# **Agenda**

# Huron-Clinton Metropolitan Authority Board of Commission Meeting June 12, 2025 – 1:00 p.m. Stony Creek Metropark and via Zoom (for the public)

https://metroparks.zoom.us/j/83386941799

Meeting ID: 833 8694 1799 / Passcode: 973637 Dial by your location: +1 305-224-1968 (US) / +1 301-715-8592 (Washington, D.C)

- 1. Call to Order
- 2. Chairman's Statement
- **3.** Public Participation
- **4.** Approval May 8, 2025 Regular Meeting Minutes
- 5. Approval June 12, 2025 Full Agenda
- 6. Election of Board Officers pg. #9

### **Consent Agenda**

- 7. Approval June 12, 2025 Consent Agenda
  - A. Approval May 2025 Financial Statements pg. #10
  - B. Approval May 2025 Appropriation Adjustments pg. #71
  - C. Report Monthly Major Maintenance pg. #73
  - D. Report Monthly Capital Project Fund pg. #75
  - E. Purchases
    - 1. Report Total spend and vendor locations pg. #77
    - 2. Report Purchases over \$10k/under \$25k pg. #79
    - Approval PEA Group TAP Grant Change Order pg. #81
    - 4. Approval Golf Course Drainage at Stony Creek Bid Award pg. #82
  - F. Department Updates
    - 1. Report Planning and Development Update pg. #83
    - 2. Report Interpretive Services Update pg. #100
    - 3. Report DEI Update pg. #115
    - 4. Report Natural Resources Update pg. #126
  - G. Approval Liquor License Consent Resolution and Addendum pg. #144

### Regular Agenda

### 8. Reports

### A. Administrative Department

- 1. Report 2024 Audited Financial Statements pg. #147
- 2. Approval Moment Strategies Contract Extension pg. #256
- 3. Report Climate Action Plan Quarterly Update pg. #260

#### B. Finance

- 1. Report Monthly Financial Report pg. #317
- 2. Approval Internal Auditing RFP Award pg. #329
- **3.** Approval 2025/26 Tax Levy Report **pg. #330**

### C. Department Updates

1. Report – Marketing Update pg. #333

### D. Engineering

- 1. Approval LSC Nature Center Bridge Replacement- bids pg. #359
- **2.** Approval LSC- West Boardwalk and Daysail Trail Development-Proposals **pg. #361**
- **3.** Approval Lower Huron- Walnut Grove Campground Improvements- bids **pg. #429**
- 9. Public Participation
- **10.** Other Business
- **11.** Leadership Update
- **12.** Commissioner Comments
- **13.** Motion to Adjourn

The next regular Metroparks Board meeting will take place *Thursday July 10, 2025 – 1:00 p.m.*Oakwoods Metropark Nature Center

## Huron-Clinton Metropolitan Authority Board of Commission Meeting Minutes May 8, 2025 Indian Springs Metropark

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, May 8, 2025 at Indian Springs Metropark.

#### **Commissioners Present:**

Bernard Parker
William Bolin
Stephen Pontoni
John Paul Rea
Robert W. Marans
Tiffany Taylor
Jaye Quadrozzi

### **Staff Officers Present:**

Chief Executive Officer
Chief Operating Officer
Chief of Finance

Amy McMillan Mike Lyons Shedreka Miller

### **Commissioners Absent:**

#### Others:

Miller, Canfield, Paddock & Stone

Steve Mann

#### 1. Call to Order

Commissioner Parker called the meeting to order at 1:00pm.

### 2. Chairman's Statement

None.

### 3. Public Participation

None.

### 4. Approval – April 10, 2025 Regular and Closed Meeting Minutes

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the regular and closed meeting minutes as submitted.

Motion carried unanimously.

### 5. Approval – May 8, 2025 Full Agenda

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

### **Consent Agenda**

### 6. Approval – May 8, 2025 Consent Agenda

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

### Regular Agenda

### 7. Reports

## A. Administrative Department

### 1. Approval – WXYZ Partnership

<u>Discussion:</u> Chief of Marketing & Communications, Danielle Mauter presented the WXYZ Partnership.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the WXYZ Partnership as submitted.

Motion carried unanimously.

# 2. Approval – H2O Energy Contract

<u>Discussion:</u> Chief Executive Officer, Amy McMillan presented the H2O Energy Contract.

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve the H2O Energy Contract as submitted.

Motion carried unanimously.

## 3. Report – Employee of the Year Awards

<u>Discussion:</u> Employee Association President, Jason Kulongowski presented the Employee of the Year Awards to the following individuals:

Tony Zarmeba (Park Maintenance Specialist)

Kirk Walker (Field Engineer)

Deb Gallop (Kensington Park Office – Administrative Assistant)

Stacie Jalbert-Frazher (Lake St. Clair – Park Operations/Dispatcher)

Dan Burkett (Lake Erie - Mechanic)

#### B. Finance

 Approval - 2024 Pension Valuation, GASB 67/68 and 2025 Contribution <u>Discussion</u>: Chief of Finance, Shedreka Miller presented the 2024 Pension Valuation, GASB 67/68 and 2025 Contribution. Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners approve the 2024 Pension Valuation, GASB 67/68 and 2025 Contribution as submitted.

Motion carried unanimously.

# 2. Approval – 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution

<u>Discussion:</u> Chief of Finance, Shedreka Miller presented the 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the 2024 Retiree Health Care Trust Valuation, GASB 74/75, 2025 Contribution as submitted.

Motion carried unanimously.

### 3. Report – Monthly Financial Report

<u>Discussion:</u> Chief of Finance, Shedreka Miller presented the Monthly Financial Report.

Motion by Commissioner Quadrozzi, support from Commissioner Bolin that the Board of Commissioners approve Monthly Financial Report as submitted.

Motion carried unanimously.

### C. Department Updates

### 1. Report - Planning and Development Update

<u>Discussion:</u> Chief of Planning and Development, Janet Briles presented the Planning and Development Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Planning and Development Update as submitted.

Motion carried unanimously.

### 2. Report – Interpretive Services Update

<u>Discussion:</u> Chief of Interpretive Services, Jennifer Jaworski presented the Interpretive Services Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Interpretive Services Update as submitted.

Motion carried unanimously.

### 3. Report - DEI Update

**Discussion:** Chief of DEI, Artina Carter presented the DEI Update.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners receive and file the DEI Update as submitted.

Motion carried unanimously.

### 4. Report – Natural Resources Update

<u>Discussion:</u> Chief of Natural Resources, Katie Carlisle presented the Natural Resources Update.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners receive and file the Natural Resources Update as submitted.

Motion carried unanimously.

### 5. Report – Marketing Update

<u>Discussion:</u> Chief of Marketing & Communications, Danielle Mauter presented the Marketing Update.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Marketing Update as submitted.

Motion carried unanimously.

### D. Engineering

# Approval – Bids - Lower Huron Metropark - Off Leash Dog Area <u>Discussion:</u> Chief of Engineering Services, Mike Henkel presented the Bids - Lower Huron Metropark - Off Leash Dog Area.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Bids - Lower Huron Metropark - Off Leash Dog Area as submitted.

Motion carried unanimously.

### E. Planning & Development

# 1. Approval - Flat Rock Dam Impoundment Dock/Seawall Policy

<u>Discussion:</u> Chief of Planning and Development, Janet Briles presented the Flat Rock Dam Impoundment Dock/Seawall Policy.

Motion by Commissioner Marans, support from Commissioner Taylor that the Flat Rock Dam Impoundment Dock/Seawall Policy as submitted.

Motion carried unanimously.

# 2. Approval - Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use

<u>Discussion:</u> Chief of Planning and Development, Janet Briles presented the Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Flat Rock Dam Impoundment Licensing Agreement for Dock and Seawall Use as submitted.

Motion carried unanimously.

## 3. Approval – Community Survey Consultant – Great Lakes Marketing <u>Discussion:</u> Chief of Planning and Development, Janet Briles presented the Community Survey Consultant – Great Lakes Marketing.

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Community Survey Consultant – Great Lakes Marketing as submitted.

Motion carried unanimously.

## 8. Public Participation

None

### 9. Other Business

None

### 10. Leadership Update

Chief Executive Officer, Amy McMillan provided an update regarding the Flat Rock dam. McMillan stated both the City of Flat Rock and Huron Charter Township were sent communication regarding the transfer of ownership. We have not received a formal response from either community. We are moving forward with the feasibility process, including the policies approved today for adjacent property owners. We will present the completed study at the end of the summer.

McMillan clarified the dam is rated in fair condition, reference the report from EGLE in 2024. The report states there not any imminent risks of the dam. We have invested \$1.7 million in updating the dam over the years. We are in the process of responding to state reps that have contacted us.

Commissioner Quadrozzi stated she would like to see a recommendation from CEO McMillan and the executive team. The board of commissioners agreed.

#### 11. Commissioner Comments

None.

# 12. Motion to Adjourn

Motion by Commissioner Rea, support from Commissioner Pontoni that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:22pm.

Respectfully submitted,

Micaela Vasquez

Micaela Vasquez

Recording Secretary



To: Board of Commissioners

From: Amy McMillan, Chief Executive Officer Subject: Board of Commissioners – Officer Elections

Date: June 5, 2025

### Action Requested: Motion to Elect Board Officer

That the Board of Commissioners elect a Chairman, Vice-Chairman, Treasurer and Secretary at the June 12, 2025 Board meeting as required by Metroparks Bylaws.

**Background:** The Huron-Clinton Metropolitan Authority Bylaws read in part:

The Board of Commissioners shall elect a Chairman, a Vice-Chairman, a Treasurer and a Secretary, who shall be elected by the Commissioners at the annual meeting of the Board of Commissioners.

The regular monthly meeting held in the month of June constitutes the annual meeting of the

Board of Commissioners.

# **HURON-CLINTON METROPOLITAN AUTHORITY**

# General Fund Changes in Fund Balance

	Original 2025	Amended 2025		Prior Year		20	25 Remaining
	Budget	Budget	05/31/2025	05/31/2024	Difference	% Change	Balance
Revenues						<del>-</del>	_
Property taxes	\$ 41,876,642	\$ 42,195,483	\$ 42,195,483	\$ 39,379,384	\$ 2,816,098	7.15% \$	-
Park operations	25,476,888	25,410,335	8,049,085	8,741,552	(692,467)	-7.92%	17,361,250
Administrative Office operations	249,402	249,402	178,163	59,279	118,884	200.55%	71,239
Grants	10,000	22,180	6,890	-	6,890	0.00%	15,290
State Sources	701,834	743,834	49,819	-	49,819	0.00%	694,015
Donations	-	9,993	30,391	40,124	(9,733)	-24.26%	(20,398)
Foundation Support	-	61,460	20,805	8,629	12,176	141.11%	40,655
Sponsorship Revenue	-	-	3,000	-			
Interest	500,000	500,000	128,702	205,133	(76,432)	-37.26%	371,298
Sale of capital assets	125,000	125,000	190,000	-	190,000	0.00%	(65,000)
Transfer In	-	279	279	-	279	0.00%	-
Total revenues	68,939,766	69,317,965	50,852,616	48,434,102	2,415,514	4.99% \$	18,468,349
Expenditures	2 422 002	2 524 242	4 000 074	062 574	1 010 101	110.010/	4 654 060
Capital	3,133,892	3,534,042	1,882,974	863,574	1,019,401	118.04%	1,651,068
Major maintenance	2,124,729	2,826,132	218,979	288,968	(69,989)	-24.22%	2,607,153
Park operations	44,914,659	44,962,900	14,386,348	13,977,098	409,250	2.93%	30,576,552
Administrative office	15,995,666	16,556,449	4,714,723	4,453,226	261,496	5.87%	11,841,726
Transfer Out	12,733,901	12,733,901	12,733,901	9,014,166	3,719,735	41.27%	
Total expenditures	78,902,847	80,613,424	33,936,925	28,597,032	5,339,893	18.67%	46,676,499
Net changes in fund balance	\$ (9,963,081)	\$ (11,295,459)	\$ 16,915,691	\$ 19,837,070	\$ (2,924,379)	-14.73%	
<del>-</del>		· · · · · ·					
Fund balance, beginning of year	52,104,002	52,104,002					
Fund balance, end of year	\$ 42,140,921	\$ 40,808,543	69,019,693	=	\$ (1,332,378)	-3.16%	

		Current YTD	Prior Year		
Classification		Balance	YTD Total	Net Change	Change %
Fund Category Governmental Funds					
Fund Type <b>General Fund</b>					
Fund 10 - General Fund					
ASSETS					
ASSETS					
CASH					
Comerica Bank/Park Acct (LSC)		56,633.36	19,096.98	37,536.38	196.56
PNC Bank (KMP)		160,195.71	106,941.56	53,254.15	49.80
PNC Bank (W/LH)		60,440.19	(12,387.21)	72,827.40	587.92
PNC Bank (HM/IS)		90,835.20	73,158.06	17,677.14	24.16
Huntington Banks Of Mich (SC)		72,427.66	61,381.46	11,046.20	18.00
Comerica Bank/Park Acct (LE)		54,548.63	30,318.22	24,230.41	79.92
Comerica Bank/Operating		7,047,979.14	14,214,645.77	(7,166,666.63)	(50.42)
Petty Cash		3,250.00	3,250.00	.00	.00
Change Funds		68,950.00	68,950.00	.00	.00
Comerica Flexible Spending Account	CACUT-t-I-	33,794.65	31,341.17	2,453.48	7.83
TAIL /FCTA/FAITC	CASH Totals	\$7,649,054.54	\$14,596,696.01	(\$6,947,641.47)	(47.60%)
INVESTMENTS		4 002 171 20	4 675 270 24	217 702 10	4.66
Money Market		4,893,171.39	4,675,378.21	217,793.18	4.66
Bank of Ann Arbor/CD		3,151,818.33	3,023,105.70	128,712.63	4.26
Flagstar Bank/C.D.		2,708,929.43	2,579,371.76	129,557.67	5.02
Michigan First Credit Union/C.D.		2,153,221.26	2,078,547.18	74,674.08	3.59
Public Service Credit Union		1,635.33	14,413.83	(12,778.50)	(88.65)
CIBC Bank/C.D.		1,050,316.54	997,714.81	52,601.73	5.27
1St Independ Natl Bk/C.D. Comerica Bank Govt Fund		.00	1,008,181.70	(1,008,181.70)	(100.00)
		8,104,212.75	7,737,950.79	366,261.96	4.73 1.91
Comerica-Business Money Market Horizon Bank CD		6,553,096.24 1,502,448.09	6,430,306.90 4,521,460.96	122,789.34 (3,019,012.87)	(66.77)
Huron Valley Bank CD		4,289,220.37	3,653,916.24	(3,019,012.67)	17.39
Liberty Bank CD			3,053,916.24	103,272.07	17.39 3.34
Horizon Bank Money Market		3,198,134.29 267,892.20	263,843.96	4,048.24	1.53
U S TREASURY/AGENCIES		15,944,814.92	14,837,556.26	1,107,258.66	7.46
U S TREASURT/AGENCIES	INVESTMENTS Totals	\$53,818,911.14	\$54,916,610.52	(\$1,097,699.38)	(2.00%)
TAXES RECEIVABLE - COUNTIES	TIVESTITENTS TOLAIS	<b>\$33,010,311.1</b> т	<b>р</b> Ј <del>т</del> ,910,010.32	(\$1,037,033.38)	(2.00%)
Livingston County		21,139.64	16,740.45	4,399.19	26.28
Macomb County		774,941.43	642,522.25	132,419.18	20.61
Oakland County		1,187,717.29	368,902.58	818,814.71	221.96
Washtenaw County		33,298.22	91,491.06	(58,192.84)	(63.60)
vvusiteriuv Courty		33,230.22	J1,TJ1.00	(30,132.07)	(05.00)

	Current YTD	Prior Year		
Classification	Balance	YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type <b>General Fund</b>				
Fund 10 - General Fund				
ASSETS				
ASSETS				
TAXES RECEIVABLE - COUNTIES				
Wayne County	1,720,155.45	1,194,353.59	525,801.86	44.02
Next Year Tax Levy Recv All Counties	(403,144.64)	.18	(403,144.82)	(223,969,344.44)
TAXES RECEIVABLE - COUNTIES Totals	\$3,334,107.39	\$2,314,010.11	\$1,020,097.28	44.08%
OTHER ASSETS				
Long Term Receivable	3,575,500.00	3,634,430.00	(58,930.00)	(1.62)
Accounts Receivable-Other	93,898.00	70,469.92	23,428.08	33.25
Due From Other Funds	833,882.74	1,105,774.63	(271,891.89)	(24.59)
Due From Grants	2,868.00	.00	2,868.00	+++
Prepaid Expenditures	(.03)	22,327.76	(22,327.79)	(100.00)
Self Insurance Retention Deposit	629,979.50	652,634.59	(22,655.09)	(3.47)
Warehouse Control	381,716.98	328,608.78	53,108.20	16.16
OTHER ASSETS Totals	\$5,517,845.19	\$5,814,245.68	(\$296,400.49)	(5.10%)
ASSETS Totals	\$70,319,918.26	\$77,641,562.32	(\$7,321,644.06)	(9.43%)
ASSETS TOTALS	\$70,319,918.26	\$77,641,562.32	(\$7,321,644.06)	(9.43%)
LIABILITIES AND FUND EQUITY				
LIABILITIES				
LIABILITIES				
CURRENT LIABILITIES				
Deferred Operating Revenue	134,809.36	129,215.62	5,593.74	4.33
Current Liabilities	7,080.88	5,550.42	1,530.46	27.57
Vouchers Payable	163,922.37	2,638,706.28	(2,474,783.91)	(93.79)
Deposits Payable	40,207.00	38,204.00	2,003.00	5.24
Acc Payroll/Benefits Pay	(2,904,311.33)	(1,431,404.69)	(1,472,906.64)	(102.90)
Court Ordered W/H Payable	293.50	293.50	.00	.00
Due To	.00	273,440.81	(273,440.81)	(100.00)
Federal Withhold Tax Pay	2.66	2.66	.00	.00
Social Security Tax Pay	(811.59)	.00	(811.59)	+++
State Income Tax Payable	(5.51)	.00	(5.51)	+++
Union Dues Payable	3,254.00	1,294.00	1,960.00	151.47
Deferred Compensation Payable	(33.46)	(33.46)	.00	.00
HMCP Foundation	(2,750.00)	.00	(2,750.00)	+++
State Sales Tax Payable	14,599.02	16,023.47	(1,424.45)	(8.89)
-	-	-		. ,

		Current YTD	Prior Year	N I C	Cl o/
Classification		Balance	YTD Total	Net Change	Change %
Fund Category <b>Governmental Funds</b> Fund Type <b>General Fund</b>					
Fund 10 - General Fund					
LIABILITIES AND FUND EQUITY					
LIABILITIES AND FOND EQUITY  LIABILITIES					
LIABILITIES  LIABILITIES					
CURRENT LIABILITIES					
Deferred Revenue		3,832,233.00	3,918,541.70	(86,308.70)	(2.20)
Flexible Spending Account-Dep Care W/H		7,968.39	7,769.29	199.10	2.56
Flexible Spending Account-Health W/H		5,276.99	3,022.61	2,254.38	74.58
Health Savings Account W/H		220.00	.00	220.00	+++
Emp DC Pension Contribution Payable		14.10	14.10	.00	.00
Seas DC ICMA Pens Plan		(2.07)	.00	(2.07)	+++
Voluntary Dependent Life		(556.00)	2,849.60	(3,405.60)	(119.51)
CUI	RRENT LIABILITIES Totals	\$1,301,411.31	\$5,603,489.91	(\$4,302,078.60)	(76.77%)
	LIABILITIES Totals	\$1,301,411.31	\$5,603,489.91	(\$4,302,078.60)	(76.77%)
	LIABILITIES TOTALS	\$1,301,411.31	\$5,603,489.91	(\$4,302,078.60)	(76.77%)
FUND EQUITY					
FUND BALANCE					
NONSPENDABLE FUND BALANCE		240 755 45	220 707 45	0.050.00	2.04
Inventory		348,755.15	338,797.15	9,958.00	2.94
Prepaid	BLE FUND BALANCE Totals	132,187.90	190,455.60	(58,267.70)	(30.59)
RESTRICTED FUND BALANCE	BLE FUND BALANCE TOTALS	\$480,943.05	\$529,252.75	(\$48,309.70)	(9.13%)
Lake St. Clair Marina Grant Reserve		395,777.86	354,960.06	40,817.80	11.50
Hudson Mills Canoe Livery Reserve		36,591.70	37,729.97	(1,138.27)	(3.02)
Purpose Restriction		98,122.44	.00	98,122.44	(3.02)
•	TED FUND BALANCE Totals	\$530,492.00	\$392,690.03	\$137,801.97	35.09%
ASSIGNED FUND BALANCE	ED TOTAL DIE TAGE	ψ330/132100	φ352/030.03	Ψ137/001137	33.0370
Compensated Balances		3,352,899.47	3,326,527.44	26,372.03	.79
Planned Use of Fund Balance		14,320,048.00	8,850,000.00	5,470,048.00	61.81
ASSIGN	IED FUND BALANCE Totals	\$17,672,947.47	\$12,176,527.44	\$5,496,420.03	45.14%
COMMITTED FUND BALANCE					
Land		4,686,129.25	4,686,129.25	.00	.00
Encumbrances		1,503,892.82	2,948,290.82	(1,444,398.00)	(48.99)
Reserve For Restricted Funds		465,009.50	828,390.50	(363,381.00)	(43.87)
СОММІТТ	TED FUND BALANCE Totals	\$6,655,031.57	\$8,462,810.57	(\$1,807,779.00)	(21.36%)

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category <b>Governmental Funds</b>	Dalatice	TTD TOtal	Net Change	Change 70
Fund Type <b>General Fund</b>				
Fund 10 - General Fund				
FUND EQUITY				
FUND BALANCE				
UNASSIGNED FUND BALANCE				
Reserve Future Contingen.	26,861,588.35	30,639,721.65	(3,778,133.30)	(12.33)
UNASSIGNED FUND BALANCE Totals	\$26,861,588.35	\$30,639,721.65	(\$3,778,133.30)	(12.33%)
FUND BALANCE Totals	\$52,201,002.44	\$52,201,002.44	\$0.00	0.00%
FUND EQUITY TOTALS Prior to Current Year Changes	\$52,201,002.44	\$52,201,002.44	\$0.00	0.00%
Prior Year Fund Equity Adjustment	98,186.56			
Fund Revenues	(50,852,615.84)			
Fund Expenses	33,936,924.77			
FUND EQUITY TOTALS	\$69,018,506.95	\$52,201,002.44	\$16,817,504.51	32.22%
LIABILITIES AND FUND EQUITY	\$70,319,918.26	\$57,804,492.35	\$12,515,425.91	21.65%
Fund <b>10 - General Fund</b> Totals	\$0.00	\$19,837,069.97	(\$19,837,069.97)	(100.00%)
Fund Type <b>General Fund</b> Totals	\$0.00	\$19,837,069.97	(\$19,837,069.97)	(100.00%)
Fund Category <b>Governmental Funds</b> Totals	\$0.00	\$19,837,069.97	(\$19,837,069.97)	(100.00%)
Grand Totals	\$0.00	\$19,837,069.97	(\$19,837,069.97)	(100.00%)

