Chief of Finance

Amy McMillan  
Mike Lyons  
Shedreka Miller

**Commissioners Absent:**

Jaye Quadrozzi

**Others:**

Miller, Canfield, Paddock & Stone

Steve Mann

**1. Call to Order**

Commissioner Parker called the meeting to order at 12:59pm.

**2. Chairman's Statement**

Chairman Parker reminded the BOC and employees the Director evaluation will take place in February. Employees can submit feedback directly to him prior the February meeting. The room had a moment of silence in respect of President Carter.

**3. Public Participation**

None.

**4. Approval – December 12, 2024 Regular Meeting Minutes**

Motion by Commissioner Taylor, support from Commissioner Marans that the Board of Commissioners approve the regular meeting minutes as submitted.

Motion carried unanimously.

**5. Approval – January 9, 2025 Full Agenda**

Motion by Commissioner Taylor, support from Commissioner Rea that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

**Consent Agenda**

**6. Approval – January 9, 2025 Consent Agenda**

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

**Regular Agenda**

**7. Reports**

**A. Administrative Department**

**1. Report – Engineering Year-End Report**

*Discussion:* Chief of Engineering Services, Mike Henkel presented the Engineering Year-End Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Engineering Year-End Report as submitted.

Motion carried unanimously.

**2. Report – Southern District Year-End Report**

*Discussion:* Southern District Superintendent, Jeff Linn presented the Southern District Year-End Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Southern District Year-End Report as submitted.

Motion carried unanimously.

**3. Report – Eastern District Year-End Report**

*Discussion:* Eastern District Superintendent, Gary Hopp presented the Eastern District Year-End Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Eastern District Year-End Report as submitted.

Motion carried unanimously.

**4. Report – Western District Year-End Report**

Discussion: Western District Superintendent, Jim O'Brien presented the Western District Year-End Report.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Western District Year-End Report as submitted.

Motion carried unanimously.

**5. Report – Golf Year-End Report**

Discussion: Deputy Director, Mike Lyons presented the Golf Year-End Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Golf Year-End Report as submitted.

Motion carried unanimously.

**6. Report – Marketing 2024 Report**

Discussion: Chief of Marketing & Communications presented the Marketing 2024 Report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Marketing 2024 Report submitted.

Motion carried unanimously.

**7. Approval – 2025 Marketing Plan**

Discussion: Chief of Marketing & Communications presented the 2025 Marketing Plan.

Motion by Commissioner Marans, support from Commissioner Taylor that the Board of Commissioners approve the 2025 Marketing Plan as submitted.

Motion carried unanimously.

**B. Engineering**

**1. Approval – Lake St. Clair Electrical Building Distribution Design**

Discussion: Chief of Engineering Services, Mike Henkel presented the Lake St. Clair Electrical Building Distribution Design.

Motion by Commissioner Marans, support from Commissioner Bolin that the Board of Commissioners approve the Lake St. Clair Electrical Building Distribution Design as submitted.

Motion carried unanimously.

**8. Public Participation**

None.

**9. Other Business**

None.

**10. Leadership Update**

Director McMillan thanked and congratulated each district for their presentations today including superintendents and teams. McMillan stated department updates will be continuing throughout the year to help improve communication throughout the whole system.

**11. Commissioner Comments**

Commissioner Pontoni – this is his favorite day of the year to learn about the system as a whole.

Commissioner Bolin – presentations were wonderful.

Commissioner Marans – appreciates the reports and templates used for presentations.

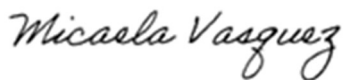
Commissioner Parker – asked if we considered solar panels. Chief of Engineering Services Mike Henkel responded we have investigated, and pilots are in progress.

**12. Motion to Adjourn**

Motion by Commissioner Marans, support from Commissioner Bolin that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:40pm.

Respectfully submitted,



Micaela Vasquez  
Recording Secretary