# General Fund Revenue Budget Performance Fiscal Year to Date 05/31/25

Include Rollup Account and Rollup to Account

		Amended	Current Month	YTD	YTD	Budget - YTD	%	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
	- General Fund							
Function	n <b>2 - Transfer</b>							
	REVENUE							
Revei								
6000	Transfer In - Capital Project Fund							
6000.80	Transfer In - Capital Project Fund	278.93	.00	.00	278.93	.00	100	.00
	6000 - Transfer In - Capital Project Fund Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	Revenue Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	REVENUE TOTALS	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	Function 2 - Transfer Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
Function	n <b>8 - Operations</b>							
	REVENUE							
Rever								
4300	Revenue-Self Operated	24,816,106.00	3,252,681.59	.00	7,979,365.51	16,836,740.49	32	8,665,363.33
4301	Revenue-Concessionaire	148,333.00	9,022.38	.00	12,723.53	135,609.47	9	2,191.53
4302	Non-taxable Food/Sundry sales	452,724.00	50,765.57	.00	91,134.28	361,589.72	20	110,863.37
4399	Contra Revenue	(6,828.00)	(16,689.00)	.00	(34,138.00)	27,310.00	500	(36,866.00)
4450	Donations	8,992.80	10,926.70	.00	29,230.54	(20,237.74)	325	36,249.68
4460	Foundation Support	61,459.65	2,623.50	.00	20,805.15	40,654.50	34	8,628.84
	Revenue Totals	\$25,480,787.45	\$3,309,330.74	\$0.00	\$8,099,121.01	\$17,381,666.44	32%	\$8,786,430.75
	REVENUE TOTALS		\$3,309,330.74	\$0.00	\$8,099,121.01	\$17,381,666.44	32%	\$8,786,430.75
	Function 8 - Operations Totals	\$25,480,787.45	\$3,309,330.74	\$0.00	\$8,099,121.01	\$17,381,666.44	32%	\$8,786,430.75
Function	n <b>9 - Administration</b>							
	REVENUE							
Rever	nue							
4200	Property Tax-Current	41,937,527.96	11,778.05	.00	41,937,527.96	.00	100	39,211,829.38
4210	Property Tax Prior	257,954.64	2,245.68	.00	257,954.64	.00	100	167,555.09
4300	Revenue-Self Operated	249,402.00	32,071.77	.00	178,162.99	71,239.01	71	59,279.46
4400	Grant Revenue	22,180.00	.00	.00	6,890.00	15,290.00	31	.00
4410	State Sources	743,834.00	7,818.75	.00	49,818.75	694,015.25	7	.00
4450	Donations	1,000.00	20.00	.00	1,160.00	(160.00)	116	3,874.11
4470	Sponsorship Revenue	.00	.00	.00	3,000.00	(3,000.00)	+++	.00
4500	Interest Income	500,000.00	98,173.44	.00	128,701.56	371,298.44	26	205,133.06
5000	Sale of Capital Assets	125,000.00	.00	.00	190,000.00	(65,000.00)	152	.00
	Revenue Totals	\$43,836,898.60	\$152,107.69	\$0.00	\$42,753,215.90	\$1,083,682.70	98%	\$39,647,671.10
	REVENUE TOTALS	\$43,836,898.60	\$152,107.69	\$0.00	\$42,753,215.90	\$1,083,682.70	98%	\$39,647,671.10
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# General Fund Revenue Budget Performance Fiscal Year to Date 05/31/25

Include Rollup Account and Rollup to Account

		Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund <b>10 -</b>	General Fund							
	Function 9 - Administration Totals	\$43,836,898.60	\$152,107.69	\$0.00	\$42,753,215.90	\$1,083,682.70	98%	\$39,647,671.10
	Fund 10 - General Fund Totals	\$69,317,964.98	\$3,461,438.43	\$0.00	\$50,852,615.84	\$18,465,349.14		\$48,434,101.85
	Grand Totals	\$69,317,964.98	\$3,461,438.43	\$0.00	\$50,852,615.84	\$18,465,349.14		\$48,434,101.85

	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General							
Category <b>70 - Other</b>	278.93	.00	.00	278.93	.00	100	.00
Activity <b>990 - General</b> Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
Location 100 - Administrative Office	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
Function <b>2 - Transfer</b> Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
Function 8 - Operations							
Location 100 - Administrative Office							
Activity 380 - Outside Lease/Rent							
Category 10 - Site Operations	310,144.00	11,528.97	.00	122,659.88	187,484.12	40	129,756.62
Activity <b>380 - Outside Lease/Rent</b> Totals	\$310,144.00	\$11,528.97	\$0.00	\$122,659.88	\$187,484.12	40%	\$129,756.62
Activity <b>590 - Tolling</b>							
Category 10 - Site Operations	460,330.00	42,393.00	.00	213,987.00	246,343.00	46	217,044.00
Activity <b>590 - Tolling</b> Totals	\$460,330.00	\$42,393.00	\$0.00	\$213,987.00	\$246,343.00	46%	\$217,044.00
Activity 990 - General							
Category 30 - Sundry	.00	.00	.00	30.00	(30.00)	+++	288.94
Activity <b>990 - General</b> Totals	\$0.00	\$0.00	\$0.00	\$30.00	(\$30.00)	+++	\$288.94
Location 100 - Administrative Office	\$770,474.00	\$53,921.97	\$0.00	\$336,676.88	\$433,797.12	44%	\$347,089.56
Location 102 - Lake St. Clair							
Activity <b>531 - Pool</b>							
Category 10 - Site Operations	260,000.00	.00	.00	.00	260,000.00	0	15,098.42
Category 20 - Food/Beverage	1,200.00	.00	.00	1.83	1,198.17	0	193.08
Activity <b>531 - Pool</b> Totals	\$261,200.00	\$0.00	\$0.00	\$1.83	\$261,198.17	0%	\$15,291.50
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	120,000.00	6,434.10	.00	58,010.50	61,989.50	48	64,457.22
Category 20 - Food/Beverage	3,700.00	395.94	.00	589.08	3,110.92	16	621.89
Category 30 - Sundry	400.00	20,863.67	.00	23,232.67	(22,832.67)	5808	173.57
Activity <b>540 - Dockage/Boat Storage</b>	\$124,100.00	\$27,693.71	\$0.00	\$81,832.25	\$42,267.75	66%	\$65,252.68
Activity 565 - Plaza Concession							
Category 10 - Site Operations	35,000.00	.00	.00	.00	35,000.00	0	.00
Activity <b>565 - Plaza Concession</b> Totals	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$0.00
Activity <b>590 - Tolling</b>		•	·				·
Category 10 - Site Operations	2,026,129.00	244,605.00	.00	719,857.00	1,306,272.00	36	778,372.00
Activity <b>590 - Tolling</b> Totals	\$2,026,129.00	\$244,605.00	\$0.00	\$719,857.00	\$1,306,272.00	36%	\$778,372.00

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	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 102 - Lake St. Clair							
Activity 630 - Activity Center Rental							
Category <b>10 - Site Operations</b>	42,500.00	5,300.00	.00	73,100.00	(30,600.00)	172	71,700.00
Activity 630 - Activity Center Rental	\$42,500.00	\$5,300.00	\$0.00	\$73,100.00	(\$30,600.00)	172%	\$71,700.00
Activity 640 - Shelter Reservations							
Category <b>10 - Site Operations</b>	75,250.00	16,657.50	.00	72,517.50	2,732.50	96	69,232.50
Activity 640 - Shelter Reservations	\$75,250.00	\$16,657.50	\$0.00	\$72,517.50	\$2,732.50	96%	\$69,232.50
Activity 655 - Par 3/Foot Golf							
Category 10 - Site Operations	61,000.00	10,835.00	.00	14,685.00	46,315.00	24	12,375.00
Category 20 - Food/Beverage	700.00	.00	.00	25.74	674.26	4	36.95
Category <b>30 - Sundry</b>	1,100.00	171.64	.00	234.32	865.68	21	420.14
Activity <b>655 - Par 3/Foot Golf</b> Totals	\$62,800.00	\$11,006.64	\$0.00	\$14,945.06	\$47,854.94	24%	\$12,832.09
Activity 660 - Disc/Adventure Golf							
Category <b>10 - Site Operations</b>	47,000.00	4,406.00	.00	4,406.00	42,594.00	9	4,569.00
Activity 660 - Disc/Adventure Golf	\$47,000.00	\$4,406.00	\$0.00	\$4,406.00	\$42,594.00	9%	\$4,569.00
Activity 670 - Trackless Train							
Category <b>10 - Site Operations</b>	1.00	.00	.00	400.00	(399.00)	40000	200.00
Activity 670 - Trackless Train Totals	\$1.00	\$0.00	\$0.00	\$400.00	(\$399.00)	40000	\$200.00
Activity 700 - Special Events							
Category <b>10 - Site Operations</b>	49,901.00	4,185.00	.00	9,490.00	40,411.00	19	10,577.00
Activity <b>700 - Special Events</b> Totals	\$49,901.00	\$4,185.00	\$0.00	\$9,490.00	\$40,411.00	19%	\$10,577.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	74,250.00	5,485.00	.00	15,815.50	58,434.50	21	22,321.62
Category <b>30 - Sundry</b>	1,000.00	109.40	.00	228.91	771.09	23	838.93
Activity 880 - Interpretive Center/Mill	\$75,250.00	\$5,594.40	\$0.00	\$16,044.41	\$59,205.59	21%	\$23,160.55
Activity <b>990 - General</b>							
Category 10 - Site Operations	3,000.00	.00	.00	1,317.78	1,682.22	44	5,967.65
Category 20 - Food/Beverage	.00	.00	.00	117.95	(117.95)	+++	55.61
Category <b>70 - Other</b>	600.00	100.00	.00	375.00	225.00	62	1,009.95
Activity 990 - General Totals	\$3,600.00	\$100.00	\$0.00	\$1,810.73	\$1,789.27	50%	\$7,033.21
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	179,135.00	27,833.15	.00	145,366.00	33,769.00	81	179,135.00
Activity 991 - Joint Government Maint	\$179,135.00	\$27,833.15	\$0.00	\$145,366.00	\$33,769.00	81%	\$179,135.00
Location 102 - Lake St. Clair Totals	\$2,981,866.00	\$347,381.40	\$0.00	\$1,139,770.78	\$1,842,095.22	38%	\$1,237,355.53

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	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							<u>'</u>
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity <b>535 - Sprayzone</b>							
Category 10 - Site Operations	254,651.00	3,931.00	.00	6,731.00	247,920.00	3	14,257.00
Category 20 - Food/Beverage	.00	.00	.00	201.36	(201.36)	+++	63.10
Category 30 - Sundry	2,790.00	48.83	.00	48.83	2,741.17	2	175.40
Activity <b>535 - Sprayzone</b> Totals	\$257,441.00	\$3,979.83	\$0.00	\$6,981.19	\$250,459.81	3%	\$14,495.50
Activity <b>538 - Beach</b>	. ,		·				. ,
Category 20 - Food/Beverage	126,351.00	3,869.93	.00	3,869.93	122,481.07	3	6,267.11
Activity <b>538 - Beach</b> Totals	\$126,351.00	\$3,869.93	\$0.00	\$3,869.93	\$122,481.07	3%	\$6,267.11
Activity <b>540 - Dockage/Boat Storage</b>	,		•	. ,			, ,
Category 10 - Site Operations	73,031.00	800.00	.00	67,000.00	6,031.00	92	71,560.00
Activity <b>540 - Dockage/Boat Storage</b>	\$73,031.00	\$800.00	\$0.00	\$67,000.00	\$6,031.00	92%	\$71,560.00
Activity <b>550 - Boat Rental</b>	, ,		'	, ,	, ,		, ,
Category 10 - Site Operations	183,579.00	15,574.75	.00	15,574.75	168,004.25	8	16,877.25
Category <b>20 - Food/Beverage</b>	14,683.00	1,594.99	.00	1,609.49	13,073.51	11	1,688.22
Category 30 - Sundry	728.00	48.57	.00	48.57	679.43	7	104.73
Activity <b>550 - Boat Rental</b> Totals	\$198,990.00	\$17,218.31	\$0.00	\$17,232.81	\$181,757.19	9%	\$18,670.20
Activity <b>560 - Excursion Boat</b>	' /	, ,	'	, ,	, ,		' '
Category <b>10 - Site Operations</b>	38,696.00	3,194.00	.00	3,194.00	35,502.00	8	3,004.00
Activity <b>560 - Excursion Boat</b> Totals	\$38,696.00	\$3,194.00	\$0.00	\$3,194.00	\$35,502.00	8%	\$3,004.00
Activity <b>580 - Cross Country Skiing</b>	, ,	, ,	'	, ,	, ,		, ,
Category 10 - Site Operations	6,697.00	.00	.00	7,389.00	(692.00)	110	4,891.00
Category <b>20 - Food/Beverage</b>	100.00	.00	.00	18.87	` 81.13	19	14.63
Category 30 - Sundry	.00	.00	.00	.00	.00	+++	11.34
Activity <b>580 - Cross Country Skiing</b>	\$6,797.00	\$0.00	\$0.00	\$7,407.87	(\$610.87)	109%	\$4,916.97
Activity <b>590 - Tolling</b>	, ,	,	'	, ,	(1)		, ,
Category 10 - Site Operations	2,963,709.00	482,683.00	.00	1,247,321.00	1,716,388.00	42	1,414,060.00
Activity <b>590 - Tolling</b> Totals	\$2,963,709.00	\$482,683.00	\$0.00	\$1,247,321.00	\$1,716,388.00	42%	\$1,414,060.00
Activity <b>615 - Group Camping</b>	, , , , , , , , , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,	,	, , ,-	, , -,		, , , ,
Category 10 - Site Operations	7,455.00	630.00	.00	3,160.00	4,295.00	42	3,640.00
Category 30 - Sundry	550.00	75.00	.00	, 75.00	475.00	14	150.00
Activity <b>615 - Group Camping</b> Totals	\$8,005.00	\$705.00	\$0.00	\$3,235.00	\$4,770.00	40%	\$3,790.00
Activity <b>635 - Mobile Stage</b>	, ,	,	1	, ,	, ,		, ,
Category <b>10 - Site Operations</b>	4,200.00	600.00	.00	2,400.00	1,800.00	57	5,250.00
Activity <b>635 - Mobile Stage</b> Totals	\$4,200.00	\$600.00	\$0.00	\$2,400.00	\$1,800.00	57%	\$5,250.00
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	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 640 - Shelter Reservations							
Category <b>10 - Site Operations</b>	113,400.00	17,612.50	.00	72,050.00	41,350.00	64	78,425.00
Activity <b>640 - Shelter Reservations</b>	\$113,400.00	\$17,612.50	\$0.00	\$72,050.00	\$41,350.00	64%	\$78,425.00
Activity 650 - Golf Course							
Category 10 - Site Operations	1,311,882.00	223,336.44	.00	350,286.94	961,595.06	27	360,181.90
Category 20 - Food/Beverage	248,103.00	41,913.70	.00	61,690.76	186,412.24	25	68,901.67
Category 30 - Sundry	33,111.00	4,194.02	.00	7,226.29	25,884.71	22	7,580.43
Activity <b>650 - Golf Course</b> Totals	\$1,593,096.00	\$269,444.16	\$0.00	\$419,203.99	\$1,173,892.01	26%	\$436,664.00
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	97,545.00	10,212.00	.00	29,436.00	68,109.00	30	29,439.00
Category 20 - Food/Beverage	1,800.00	.00	.00	1,630.00	170.00	91	.00
Category 30 - Sundry	17,000.00	67.77	.00	346.85	16,653.15	2	328.70
Activity 660 - Disc/Adventure Golf	\$116,345.00	\$10,279.77	\$0.00	\$31,412.85	\$84,932.15	27%	\$29,767.70
Activity 700 - Special Events							
Category 10 - Site Operations	25,400.00	315.00	.00	5,473.00	19,927.00	22	4,413.22
Category 20 - Food/Beverage	4,800.00	3,147.38	.00	3,147.38	1,652.62	66	.00
Category 30 - Sundry	1,400.00	1,405.00	.00	1,405.00	(5.00)	100	.00
Activity <b>700 - Special Events</b> Totals	\$31,600.00	\$4,867.38	\$0.00	\$10,025.38	\$21,574.62	32%	\$4,413.22
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	23,520.00	3,651.00	.00	25,008.50	(1,488.50)	106	22,838.64
Category 20 - Food/Beverage	.00	.00	.00	.00	.00	+++	110.57
Category 30 - Sundry	5,000.00	3,820.26	.00	4,642.47	357.53	93	3,865.68
Activity 880 - Interpretive Center/Mill	\$28,520.00	\$7,471.26	\$0.00	\$29,650.97	(\$1,130.97)	104%	\$26,814.89
Activity 881 - Farm Learning Center							
Category 10 - Site Operations	48,040.00	3,677.70	.00	30,997.85	17,042.15	65	28,977.71
Category 20 - Food/Beverage	128,100.00	17,017.40	.00	34,167.21	93,932.79	27	47,403.43
Category 30 - Sundry	16,000.00	1,150.92	.00	7,535.97	8,464.03	47	8,383.95
Activity <b>881 - Farm Learning Center</b>	\$192,140.00	\$21,846.02	\$0.00	\$72,701.03	\$119,438.97	38%	\$84,765.09
Activity 882 - Mobile Learning Center							
Category 10 - Site Operations	11,000.00	753.50	.00	17,802.00	(6,802.00)	162	15,229.00
Activity 882 - Mobile Learning Center	\$11,000.00	\$753.50	\$0.00	\$17,802.00	(\$6,802.00)	162%	\$15,229.00
Activity <b>990 - General</b>	, ,	•	•	, .	· · · · · · · · · · · · · · · · · · ·		
Category 10 - Site Operations	9,500.00	5,150.00	.00	12,435.00	(2,935.00)	131	21,200.00
Category 20 - Food/Beverage	300.00	.00	.00	13.75	286.25	5	<sup>′</sup> 39.89

	Amended	Current Month	YTD	YTD	Budget - YTD	%	, 3
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 990 - General							
Category <b>70 - Other</b>	6,000.00	1,945.40	.00	2,282.90	3,717.10	38	4,855.70
Activity <b>990 - General</b> Totals	\$15,800.00	\$7,095.40	\$0.00	\$14,731.65	\$1,068.35	93%	\$26,095.59
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	3,300.00	.00	.00	7,295.78	(3,995.78)	221	2,000.00
Activity 991 - Joint Government Maint	\$3,300.00	\$0.00	\$0.00	\$7,295.78	(\$3,995.78)	221%	\$2,000.00
Location <b>104 - Kensington</b> Totals	\$5,782,421.00	\$852,420.06	\$0.00	\$2,033,515.45	\$3,748,905.55	35%	\$2,246,188.27
Location 106 - Lower Huron/Will/Oakwood	S						
Activity <b>531 - Pool</b>							
Category 10 - Site Operations	80,000.00	946.00	.00	946.00	79,054.00	1	3,373.00
Category 20 - Food/Beverage	21,800.00	901.36	.00	901.36	20,898.64	4	950.59
Category 30 - Sundry	850.00	51.88	.00	51.88	798.12	6	49.05
Activity <b>531 - Pool</b> Totals	\$102,650.00	\$1,899.24	\$0.00	\$1,899.24	\$100,750.76	2%	\$4,372.64
Activity 532 - Waterpark							
Category 10 - Site Operations	700,000.00	.00	.00	.00	700,000.00	0	.00
Category 20 - Food/Beverage	110,000.00	.00	.00	.00	110,000.00	0	.00
Category <b>30 - Sundry</b>	3,500.00	.00	.00	.00	3,500.00	0	.00
Activity <b>532 - Waterpark</b> Totals	\$813,500.00	\$0.00	\$0.00	\$0.00	\$813,500.00	0%	\$0.00
Activity <b>550 - Boat Rental</b>							
Category 10 - Site Operations	10,200.00	136.00	.00	136.00	10,064.00	1	273.50
Category <b>20 - Food/Beverage</b>	150.00	.00	.00_	.00	150.00	0	12.68
Activity <b>550 - Boat Rental</b> Totals	\$10,350.00	\$136.00	\$0.00	\$136.00	\$10,214.00	1%	\$286.18
Activity <b>590 - Tolling</b>							
Category <b>10 - Site Operations</b>	1,096,870.00	122,119.00	.00	292,996.00	803,874.00	27	308,325.00
Activity <b>590 - Tolling</b> Totals	\$1,096,870.00	\$122,119.00	\$0.00	\$292,996.00	\$803,874.00	27%	\$308,325.00
Activity 610 - Family Camping							
Category 10 - Site Operations	10,500.00	.00	.00	500.00	10,000.00	5	11,075.00
Category <b>30 - Sundry</b>	1,000.00	6.60	.00	6.60	993.40	1	541.20
Activity <b>610 - Family Camping</b> Totals	\$11,500.00	\$6.60	\$0.00	\$506.60	\$10,993.40	4%	\$11,616.20
Activity 615 - Group Camping							
Category 10 - Site Operations	1,500.00	265.00	.00	1,040.00	460.00	69	1,575.00
Category <b>30 - Sundry</b>	100.00	70.74	.00	70.74	29.26	71_	117.90
Activity <b>615 - Group Camping</b> Totals	\$1,600.00	\$335.74	\$0.00	\$1,110.74	\$489.26	69%	\$1,692.90

	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund <b>10 - General Fund</b>							
REVENUE							
Function 8 - Operations							
Location 106 - Lower Huron/Will/Oakwood	s						
Activity 640 - Shelter Reservations							
Category <b>10 - Site Operations</b>	83,000.00	13,025.00	.00	60,475.00	22,525.00	73	61,375.00
Activity 640 - Shelter Reservations	\$83,000.00	\$13,025.00	\$0.00	\$60,475.00	\$22,525.00	73%	\$61,375.00
Activity <b>650 - Golf Course</b>							
Category 10 - Site Operations	850,000.00	134,005.00	.00	212,104.00	637,896.00	25	274,469.50
Category 20 - Food/Beverage	189,000.00	25,496.04	.00	42,666.54	146,333.46	23	54,118.57
Category <b>30 - Sundry</b>	19,000.00	3,164.54	.00	5,365.43	13,634.57	28	7,232.32
Activity <b>650 - Golf Course</b> Totals	\$1,058,000.00	\$162,665.58	\$0.00	\$260,135.97	\$797,864.03	25%	\$335,820.39
Activity 660 - Disc/Adventure Golf							
Category <b>10 - Site Operations</b>	1,600.00	.00	.00	279.00	1,321.00	17	727.00
Activity 660 - Disc/Adventure Golf	\$1,600.00	\$0.00	\$0.00	\$279.00	\$1,321.00	17%	\$727.00
Activity 700 - Special Events							
Category 10 - Site Operations	9,700.00	815.00	.00	815.00	8,885.00	8	1,010.00
Category 20 - Food/Beverage	3,500.00	.00	.00	.00	3,500.00	0	.00
Category <b>30 - Sundry</b>	1,400.00	1,405.00	.00	1,405.00	(5.00)	100	.00
Activity <b>700 - Special Events</b> Totals	\$14,600.00	\$2,220.00	\$0.00	\$2,220.00	\$12,380.00	15%	\$1,010.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	15,200.00	3,397.00	.00	6,398.00	8,802.00	42	6,455.00
Category 20 - Food/Beverage	150.00	.00	.00	.00	150.00	0	.00
Category <b>30 - Sundry</b>	2,900.00	567.09	.00	1,283.32	1,616.68	44	329.06
Activity 880 - Interpretive Center/Mill	\$18,250.00	\$3,964.09	\$0.00	\$7,681.32	\$10,568.68	42%	\$6,784.06
Activity 882 - Mobile Learning Center							
Category <b>10 - Site Operations</b>	10,000.00	175.00	.00	8,203.75	1,796.25	82	8,147.50
Activity 882 - Mobile Learning Center	\$10,000.00	\$175.00	\$0.00	\$8,203.75	\$1,796.25	82%	\$8,147.50
Activity 884 - Community Outreach Interp	oretive						
Category <b>10 - Site Operations</b>	21,830.33	1,461.50	.00	6,108.83	15,721.50	28	.00
Activity 884 - Community Outreach	\$21,830.33	\$1,461.50	\$0.00	\$6,108.83	\$15,721.50	28%	\$0.00
Activity 990 - General							
Category 10 - Site Operations	.00	31.58	.00	34.73	(34.73)	+++	.00
Category <b>70 - Other</b>	1,200.00	734.80	.00	1,206.40	(6.40)	101	12.00
Activity <b>990 - General</b> Totals	\$1,200.00	\$766.38	\$0.00	\$1,241.13	(\$41.13)	103%	\$12.00
Location 106 - Lower	\$3,244,950.33	\$308,774.13	\$0.00	\$642,993.58	\$2,601,956.75	20%	\$740,168.87

						Su	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	<b>Transactions</b>	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity <b>550 - Boat Rental</b>							
Category 10 - Site Operations	64,500.00	.00	.00	.00	64,500.00	0	.00
Activity <b>550 - Boat Rental</b> Totals	\$64,500.00	\$0.00	\$0.00	\$0.00	\$64,500.00	0%	\$0.00
Activity <b>590 - Tolling</b>							
Category 10 - Site Operations	569,531.00	76,767.00	.00	211,045.00	358,486.00	37	198,830.00
Activity <b>590 - Tolling</b> Totals	\$569,531.00	\$76,767.00	\$0.00	\$211,045.00	\$358,486.00	37%	\$198,830.00
Activity 615 - Group Camping							
Category 10 - Site Operations	2,875.00	95.00	.00	980.00	1,895.00	34	1,540.00
Category 30 - Sundry	1,125.00	117.90	.00	452.29	672.71	40	565.94
Activity <b>615 - Group Camping</b> Totals	\$4,000.00	\$212.90	\$0.00	\$1,432.29	\$2,567.71	36%	\$2,105.94
Activity 635 - Mobile Stage							
Category 10 - Site Operations	.00	.00	.00	.00	.00	+++	600.00
Activity <b>635 - Mobile Stage</b> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	26,500.00	3,000.00	.00	14,300.00	12,200.00	54	14,600.00
Activity 640 - Shelter Reservations	\$26,500.00	\$3,000.00	\$0.00	\$14,300.00	\$12,200.00	54%	\$14,600.00
Activity 650 - Golf Course							
Category 10 - Site Operations	930,500.00	144,786.73	.00	226,264.44	704,235.56	24	219,593.70
Category 20 - Food/Beverage	152,120.00	20,360.75	.00	35,169.44	116,950.56	23	33,572.13
Category 30 - Sundry	24,320.00	4,071.13	.00	7,207.90	17,112.10	30	6,987.95
Activity <b>650 - Golf Course</b> Totals	\$1,106,940.00	\$169,218.61	\$0.00	\$268,641.78	\$838,298.22	24%	\$260,153.78
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	30,500.00	4,412.00	.00	15,746.00	14,754.00	52	17,101.00
Category 30 - Sundry	325.00	15.09	.00	105.65	219.35	33	65.09
Activity 660 - Disc/Adventure Golf	\$30,825.00	\$4,427.09	\$0.00	\$15,851.65	\$14,973.35	51%	\$17,166.09
Activity 700 - Special Events							
Category 10 - Site Operations	8,400.00	910.00	.00	3,326.00	5,074.00	40	1,252.00
Category 20 - Food/Beverage	600.00	.00	.00	640.00	(40.00)	107	378.00
Activity <b>700 - Special Events</b> Totals	\$9,000.00	\$910.00	\$0.00	\$3,966.00	\$5,034.00	44%	\$1,630.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	10,260.00	(31.00)	.00	5,872.00	4,388.00	57	13,148.00
Category 30 - Sundry	3,679.00	2,615.00	.00	3,823.00	(144.00)	104	3,394.30
Activity 880 - Interpretive Center/Mill	\$13,939.00	\$2,584.00	\$0.00	\$9,695.00	\$4,244.00	70%	\$16,542.30

						Su	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 990 - General							
Category 10 - Site Operations	4,446.31	2.00	.00	5,153.00	(706.69)	116	6,362.00
Category 20 - Food/Beverage	7,300.00	642.00	.00	1,844.58	5,455.42	25	3,217.73
Category 30 - Sundry	550.00	11.31	.00	83.93	466.07	15	23.56
Category <b>70 - Other</b>	3,150.00	280.00	.00	430.00	2,720.00	14	310.00
Activity <b>990 - General</b> Totals	\$15,446.31	\$935.31	\$0.00	\$7,511.51	\$7,934.80	49%	\$9,913.29
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	8,100.00	.00	.00	.00	8,100.00	0	.00
Activity <b>991 - Joint Government Maint</b>	\$8,100.00	\$0.00	\$0.00	\$0.00	\$8,100.00	0%	\$0.00
Location 108 - Hudson	\$1,848,781.31	\$258,054.91	\$0.00	\$532,443.23	\$1,316,338.08	29%	\$521,541.40
Location 109 - Stony Creek							
Activity <b>537 - Ripslide</b>							
Category 10 - Site Operations	115,800.00	2,534.00	.00	2,534.00	113,266.00	2	3,262.00
Activity <b>537 - Ripslide</b> Totals	\$115,800.00	\$2,534.00	\$0.00	\$2,534.00	\$113,266.00	2%	\$3,262.00
Activity <b>538 - Beach</b>							
Category 10 - Site Operations	90,050.00	4,109.16	.00	4,109.16	85,940.84	5	4,857.00
Category 20 - Food/Beverage	177,642.00	11,691.31	.00	11,691.31	165,950.69	7	14,849.56
Category 30 - Sundry	13,500.00	419.75	.00	419.75	13,080.25	3	644.10
Activity <b>538 - Beach</b> Totals	\$281,192.00	\$16,220.22	\$0.00	\$16,220.22	\$264,971.78	6%	\$20,350.66
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	57,000.00	.00	.00	39,600.00	17,400.00	69	37,400.00
Activity <b>540 - Dockage/Boat Storage</b>	\$57,000.00	\$0.00	\$0.00	\$39,600.00	\$17,400.00	69%	\$37,400.00
Activity <b>550 - Boat Rental</b>							
Category 10 - Site Operations	145,000.00	10,551.00	.00	10,551.00	134,449.00	7	14,062.00
Category 20 - Food/Beverage	10,000.00	1,398.50	.00	1,416.30	8,583.70	14	1,220.67
Category 30 - Sundry	2,000.00	58.44	.00	58.44	1,941.56	3	38.65
Activity <b>550 - Boat Rental</b> Totals	\$157,000.00	\$12,007.94	\$0.00	\$12,025.74	\$144,974.26	8%	\$15,321.32
Activity 580 - Cross Country Skiing							
Category 10 - Site Operations	4,995.00	.00	.00	5,364.00	(369.00)	107	1,528.00
Category 20 - Food/Beverage	300.00	.00	.00	290.00	10.00	97	22.00
Activity 580 - Cross Country Skiing	\$5,295.00	\$0.00	\$0.00	\$5,654.00	(\$359.00)	107%	\$1,550.00
Activity <b>590 - Tolling</b>					-		
Category 10 - Site Operations	2,531,290.00	321,198.00	.00	877,144.00	1,654,146.00	35	1,038,148.00
Activity <b>590 - Tolling</b> Totals	\$2,531,290.00	\$321,198.00	\$0.00	\$877,144.00	\$1,654,146.00	35%	\$1,038,148.00

						Su	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	<b>Transactions</b>	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 610 - Family Camping							
Category 10 - Site Operations	47,500.00	6,875.00	.00	16,625.00	30,875.00	35	13,550.00
Category 20 - Food/Beverage	400.00	474.55	.00	474.55	(74.55)	119	162.00
Category 30 - Sundry	13,572.00	1,795.44	.00	1,795.44	11,776.56	13	1,368.22
Activity <b>610 - Family Camping</b> Totals	\$61,472.00	\$9,144.99	\$0.00	\$18,894.99	\$42,577.01	31%	\$15,080.22
Activity 635 - Mobile Stage							
Category 10 - Site Operations	1,200.00	.00	.00	1,200.00	.00	100	.00
Activity <b>635 - Mobile Stage</b> Totals	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	100%	\$0.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	113,100.00	18,525.00	.00	64,762.50	48,337.50	57	77,437.00
Activity 640 - Shelter Reservations	\$113,100.00	\$18,525.00	\$0.00	\$64,762.50	\$48,337.50	57%	\$77,437.00
Activity 650 - Golf Course							
Category 10 - Site Operations	1,320,000.00	207,445.98	.00	319,164.98	1,000,835.02	24	340,421.92
Category 20 - Food/Beverage	306,900.00	41,218.67	.00	62,420.01	244,479.99	20	76,868.56
Category 30 - Sundry	28,000.00	3,861.38	.00	6,892.48	21,107.52	25	10,391.91
Activity <b>650 - Golf Course</b> Totals	\$1,654,900.00	\$252,526.03	\$0.00	\$388,477.47	\$1,266,422.53	23%	\$427,682.39
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	29,500.00	5,183.00	.00	8,374.00	21,126.00	28	12,149.00
Category 20 - Food/Beverage	3,000.00	287.00	.00	292.00	2,708.00	10	949.50
Category 30 - Sundry	560.00	33.03	.00	40.58	519.42	7	46.65
Activity 660 - Disc/Adventure Golf	\$33,060.00	\$5,503.03	\$0.00	\$8,706.58	\$24,353.42	26%	\$13,145.15
Activity 700 - Special Events							
Category 20 - Food/Beverage	2,000.00	.00	.00	180.00	1,820.00	9	.00
Category <b>30 - Sundry</b>	1,400.00	1,405.00	.00	1,405.00	(5.00)	100	.00
Activity <b>700 - Special Events</b> Totals	\$3,400.00	\$1,405.00	\$0.00	\$1,585.00	\$1,815.00	47%	\$0.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	30,334.32	213.50	.00	20,307.57	10,026.75	67	22,140.55
Category <b>30 - Sundry</b>	500.00	.00	.00	.00	500.00	0	.00
Activity 880 - Interpretive Center/Mill	\$30,834.32	\$213.50	\$0.00	\$20,307.57	\$10,526.75	66%	\$22,140.55
Activity 882 - Mobile Learning Center							
Category <b>10 - Site Operations</b>	15,000.00	1,337.50	.00	8,634.50	6,365.50	58	8,104.50
Activity 882 - Mobile Learning Center	\$15,000.00	\$1,337.50	\$0.00	\$8,634.50	\$6,365.50	58%	\$8,104.50
Activity 990 - General							
Category 10 - Site Operations	50,320.00	8,653.00	.00	40,363.00	9,957.00	80	31,785.00

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	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							<u>'</u>
REVENUE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 990 - General							
Category 20 - Food/Beverage	122.00	.00	.00	41.99	80.01	34	.00
Category 30 - Sundry	1,750.00	10.00	.00	10.00	1,740.00	1	.00
Category <b>70 - Other</b>	.00	.00	.00	.00	.00	+++	(15.00)
Activity <b>990 - General</b> Totals	\$52,192.00	\$8,663.00	\$0.00	\$40,414.99	\$11,777.01	77%	\$31,770.00
Activity 991 - Joint Government Maint	, ,	, ,	•	, ,	' '		, ,
Category <b>10 - Site Operations</b>	18,260.00	.00	.00	.00	18,260.00	0	18,260.00
Activity <b>991 - Joint Government Maint</b>	\$18,260.00	\$0.00	\$0.00	\$0.00	\$18,260.00	0%	\$18,260.00
Location <b>109 - Stony Creek</b> Totals	\$5,130,995.32	\$649,278.21	\$0.00	\$1,506,161.56	\$3,624,833.76	29%	\$1,729,651.79
Location <b>112 - Lake Erie</b>	, , ,	, ,	'	, , ,	. , ,		, , ,
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	210,000.00	22,609.00	.00	52,554.00	157,446.00	25	50,290.00
Category 20 - Food/Beverage	2,900.00	142.11	.00	172.55	2,727.45	6	307.48
Category 30 - Sundry	500.00	9.44	.00	9.44	490.56	2	.00
Activity <b>540 - Dockage/Boat Storage</b>	\$213,400.00	\$22,760.55	\$0.00	\$52,735.99	\$160,664.01	25%	\$50,597.48
Activity <b>590 - Tolling</b>	, ,, ,,	, ,	,	, , , , , , , ,	,,		1 7
Category 10 - Site Operations	580,000.00	72,816.00	.00	301,069.00	278,931.00	52	321,672.00
Activity <b>590 - Tolling</b> Totals	\$580,000.00	\$72,816.00	\$0.00	\$301,069.00	\$278,931.00	52%	\$321,672.00
Activity <b>640 - Shelter Reservations</b>	, <b>,</b>	, ,	,	, ,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		, , , , , , , , , , , , , , , , , , , ,
Category 10 - Site Operations	14,000.00	2,700.00	.00	7,300.00	6,700.00	52	7,050.00
Activity <b>640 - Shelter Reservations</b>	\$14,000.00	\$2,700.00	\$0.00	\$7,300.00	\$6,700.00	52%	\$7,050.00
Activity <b>650 - Golf Course</b>	4 = 1,000000	Ţ <b>_/</b>	4	4.700000	40/10000		4.7.00000
Category <b>10 - Site Operations</b>	880,000.00	139,942.50	.00	226,133.00	653,867.00	26	241,268.19
Category 20 - Food/Beverage	242,000.00	36,604.57	.00	57,384.37	184,615.63	24	61,985.77
Category <b>30 - Sundry</b>	25,500.00	4,688.52	.00	8,493.01	17,006.99	33	11,123.73
Activity <b>650 - Golf Course</b> Totals	\$1,147,500.00	\$181,235.59	\$0.00	\$292,010.38	\$855,489.62	25%	\$314,377.69
Activity <b>700 - Special Events</b>	4 <b>-/ /</b>	T-0-/	7	T-1-7-1-1-1	, ,		4
Category <b>10 - Site Operations</b>	600.00	100.00	.00	300.00	300.00	50	75.00
Category <b>20 - Food/Beverage</b>	1,400.00	25.00	.00	25.00	1,375.00	2	.00
Category <b>30 - Sundry</b>	1,400.00	1,405.00	.00	1,405.00	(5.00)	100	.00
Activity <b>700 - Special Events</b> Totals	\$3,400.00	\$1,530.00	\$0.00	\$1,730.00	\$1,670.00	51%	\$75.00
Activity 880 - Interpretive Center/Mill	45, .55.66	Ψ1/333100	40.00	42,7.00.00	Ψ2,0,0.00	31,0	4,5.00
Category 10 - Site Operations	11,800.00	2,414.00	.00	4,799.72	7,000.28	41	4,366.00
Category 20 - Food/Beverage	200.00	.00	.00	50.70	149.30	25	34.80
	200.00	.00		30170	1 15150		3 1100

						Su	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 112 - Lake Erie							
Activity 880 - Interpretive Center/Mill							
Category 30 - Sundry	8,200.00	231.79	.00	557.39	7,642.61	7	449.18
Activity 880 - Interpretive Center/Mill	\$20,200.00	\$2,645.79	\$0.00	\$5,407.81	\$14,792.19	27%	\$4,849.98
Activity 990 - General							
Category 10 - Site Operations	400.00	.00	.00	20.00	380.00	5	383.00
Category 20 - Food/Beverage	.00	.00	.00	36.25	(36.25)	+++	.00
Category <b>70 - Other</b>	700.00	190.00	.00	190.00	510.00	27	.00
Activity <b>990 - General</b> Totals	\$1,100.00	\$190.00	\$0.00	\$246.25	\$853.75	22%	\$383.00
Location <b>112 - Lake Erie</b> Totals	\$1,979,600.00	\$283,877.93	\$0.00	\$660,499.43	\$1,319,100.57	33%	\$699,005.15
Location 113 - Wolcott							
Activity <b>590 - Tolling</b>							
Category <b>10 - Site Operations</b>	42,215.00	6,434.00	.00	15,679.00	26,536.00	37	20,237.00
Activity <b>590 - Tolling</b> Totals	\$42,215.00	\$6,434.00	\$0.00	\$15,679.00	\$26,536.00	37%	\$20,237.00
Activity 615 - Group Camping							
Category 10 - Site Operations	7,050.00	585.00	.00	3,760.00	3,290.00	53	5,785.00
Activity <b>615 - Group Camping</b> Totals	\$7,050.00	\$585.00	\$0.00	\$3,760.00	\$3,290.00	53%	\$5,785.00
Activity 630 - Activity Center Rental							
Category <b>10 - Site Operations</b>	20,000.00	750.00	.00	6,550.00	13,450.00	33	17,775.00
Activity <b>630 - Activity Center Rental</b>	\$20,000.00	\$750.00	\$0.00	\$6,550.00	\$13,450.00	33%	\$17,775.00
Activity 640 - Shelter Reservations							
Category <b>10 - Site Operations</b>	9,375.00	1,050.00	.00	5,500.00	3,875.00	59	5,825.00
Activity 640 - Shelter Reservations	\$9,375.00	\$1,050.00	\$0.00	\$5,500.00	\$3,875.00	59%	\$5,825.00
Activity 700 - Special Events							
Category <b>10 - Site Operations</b>	700.00	.00	.00	.00	700.00	0	300.00
Activity <b>700 - Special Events</b> Totals	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0%	\$300.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	.00	(6.00)	.00	620.00	(620.00)	+++	1,095.00
Category 30 - Sundry	1.00	.00	.00	.00	1.00	0	.00
Activity 880 - Interpretive Center/Mill	\$1.00	(\$6.00)	\$0.00	\$620.00	(\$619.00)	62000	\$1,095.00
Activity 881 - Farm Learning Center							
Category 10 - Site Operations	93,701.00	1,484.48	.00	37,908.51	55,792.49	40	30,054.46
Category 20 - Food/Beverage	1,200.00	125.65	.00	1,170.46	29.54	98	390.50
Category <b>30 - Sundry</b>	4,000.00	493.04	.00	1,354.82	2,645.18	34	2,739.78
Activity 881 - Farm Learning Center	\$98,901.00	\$2,103.17	\$0.00	\$40,433.79	\$58,467.21	41%	\$33,184.74

						Ju	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 113 - Wolcott							
Activity 990 - General							
Category 10 - Site Operations	1,126.49	1,000.00	.00	1,000.00	126.49	89	800.00
Activity <b>990 - General</b> Totals	\$1,126.49	\$1,000.00	\$0.00	\$1,000.00	\$126.49	89%	\$800.00
Location <b>113 - Wolcott</b> Totals	\$179,368.49	\$11,916.17	\$0.00	\$73,542.79	\$105,825.70	41%	\$85,001.74
Location 115 - Indian Springs							
Activity <b>590 - Tolling</b>							
Category 10 - Site Operations	343,069.00	55,961.00	.00	163,376.00	179,693.00	48	165,640.00
Activity <b>590 - Tolling</b> Totals	\$343,069.00	\$55,961.00	\$0.00	\$163,376.00	\$179,693.00	48%	\$165,640.00
Activity 630 - Activity Center Rental			·				
Category 10 - Site Operations	81,100.00	8,700.00	.00	97,700.00	(16,600.00)	120	103,600.00
Activity <b>630 - Activity Center Rental</b>	\$81,100.00	\$8,700.00	\$0.00	\$97,700.00	(\$16,600.00)	120%	\$103,600.00
Activity <b>640 - Shelter Reservations</b>					. , ,		
Category 10 - Site Operations	13,125.00	1,250.00	.00	6,950.00	6,175.00	53	6,325.00
Activity <b>640 - Shelter Reservations</b>	\$13,125.00	\$1,250.00	\$0.00	\$6,950.00	\$6,175.00	53%	\$6,325.00
Activity <b>650 - Golf Course</b>							
Category 10 - Site Operations	1,166,666.00	199,305.50	.00	329,935.50	836,730.50	28	319,697.52
Category 20 - Food/Beverage	215,192.00	31,229.64	.00	50,607.24	164,584.76	24	54,952.02
Category 30 - Sundry	29,884.00	3,984.09	.00	7,814.87	22,069.13	26	8,157.07
Activity <b>650 - Golf Course</b> Totals	\$1,411,742.00	\$234,519.23	\$0.00	\$388,357.61	\$1,023,384.39	28%	\$382,806.61
Activity 700 - Special Events							
Category 20 - Food/Beverage	575.00	.00	.00	17.13	557.87	3	.00
Activity <b>700 - Special Events</b> Totals	\$575.00	\$0.00	\$0.00	\$17.13	\$557.87	3%	\$0.00
Activity 883 - Environmental Disc Center							
Category 10 - Site Operations	22,275.00	565.50	.00	13,898.50	8,376.50	62	13,611.00
Category 20 - Food/Beverage	35.00	.00	.00	22.11	12.89	63	26.62
Activity 883 - Environmental Disc	\$22,310.00	\$565.50	\$0.00	\$13,920.61	\$8,389.39	62%	\$13,637.62
Activity 990 - General							
Category 20 - Food/Beverage	125.00	.00	.00	13.99	111.01	11	69.52
Category 70 - Other	505.00	.00	.00	.00	505.00	0	(120.00)
Activity <b>990 - General</b> Totals	\$630.00	\$0.00	\$0.00	\$13.99	\$616.01	2%	(\$50.48)
Location <b>115 - Indian Springs</b> Totals	\$1,872,551.00	\$300,995.73	\$0.00	\$670,335.34	\$1,202,215.66	36%	\$671,958.75
Location 116 - Huron Meadows							
Activity 580 - Cross Country Skiing							
Category 10 - Site Operations	32,250.00	.00	.00	52,183.00	(19,933.00)	162	16,368.00

							, , , , ,
	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 116 - Huron Meadows							
Activity 580 - Cross Country Skiing							
Category 20 - Food/Beverage	2,350.00	.00	.00	3,779.01	(1,429.01)	161	1,726.13
Category 30 - Sundry	50.00	.00	.00	3.56	46.44	7	3.55
Activity 580 - Cross Country Skiing	\$34,650.00	\$0.00	\$0.00	\$55,965.57	(\$21,315.57)	162%	\$18,097.68
Activity <b>590 - Tolling</b>							
Category 10 - Site Operations	49,089.00	3,577.00	.00	41,290.00	7,799.00	84	29,556.00
Activity <b>590 - Tolling</b> Totals	\$49,089.00	\$3,577.00	\$0.00	\$41,290.00	\$7,799.00	84%	\$29,556.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	9,000.00	1,900.00	.00	5,100.00	3,900.00	57	5,500.00
Activity 640 - Shelter Reservations	\$9,000.00	\$1,900.00	\$0.00	\$5,100.00	\$3,900.00	57%	\$5,500.00
Activity <b>650 - Golf Course</b>							
Category 10 - Site Operations	1,370,561.00	205,078.00	.00	345,682.80	1,024,878.20	25	387,719.00
Category 20 - Food/Beverage	206,000.00	28,425.43	.00	48,390.88	157,609.12	23	59,486.20
Category 30 - Sundry	20,480.00	3,729.80	.00	6,752.72	13,727.28	33	8,110.81
Activity <b>650 - Golf Course</b> Totals	\$1,597,041.00	\$237,233.23	\$0.00	\$400,826.40	\$1,196,214.60	25%	\$455,316.01
Location <b>116 - Huron Meadows</b> Totals	\$1,689,780.00	\$242,710.23	\$0.00	\$503,181.97	\$1,186,598.03	30%	\$508,469.69
Function 8 - Operations Totals	\$25,480,787.45	\$3,309,330.74	\$0.00	\$8,099,121.01	\$17,381,666.44	32%	\$8,786,430.75
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 700 - Special Events							
Category 10 - Site Operations	190,000.00	31,596.77	.00	155,345.11	34,654.89	82	15,800.00
Activity <b>700 - Special Events</b> Totals	\$190,000.00	\$31,596.77	\$0.00	\$155,345.11	\$34,654.89	82%	\$15,800.00
Activity 990 - General							
Category 10 - Site Operations	1,000.00	.00	.00	1,040.00	(40.00)	104	20.00
Category <b>70 - Other</b>	43,645,898.60	120,490.92	.00	42,596,810.79	1,049,087.81	98	39,631,811.10
Activity 990 - General Totals	\$43,646,898.60	\$120,490.92	\$0.00	\$42,597,850.79	\$1,049,047.81	98%	\$39,631,831.10
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	.00	20.00	.00	20.00	(20.00)	+++	40.00
Activity 991 - Joint Government Maint	\$0.00	\$20.00	\$0.00	\$20.00	(\$20.00)	+++	\$40.00
Location 100 - Administrative Office	\$43,836,898.60	\$152,107.69	\$0.00	\$42,753,215.90	\$1,083,682.70	98%	\$39,647,671.10
Function 9 - Administration Totals	\$43,836,898.60	\$152,107.69	\$0.00	\$42,753,215.90	\$1,083,682.70	98%	\$39,647,671.10
REVENUE TOTALS	\$69,317,964.98	\$3,461,438.43	\$0.00	\$50,852,615.84	\$18,465,349.14	73%	\$48,434,101.85

		Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization		Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
	Fund 10 - General Fund Totals	\$69,317,964.98	\$3,461,438.43	\$0.00	\$50,852,615.84	\$18,465,349.14		\$48,434,101.85
	Grand Totals	\$69,317,964.98	\$3,461,438.43	\$0.00	\$50,852,615.84	\$18,465,349.14		\$48,434,101.85

# General Fund Expense Budget Performance Fiscal Year to Date 05/31/25

Include Rollup Account and Rollup to Account

	A 15 11	Amended	Current Month	YTD	YTD	Budget - YTD	%	D: V VTD
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
	General Fund							
Function	2 - Transfer							
Fyran	EXPENSE							
9965	nditures  Transfer Out - Capital Project Fund							
9965.80	Transfer Out - Capital Project Fund  Transfer Out - Capital Project Fund	12,733,901.00	.00	00	12,733,901.00	.00	100	0.014.166.00
9905.60	9965 - Transfer Out - Capital Project Fund Totals	\$12,733,901.00	\$0.00	.00 \$0.00	\$12,733,901.00		100 100%	9,014,166.00 \$9,014,166.00
	Expenditures Totals	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
	EXPENSE TOTALS	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
	Function 2 - Transfer Totals		\$0.00		(\$12,733,901.00	\$0.00	100%	(\$9,014,166.00)
Function	n <b>5 - Capital</b>	(\$12,733,301.00	<b>\$0.00</b>	φ <b>υ.</b> υυ	(\$12,733,901.00	φυ.υυ	10070	(φ5,017,100.00)
i di ictioi	EXPENSE							
Contr	actual Services							
9130	Tools/Equipment	3,534,042.08	407,251.50	1,653,526.92	1,882,974.45	(2,459.29)	100	863,573.64
3130	Contractual Services Totals	\$3,534,042.08	\$407,251.50	\$1,653,526.92	\$1,882,974.45	(\$2,459.29)	100%	\$863,573.64
	EXPENSE TOTALS	\$3,534,042.08	\$407,251.50	\$1,653,526.92	\$1,882,974.45	(\$2,459.29)	100%	\$863,573.64
	Function <b>5 - Capital</b> Totals	(\$3,534,042.08)	(\$407,251.50)	(\$1,653,526.92)	(\$1,882,974.45)	\$2,459.29	100%	(\$863,573.64)
Function	7 - Major Maintenance	(40,00 .,0 .=.00)	(+ 101/202100)	(+-/000/0-010-)	(4-/00-/07)	Ψ=,		(4000/070101)
	EXPENSE							
Perso	nnel Services							
9010	Full Time Wages	93,137.35	3,904.94	.00	31,856.29	61,281.06	34	43,230.82
9013	FT Benefits Pd to Emps	5,617.00	230.09	.00	1,883.47	3,733.53	34	2,841.31
9014	FT Benefits Pd for Emps	39,984.67	1,655.16	.00	13,548.39	26,436.28	34	18,254.34
9020	Part Time Wages	4,571.65	2,418.15	.00	4,571.65	.00	100	.00
9024	PT Benefits Pd for Emps	418.33	221.27	.00	418.33	.00	100	.00
	Personnel Services Totals	\$143,729.00	\$8,429.61	\$0.00	\$52,278.13	\$91,450.87	36%	\$64,326.47
Contra	actual Services							
9420	Outside Services	920,460.70	383.52	678,411.91	166,700.53	75,348.26	92	224,641.65
9990	Unallocated Budget	1,761,942.00	.00	.00	.00	1,761,942.00	0	.00
	Contractual Services Totals	\$2,682,402.70	\$383.52	\$678,411.91	\$166,700.53	\$1,837,290.26	32%	\$224,641.65
	EXPENSE TOTALS	\$2,826,131.70	\$8,813.13	\$678,411.91	\$218,978.66	\$1,928,741.13	32%	\$288,968.12
	Function <b>7 - Major Maintenance</b> Totals	(\$2,826,131.70)	(\$8,813.13)	(\$678,411.91)	(\$218,978.66)	(\$1,928,741.13)	32%	(\$288,968.12)
Function	n 8 - Operations							
	EXPENSE							
Perso	nnel Services							
9010	Full Time Wages	12,674,869.00	943,346.14	.00	4,689,905.40	7,984,963.60	37	4,562,453.93
9011	Full Time Overtime	395,280.00	43,853.52	.00	138,924.02	256,355.98	35	114,544.80
9013	FT Benefits Pd to Emps	953,428.00	71,978.07	.00	350,410.94	603,017.06	37	386,876.38

# General Fund Expense Budget Performance Fiscal Year to Date 05/31/25

Include Rollup Account and Rollup to Account

		Amended	Current Month	YTD	YTD	Budget - YTD	%	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
	- General Fund							
Function	n 8 - Operations							
-	EXPENSE							
	nnel Services	6 050 460 00	547 754 44	0.0	2 540 006 47	4 224 572 02	27	2 405 524 00
9014	FT Benefits Pd for Emps	6,850,460.00	517,754.11	.00	2,518,886.17	4,331,573.83	37	2,485,531.98
9020	Part Time Wages	10,269,612.60	823,515.71	.00	2,260,161.74	8,009,450.86	22	2,161,282.49
9021	Part Time Overtime	66,875.00	2,862.50	.00	9,292.13	57,582.87	14	9,851.19
9023	PT Benefits Pd to Emps	4,740.00	313.38	.00	1,472.63	3,267.37	31	1,491.05
9024	PT Benefits Pd for Emps	894,608.72	77,867.35	.00	214,878.20	679,730.52	24	210,314.23
C	Personnel Services Totals	\$32,109,873.32	\$2,481,490.78	\$0.00	\$10,183,931.23	\$21,925,942.09	32%	\$9,932,346.05
	ractual Services	2 102 212 25	152 027 57	11 002 62	727 214 66	1 264 005 06	25	716 221 40
9110	Operating Supplies	2,103,312.35	153,027.57	11,992.63	727,314.66	1,364,005.06	35	716,221.40
9130	Tools/Equipment	757,663.36	67,595.86	68,497.67	302,355.81	386,809.88	49	388,097.74
9140	Chemicals	601,202.00	94,490.05	26,347.85	366,234.44	208,619.71	65	358,653.30
9150	Equipment Fuel	631,316.00	55,944.03	.00	172,994.61	458,321.39	27	182,439.37
9160	Uniforms	103,241.00	(15.24)	.00	10,983.52	92,257.48	11	20,469.21
9170	Resale Merchandise	969,857.00	99,654.19	1,253.31	375,020.49	593,583.20	39	391,121.85
9420	Outside Services	4,601,848.39	236,657.07	863,391.77	890,060.26	2,848,396.36	38	786,223.92
9430	Insurances	650,243.00	.00.	.00	479,604.94	170,638.06	74	315,744.78
9440	Utilities	2,102,295.00	134,919.54	.00	765,087.67	1,337,207.33	36	773,206.99
9450	Rents/Leases	175,566.00	11,468.46	.00	46,029.93	129,536.07	26	41,027.39
9460	Postage/Shipping	4,040.00	240.28	.00	1,822.50	2,217.50	45	1,075.85
9510	Memberships	11,986.00	(125.00)	.00	2,480.00	9,506.00	21	2,246.60
9520	Employee Development	140,858.76	18,106.33	.00	62,248.00	78,610.76	44	66,297.08
9910	Over/Under	(902.00)	(774.10)	.00	179.81	(1,081.81)	-20	1,926.25
9945	Inventory Gain/Loss on Adjustment	500.00	.00	.00	.00	500.00	0	.00
	Contractual Services Totals	\$12,853,026.86	\$871,189.04	\$971,483.23	\$4,202,416.64	\$7,679,126.99	40%	\$4,044,751.73
	EXPENSE TOTALS	<del></del>	\$3,352,679.82	\$971,483.23	\$14,386,347.87	\$29,605,069.08	34%	\$13,977,097.78
	Function 8 - Operations Totals	(\$44,962,900.18	(\$3,352,679.82)	(\$971,483.23)	(\$14,386,347.87	(\$29,605,069.08	34%	(\$13,977,097.78
Functio	n <b>9 - Administration</b>							
	EXPENSE							
	nnel Services							
9010	Full Time Wages	5,628,243.00	422,347.69	.00	2,070,267.02	3,557,975.98	37	1,957,848.44
9011	Full Time Overtime	28,500.00	3,786.43	.00	8,878.83	19,621.17	31	10,012.63
9013	FT Benefits Pd to Emps	332,860.05	24,812.90	.00	122,077.20	210,782.85	37	131,257.70
9014	FT Benefits Pd for Emps	2,393,912.28	178,484.71	.00	878,128.06	1,515,784.22	37	843,280.42
9020	Part Time Wages	319,682.00	18,678.15	.00	78,318.53	241,363.47	24	101,593.24
9021	Part Time Overtime	500.00	40.50	.00	40.50	459.50	8	278.26

# **General Fund Expense Budget Performance**

Fiscal Year to Date 05/31/25 Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
	- General Fund	Daaget	Transactions	Effectionalices	Transactions	Transactions	TROCK OF	THOI TCUI TTD
	n <b>9 - Administration</b>							
i directo	EXPENSE							
Perso	onnel Services							
9024	PT Benefits Pd for Emps	23,880.00	1,238.74	.00	5,060.15	18,819.85	21	7,299.70
302 .	Personnel Services Totals	\$8,727,577.33	\$649,389.12	\$0.00	\$3,162,770.29	\$5,564,807.04	36%	\$3,051,570.39
Contr	ractual Services	40/12//01/100	φο 15/505112	φ0.00	φ3/102///0123	φ3/30 1/00/10 1	3070	45/551/57 5155
9110	Operating Supplies	410,908.00	31,972.49	55,132.83	71,253.96	284,521.21	31	63,639.12
9130	Tools/Equipment	290,861.41	14,402.49	24,468.13	113,874.57	152,518.71	48	25,897.58
9140	Chemicals	4,250.00	.00	.00	.00	4,250.00	0	1,041.90
9150	Equipment Fuel	66,250.00	2,094.63	.00	8,480.51	57,769.49	13	7,205.94
9160	Uniforms	6,615.00	.00	.00	787.15	5,827.85	12	1,245.30
9410	Professional Services	1,243,057.94	23,720.59	403,689.40	118,135.54	721,233.00	42	167,953.74
9420	Outside Services	5,166,147.80	255,950.01	869,204.77	970,804.46	3,326,138.57	36	918,784.71
9430	Insurances	190,326.00	.00	.00	141,984.10	48,341.90	75	95,952.54
9440	Utilities	172,129.00	10,900.06	.00	55,917.67	116,211.33	32	63,874.57
9450	Rents/Leases	1,830.00	.00	.00	495.39	1,334.61	27	489.46
9460	Postage/Shipping	16,500.00	3,295.10	.00	6,956.19	9,543.81	42	6,907.96
9499	Miscellaneous	14,000.00	.00	.00	.00	14,000.00	0	.00
9510	Memberships	26,981.00	999.99	.00	13,133.36	13,847.64	49	12,080.79
9520	Employee Development	219,015.64	7,396.45	.00	50,129.60	168,886.04	23	36,582.34
	Contractual Services Totals	\$7,828,871.79	\$350,731.81	\$1,352,495.13	\$1,551,952.50	\$4,924,424.16	37%	\$1,401,655.95
	EXPENSE TOTALS	\$16,556,449.12	\$1,000,120.93	\$1,352,495.13	\$4,714,722.79	\$10,489,231.20	37%	\$4,453,226.34
	Function <b>9 - Administration</b> Totals	(\$16,556,449.12	(\$1,000,120.93)	(\$1,352,495.13)	(\$4,714,722.79)	(\$10,489,231.20	37%	(\$4,453,226.34)
	Fund 10 - General Fund Totals	\$80,613,424.08	\$4,768,865.38	\$4,655,917.19	\$33,936,924.77	\$42,020,582.12		\$28,597,031.88
	_							
	Grand Totals	\$80,613,424.08	\$4,768,865.38	\$4,655,917.19	\$33,936,924.77	\$42,020,582.12		\$28,597,031.88

	Amended	Current Month	YTD	YTD	Budget - YTD	%	, 3
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund				'			
EXPENSE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General	12,733,901.00	.00	.00	12,733,901.00	.00	100	9,014,166.00
Location 100 - Administrative Office	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
Function 2 - Transfer Totals	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
Function <b>5 - Capital</b>	, , ,	'	·	, ,	•		, , ,
Location 100 - Administrative Office							
Activity 100 - Director/Deputy Dir Dept	40,440.00	.00	40,440.00	.00	.00	100	.00
Activity 180 - Natural Resources	57,572.00	.00	57,572.00	.00	.00	100	.00
Activity <b>710 - Administrative</b>	71,260.00	.00	71,260.00	.00	.00	100	.00
Location 100 - Administrative Office	\$169,272.00	\$0.00	\$169,272.00	\$0.00	\$0.00	100%	\$0.00
Location 102 - Lake St. Clair	,,	,	,,	,	,		,
Activity <b>531 - Pool</b>	6,683.47	.00	.00	6,683.47	.00	100	10,383.33
Activity <b>730 - Police</b>	8,585.21	.00	.00	8,585.21	.00	100	.00
Activity <b>940 - Heart Lab-LSC</b>	.00	.00	.00	.00	.00	+++	102.87
Activity <b>990 - General</b>	.00	.00	.00	.00	.00	+++	26,139.02
Location 102 - Lake St. Clair Totals	\$15,268.68	\$0.00	\$0.00	\$15,268.68	\$0.00	100%	\$36,625.22
Location <b>104 - Kensington</b>	Ψ-5/-55.55	40.00	40.00	Ψ-5/=00:00	40.00		400/020:22
Activity <b>538 - Beach</b>	5,000.00	.00	.00	.00	5,000.00	0	.00
Activity <b>550 - Boat Rental</b>	12,991.28	12,991.28	.00	12,991.28	.00	100	.00
Activity <b>650 - Golf Course</b>	123,963.04	.00	.00	123,963.04	.00	100	.00
Activity <b>710 - Administrative</b>	33,720.00	.00	33,720.00	.00	.00	100	.00
Activity <b>730 - Police</b>	119,250.14	28,849.76	90,342.00	28,849.76	58.38	100	.00
Activity 881 - Farm Learning Center	.00	.00	.00	.00	.00	+++	26,224.49
Activity <b>990 - General</b>	257,088.66	.00	229,765.13	14,299.00	13,024.53	95	88,547.33
Location <b>104 - Kensington</b> Totals	\$552,013.12	\$41,841.04	\$353,827.13	\$180,103.08	\$18,082.91	97%	\$114,771.82
Location 106 - Lower Huron/Will/Oakwood		4/55 .	Ψοσογο=::-0	Ψ-00/-00:00	<b>4-0/00-10-</b>	27.70	Ψ== :/// =:==
Activity <b>650 - Golf Course</b>	20,713.45	.00	11,913.45	8,800.00	.00	100	40,051.42
Activity <b>730 - Police</b>	45,171.00	.00	45,171.00	.00	.00	100	.00
Activity <b>990 - General</b>	324,345.00	63,175.00	69,044.93	230,873.73	24,426.34	92	121,554.41
Location <b>106 - Lower</b>	\$390,229.45	\$63,175.00	\$126,129.38	\$239,673.73	\$24,426.34	94%	\$161,605.83
Location 108 - Hudson Mills/Dexter/Delhi	, , · · ·	7 7 7	, ===,===0	T/	Ţ= ·, ·=-/• ·		, ===,====
Activity <b>650 - Golf Course</b>	118,342.82	56,931.91	56,931.91	61,410.91	.00	100	.00
Activity <b>730 - Police</b>	45,171.00	.00	45,171.00	.00	.00	100	.00
Activity <b>990 - General</b>	175,185.47	.00	.00	175,185.47	.00	100	162,720.23
Location 108 - Hudson	\$338,699.29	\$56,931.91	\$102,102.91	\$236,596.38	\$0.00	100%	\$162,720.23
2000.011	7000,000.00	700/001.01	T-0-,1001	7-20,000.00	Ψ3.00		7-0-,, 20:20

	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function <b>5 - Capital</b>							
Location 109 - Stony Creek							
Activity <b>537 - Ripslide</b>	244,024.77	.00	.00	244,024.77	.00	100	.00
Activity <b>538 - Beach</b>	5,000.00	.00	.00	.00	5,000.00	0	.00
Activity 650 - Golf Course	114,173.67	.00	12,115.65	96,178.02	5,880.00	95	.00
Activity 990 - General	373,133.14	32,907.84	36,594.27	321,137.59	15,401.28	96	46,834.22
Location <b>109 - Stony Creek</b> Totals	\$736,331.58	\$32,907.84	\$48,709.92	\$661,340.38	\$26,281.28	96%	\$46,834.22
Location <b>112 - Lake Erie</b>	. ,	, ,			. ,		
Activity 650 - Golf Course	578,897.00	.00	659,848.80	19,777.87	(100,729.67)	117	19,085.75
Activity 990 - General	205,700.00	63,175.00	113,046.02	63,175.00	29,478.98	86	84,563.68
Location <b>112 - Lake Erie</b> Totals	\$784,597.00	\$63,175.00	\$772,894.82	\$82,952.87	(\$71,250.69)	109%	\$103,649.43
Location 113 - Wolcott	, ,	. ,			,		
Activity 881 - Farm Learning Center	26,884.17	.00	.00	26,883.30	.87	100	.00
Activity <b>990 - General</b>	8,761.00	.00	.00	8,761.00	.00	100	64,936.36
Location <b>113 - Wolcott</b> Totals	\$35,645.17	\$0.00	\$0.00	\$35,644.30	\$0.87	100%	\$64,936.36
Location 115 - Indian Springs		·	·		·		
Activity <b>650 - Golf Course</b>	147,766.86	.00	13,250.00	134,516.86	.00	100	101,120.28
Location <b>115 - Indian Springs</b> Totals	\$147,766.86	\$0.00	\$13,250.00	\$134,516.86	\$0.00	100%	\$101,120.28
Location 116 - Huron Meadows	, ,	·			·		
Activity 650 - Golf Course	364,218.93	149,220.71	67,340.76	296,878.17	.00	100	71,310.25
Location <b>116 - Huron Meadows</b> Totals	\$364,218.93	\$149,220.71	\$67,340.76	\$296,878.17	\$0.00	100%	\$71,310.25
Function <b>5 - Capital</b> Totals	\$3,534,042.08	\$407,251.50	\$1,653,526.92	\$1,882,974.45	(\$2,459.29)	100%	\$863,573.64
Function <b>7 - Major Maintenance</b>		,		. , ,			. ,
Location 100 - Administrative Office							
Activity 192 - Engineering	91,450.87	.00	.00	.00	91,450.87	0	.00
Activity 990 - General	155,000.00	.00	.00	.00	155,000.00	0	.00
Location <b>100 - Administrative Office</b>	\$246,450.87	\$0.00	\$0.00	\$0.00	\$246,450.87	0%	\$0.00
Location 102 - Lake St. Clair	. ,				. ,		
Activity <b>531 - Pool</b>	12,508.00	.00	12,508.00	.00	.00	100	24,050.00
Activity <b>535 - Sprayzone</b>	.00	.00	.00	.00	.00	+++	8,769.00
Activity <b>540 - Dockage/Boat Storage</b>	.00	.00	.00	.00	.00	+++	7,792.90
Activity <b>565 - Plaza Concession</b>	22,283.00	.00	22,282.75	.00	.25	100	.00
Activity 990 - General	589,414.89	2,328.17	137,068.56	137,346.33	315,000.00	47	.00
Location <b>102 - Lake St. Clair</b> Totals	\$624,205.89	\$2,328.17	\$171,859.31	\$137,346.33	\$315,000.25	50%	\$40,611.90
Location 104 - Kensington	•		· -				
Activity <b>535 - Sprayzone</b>	39,894.00	.00	39,894.00	.00	.00	100	.00
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	Summary Listing						
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							_
EXPENSE							
Function 7 - Major Maintenance							
Location 104 - Kensington							
Activity <b>650 - Golf Course</b>	31,261.00	.00	20,500.00	.00	10,761.00	66	.00
Activity 660 - Disc/Adventure Golf	.00	.00	.00	.00	.00	+++	8,278.36
Activity <b>990 - General</b>	646,282.44	.00	101,094.62	12,435.70	532,752.12	18	30,156.60
Location <b>104 - Kensington</b> Totals	\$717,437.44	\$0.00	\$161,488.62	\$12,435.70	\$543,513.12	24%	\$38,434.96
Location 106 - Lower Huron/Will/Oakwoods	S						
Activity <b>531 - Pool</b>	5,400.00	.00	.00	.00	5,400.00	0	.00
Activity 532 - Waterpark	173,611.44	2,156.02	183,522.80	7,339.64	(17,251.00)	110	50,135.00
Activity 990 - General	205,000.00	.00	.00	.00	205,000.00	0	3,778.38
Location <b>106 - Lower</b>	\$384,011.44	\$2,156.02	\$183,522.80	\$7,339.64	\$193,149.00	50%	\$53,913.38
Location 108 - Hudson Mills/Dexter/Delhi							
Activity <b>650 - Golf Course</b>	.00	.00	.00	.00	.00	+++	13,000.00
Activity 990 - General	185,000.00	.00	21,487.00	.00	163,513.00	12	.00
Location 108 - Hudson	\$185,000.00	\$0.00	\$21,487.00	\$0.00	\$163,513.00	12%	\$13,000.00
Location 109 - Stony Creek							
Activity <b>650 - Golf Course</b>	21,397.17	.00	.00	25,562.43	(4,165.26)	119	.00
Activity 990 - General	344,463.69	1,219.51	79,244.18	1,219.51	264,000.00	23	.00
Location <b>109 - Stony Creek</b> Totals	\$365,860.86	\$1,219.51	\$79,244.18	\$26,781.94	\$259,834.74	29%	\$0.00
Location 112 - Lake Erie							
Activity 540 - Dockage/Boat Storage	50,000.00	.00	.00	.00	50,000.00	0	27,488.87
Activity <b>650 - Golf Course</b>	14,190.96	.00	.00	14,723.18	(532.22)	104	80,951.62
Activity <b>710 - Administrative</b>	73.91	.00	.00	73.91	.00	100	.00
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	11,679.01
Activity <b>990 - General</b>	70,000.00	.00	.00	.00	70,000.00	0	22,888.38
Location <b>112 - Lake Erie</b> Totals	\$134,264.87	\$0.00	\$0.00	\$14,797.09	\$119,467.78	11%	\$143,007.88
Location 113 - Wolcott							
Activity 990 - General	50,000.00	.00	.00	.00	50,000.00	0	.00
Location <b>113 - Wolcott</b> Totals	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0%	\$0.00
Location 115 - Indian Springs							
Activity <b>650 - Golf Course</b>	85,217.84	3,022.94	60,810.00	5,950.47	18,457.37	78	.00
Activity 710 - Administrative	13,596.00	.00	.00	14,241.00	(645.00)	105	.00
Activity <b>990 - General</b>	20,086.49	86.49	.00	86.49	20,000.00	0	.00
Location <b>115 - Indian Springs</b> Totals	\$118,900.33	\$3,109.43	\$60,810.00	\$20,277.96	\$37,812.37	68%	\$0.00
Function <b>7 - Major Maintenance</b> Totals	\$2,826,131.70	\$8,813.13	\$678,411.91	\$218,978.66	\$1,928,741.13	32%	\$288,968.12

						Su	illinary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund			'		'		
EXPENSE							
Function 8 - Operations							
Location 100 - Administrative Office							
Activity 380 - Outside Lease/Rent	36,992.00	.00	.00	11,526.74	25,465.26	31	9,803.68
Activity <b>590 - Tolling</b>	32,400.00	3,506.24	.00	15,545.78	16,854.22	48	12,239.79
Activity <b>710 - Administrative</b>	1,109,600.00	.00	.00	.00	1,109,600.00	0	.00
Activity <b>990 - General</b>	.00	.00	.00	40.00	(40.00)	+++	(29.00)
Location 100 - Administrative Office	\$1,178,992.00	\$3,506.24	\$0.00	\$27,112.52	\$1,151,879.48	2%	\$22,014.47
Location 102 - Lake St. Clair							
Activity 180 - Natural Resources	179,259.00	1,293.67	20,000.00	2,610.27	156,648.73	13	14,540.25
Activity <b>531 - Pool</b>	427,470.00	65,527.31	3,384.00	81,515.69	342,570.31	20	69,804.20
Activity <b>535 - Sprayzone</b>	11,955.00	1,091.81	.00	1,235.27	10,719.73	10	1,334.40
Activity <b>538 - Beach</b>	31,264.00	.00	6,141.05	5,259.11	19,863.84	36	6,443.88
Activity 540 - Dockage/Boat Storage	98,407.00	3,373.43	.00	12,946.46	85,460.54	13	16,104.77
Activity <b>565 - Plaza Concession</b>	7,430.00	820.19	.00	2,451.04	4,978.96	33	6,477.66
Activity <b>590 - Tolling</b>	152,523.52	12,268.43	.00	35,637.84	116,885.68	23	37,591.73
Activity 630 - Activity Center Rental	78,596.00	7,113.15	4,750.00	25,044.30	48,801.70	38	22,517.96
Activity 640 - Shelter Reservations	1,100.00	.00	.00	.00	1,100.00	0	72.25
Activity 655 - Par 3/Foot Golf	142,592.00	12,305.22	.00	18,650.84	123,941.16	13	42,042.74
Activity 660 - Disc/Adventure Golf	28,975.00	495.85	.00	1,291.51	27,683.49	4	3,267.70
Activity <b>670 - Trackless Train</b>	42,830.00	318.73	.00	679.09	42,150.91	2	1,484.01
Activity 700 - Special Events	86,992.80	6,560.96	35,334.78	15,537.12	36,120.90	58	18,781.22
Activity <b>710 - Administrative</b>	891,570.00	68,093.28	521.55	312,351.37	578,697.08	35	297,793.35
Activity <b>730 - Police</b>	876,420.50	72,553.41	20.81	356,582.69	519,817.00	41	350,266.18
Activity 870 - Wildlife Management	18,200.00	1,742.00	10,452.00	5,226.00	2,522.00	86	3,484.00
Activity 880 - Interpretive Center/Mill	461,043.00	34,637.06	42,219.81	158,779.94	260,043.25	44	135,448.02
Activity <b>990 - General</b>	1,970,595.00	151,306.09	12,125.00	704,010.30	1,254,459.70	36	695,436.28
Activity 991 - Joint Government Maint	62,668.00	6,909.20	.00	12,098.94	50,569.06	19	23,751.24
Location 102 - Lake St. Clair Totals	\$5,569,890.82	\$446,409.79	\$134,949.00	\$1,751,907.78	\$3,683,034.04	34%	\$1,746,641.84
Location 104 - Kensington							
Activity 180 - Natural Resources	212,250.00	17,996.46	43,000.00	81,821.59	87,428.41	59	70,256.81
Activity <b>535 - Sprayzone</b>	215,750.00	15,599.20	11,894.76	26,252.43	177,602.81	18	27,864.19
Activity <b>538 - Beach</b>	253,025.00	20,210.07	1,852.50	43,135.24	208,037.26	18	32,344.00
Activity 540 - Dockage/Boat Storage	2,629.00	18.68	.00	559.88	2,069.12	21	371.51
Activity <b>550 - Boat Rental</b>	165,651.72	15,754.95	.00	23,446.06	142,205.66	14	35,711.03
Activity <b>560 - Excursion Boat</b>	56,983.00	2,194.67	5,510.00	2,442.67	49,030.33	14	2,828.18
Activity 580 - Cross Country Skiing	24,530.00	.00	.00	13,851.82	10,678.18	56	7,056.71

						Sui	Tilliary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 104 - Kensington							
Activity <b>590 - Tolling</b>	387,740.00	40,660.98	.00	128,349.94	259,390.06	33	105,290.04
Activity 615 - Group Camping	805.00	.00	.00	110.00	695.00	14	50.00
Activity 635 - Mobile Stage	5,071.00	.00	.00	.00	5,071.00	0	.00
Activity 650 - Golf Course	911,353.00	96,103.70	2,142.00	328,300.79	580,910.21	36	328,523.40
Activity 660 - Disc/Adventure Golf	95,353.00	(8,012.61)	.00	25,884.96	69,468.04	27	23,380.00
Activity 700 - Special Events	115,111.00	13,234.97	33,761.42	18,786.66	62,562.92	46	5,451.86
Activity 710 - Administrative	1,107,985.00	90,864.63	1,519.95	411,214.21	695,250.84	37	394,358.22
Activity <b>730 - Police</b>	1,244,626.62	103,652.54	(1,623.28)	460,068.87	786,181.03	37	481,268.92
Activity 870 - Wildlife Management	41,960.00	1,495.00	8,970.00	28,230.49	4,759.51	89	3,990.00
Activity 880 - Interpretive Center/Mill	456,181.00	32,050.56	.00	188,356.54	267,824.46	41	152,873.83
Activity 881 - Farm Learning Center	1,064,508.00	85,806.45	.00	388,099.25	676,408.75	36	362,856.17
Activity 882 - Mobile Learning Center	177,302.00	10,616.48	.00	53,888.17	123,413.83	30	65,643.74
Activity 990 - General	2,426,722.60	190,853.08	49,170.90	992,967.06	1,384,584.64	43	986,346.94
Activity 991 - Joint Government Maint	32,988.00	771.74	.00	1,368.71	31,619.29	4	424.71
Location <b>104 - Kensington</b> Totals	\$8,998,524.94	\$729,871.55	\$156,198.25	\$3,217,135.34	\$5,625,191.35	37%	\$3,086,890.26
Location 106 - Lower Huron/Will/Oakwood	ls						
Activity 180 - Natural Resources	183,289.00	3,890.22	84,000.00	26,476.22	72,812.78	60	40,914.55
Activity <b>531 - Pool</b>	325,393.00	41,222.99	5,537.00	70,193.29	249,662.71	23	72,299.80
Activity 532 - Waterpark	1,088,443.00	52,563.27	13,811.15	123,960.49	950,671.36	13	116,712.63
Activity 550 - Boat Rental	9,324.00	.00	.00	49.88	9,274.12	1	.00
Activity <b>590 - Tolling</b>	321,544.00	26,011.63	.00	54,005.57	267,538.43	17	58,800.13
Activity 610 - Family Camping	9,276.00	307.27	.00	434.27	8,841.73	5	575.61
Activity 615 - Group Camping	1,380.00	.00	.00	.00	1,380.00	0	178.00
Activity 650 - Golf Course	831,162.00	87,155.60	2,142.00	236,646.01	592,373.99	29	248,220.89
Activity 660 - Disc/Adventure Golf	1,300.00	.00	.00	2,000.05	(700.05)	154	.00
Activity 700 - Special Events	53,350.00	1,658.42	16,850.00	2,675.38	33,824.62	37	6,471.20
Activity 710 - Administrative	922,082.00	62,763.56	.00	309,794.21	612,287.79	34	318,725.38
Activity <b>730 - Police</b>	1,047,666.50	75,497.22	20.84	394,438.30	653,207.36	38	409,099.27
Activity 870 - Wildlife Management	13,780.00	.00	.00	12,661.24	1,118.76	92	.00
Activity 880 - Interpretive Center/Mill	340,037.00	34,081.34	.00	133,423.20	206,613.80	39	139,389.73
Activity 882 - Mobile Learning Center	318,920.00	22,137.31	.00	112,629.10	206,290.90	35	111,505.72
Activity 884 - Community Outreach	643,799.33	51,620.52	4,762.36	218,932.30	420,104.67	35	108,318.88
Activity 990 - General	2,432,826.00	195,509.74	36,993.25	886,302.27	1,509,530.48	38	860,097.65
Location 106 - Lower	\$8,543,571.83	\$654,419.09	\$164,116.60	\$2,584,621.78	\$5,794,833.45	32%	\$2,491,309.44

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	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 180 - Natural Resources	226,377.00	4,897.94	51,200.00	33,069.91	142,107.09	37	13,496.37
Activity <b>550 - Boat Rental</b>	4,538.27	1,138.27	.00	1,258.02	3,280.25	28	4,534.00
Activity 580 - Cross Country Skiing	7,511.00	.00	.00	345.43	7,165.57	5	476.16
Activity <b>590 - Tolling</b>	111,328.00	8,359.28	.00	25,668.86	85,659.14	23	23,580.03
Activity 615 - Group Camping	640.00	.00	.00	.00	640.00	0	.00
Activity <b>650 - Golf Course</b>	768,754.00	71,574.27	2,142.00	255,224.40	511,387.60	33	265,355.17
Activity 660 - Disc/Adventure Golf	15,917.00	90.00	.00	1,402.66	14,514.34	9	3,064.51
Activity 700 - Special Events	41,748.00	818.05	6,988.63	6,828.26	27,931.11	33	5,671.72
Activity <b>710 - Administrative</b>	624,985.00	44,606.72	.00	219,766.17	405,218.83	35	235,241.84
Activity <b>730 - Police</b>	649,309.50	51,642.42	20.84	234,866.05	414,422.61	36	244,248.55
Activity 870 - Wildlife Management	21,495.00	900.00	5,400.00	12,791.12	3,303.88	85	500.00
Activity 880 - Interpretive Center/Mill	148,097.00	11,935.36	1,253.31	50,850.48	95,993.21	35	58,366.44
Activity <b>990 - General</b>	828,188.91	68,756.96	15,734.00	298,905.59	513,549.32	38	315,457.02
Activity 991 - Joint Government Maint	32,138.00	1,162.15	.00	2,377.48	29,760.52	7	8,500.83
Location 108 - Hudson	\$3,481,026.68	\$265,881.42	\$82,738.78	\$1,143,354.43	\$2,254,933.47	35%	\$1,178,492.64
Location 109 - Stony Creek	(-, -, -	,,	, , , , , ,	, , -,	, , - ,		1 , -, -
Activity 180 - Natural Resources	240,770.00	23,705.71	66,185.00	53,755.16	120,829.84	50	46,934.38
Activity <b>537 - Ripslide</b>	32,445.00	8,522.87	.00	8,522.87	23,922.13	26	2,583.21
Activity <b>538 - Beach</b>	366,144.00	23,059.16	.00	52,124.12	314,019.88	14	48,288.91
Activity <b>540 - Dockage/Boat Storage</b>	15,217.00	.00	.00	1,680.78	13,536.22	11	1,322.59
Activity <b>550 - Boat Rental</b>	144,526.00	22,320.35	19,584.96	24,663.33	100,277.71	31	50,649.83
Activity 580 - Cross Country Skiing	6,035.00	.00	.00	4,344.87	1,690.13	72	2,250.12
Activity <b>590 - Tolling</b>	185,903.00	14,451.30	.00	51,453.89	134,449.11	28	48,297.46
Activity 610 - Family Camping	24,386.00	7,875.72	.00	10,889.76	13,496.24	45	1,215.40
Activity <b>630 - Activity Center Rental</b>	.00	174.00	.00	773.00	, (773.00)	+++	.00
Activity <b>650 - Golf Course</b>	991,184.00	92,554.87	7,819.60	319,861.69	663,502.71	33	351,875.69
Activity 660 - Disc/Adventure Golf	34,805.00	1,456.79	.00	2,077.79	32,727.21	6	3,113.68
Activity 700 - Special Events	76,060.00	1,590.18	33,000.00	7,247.35	35,812.65	53	7,751.21
Activity <b>710 - Administrative</b>	969,733.00	75,628.97	4,609.33	360,729.77	604,393.90	38	352,879.26
Activity <b>730 - Police</b>	1,135,279.26	84,792.02	20.84	407,758.40	727,500.02	36	323,419.36
Activity 870 - Wildlife Management	36,244.00	1,300.00	7,800.00	23,643.40	4,800.60	87	3,600.00
Activity 880 - Interpretive Center/Mill	408,779.32	27,415.39	22.31	153,953.26	254,803.75	38	146,349.44
Activity 882 - Mobile Learning Center	172,902.00	3,646.66	.00	35,925.80	136,976.20	21	65,103.38
Activity <b>990 - General</b>	1,965,207.94	141,734.85	42,043.35	697,061.37	1,226,103.22	38	677,697.78
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	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund					'		
EXPENSE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 991 - Joint Government Maint	6,924.00	739.64	.00	739.64	6,184.36	11	762.83
Location 109 - Stony Creek Totals	\$6,812,544.52	\$530,968.48	\$181,085.39	\$2,217,206.25	\$4,414,252.88	35%	\$2,134,094.53
Location 112 - Lake Erie							
Activity 180 - Natural Resources	66,180.00	2,355.37	40,000.00	8,307.15	17,872.85	73	3,610.68
Activity <b>531 - Pool</b>	155,544.00	1,992.63	.00	15,306.66	140,237.34	10	13,158.19
Activity 540 - Dockage/Boat Storage	141,490.00	10,555.20	400.00	27,209.94	113,880.06	20	26,520.62
Activity <b>590 - Tolling</b>	80,836.00	5,428.56	.00	22,920.42	57,915.58	28	23,986.26
Activity 640 - Shelter Reservations	500.00	.00	.00	.00	500.00	0	4,900.00
Activity 650 - Golf Course	865,164.00	87,070.76	9,313.24	270,430.84	585,419.92	32	291,911.40
Activity 700 - Special Events	46,750.00	2,932.18	12,271.58	10,918.21	23,560.21	50	8,153.55
Activity 710 - Administrative	751,388.00	51,372.05	.00	260,967.55	490,420.45	35	265,424.50
Activity <b>730 - Police</b>	852,612.50	57,794.86	20.84	332,290.67	520,300.99	39	246,814.04
Activity 870 - Wildlife Management	32,472.00	1,742.00	10,452.00	12,488.25	9,531.75	71	1,000.00
Activity 880 - Interpretive Center/Mill	339,928.00	19,910.82	.00	126,946.59	212,981.41	37	100,689.63
Activity <b>990 - General</b>	1,177,179.00	97,494.60	9,878.00	443,694.99	723,606.01	39	414,323.03
Location <b>112 - Lake Erie</b> Totals	\$4,510,043.50	\$338,649.03	\$82,335.66	\$1,531,481.27	\$2,896,226.57	36%	\$1,400,491.90
Location 113 - Wolcott							
Activity 180 - Natural Resources	54,180.00	.00	23,000.00	2,835.54	28,344.46	48	12,819.63
Activity <b>590 - Tolling</b>	9,785.00	24.72	.00	533.65	9,251.35	5	967.13
Activity 615 - Group Camping	6,266.00	381.90	.00	3,021.47	3,244.53	48	2,562.42
Activity 630 - Activity Center Rental	25,937.00	634.73	.00	13,391.21	12,545.79	52	7,555.43
Activity <b>650 - Golf Course</b>	.00	.00	.00	.00	.00	+++	1,452.50
Activity 700 - Special Events	7,500.00	.00	.00	204.48	7,295.52	3	733.75
Activity <b>710 - Administrative</b>	50,362.00	2,142.63	.00	22,595.98	27,766.02	45	19,735.02
Activity <b>730 - Police</b>	95,950.00	.00	.00	6,019.60	89,930.40	6	28,420.41
Activity 880 - Interpretive Center/Mill	64,255.00	2,872.05	.00	22,906.01	41,348.99	36	22,711.11
Activity 881 - Farm Learning Center	1,136,521.00	79,654.80	.00	407,935.02	728,585.98	36	362,731.31
Activity 990 - General	308,612.49	25,386.53	.00	110,777.40	197,835.09	36	121,350.93
Location 113 - Wolcott Totals	\$1,759,368.49	\$111,097.36	\$23,000.00	\$590,220.36	\$1,146,148.13	35%	\$581,039.64
Location 115 - Indian Springs							
Activity 180 - Natural Resources	187,812.00	718.10	84,479.97	11,469.86	91,862.17	51	33,489.70
Activity <b>535 - Sprayzone</b>	17,651.00	1,114.32	.00	3,434.84	14,216.16	19	1,752.69
Activity 580 - Cross Country Skiing	8,094.00	.00	.00	.00	8,094.00	0	.00
Activity <b>590 - Tolling</b>	75,426.00	3,633.02	.00	13,911.19	61,514.81	18	22,110.00

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	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 115 - Indian Springs							
Activity 630 - Activity Center Rental	33,702.00	2,236.10	.00	2,873.54	30,828.46	9	8,403.50
Activity <b>650 - Golf Course</b>	905,075.00	78,724.34	3,905.00	276,079.75	625,090.25	31	315,604.95
Activity <b>700 - Special Events</b>	14,000.00	170.40	.00	1,833.87	12,166.13	13	182.45
Activity <b>710 - Administrative</b>	327,776.40	21,402.10	.00	121,530.47	206,245.93	37	112,838.98
Activity <b>730 - Police</b>	115,668.00	458.06	.00	12,922.52	102,745.48	11	12,336.73
Activity 870 - Wildlife Management	12,704.00	81.48	.00	12,677.39	26.61	100	997.38
Activity 883 - Environmental Disc	487,122.00	32,270.28	9,091.67	182,033.23	295,997.10	39	204,982.98
Activity <b>990 - General</b>	367,846.00	25,096.20	10,028.00	145,887.88	211,930.12	42	132,448.53
Location <b>115 - Indian Springs</b> Totals	\$2,552,876.40	\$165,904.40	\$107,504.64	\$784,654.54	\$1,660,717.22	35%	\$845,147.89
Location 116 - Huron Meadows							
Activity 180 - Natural Resources	88,444.00	242.70	25,000.00	25,338.42	38,105.58	57	5,277.22
Activity 580 - Cross Country Skiing	82,962.00	.00	1,971.98	61,090.65	19,899.37	76	24,582.08
Activity <b>590 - Tolling</b>	3,326.00	.00	.00	.00	3,326.00	0	.00
Activity <b>650 - Golf Course</b>	806,349.00	74,654.23	7,941.00	294,185.05	504,222.95	37	283,325.30
Activity <b>700 - Special Events</b>	6,500.00	243.54	66.93	3,080.20	3,352.87	48	4,082.29
Activity <b>710 - Administrative</b>	84,486.00	5,507.04	.00	33,548.90	50,937.10	40	31,622.75
Activity <b>730 - Police</b>	190,287.00	2,910.46	.00	33,249.17	157,037.83	17	29,405.29
Activity 870 - Wildlife Management	300.00	.00	.00	.00	300.00	0	.00
Activity <b>990 - General</b>	293,407.00	22,414.49	4,575.00	88,161.21	200,670.79	32	112,680.24
Location <b>116 - Huron Meadows</b> Totals	\$1,556,061.00	\$105,972.46	\$39,554.91	\$538,653.60	\$977,852.49	37%	\$490,975.17
Function 8 - Operations Totals	\$44,962,900.18	\$3,352,679.82	\$971,483.23	\$14,386,347.87	\$29,605,069.08	34%	\$13,977,097.78
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 100 - Director/Deputy Dir Dept	1,113,725.00	79,699.23	57,568.75	400,779.05	655,377.20	41	383,116.10
Activity 102 - Diversity, Equity &	720,620.02	53,851.09	18,598.24	221,218.37	480,803.41	33	207,346.80
Activity 110 - Finance Department	1,219,833.00	151,053.30	95,190.32	442,773.79	681,868.89	44	444,369.62
Activity 120 - Human Resource	882,121.00	50,686.60	20,160.89	283,062.37	578,897.74	34	294,637.71
Activity 130 -	2,307,742.00	105,493.40	530,463.86	540,451.61	1,236,826.53	46	575,538.85
Activity 138 - Web Design Department	.00	.00	.00	.00	.00	+++	10.00
Activity 140 - Information Technology	2,259,367.80	130,511.66	46,554.34	879,565.28	1,333,248.18	41	762,152.61
Activity 150 - Purchasing Department	357,068.00	21,711.43	.00	103,337.75	253,730.25	29	110,072.17
Activity 180 - Natural Resources	670,470.00	56,059.55	22,678.34	317,654.70	330,136.96	51	250,576.99

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Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
1,159,347.98	67,827.54	173,907.62	304,610.24	680,830.12	41	322,448.16
2,355,351.28	78,799.54	296,905.72	419,422.85	1,639,022.71	30	372,450.43
.00	.00	.00	.00	.00	+++	200.00
225,000.00	12,337.18	16,709.60	29,770.14	178,520.26	21	8,316.50
851,047.40	100,410.76	40,876.00	386,260.65	423,910.75	50	313,404.95
810,015.64	61,713.56	1,516.64	291,226.01	517,272.99	36	272,046.05
351,764.00	22,466.09	.00	86,976.95	264,787.05	25	93,745.15
.00	.00	.00	113.03	(113.03)	+++	.00
1,272,976.00	7,500.00	31,364.81	7,500.00	1,234,111.19	3	42,794.25
\$16,556,449.12	\$1,000,120.93	\$1,352,495.13	\$4,714,722.79	\$10,489,231.20	37%	\$4,453,226.34
\$16,556,449.12	\$1,000,120.93	\$1,352,495.13	\$4,714,722.79	\$10,489,231.20	37%	\$4,453,226.34
\$80,613,424.08	\$4,768,865.38	\$4,655,917.19	\$33,936,924.77	\$42,020,582.12	48%	\$28,597,031.88
\$80,613,424.08	\$4,768,865.38	\$4,655,917.19	\$33,936,924.77	\$42,020,582.12		\$28,597,031.88
\$80,613,424.08	\$4,768,865.38	\$4,655,917.19	\$33,936,924.77	\$42,020,582.12		\$28,597,031.88
	1,159,347.98 2,355,351.28 .00 225,000.00 851,047.40 810,015.64 351,764.00 .00 1,272,976.00 \$16,556,449.12 \$16,556,449.12 \$80,613,424.08	Budget       Transactions         1,159,347.98       67,827.54         2,355,351.28       78,799.54         .00       .00         225,000.00       12,337.18         851,047.40       100,410.76         810,015.64       61,713.56         351,764.00       22,466.09         .00       .00         1,272,976.00       7,500.00         \$16,556,449.12       \$1,000,120.93         \$80,613,424.08       \$4,768,865.38         \$80,613,424.08       \$4,768,865.38	Budget         Transactions         Encumbrances           1,159,347.98         67,827.54         173,907.62           2,355,351.28         78,799.54         296,905.72           .00         .00         .00           225,000.00         12,337.18         16,709.60           851,047.40         100,410.76         40,876.00           810,015.64         61,713.56         1,516.64           351,764.00         22,466.09         .00           .00         .00         .00           1,272,976.00         7,500.00         31,364.81           \$16,556,449.12         \$1,000,120.93         \$1,352,495.13           \$16,556,449.12         \$1,000,120.93         \$1,352,495.13           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19	Budget         Transactions         Encumbrances         Transactions           1,159,347.98         67,827.54         173,907.62         304,610.24           2,355,351.28         78,799.54         296,905.72         419,422.85           .00         .00         .00         .00           225,000.00         12,337.18         16,709.60         29,770.14           851,047.40         100,410.76         40,876.00         386,260.65           810,015.64         61,713.56         1,516.64         291,226.01           351,764.00         22,466.09         .00         86,976.95           .00         .00         .00         113.03           1,272,976.00         7,500.00         31,364.81         7,500.00           \$16,556,449.12         \$1,000,120.93         \$1,352,495.13         \$4,714,722.79           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19         \$33,936,924.77           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19         \$33,936,924.77	Budget         Transactions         Encumbrances         Transactions         Transactions           1,159,347.98         67,827.54         173,907.62         304,610.24         680,830.12           2,355,351.28         78,799.54         296,905.72         419,422.85         1,639,022.71           .00         .00         .00         .00         .00           225,000.00         12,337.18         16,709.60         29,770.14         178,520.26           851,047.40         100,410.76         40,876.00         386,260.65         423,910.75           810,015.64         61,713.56         1,516.64         291,226.01         517,272.99           351,764.00         22,466.09         .00         86,976.95         264,787.05           .00         .00         .00         113.03         (113.03)           1,272,976.00         7,500.00         31,364.81         7,500.00         1,234,111.19           \$16,556,449.12         \$1,000,120.93         \$1,352,495.13         \$4,714,722.79         \$10,489,231.20           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19         \$33,936,924.77         \$42,020,582.12           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19         \$33,936,924.77         \$42,020,582.12     <	Budget         Transactions         Encumbrances         Transactions         Transactions         Rec'd           1,159,347.98         67,827.54         173,907.62         304,610.24         680,830.12         41           2,355,351.28         78,799.54         296,905.72         419,422.85         1,639,022.71         30           .00         .00         .00         .00         .00         .00         +++           225,000.00         12,337.18         16,709.60         29,770.14         178,520.26         21           851,047.40         100,410.76         40,876.00         386,260.65         423,910.75         50           810,015.64         61,713.56         1,516.64         291,226.01         517,272.99         36           351,764.00         22,466.09         .00         86,976.95         264,787.05         25           .00         .00         .00         113.03         (113.03)         +++           1,272,976.00         7,500.00         31,364.81         7,500.00         1,234,111.19         3           \$16,556,449.12         \$1,000,120.93         \$1,352,495.13         \$4,714,722.79         \$10,489,231.20         37%           \$80,613,424.08         \$4,768,865.38         \$4,655,917.19

### **Suppl Maj Mnt Fund Balance Sheet**

Through 05/31/25 Summary Listing

	Current YTD	Prior Year		
Classification	Balance	YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type <b>Special Revenue Funds</b>				
Fund <b>20 - Supplemental Maj Mnt Fund</b>				
ASSETS				
ASSETS				
INVESTMENTS				
Comerica Restricted Funds	5,790,733.05	5,529,026.70	261,706.35	4.73
INVESTMENTS Totals	\$5,790,733.05	\$5,529,026.70	\$261,706.35	4.73%
ASSETS Totals	\$5,790,733.05	\$5,529,026.70	\$261,706.35	4.73%
ASSETS TOTALS	\$5,790,733.05	\$5,529,026.70	\$261,706.35	4.73%
LIABILITIES AND FUND EQUITY				
LIABILITIES				
LIABILITIES				
CURRENT LIABILITIES				
Contract Retainage Payabl	(.01)	(.01)	.00	.00
CURRENT LIABILITIES Totals	(\$0.01)	(\$0.01)	\$0.00	0.00%
LIABILITIES Totals	(\$0.01)	(\$0.01)	\$0.00	0.00%
LIABILITIES TOTALS	(\$0.01)	(\$0.01)	\$0.00	0.00%
FUND EQUITY				
FUND BALANCE				
UNASSIGNED FUND BALANCE				
Reserve Future Contingen.	5,411,899.37	5,411,899.37	.00	.00
UNASSIGNED FUND BALANCE Totals	\$5,411,899.37	\$5,411,899.37	\$0.00	0.00%
FUND BALANCE Totals	\$5,411,899.37	\$5,411,899.37	\$0.00	0.00%
FUND EQUITY TOTALS Prior to Current Year Changes	\$5,411,899.37	\$5,411,899.37	\$0.00	0.00%
Prior Year Fund Equity Adjustment	(279,385.83)			
Fund Revenues	(99,447.86)			
Fund Expenses	.00			
FUND EQUITY TOTALS	\$5,790,733.06	\$5,411,899.37	\$378,833.69	7.00%
LIABILITIES AND FUND EQUITY	\$5,790,733.05	\$5,411,899.36	\$378,833.69	7.00%
Fund <b>20 - Supplemental Maj Mnt Fund</b> Totals	\$0.00	\$117,127.34	(\$117,127.34)	(100.00%)
Fund Type <b>Special Revenue Funds</b> Totals	\$0.00	\$117,127.34	(\$117,127.34)	(100.00%)
Fund Category <b>Governmental Funds</b> Totals	\$0.00	\$117,127.34	(\$117,127.34)	(100.00%)
Grand Totals	\$0.00	\$117,127.34	(\$117,127.34)	(100.00%)

### **Supplemental Maj Mnt Fund Revenue Budget Performance**

Fiscal Year to Date 05/31/25 Include Rollup Account and Rollup to Account

Account Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 20 - Supplemental Maj Mnt Fund							
Function 9 - Administration							
REVENUE							
Revenue							
4500 Interest Income	.00	19,434.73	.00	99,447.86	(99,447.86)	+++	117,127.34
Revenue Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
REVENUE TOTALS	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
Function 9 - Administration Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
Fund 20 - Supplemental Maj Mnt Fund Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)		\$117,127.34
<u></u>							
Grand Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	•	\$117,127.34

### **Supplemental Maj Mnt Fund Revenue Budget by Organization**

							, , , , ,
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
Fund 20 - Supplemental Maj Mnt Fund							
REVENUE							
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 990 - General							
Category <b>70 - Other</b>	.00	19,434.73	.00	99,447.86	(99,447.86)	+++	117,127.34
Activity <b>990 - General</b> Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
Location <b>100 - Administrative Office</b>	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
Function 9 - Administration Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
REVENUE TOTALS	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)	+++	\$117,127.34
Fund 20 - Supplemental Maj Mnt Fund Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)		\$117,127.34
Grand Totals	90.00	¢19 434 73	\$0.00	\$99 447 86	(\$99 447 86)		\$117 127 34
Grand Totals	\$0.00	\$19,434.73	\$0.00	\$99,447.86	(\$99,447.86)		\$117,127.34

# Capital Project Fund Balance Sheet Through 05/31/25 Summary Listing

	Current YTD	Prior Year	N I G	Cl 0/
Classification	Balance	YTD Total	Net Change	Change %
Fund Category <b>Governmental Funds</b> Fund Type <b>Capital Projects Funds</b>				
Fund 80 - Capital Projects Fund				
ASSETS				
ASSETS				
INVESTMENTS				
Flagstar Bank/C.D.	532,934.70	532,934.70	.00	.00
Public Service Credit Union	2,771,397.18	2,625,777.09	145,620.09	5.55
CIBC Bank/C.D.	2,205,243.91	2,091,777.05	113,466.86	5.42
Comerica Bank Govt Fund	31,415,288.64	19,935,434.44	11,479,854.20	57.59
INVESTMENTS Totals	\$36,924,864.43	\$25,185,923.28	\$11,738,941.15	46.61%
OTHER ASSETS				
Due From Grants	3,170.00	568,227.00	(565,057.00)	(99.44)
OTHER ASSETS Totals	\$3,170.00	\$568,227.00	(\$565,057.00)	(99.44%)
ASSETS Totals	\$36,928,034.43	\$25,754,150.28	\$11,173,884.15	43.39%
ASSETS TOTALS	\$36,928,034.43	\$25,754,150.28	\$11,173,884.15	43.39%
LIABILITIES AND FUND EQUITY				
LIABILITIES				
LIABILITIES CURRENT LIABILITIES				
	833,882.74	022 222 02	1 549 02	10
Due To Deferred Revenue	2,500,000.00	832,333.82 568,227.00	1,548.92 1,931,773.00	.19 339.97
CURRENT LIABILITIES Totals	\$3,333,882.74	\$1,400,560.82	\$1,933,321.92	138.04%
LIABILITIES Totals	\$3,333,882.74	\$1,400,560.82	\$1,933,321.92	138.04%
LIABILITIES TOTALS	\$3,333,882.74	\$1,400,560.82	\$1,933,321.92	138.04%
FUND EQUITY	ψ3,333,002.7 <del>T</del>	φ1, <del>1</del> 00,300.02	\$1,555,521.52	130.0170
FUND BALANCE				
ASSIGNED FUND BALANCE				
Planned Use of Fund Balance	9,111,955.79	9,111,955.79	.00	.00
ASSIGNED FUND BALANCE Totals	\$9,111,955.79	\$9,111,955.79	\$0.00	0.00%
UNASSIGNED FUND BALANCE	, , ,	, , ,	•	
Reserve Future Contingen.	(9,111,955.79)	(9,111,955.79)	.00	.00
UNASSIGNED FUND BALANCE Totals	(\$9,111,955.79)	(\$9,111,955.79)	\$0.00	0.00%
FUND BALANCE Totals	\$0.00	\$0.00	\$0.00	+++
FUND EQUITY TOTALS Prior to Current Year Changes	\$0.00	\$0.00	\$0.00	+++
Prior Year Fund Equity Adjustment	(23,666,309.43)			
Fund Revenues	(13,406,351.56)			
Fund Expenses	3,478,509.30			
FUND EQUITY TOTALS	\$33,594,151.69	\$0.00	\$33,594,151.69	+++

# Capital Project Fund Balance Sheet Through 05/31/25 Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category <b>Governmental Funds</b>				
Fund Type Capital Projects Funds				
LIABILITIES AND FUND EQUITY _	\$36,928,034.43	\$1,400,560.82	\$35,527,473.61	2,536.66%
Fund 80 - Capital Projects Fund Totals	\$0.00	\$24,353,589.46	(\$24,353,589.46)	(100.00%)
Fund Type Capital Projects Funds Totals	\$0.00	\$24,353,589.46	(\$24,353,589.46)	(100.00%)
Fund Category <b>Governmental Funds</b> Totals	\$0.00	\$24,353,589.46	(\$24,353,589.46)	(100.00%)
Grand Totals	\$0.00	\$24,353,589.46	(\$24,353,589.46)	(100.00%)

### **Capital Project Revenue Budget Performance**

Fiscal Year to Date 05/31/25 Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 80	- Capital Projects Fund							
Functio	n <b>2 - Transfer</b>							
	REVENUE							
Reve	nue							
6000	Transfer In - General Fund							
6000.10	Transfer In - General Fund	12,733,901.00	.00	.00	12,733,901.00	.00	100	9,014,166.00
	6000 - Transfer In - General Fund	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
	Revenue Totals	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
	REVENUE TOTALS	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
	Function 2 - Transfer Totals	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$9,014,166.00
Functio	n <b>9 - Administration</b>							
	REVENUE							
Reve	nue							
4400	Grant Revenue	10,589,558.95	.00	.00	40,225.26	10,549,333.69	0	2,500,000.00
4450	Donations	500,000.00	.00	.00	250,000.00	250,000.00	50	.00
4500	Interest Income	.00	106,085.65	.00	382,225.30	(382,225.30)	+++	251,598.66
	Revenue Totals	\$11,089,558.95	\$106,085.65	\$0.00	\$672,450.56	\$10,417,108.39	6%	\$2,751,598.66
	REVENUE TOTALS	\$11,089,558.95	\$106,085.65	\$0.00	\$672,450.56	\$10,417,108.39	6%	\$2,751,598.66
	Function 9 - Administration Totals	\$11,089,558.95	\$106,085.65	\$0.00	\$672,450.56	\$10,417,108.39	6%	\$2,751,598.66
	Fund 80 - Capital Projects Fund Totals	\$23,823,459.95	\$106,085.65	\$0.00	\$13,406,351.56	\$10,417,108.39		\$11,765,764.66
	_							
	Grand Totals	\$23,823,459.95	\$106,085.65	\$0.00	\$13,406,351.56	\$10,417,108.39		\$11,765,764.66

### **Capital Project Revenue Budget by Organization**

	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
REVENUE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General	12,733,901.00	.00	.00	12,733,901.00	.00	100	11,413,961.75
Location 100 - Administrative Office	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$11,413,961.75
Function 2 - Transfer Totals	\$12,733,901.00	\$0.00	\$0.00	\$12,733,901.00	\$0.00	100%	\$11,413,961.75
Function 5 - Capital							
Location 102 - Lake St. Clair							
Activity <b>538 - Beach</b>	.00	.00	.00	.00	.00	+++	.00
Location 102 - Lake St. Clair Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function <b>5 - Capital</b> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 990 - General	11,089,558.95	106,085.65	.00	672,450.56	10,417,108.39	6	2,693,594.83
Location 100 - Administrative Office	\$11,089,558.95	\$106,085.65	\$0.00	\$672,450.56	\$10,417,108.39	6%	\$2,693,594.83
Function 9 - Administration Totals	\$11,089,558.95	\$106,085.65	\$0.00	\$672,450.56	\$10,417,108.39	6%	\$2,693,594.83
REVENUE TOTALS	\$23,823,459.95	\$106,085.65	\$0.00	\$13,406,351.56	\$10,417,108.39	56%	\$14,107,556.58
Fund 80 - Capital Projects Fund Totals	\$23,823,459.95	\$106,085.65	\$0.00	\$13,406,351.56	\$10,417,108.39		\$14,107,556.58
0 17.1	+22.022.450.05	±406.005.65	+0.00	±42.406.254.56	+10 117 100 20		±1.4.407 EEG EO
Grand Totals	\$23,823,459.95	\$106,085.65	\$0.00	\$13,406,351.56	\$10,417,108.39		\$14,107,556.58

### **Capital Project Expense Budget Performance**

Fiscal Year to Date 05/31/25 Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
	- Capital Projects Fund	Daaget	Transactions	Encambrances	Transactions	Transactions	- rece u	THOI TEAL TID
	n <b>2 - Transfer</b>							
	EXPENSE							
Expe	nditures							
9965	Transfer Out - General Fund							
9965.10	Transfer Out - General Fund	278.93	.00	.00	278.93	.00	100	.00
	9965 - Transfer Out - General Fund	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	Expenditures Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$0.00
	Function 2 - Transfer Totals	(\$278.93)	\$0.00	\$0.00	(\$278.93)	\$0.00	100%	\$0.00
Functio	n <b>5 - Capital</b>							
	EXPENSE							
Perso	onnel Services							
9010	Full Time Wages	288,891.09	46,895.82	.00	186,350.63	102,540.46	65	167,226.53
9013	FT Benefits Pd to Emps	16,596.30	2,736.14	.00	10,811.90	5,784.40	65	11,034.61
9014	FT Benefits Pd for Emps	119,383.68	19,681.54	.00	77,772.32	41,611.36	65	70,893.07
	Personnel Services Totals	\$424,871.07	\$69,313.50	\$0.00	\$274,934.85	\$149,936.22	65%	\$249,154.21
	ractual Services							
9410	Professional Services	439,582.89	.00	401,441.63	37,541.00	600.26	100	193,666.80
9420	Outside Services	44,386,679.68	757,167.37	4,296,958.52	3,165,754.52	36,923,966.64	17	1,170,895.59
	Contractual Services Totals	\$44,826,262.57	\$757,167.37	\$4,698,400.15	\$3,203,295.52	\$36,924,566.90	18%	\$1,364,562.39
	EXPENSE TOTALS		\$826,480.87	\$4,698,400.15	\$3,478,230.37	\$37,074,503.12	18%	\$1,613,716.60
	Function <b>5 - Capital</b> Totals		(\$826,480.87)	(\$4,698,400.15)	(\$3,478,230.37)	(\$37,074,503.12	18%	(\$1,613,716.60)
	Fund <b>80 - Capital Projects Fund</b> Totals	\$45,251,412.57	\$826,480.87	\$4,698,400.15	\$3,478,509.30	\$37,074,503.12		\$1,613,716.60
	=		1000 100					
	Grand Totals	\$45,251,412.57	\$826,480.87	\$4,698,400.15	\$3,478,509.30	\$37,074,503.12		\$1,613,716.60

### **Capital Project Expense Budget by Organization**

						54	illinary Listing
	Amended	Current Month	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
EXPENSE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity <b>990 - General</b>	278.93	.00	.00	278.93	.00	100	9,187.39
Location 100 - Administrative Office	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$9,187.39
Function 2 - Transfer Totals	\$278.93	\$0.00	\$0.00	\$278.93	\$0.00	100%	\$9,187.39
Function <b>5 - Capital</b>							
Location 100 - Administrative Office							
Activity 192 - Engineering	149,759.07	.00	.00	.00	149,759.07	0	.00
Activity 990 - General	103,671.25	1,231.39	.00	3,671.25	100,000.00	4	4,097.75
Location 100 - Administrative Office	\$253,430.32	\$1,231.39	\$0.00	\$3,671.25	\$249,759.07	1%	\$4,097.75
Location 102 - Lake St. Clair							
Activity <b>538 - Beach</b>	.00	.00	.00	.00	.00	+++	17,000.00
Activity 540 - Dockage/Boat Storage	.00	.00	.00	.00	.00	+++	47,350.00
Activity <b>590 - Tolling</b>	.00	.00	.00	.00	.00	+++	84,595.34
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 940 - Heart Lab-LSC	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	18,342,180.83	14,555.82	1,231,550.46	2,236,290.86	14,874,339.51	19	591,695.73
Location 102 - Lake St. Clair Totals	\$18,342,180.83	\$14,555.82	\$1,231,550.46	\$2,236,290.86	\$14,874,339.51	19%	\$740,641.07
Location 104 - Kensington							
Activity <b>538 - Beach</b>	40,000.00	.00	36,075.00	.00	3,925.00	90	.00
Activity 540 - Dockage/Boat Storage	.00	.00	.00	.00	.00	+++	.00
Activity <b>590 - Tolling</b>	75,000.00	.00	.00	.00	75,000.00	0	.00
Activity 660 - Disc/Adventure Golf	.00	.00	.00	.00	.00	+++	.00
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 881 - Farm Learning Center	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	780,533.73	6,911.61	517,961.00	17,822.73	244,750.00	69	3,945.83
Location <b>104 - Kensington</b> Totals	\$895,533.73	\$6,911.61	\$554,036.00	\$17,822.73	\$323,675.00	64%	\$3,945.83
Location 106 - Lower Huron/Will/Oakwood	s						
Activity <b>532 - Waterpark</b>	.00	.00	.00	.00	.00	+++	.00
Activity 610 - Family Camping	207,174.18	1,478.20	.00	7,174.18	200,000.00	3	18,347.44
Activity <b>650 - Golf Course</b>	902,198.19	.00	.00	44,863.10	857,335.09	5	332,524.92
Activity 660 - Disc/Adventure Golf	60,000.00	259.98	4,488.00	699.92	54,812.08	9	.00
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	89,913.51
Activity 990 - General	5,209,845.25	703,024.90	1,113,035.49	799,767.54	3,297,042.22	37	326,481.67
Location 106 - Lower	\$6,379,217.62	\$704,763.08	\$1,117,523.49	\$852,504.74	\$4,409,189.39	31%	\$767,267.54

### **Capital Project Expense Budget by Organization**

						Su	minary Listing
	Amended	<b>Current Month</b>	YTD	YTD	Budget - YTD	%	
Organization	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
EXPENSE							
Function <b>5 - Capital</b>							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity <b>590 - Tolling</b>	.00	.00	.00	.00	.00	+++	.00
Activity 650 - Golf Course	.00	.00	.00	.00	.00	+++	27,370.00
Activity 990 - General	3,296,072.89	91,225.04	669,436.80	144,170.38	2,482,465.71	25	113,484.04
Location 108 - Hudson	\$3,296,072.89	\$91,225.04	\$669,436.80	\$144,170.38	\$2,482,465.71	25%	\$140,854.04
Location 109 - Stony Creek							
Activity <b>538 - Beach</b>	.00	.00	.00	.00	.00	+++	.00
Activity 540 - Dockage/Boat Storage	.00	.00	.00	.00	.00	+++	.00
Activity <b>590 - Tolling</b>	20,000.00	.00	.00	.00	20,000.00	0	.00
Activity 650 - Golf Course	2,811,838.48	.00	.00	.00	2,811,838.48	0	1,244.27
Activity 990 - General	1,949,201.84	369.55	678,401.81	3,439.03	1,267,361.00	35	1,238,421.95
Location 109 - Stony Creek Totals	\$4,781,040.32	\$369.55	\$678,401.81	\$3,439.03	\$4,099,199.48	14%	\$1,239,666.22
Location 112 - Lake Erie							
Activity <b>531 - Pool</b>	7,751,847.78	2,752.91	45,900.00	51,720.78	7,654,227.00	1	140,172.18
Activity 650 - Golf Course	257,160.44	.00	.00	77,928.44	179,232.00	30	3,806.88
Activity 990 - General	1,067,107.81	4,671.47	106,160.88	48,584.16	912,362.77	15	1,040,847.06
Location 112 - Lake Erie Totals	\$9,076,116.03	\$7,424.38	\$152,060.88	\$178,233.38	\$8,745,821.77	4%	\$1,184,826.12
Location 113 - Wolcott							
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 881 - Farm Learning Center	1,150,000.00	.00	.00	.00	1,150,000.00	0	.00
Activity 990 - General	80,676.00	.00	49,995.70	16,685.80	13,994.50	83	129,635.80
Location <b>113 - Wolcott</b> Totals	\$1,230,676.00	\$0.00	\$49,995.70	\$16,685.80	\$1,163,994.50	5%	\$129,635.80
Location 115 - Indian Springs							
Activity 650 - Golf Course	197,287.59	.00	55,117.36	25,412.20	116,758.03	41	112,793.70
Activity 990 - General	549,578.31	.00	.00	.00	549,578.31	0	309,873.09
Location <b>115 - Indian Springs</b> Totals	\$746,865.90	\$0.00	\$55,117.36	\$25,412.20	\$666,336.34	11%	\$422,666.79
Location 116 - Huron Meadows							
Activity 650 - Golf Course	250,000.00	.00	190,277.65	.00	59,722.35	76	.00
Activity 990 - General	.00	.00	.00	.00	.00	+++	.00
Location <b>116 - Huron Meadows</b> Totals	\$250,000.00	\$0.00	\$190,277.65	\$0.00	\$59,722.35	76%	\$0.00
Function <b>5 - Capital</b> Totals	\$45,251,133.64	\$826,480.87	\$4,698,400.15	\$3,478,230.37	\$37,074,503.12	18%	\$4,633,601.16
EXPENSE TOTALS	\$45,251,412.57	\$826,480.87	\$4,698,400.15	\$3,478,509.30	\$37,074,503.12	18%	\$4,642,788.55
Fund <b>80 - Capital Projects Fund</b> Totals	\$45,251,412.57	\$826,480.87	\$4,698,400.15	\$3,478,509.30	\$37,074,503.12		\$4,642,788.55
Grand Totals	\$45,251,412.57	\$826,480.87	\$4,698,400.15	\$3,478,509.30	\$37,074,503.12		\$4,642,788.55

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ica - Come	rica Bank Check	ing				
,	Type <b>Check</b>							
275237	05/01/2025	•			Accounts Payable	4imprint, Inc	5,158.88	
275238	05/01/2025	•			Accounts Payable	Absopure Water Company	165.70	
275239	05/01/2025	•			Accounts Payable	Acee Deucee Porta Can Inc.	530.00	
275240	05/01/2025				Accounts Payable	Advance Auto Parts AAP Financial Services	316.88	
275241	05/01/2025	•			Accounts Payable	Advanced Construction Group, Inc.	7,070.37	
275242	05/01/2025	•			Accounts Payable	Advanced Turf Solutions	522.77	
275243	05/01/2025	•			Accounts Payable	Aflac Group Insurance	17,180.74	
275244	05/01/2025	•			Accounts Payable	Allie Brothers, Inc	1,029.86	
275245	05/01/2025	•			Accounts Payable	Allied Building Service Company of Detroit	22,350.00	
275246	05/01/2025	•			Accounts Payable	Alta Equipment Company	883.03	
275247	05/01/2025	•			Accounts Payable	American Athletix	6,469.20	
275248	05/01/2025	•			Accounts Payable	Amerinet	26,232.77	
275249	05/01/2025	•			Accounts Payable	Andersen, Les	550.00	
275250	05/01/2025				Accounts Payable	Appel Environmental	12,600.00	
275251	05/01/2025	•			Accounts Payable	Applied Innovation	1,446.51	
275252	05/01/2025				Accounts Payable	AT&T Mobility	36.24	
275253	05/01/2025	Open			Accounts Payable	Atomic Cleaning Systems	598.00	
275254	05/01/2025	Open			Accounts Payable	Aventric Technologies	755.00	
275255	05/01/2025				Accounts Payable	CDW Government	99,743.79	
275256	05/01/2025	Open			Accounts Payable	Cedar Crest Dairy Inc	1,220.93	
275257	05/01/2025	•			Accounts Payable	Change Fund - Kensington Joseph Fulton	4,000.00	
275258	05/01/2025	•			Accounts Payable	Chelsea Area Construction Agency	331.50	
275259	05/01/2025				Accounts Payable	CIS Advisory, LLC	11,238.00	
275260	05/01/2025				Accounts Payable	Complete Battery Source	476.83	
275261	05/01/2025	•			Accounts Payable	Crest Ford	1,122.19	
275262	05/01/2025				Accounts Payable	Cribley Drilling Company	2,024.72	
275263	05/01/2025				Accounts Payable	Cummins Inc	3,060.10	
275264	05/01/2025	Open			Accounts Payable	Darouich, Merna	150.00	
275265	05/01/2025	Open			Accounts Payable	Dean Marine & Excavating Inc.	1,500.00	
275266	05/01/2025	Open			Accounts Payable	Delecke Welding, Inc	364.00	
275267	05/01/2025	Open			Accounts Payable	Detroit Downtown, Inc	500.00	
275268	05/01/2025	•			Accounts Payable	Eco-Counter Inc	1,080.00	
275269	05/01/2025	•			Accounts Payable	Ferry Farms	350.00	
275270	05/01/2025	•			Accounts Payable	Flat Rock Automotive, Inc	1,343.60	
275271	05/01/2025	•			Accounts Payable	Flint New Holland Inc	1,649.00	
275272	05/01/2025	Open			Accounts Payable	Frank, Heather	150.00	

			Reconciled/			Transaction	
Number	Date Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
	ount <b>1-Comerica - Come</b>	erica Bank Check	king				
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275273	05/01/2025 Open			Accounts Payable	Fraser Mechanical, Inc.	9,076.00	
275274	05/01/2025 Open			Accounts Payable	Graph-X Signs and Designs, Inc	1,602.00	
275275	05/01/2025 Open			Accounts Payable	Guernsey Dairy Stores, Inc.	1,119.60	
275276	05/01/2025 Open			Accounts Payable	Hajoul, Manal	150.00	
275277	05/01/2025 Open			Accounts Payable	Harrell's LLC	10,683.54	
275278	05/01/2025 Open			Accounts Payable	Hatfield, Jessica	150.00	
275279	05/01/2025 Open			Accounts Payable	Hernandez, Maria Elena	150.00	
275280	05/01/2025 Open			Accounts Payable	Hi-Tech Safe & Lock Company	125.00	
275281	05/01/2025 Open			Accounts Payable	Hornungs Pro Golf Sales, Inc.	739.55	
275282	05/01/2025 Open			Accounts Payable	HP Electric , LLC	2,935.00	
275283	05/01/2025 Open			Accounts Payable	Identity Source, The	2,374.27	
275284	05/01/2025 Open			Accounts Payable	Jackson, Stacey	150.00	
275285	05/01/2025 Open			Accounts Payable	John's Sanitation Inc.	1,273.25	
275286	05/01/2025 Open			Accounts Payable	Kennedy Industries Inc	6,134.50	
275287	05/01/2025 Open			Accounts Payable	Kiefer, Nichole	150.00	
275288	05/01/2025 Open			Accounts Payable	Knight's Auto Supply Inc	317.54	
275289	05/01/2025 Open			Accounts Payable	Kuhn, Nannette	150.00	
275290	05/01/2025 Open			Accounts Payable	Linde Gas & Equipment Inc.	249.06	
275291	05/01/2025 Open			Accounts Payable	Lyden Oil Company	2,252.20	
275292	05/01/2025 Open			Accounts Payable	MacAllister Machinery Co., Inc	1,942.00	
275293	05/01/2025 Open			Accounts Payable	Macomb County Chamber	200.00	
275294	05/01/2025 Open			Accounts Payable	Marine Rescue Products	10,324.25	
275295	05/01/2025 Open			Accounts Payable	McMaster-Carr Supply Company	507.77	
275296	05/01/2025 Open			Accounts Payable	Michigan , State of	3.00	
275297	05/01/2025 Open			Accounts Payable	Michigan Cat	4,098.20	
275298	05/01/2025 Open			Accounts Payable	Midwest Golf & Turf	2,991.39	
275299	05/01/2025 Open			Accounts Payable	Milford, Charter Township of	31,857.38	
275300	05/01/2025 Open			Accounts Payable	Miller, Canfield, Paddock & Stone, P.L.C.	38,349.38	
275301	05/01/2025 Open			Accounts Payable	Moment Strategies	12,000.00	
275302	05/01/2025 Open			Accounts Payable	Motion & Control Enterprises LLC	408.10	
275303	05/01/2025 Open			Accounts Payable	Motorola	34.02	
275304	05/01/2025 Open			Accounts Payable	Mukherjee, Soma	150.00	
275305	05/01/2025 Open			Accounts Payable	Navia Benefit Solutions	400.00	
275306	05/01/2025 Open			Accounts Payable	nexVortex, Inc	5,118.57	
275307	05/01/2025 Open			Accounts Payable	Nowak & Fraus Engineers	17,560.00	
275308	05/01/2025 Open			Accounts Payable	Oakland County	72.00	

			Reconciled/			Transaction	
Number	Date Status		Voided Date	Source	Payee Name	Amount	Difference
		omerica Bank Check	king				
,	Type <b>Check</b>						
275309	05/01/2025 Open			Accounts Payable	Occupational Health Centers of MI	1,457.00	
275310	05/01/2025 Open			Accounts Payable	ODP Business Solutions. LLC	221.36	
275311	05/01/2025 Open			Accounts Payable	Osburn Industries Inc	1,154.25	
275312	05/01/2025 Open			Accounts Payable	Oscar W Larson Co	705.00	
275313	05/01/2025 Open			Accounts Payable	Palayangoda, Dona	150.00	
275314	05/01/2025 Open			Accounts Payable	Parks Maintenance Inc	410.00	
275315	05/01/2025 Open			Accounts Payable	PEA Group	960.00	
275316	05/01/2025 Open			Accounts Payable	Pepsi-Cola Company	6,257.06	
275317	05/01/2025 Open			Accounts Payable	Petty Cash-Stony Creek	346.79	
275318	05/01/2025 Open			Accounts Payable	Polaris Sales Inc	8,585.21	
275319	05/01/2025 Open			Accounts Payable	Police Officers Association Of Michigan	223.04	
275320	05/01/2025 Open			Accounts Payable	Porretta, Letizia	150.00	
275321	05/01/2025 Open			Accounts Payable	Progressive Plumbing Supply Company,	2,596.02	
275322	05/01/2025 Open			Accounts Payable	Richmond New Holland	20.54	
275323	05/01/2025 Open			Accounts Payable	RKA Petroleum Co's	15,452.89	
275324	05/01/2025 Open			Accounts Payable	Roberts Co.	12,585.70	
275325	05/01/2025 Open			Accounts Payable	Romeo Printing Co Inc	870.00	
275326	05/01/2025 Open			Accounts Payable	Sani-Vac	2,525.00	
275327	05/01/2025 Open			Accounts Payable	Service Electric Supply Inc	201.36	
275328	05/01/2025 Open			Accounts Payable	Siroosian, Shahin	150.00	
275329	05/01/2025 Open			Accounts Payable	SiteOne Landscape Co	306.38	
275330	05/01/2025 Open			Accounts Payable	Southern Truck Equipment Inc	8,738.05	
275331	05/01/2025 Open			Accounts Payable	Spartan Distributors Inc	54,174.60	
275332	05/01/2025 Open			Accounts Payable	Stephenson, Dawn	150.00	
275333	05/01/2025 Open			Accounts Payable	Sterling Office Systems	1,838.63	
275334	05/01/2025 Open			Accounts Payable	Stucky, Julie	150.00	
275335	05/01/2025 Open			Accounts Payable	Suburban Sewer & Septic Tank	1,420.00	
275336	05/01/2025 Open			Accounts Payable	SynaTek, LP	16,620.24	
275337	05/01/2025 Open			Accounts Payable	Target Specialty Products	5,628.63	
275338	05/01/2025 Open			Accounts Payable	Taylor, Karlzella	150.00	
275339	05/01/2025 Open			Accounts Payable	Taylor, Merlin	150.00	
275340	05/01/2025 Open			Accounts Payable	Team Golf	650.31	
275341	05/01/2025 Open			Accounts Payable	Textron E-Z-GO LLC	1,384.05	
275342	05/01/2025 Open			Accounts Payable	Titleist Golf Division	337.91	
275343	05/01/2025 Open			Accounts Payable	United Custom Distribution	462.00	
275344	05/01/2025 Open			Accounts Payable	US Foods	14,042.93	

				Reconciled/			Transaction	
Number		Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		a - Comeri	ca Bank Check	ing				
,	Type Check	_						
275345	05/01/2025	•			Accounts Payable	Vega, Denise	150.00	
275346	05/01/2025				Accounts Payable	Vermont Systems Inc (VSI)	3,972.89	
275347	05/01/2025	•			Accounts Payable	Vice Sporting Goods	3,662.16	
275348	05/01/2025				Accounts Payable	Vigilante Security, Inc.	9,470.24	
275349	05/01/2025	•			Accounts Payable	Walraven, Lisa	150.00	
275350	05/01/2025	•			Accounts Payable	Ward, Amber	150.00	
275351	05/01/2025	•			Accounts Payable	Warren Pipe & Supply Co	56.51	
275352	05/01/2025	•			Accounts Payable	Washington Elevator Co Inc	16,619.52	
275353	05/01/2025				Accounts Payable	Waste Mgmt - East	674.01	
275354	05/01/2025	•			Accounts Payable	Wayne Westland Comm Schools	132.00	
275355	05/01/2025	Open			Accounts Payable	Webster & Garner Inc.	4,494.35	
275356	05/01/2025	Open			Accounts Payable	Whitmore Lake Public School District	5,420.04	
275357	05/08/2025	Open			Accounts Payable	3Sixty Interactive, Inc	22,925.00	
275358	05/08/2025	Open			Accounts Payable	Auto-Wares	2,477.05	
275359	05/08/2025	Open			Accounts Payable	Brady Industries	685.85	
275360	05/08/2025	Open			Accounts Payable	Callaway Golf Co	178.92	
275361	05/08/2025	Open			Accounts Payable	Consumers Energy Company	7,319.44	
275362	05/08/2025	Open			Accounts Payable	Deschamps, Sabrina	338.69	
275363	05/08/2025	Open			Accounts Payable	Dillman & Upton	178.56	
275364	05/08/2025	Open			Accounts Payable	DTE Energy	5,875.91	
275365	05/08/2025	Open			Accounts Payable	DTE Energy	8,416.20	
275366	05/08/2025	Open			Accounts Payable	DTE Energy	2,778.21	
275367	05/08/2025	Open			Accounts Payable	DTE Energy	3,414.79	
275368	05/08/2025	Open			Accounts Payable	DTE Energy	2,951.75	
275369	05/08/2025	Open			Accounts Payable	DTE Energy	8,758.62	
275370	05/08/2025	Open			Accounts Payable	DTE Energy	11,558.34	
275371	05/08/2025	Open			Accounts Payable	DTE Energy	2,523.52	
275372	05/08/2025	Open			Accounts Payable	Fidelity Security Life Insurance Co.	1,976.90	
275373	05/08/2025	Open			Accounts Payable	Fifth Third Bank	125,571.49	
275374	05/08/2025	Open			Accounts Payable	Firefly Drone Shows LLC	12,000.00	
275375	05/08/2025	Open			Accounts Payable	Grainger Inc	1,091.11	
275376	05/08/2025	•			Accounts Payable	Hartford , The	17,909.55	
275377	05/08/2025	•			Accounts Payable	Livingston County Treasurer	3.32	
275378	05/08/2025	•			Accounts Payable	Macomb County Treasurer	544.79	
275379	05/08/2025				Accounts Payable	Oakland County	86.00	
275380	05/08/2025	•			Accounts Payable	Petty Cash-Kensington	354.80	

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ica - Comeri	ica Bank Checki	ing				
,	Type <b>Check</b>							
275381	05/08/2025	•			Accounts Payable	Petty Cash-Lower Huron	247.23	
275382	05/08/2025	•			Accounts Payable	Pingili, Venkat	10.00	
275383	05/08/2025	•			Accounts Payable	Quest Diagnostics	298.35	
275384	05/08/2025				Accounts Payable	Red Ink Construction LLC	3,750.00	
275385	05/08/2025	•			Accounts Payable	Zoro Corporation	829.57	
275386	05/14/2025	•			Accounts Payable	Absopure Water Company	166.65	
275387	05/14/2025	•			Accounts Payable	Advanced Safe and Lock	3,934.27	
275388	05/14/2025	•			Accounts Payable	American Awards & Engraving	15.50	
275389	05/14/2025	•			Accounts Payable	Andersen, Les	1,650.00	
275390	05/14/2025	•			Accounts Payable	Aquatic Source	3,751.08	
275391	05/14/2025	Open			Accounts Payable	Asphalt Specialists, Inc.	327,188.02	
275392	05/14/2025	•			Accounts Payable	AT&T	11,638.58	
275393	05/14/2025	•			Accounts Payable	B&W Landscape Supply	1,448.75	
275394	05/14/2025	Open			Accounts Payable	Bandit Industries, Inc	348.03	
275395	05/14/2025	•			Accounts Payable	Bourassa Plumbing Inc.	1,800.00	
275396	05/14/2025				Accounts Payable	Bridgestone Golf Inc	164.26	
275397	05/14/2025				Accounts Payable	Brownstown Township Water Dept	749.34	
275398	05/14/2025	Open			Accounts Payable	Bush & Son Grading & Excavating, Inc	210.00	
275399	05/14/2025	Open			Accounts Payable	CardConnect	3,150.00	
275400	05/14/2025	Voided	Cancel invoice	05/16/2025	Accounts Payable	Caruso Oil Change/Valvoline Express Care	200.00	
275401	05/14/2025	Open			Accounts Payable	Caulk, Andrew	80.00	
275402	05/14/2025	Open			Accounts Payable	CDW Government	4,161.90	
275403	05/14/2025	Open			Accounts Payable	Cedar Crest Dairy Inc	2,296.35	
275404	05/14/2025	Open			Accounts Payable	CentralStar Cooperative	825.24	
275405	05/14/2025	Open			Accounts Payable	Chelsea, City of	192.50	
275406	05/14/2025	Open			Accounts Payable	Comcast	204.85	
275407	05/14/2025	Open			Accounts Payable	Comcast	214.85	
275408	05/14/2025	Open			Accounts Payable	Comcast	9,495.60	
275409	05/14/2025	Open			Accounts Payable	Consumers Energy Company	856.59	
275410	05/14/2025	Open			Accounts Payable	Dearborn Public Schools	600.00	
275411	05/14/2025	Open			Accounts Payable	Destination Cyclery	4,335.20	
275412	05/14/2025	Open			Accounts Payable	Detroit Bird Alliance	1,450.00	
275413	05/14/2025	Open			Accounts Payable	DTE Energy	526.86	
275414	05/14/2025	Open			Accounts Payable	DTE Energy	209.68	
275415	05/14/2025	Open			Accounts Payable	DTE Energy	10,145.35	
275416	05/14/2025	Open			Accounts Payable	DTE Energy	9,645.73	

			Reconciled/			Transaction	
Number	Date Stati		Voided Date	Source	Payee Name	Amount	Difference
		Comerica Bank Check	king				
,	Type <b>Check</b>						
275417	05/14/2025 Oper			Accounts Payable	DTE Energy	1,870.68	
275418	05/14/2025 Oper			Accounts Payable	Environmental Support Services	498.00	
275419	05/14/2025 Oper			Accounts Payable	Erie Marine Contractors LLC	3,500.00	
275420	05/14/2025 Oper			Accounts Payable	Fire Extinguisher Sales & Service, Inc	1,346.65	
275421	05/14/2025 Oper			Accounts Payable	Five Star Ace	172.49	
275422	05/14/2025 Oper			Accounts Payable	FJF Door Sales Company	550.00	
275423	05/14/2025 Oper	n		Accounts Payable	Fun Express	73.45	
275424	05/14/2025 Oper	n		Accounts Payable	Goose Busters	7,179.00	
275425	05/14/2025 Oper	n		Accounts Payable	Gordon Food Service	13,560.84	
275426	05/14/2025 Oper	n		Accounts Payable	Grainger Inc	12,170.27	
275427	05/14/2025 Oper	n		Accounts Payable	Great Deal Products	623.70	
275428	05/14/2025 Oper	n		Accounts Payable	Green Oak Tire, Inc	1,367.40	
275429	05/14/2025 Oper	n		Accounts Payable	Heritage Crystal Clean, LLC	461.25	
275430	05/14/2025 Oper	n		Accounts Payable	Highland Wash Management LLC	64.00	
275431	05/14/2025 Oper	n		Accounts Payable	Home Depot	439.06	
275432	05/14/2025 Oper	n		Accounts Payable	Home Pro's Ace Hardware	108.92	
275433	05/14/2025 Oper	n		Accounts Payable	Huron Pointe Yacht Club	500.00	
275434	05/14/2025 Oper	n		Accounts Payable	Huron Valley Guns LLC	325.98	
275435	05/14/2025 Oper	n		Accounts Payable	Hutson Inc of Michigan	1,053.78	
275436	05/14/2025 Oper	n		Accounts Payable	Huzzy's Car Wash	90.00	
275437	05/14/2025 Oper	n		Accounts Payable	Inch Memorials	288.00	
275438	05/14/2025 Oper	n		Accounts Payable	JMHR Group	255.00	
275439	05/14/2025 Oper	n		Accounts Payable	Karl P Gubert, D.V.M.	285.00	
275440	05/14/2025 Oper	n		Accounts Payable	Larry's Service and Towing	2,226.34	
275441	05/14/2025 Oper	n		Accounts Payable	Leslie Tire	220.00	
275442	05/14/2025 Oper	n		Accounts Payable	Lowe's	3,586.28	
275443	05/14/2025 Oper	n		Accounts Payable	Lower Huron Supply Co.	4,790.95	
275444	05/14/2025 Oper	n		Accounts Payable	Messina Trucking, Inc.	4,680.00	
275445	05/14/2025 Oper	n		Accounts Payable	Mike's Pump Service, Inc.	1,115.50	
275446	05/14/2025 Oper	n		Accounts Payable	MissionSquare Retirement	234.58	
275447	05/14/2025 Oper	n		Accounts Payable	Mr. C's Car Wash #4 LLC	42.00	
275448	05/14/2025 Oper			Accounts Payable	Muchmore Harrington Smalley and	5,000.00	
275449	05/14/2025 Oper			Accounts Payable	O Practice LLC DBA The Olori Network	6,250.00	
275450	05/14/2025 Oper			Accounts Payable	ODP Business Solutions. LLC	449.76	
275451	05/14/2025 Oper			Accounts Payable	Pepsi-Cola Company	3,059.93	
275452	05/14/2025 Oper	n		Accounts Payable	Pinckney Auto Wash LLC	60.00	

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ca - Comer	ica Bank Check	ing				
,	Type Check							
275453	05/14/2025	•			Accounts Payable	Pitney Bowes Bank, Inc. Reserve Account	3,000.00	
275454	05/14/2025	•			Accounts Payable	Premier Bank c/o Allied, Inc.	1,246.83	
275455	05/14/2025	•			Accounts Payable	Rhino Seed and Landscape Supply, LLC	442.00	
275456	05/14/2025				Accounts Payable	RKA Petroleum Co's	16,601.38	
275457	05/14/2025	•			Accounts Payable	Roseville Community Schools	1,402.23	
275458	05/14/2025	•			Accounts Payable	SEI Private Trust Company	2,839,107.00	
275459	05/14/2025	•			Accounts Payable	SEI Private Trust Company	120,599.00	
275460	05/14/2025	•			Accounts Payable	Shelby, Charter Township Of	2,082.80	
275461	05/14/2025				Accounts Payable	Spartan Distributors Inc	55,931.36	
275462	05/14/2025	•			Accounts Payable	Tec-troit Electronic Music Festival	7,500.00	
275463	05/14/2025	Open			Accounts Payable	Tire Wholesalers Company Inc	896.84	
275464	05/14/2025	Open			Accounts Payable	TireHub, LLC	1,084.52	
275465	05/14/2025	Open			Accounts Payable	Todd Wenzel Chevrolet, Inc	126,350.00	
275466	05/14/2025	Open			Accounts Payable	Trinity Transportation	1,144.00	
275467	05/14/2025	Open			Accounts Payable	Uline Shipping Supplies	30.00	
275468	05/14/2025	Open			Accounts Payable	Ulliance	1,096.30	
275469	05/14/2025	Open			Accounts Payable	Van Buren , Charter Township of	2,785.88	
275470	05/14/2025	Open			Accounts Payable	Waterford School District, Attn: Regina	1,043.00	
275471	05/14/2025	Open			Accounts Payable	Weingartz Supply Company	1,092.94	
275472	05/14/2025	Open			Accounts Payable	West Marine Pro	1,507.64	
275473	05/22/2025	Open			Accounts Payable	21st Century Media - Michigan	1,100.00	
275474	05/22/2025	Open			Accounts Payable	4imprint, Inc	3,193.08	
275475	05/22/2025	Open			Accounts Payable	Acee Deucee Porta Can Inc.	460.00	
275476	05/22/2025	Open			Accounts Payable	Arrowhead Upfitters Inc.	1,540.00	
275477	05/22/2025	Open			Accounts Payable	Auto-Wares	1,414.95	
275478	05/22/2025	Open			Accounts Payable	Baker's Gas & Welding Supplies	311.95	
275479	05/22/2025	Open			Accounts Payable	Barham, Timothy L	450.00	
275480	05/22/2025	Open			Accounts Payable	Bernstein Lash Marketing LLC	5,790.00	
275481	05/22/2025	Open			Accounts Payable	Big PDQ	2,391.07	
275482	05/22/2025	Open			Accounts Payable	Blue Cross/Blue Shield Of Mich	270,808.85	
275483	05/22/2025	Open			Accounts Payable	Bolin Jr, William Jackson	250.00	
275484	05/22/2025	•			Accounts Payable	Caruso Oil Change/Valvoline Express Care	431.06	
275485	05/22/2025	•			Accounts Payable	CIS Advisory, LLC	13,618.00	
275486	05/22/2025	•			Accounts Payable	Comcast	414.85	
275487	05/22/2025	•			Accounts Payable	Consumers Energy Company	886.53	
275488	05/22/2025	Open			Accounts Payable	Crest Ford	103.62	

			Reconciled/			Transaction	
Number	Date State		Voided Date So	ource	Payee Name	Amount	Difference
		Comerica Bank Check	king				
,	Type <b>Check</b>						
275489	05/22/2025 Oper			ccounts Payable	Crestline Specialties, Inc	4,013.82	
275490	05/22/2025 Oper			ccounts Payable	Dell Marketing LP	4,781.55	
275491	05/22/2025 Oper			ccounts Payable	Detroit Public Schools	96.00	
275492	05/22/2025 Oper			ccounts Payable	Different Strokes	687.57	
275493	05/22/2025 Oper			ccounts Payable	DMC Consultants, Inc	73,426.04	
275494	05/22/2025 Oper	n	Ac	ccounts Payable	DocuSign Inc	2,760.00	
275495	05/22/2025 Oper			ccounts Payable	DTE Energy	153.71	
275496	05/22/2025 Oper	n	Ad	ccounts Payable	DTE Energy	216.27	
275497	05/22/2025 Oper	n	Ac	ccounts Payable	DTE Energy	584.12	
275498	05/22/2025 Oper			ccounts Payable	EGT Printing Solutions, LLC	25,327.97	
275499	05/22/2025 Oper	n	Ac	ccounts Payable	Epoch Eyewear	559.11	
275500	05/22/2025 Oper	n	Ac	ccounts Payable	First Advantage Occupational Health	134.73	
275501	05/22/2025 Oper	n	Ac	ccounts Payable	Friends of the Sterling Heights Public	1,885.10	
275502	05/22/2025 Oper	n	Ad	ccounts Payable	Grainger Inc	426.97	
275503	05/22/2025 Oper	n	Ac	ccounts Payable	Graph-X Signs and Designs, Inc	2,276.00	
275504	05/22/2025 Oper	n	Ad	ccounts Payable	Great Lakes Security Hardware	28.50	
275505	05/22/2025 Oper	n	Ad	ccounts Payable	Greater Brighton Area	200.00	
275506	05/22/2025 Oper	n	Ac	ccounts Payable	Greene, Nicholas Scott	450.00	
275507	05/22/2025 Oper	n	Ad	ccounts Payable	H2O Energy LTD	12,916.67	
275508	05/22/2025 Oper	n	Ad	ccounts Payable	Harrison Township	9,166.65	
275509	05/22/2025 Oper	n	Ac	ccounts Payable	Home City Ice Company	360.45	
275510	05/22/2025 Oper	n	Ac	ccounts Payable	Hubbell, Roth & Clark, Inc.	11,278.09	
275511	05/22/2025 Oper	n	Ad	ccounts Payable	Huron Valley Guns LLC	149.98	
275512	05/22/2025 Oper	n	Ad	ccounts Payable	Huziak Construction, LLC, Timothy	6,610.00	
275513	05/22/2025 Oper	n	Ac	ccounts Payable	ISP Technologies	4,780.00	
275514	05/22/2025 Oper	n	Ac	ccounts Payable	Issue Media Group LLC	8,000.00	
275515	05/22/2025 Oper	n	Ac	ccounts Payable	Jay S. Witherell, Ph.D.	800.00	
275516	05/22/2025 Oper	n	Ad	ccounts Payable	Lakes Area Chamber Of Commerce	275.00	
275517	05/22/2025 Oper	n	Ac	ccounts Payable	Livingston County Treasurer	214.17	
275518	05/22/2025 Oper	n	Ac	ccounts Payable	Lum, Alison	291.48	
275519	05/22/2025 Oper	n	Ac	ccounts Payable	Marans, Robert W	250.00	
275520	05/22/2025 Oper	n	Ad	ccounts Payable	Miracle Maintenance	2,080.00	
275521	05/22/2025 Oper	n	Ad	ccounts Payable	Parker, Jr, Bernard	250.00	
275522	05/22/2025 Oper	n	Ad	ccounts Payable	PEA Group	3,480.00	
275523	05/22/2025 Oper			ccounts Payable	Plante & Moran, PLLC	61,300.00	
275524	05/22/2025 Oper	n	Ad	ccounts Payable	Police Officers Association Of Michigan	262.00	

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ca - Come	rica Bank Check	ing				
,	Type <b>Check</b>							
275525	05/22/2025	•			Accounts Payable	Police Officers Labor Council	1,944.57	
275526	05/22/2025				Accounts Payable	Pontoni, Stephen Vincent	250.00	
275527	05/22/2025	•			Accounts Payable	Poseidon Pool Service	74,254.78	
275528	05/22/2025				Accounts Payable	Quadrozzi, Jaye	250.00	
275529	05/22/2025	•			Accounts Payable	Range Servant America, Inc.	644.71	
275530	05/22/2025	•			Accounts Payable	RKA Petroleum Co's	11,069.46	
275531	05/22/2025	•			Accounts Payable	Schoolcraft College	4,400.00	
275532	05/22/2025	•			Accounts Payable	SEI Private Trust Company	5,360.00	
275533	05/22/2025				Accounts Payable	Simmet, Hilary	37.80	
275534	05/22/2025	•			Accounts Payable	Sumpter Township Water Dept.	275.80	
275535	05/22/2025				Accounts Payable	T&M Asphalt Paving Inc	351,928.80	
275536	05/22/2025	•			Accounts Payable	Taylor, Tiffany	250.00	
275537	05/22/2025	•			Accounts Payable	Universal Play Disc Golf	174.17	
275538	05/22/2025				Accounts Payable	UPS	529.18	
275539	05/22/2025				Accounts Payable	Valmec	24,413.80	
275540	05/22/2025	•			Accounts Payable	Vance Outdoors, Inc.	2,291.25	
275541	05/22/2025				Accounts Payable	Verizon Wireless	40.03	
275542	05/22/2025	•			Accounts Payable	Warsinski, William	66.50	
275543	05/22/2025	•			Accounts Payable	Washtenaw County Treasurer	1,421.35	
275544	05/22/2025				Accounts Payable	Waste Mgmt - East	8,982.99	
275545	05/29/2025				Accounts Payable	Advance Auto Parts AAP Financial Services	685.76	
275546	05/29/2025				Accounts Payable	Advanced Turf Solutions	15,136.48	
275547	05/29/2025	•			Accounts Payable	AIS Construction Equipment Corp	372.60	
275548	05/29/2025	•			Accounts Payable	Ajax Materials Corporation	529.20	
275549	05/29/2025	•			Accounts Payable	Allen's Bowling & Trophy	20.00	
275550	05/29/2025	•			Accounts Payable	Allied Building Service Company of Detroit	21,613.00	
275551	05/29/2025	•			Accounts Payable	AT&T	2,461.28	
275552	05/29/2025	•			Accounts Payable	AT&T Mobility	6,309.40	
275553	05/29/2025	•			Accounts Payable	AT&T Mobility	36.24	
275554	05/29/2025	•			Accounts Payable	Auto-Wares	1,087.65	
275555	05/29/2025	•			Accounts Payable	Aventric Technologies	985.00	
275556	05/29/2025				Accounts Payable	Bogie Lake Greenhouses, Inc	1,077.27	
275557	05/29/2025	•			Accounts Payable	Brown City Elevator, Inc	5,757.28	
275558	05/29/2025	•			Accounts Payable	Bussone Apiaries	145.00	
275559	05/29/2025	•			Accounts Payable	CDW Government	6,494.17	
275560	05/29/2025	Open			Accounts Payable	Cedar Crest Dairy Inc	2,066.80	

			Reconciled/			Transaction	
Number	Date Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
	unt <b>1-Comerica - Com</b> e	erica Bank Checki	ing				
,	Type <b>Check</b>						
275561	05/29/2025 Open			Accounts Payable	Center Line Public Schools	385.00	
275562	05/29/2025 Voided	Cancel invoice	05/30/2025	Accounts Payable	Cintas Corp	518.92	
275563	05/29/2025 Open			Accounts Payable	Citadel Wildlife LLC	2,245.00	
275564	05/29/2025 Open			Accounts Payable	City Electric Supply Co	65.88	
275565	05/29/2025 Open			Accounts Payable	CMP Distributors Inc	351.25	
275566	05/29/2025 Open			Accounts Payable	Complete Battery Source	35.32	
275567	05/29/2025 Open			Accounts Payable	Consolidated Rail Corporation	5,734.00	
275568	05/29/2025 Open			Accounts Payable	Consumers Energy Company	422.76	
275569	05/29/2025 Open			Accounts Payable	Cormic Services	2,152.40	
275570	05/29/2025 Open			Accounts Payable	Darouich, Merna	150.00	
275571	05/29/2025 Open			Accounts Payable	DeCovich Carpet Cleaning	1,600.00	
275572	05/29/2025 Open			Accounts Payable	Delta Dental	20,264.10	
275573	05/29/2025 Open			Accounts Payable	DTE Energy	4,745.88	
275574	05/29/2025 Open			Accounts Payable	DTE Energy	6,615.00	
275575	05/29/2025 Open			Accounts Payable	DTE Energy	4,432.89	
275576	05/29/2025 Open			Accounts Payable	DTE Energy	3,379.12	
275577	05/29/2025 Open			Accounts Payable	Eco-Counter Inc	325.00	
275578	05/29/2025 Open			Accounts Payable	Environmental Consulting & Technology	2,971.53	
275579	05/29/2025 Open			Accounts Payable	Feldman Chevrolet of New Hudson	1,314.23	
275580	05/29/2025 Open			Accounts Payable	Ferguson Enterprises, Inc	423.82	
275581	05/29/2025 Open			Accounts Payable	Ferry Farms	1,120.00	
275582	05/29/2025 Open			Accounts Payable	Flat Rock Automotive, Inc	1,521.82	
275583	05/29/2025 Open			Accounts Payable	Ford, Erin	150.00	
275584	05/29/2025 Open			Accounts Payable	Fraser Mechanical, Inc.	9,603.19	
275585	05/29/2025 Open			Accounts Payable	Fraser Public School	965.00	
275586	05/29/2025 Open			Accounts Payable	Gabriel Roeder Smith & Co	12,000.00	
275587	05/29/2025 Open			Accounts Payable	Gallagher Fire Equipment Company	1,085.00	
275588	05/29/2025 Open			Accounts Payable	Gordon Food Service	19,848.80	
275589	05/29/2025 Open			Accounts Payable	Grainger Inc	4,480.31	
275590	05/29/2025 Open			Accounts Payable	Graph-X Signs and Designs, Inc	2,183.00	
275591	05/29/2025 Open			Accounts Payable	Great Lakes Composite LLC	28,457.92	
275592	05/29/2025 Open			Accounts Payable	Green, Marcerlean	300.00	
275593	05/29/2025 Open			Accounts Payable	Green, Ronald	200.00	
275594	05/29/2025 Open			Accounts Payable	Guernsey Dairy Stores, Inc.	1,087.15	
275595	05/29/2025 Open			Accounts Payable	Hajoul, Manal	300.00	
275596	05/29/2025 Open			Accounts Payable	Harrell's LLC	12,525.53	

			Reconciled/			Transaction	
Number		tus Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		<b>Comerica Bank Check</b>	king				
,	Type <b>Check</b>						
275597	05/29/2025 Op			Accounts Payable	Hatfield, Jessica	150.00	
275598	05/29/2025 Op			Accounts Payable	Henkel, Michael	196.26	
275599	05/29/2025 Op			Accounts Payable	Home Depot	461.95	
275600	05/29/2025 Op			Accounts Payable	Home Pro's Ace Hardware	252.24	
275601	05/29/2025 Op			Accounts Payable	Hornungs Pro Golf Sales, Inc.	402.97	
275602	05/29/2025 Op			Accounts Payable	Hotsy Midwest Cleaning System	368.26	
275603	05/29/2025 Op			Accounts Payable	HP Electric , LLC	2,100.00	
275604	05/29/2025 Op			Accounts Payable	HSC Group	740.00	
275605	05/29/2025 Op			Accounts Payable	Hutson Inc of Michigan	516.66	
275606	05/29/2025 Op			Accounts Payable	Ibraheem, Nada	150.00	
275607	05/29/2025 Op			Accounts Payable	IdentiSys Incorporated	638.40	
275608	05/29/2025 Op			Accounts Payable	Identity Source, The	9,679.77	
275609	05/29/2025 Op			Accounts Payable	Jackson, Stacey	300.00	
275610	05/29/2025 Op			Accounts Payable	Jackson Five Star Catering	3,750.00	
275611	05/29/2025 Op			Accounts Payable	Johnston Enterprises LLC	17,439.39	
275612	05/29/2025 Op			Accounts Payable	Kennedy Industries Inc	4,967.50	
275613	05/29/2025 Op			Accounts Payable	Kerr's Equipment	255.96	
275614	05/29/2025 Op			Accounts Payable	Knight's Auto Supply Inc	1,229.39	
275615	05/29/2025 Op			Accounts Payable	KSK Garage Doors	850.00	
275616	05/29/2025 Op			Accounts Payable	Kuhn, Nannette	150.00	
275617	05/29/2025 Op			Accounts Payable	Kush Paint Company	669.90	
275618	05/29/2025 Op			Accounts Payable	Leonard's Syrups	960.85	
275619	05/29/2025 Op			Accounts Payable	Lesko, Shelly	150.00	
275620	05/29/2025 Op			Accounts Payable	Linde Gas & Equipment Inc.	277.49	
275621	05/29/2025 Op			Accounts Payable	Lowe's	1,046.55	
275622	05/29/2025 Op			Accounts Payable	Lower Huron Supply Co.	6,576.52	
275623	05/29/2025 Op			Accounts Payable	Lumberjack Shack, Inc.	587.90	
275624	05/29/2025 Op			Accounts Payable	Major Group, The	2,500.00	
275625	05/29/2025 Op			Accounts Payable	Matrix Consulting Engineers, Inc	4,375.00	
275626	05/29/2025 Op			Accounts Payable	Medlin, Nathaniel	150.00	
275627	05/29/2025 Op			Accounts Payable	Metro Environmental Services, Inc.	6,195.00	
275628	05/29/2025 Op			Accounts Payable	Metro Parent Media Group	3,300.00	
275629	05/29/2025 Op			Accounts Payable	Michigan Cat	135.17	
275630	05/29/2025 Op			Accounts Payable	Michigan Kiln Dried Firewood LLC	7,371.00	
275631	05/29/2025 Op			Accounts Payable	Midwest Golf & Turf	1,019.12	
275632	05/29/2025 Op	en		Accounts Payable	Mike's Pump Service, Inc.	241.00	

			Reconciled/			Transaction	
Number	Date Statu		Voided Date Source		Payee Name	Amount	Difference
		omerica Bank Check	king				
,	Type <b>Check</b>						
275633	05/29/2025 Open			ts Payable	Miller, Kathleen	300.00	
275634	05/29/2025 Open			ts Payable	Moment Strategies	12,000.00	
275635	05/29/2025 Open			ts Payable	Montemayor, Christine	150.00	
275636	05/29/2025 Open			ts Payable	Motion & Control Enterprises LLC	237.78	
275637	05/29/2025 Open			ts Payable	Motorola	31,199.94	
275638	05/29/2025 Open			ts Payable	National Trails LLC	702.46	
275639	05/29/2025 Open			ts Payable	Northwest Pipe & Supply, Inc.	219.32	
275640	05/29/2025 Open			ts Payable	Occupational Health Centers of MI	10,048.00	
275641	05/29/2025 Open			ts Payable	ODP Business Solutions. LLC	587.45	
275642	05/29/2025 Open			ts Payable	Oscar W Larson Co	1,327.50	
275643	05/29/2025 Open		Accoun	ts Payable	People Driven Technology, Inc	9,398.76	
275644	05/29/2025 Open		Accoun	ts Payable	Pepsi-Cola Company	15,645.12	
275645	05/29/2025 Open		Accoun	ts Payable	Pomp's Tire Service, Inc.	2,020.76	
275646	05/29/2025 Open		Accoun	ts Payable	Porretta, Letizia	300.00	
275647	05/29/2025 Open		Accoun	ts Payable	Premier Bank c/o Allied, Inc.	889.30	
275648	05/29/2025 Open		Accoun	ts Payable	Quint Plumbing & Heating Inc	1,443.86	
275649	05/29/2025 Open		Accoun	ts Payable	Rakoczy, Janice	150.00	
275650	05/29/2025 Open		Accoun	ts Payable	Ralph's Wholesale Live Bait	250.00	
275651	05/29/2025 Open		Accoun	ts Payable	Ray Wiegand's Nursery Inc	506.48	
275652	05/29/2025 Open		Accoun	ts Payable	Richmond New Holland	119.40	
275653	05/29/2025 Open		Accoun	ts Payable	RKA Petroleum Co's	28,348.92	
275654	05/29/2025 Open		Accoun	ts Payable	Roberts Co.	1,250.00	
275655	05/29/2025 Open		Accoun	ts Payable	Roberts Dairy Service, Inc	1,210.86	
275656	05/29/2025 Open		Accoun	ts Payable	Rosy Brothers, Inc.	205.45	
275657	05/29/2025 Open		Accoun	ts Payable	RTI Laboratories Inc	3,212.00	
275658	05/29/2025 Open		Accoun	ts Payable	Sani-Vac	800.00	
275659	05/29/2025 Open		Accoun	ts Payable	Service Electric Supply Inc	55.04	
275660	05/29/2025 Open		Accoun	ts Payable	ServicePro	281.00	
275661	05/29/2025 Open		Accoun	ts Payable	Shenavari, Sanaz	150.00	
275662	05/29/2025 Open		Accoun	ts Payable	Shepherd of the Lakes Luthern	3.00	
275663	05/29/2025 Open		Accoun	ts Payable	Siroosian, Shahin	150.00	
275664	05/29/2025 Open		Accoun	ts Payable	SiteOne Landscape Co	3,239.29	
275665	05/29/2025 Open			ts Payable	Skye Dog LLC	2,018.80	
275666	05/29/2025 Open			ts Payable	Sound Planning Comm. Inc.	260.00	
275667	05/29/2025 Open			ts Payable	Spartan Distributors Inc	244,310.66	
275668	05/29/2025 Open			ts Payable	Stephenson, Dawn	300.00	

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ca - Come	erica Bank Check	ing				
	t Type <b>Check</b>	_						
275669	05/29/2025	•			Accounts Payable	Stucky, Julie	300.00	
275670	05/29/2025	•			Accounts Payable	Tapp, Quinn	114.59	
275671	05/29/2025	•			Accounts Payable	Taylor, Karlzella	150.00	
275672	05/29/2025	•			Accounts Payable	Textron E-Z-GO LLC	441.47	
275673	05/29/2025	•			Accounts Payable	Traffic & Safety Control Systems Inc	2,030.00	
275674	05/29/2025	•			Accounts Payable	UKG Kronos Systems, LLC	2,991.91	
275675	05/29/2025				Accounts Payable	United Custom Distribution	168.00	
275676	05/29/2025	•			Accounts Payable	US Bank Equipment Finance	1,491.49	
275677	05/29/2025				Accounts Payable	Vermont Systems Inc (VSI)	3,972.89	
275678	05/29/2025	•			Accounts Payable	Vice Sporting Goods	479.36	
275679	05/29/2025	•			Accounts Payable	Ward, Amber	300.00	
275680	05/29/2025	•			Accounts Payable	Warren Pipe & Supply Co	472.03	
275681	05/29/2025	•			Accounts Payable	Waste Mgmt - East	994.59	
275682	05/29/2025				Accounts Payable	Wayne County	870.00	
275683	05/29/2025	•			Accounts Payable	Williams, Yvette	80.00	
275684	05/29/2025	•			Accounts Payable	Wilson Sporting Goods Company	47,721.70	
275685	05/29/2025	•			Accounts Payable	Woodhaven Brownstown Schools	406.38	
275686	05/29/2025	•			Accounts Payable	Younan, Lina	150.00	
275687	05/29/2025				Accounts Payable	Nanou Djiapo Cultural Arts Inc.	1,200.00	
275688	05/29/2025	Open			Accounts Payable	Nature's Brush Studio LLC	224.00	
D	A.T EET					Payment Type <b>Check</b> Totals <b>452</b> Payments	\$6,285,288.38	
,	t Type <b>EFT</b>	Onon			Accounts Dayable	Flowel City Poyorage Inc	716 10	
7345	05/06/2025	•			Accounts Payable	Floral City Beverage, Inc	716.10 398.40	
7346 7347	05/06/2025				Accounts Payable	Rave Associates		
7347 7348	05/06/2025				Accounts Payable	Michigan , State of	1,014.00 328.50	
7346 7349	05/07/2025 05/07/2025				Accounts Payable Accounts Payable	O&W, INC. O&W, INC.	492.10	
73 <del>49</del> 7350	05/07/2025				Accounts Payable Accounts Payable	Rave Associates	492.10	
7351	05/07/2025	•			Accounts Payable Accounts Payable		153.00	
7351 7352	05/07/2025	•			Accounts Payable Accounts Payable	Michigan , State of Premium Dist Of Michigan	184.00	
7352 7353	05/07/2025	•			Accounts Payable Accounts Payable	Michigan , State of	304.20	
7353 7354	05/07/2025				Accounts Payable Accounts Payable	Tri-County Beverage	208.00	
735 <del>4</del> 7355	05/07/2025				Accounts Payable Accounts Payable	Michigan , State of	204.00	
7356	05/07/2025	•			Accounts Payable Accounts Payable	O&W, INC.	449.40	
7357	05/07/2025	•			Accounts Payable Accounts Payable	O&W, INC.	290.80	
7357 7358	05/07/2025	•			Accounts Payable Accounts Payable	Rave Associates	369.90	
/336	03/07/2023	Open			Accounts rayable	Nave Associates	303.30	

				Reconciled/			Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name	Amount	Difference
		ca - Comer	ica Bank Check	ing				
,	Type <b>EFT</b>	0			Assessments Described	Daniel I Jacob O Co. Inc.	206.70	
7359	05/09/2025				Accounts Payable	Daniel L Jacob & Co., Inc	296.70	
7360	05/09/2025	•			Accounts Payable	Great Lakes Wine & Spirits LLC	640.80	
7361	05/09/2025	•			Accounts Payable	Rave Associates	860.00	
7362	05/09/2025				Accounts Payable	Michigan , State of	405.60	
7363	05/09/2025	•			Accounts Payable	Imperial Beverage	247.40	
7364	05/09/2025	•			Accounts Payable	M4 C.I.C., LLC	735.00	
7365	05/01/2025	•			Accounts Payable	O&W, INC.	1,204.05	
7366	05/09/2025				Accounts Payable	O&W, INC.	310.00	
7367	05/09/2025				Accounts Payable	Rave Associates	1,011.40	
7368	05/09/2025	•			Accounts Payable	Daniel L Jacob & Co., Inc	829.50	
7369	05/12/2025	•			Accounts Payable	O&W, INC.	(48.00)	
7370	05/12/2025	•			Accounts Payable	O&W, INC.	297.05	
7371	05/12/2025	•			Accounts Payable	Floral City Beverage, Inc	387.20	
7372	05/12/2025				Accounts Payable	O&W, INC.	300.30	
7373	05/12/2025	•			Accounts Payable	Michigan , State of	546.60	
7374	05/13/2025	•			Accounts Payable	West Side Beer Distributing	291.85	
7375	05/12/2025				Accounts Payable	Fintech	144.34	
7376	05/12/2025	•			Accounts Payable	Michigan , State of	6,893.08	
7377	05/01/2025	•			Accounts Payable	O&W, INC.	268.60	
7378	05/01/2025	•			Accounts Payable	Great Lakes Wine & Spirits LLC	622.80	
7379	05/14/2025	•			Accounts Payable	O&W, INC.	677.60	
7380	05/14/2025	•			Accounts Payable	Petitpren Inc.	428.10	
7381	05/14/2025	•			Accounts Payable	Premium Dist Of Michigan	296.20	
7382	05/14/2025	•			Accounts Payable	Premium Dist Of Michigan	76.80	
7383	05/14/2025	•			Accounts Payable	Fabiano Bros. Inc	474.85	
7384	05/14/2025	•			Accounts Payable	Fabiano Bros. Inc	486.10	
7385	05/09/2025				Accounts Payable	Equitable - Individual	5,775.00	
7386	05/09/2025	•			Accounts Payable	HCMA Flexible Spending	766.52	
7387	05/09/2025	Open			Accounts Payable	Health Equity Employer Services	16,011.70	
7388	05/09/2025	Open			Accounts Payable	Michigan , State of	42,697.36	
7389	05/09/2025	Open			Accounts Payable	MISDU	2,372.96	
7390	05/09/2025	•			Accounts Payable	United States Treasury	266,062.62	
7391	05/09/2025	Open			Accounts Payable	Vantagepoint Transfer Agents	9,763.90	
7392	05/09/2025	Open			Accounts Payable	Vantagepoint Transfer Agents	32,316.55	
7393	05/09/2025	Open			Accounts Payable	Vantagepoint Transfer Agents	48,852.80	
7394	05/09/2025	Open			Accounts Payable	Vantagepoint Transfer Agents	1,792.76	

			Reconciled/			Transaction	
Number	Date Statu		Voided Date	Source	Payee Name	Amount	Difference
		omerica Bank Check	ing				
,	t Type <b>EFT</b>					0=0.40	
7395	05/16/2025 Open			Accounts Payable	Rave Associates	870.40	
7396	05/01/2025 Open			Accounts Payable	Michigan , State of	508.56	
7397	05/16/2025 Open			Accounts Payable	Rave Associates	369.60	
7398	05/16/2025 Open			Accounts Payable	Daniel L Jacob & Co., Inc	256.25	
7399	05/16/2025 Open			Accounts Payable	Great Lakes Wine & Spirits LLC	467.10	
7400	05/16/2025 Open			Accounts Payable	O&W, INC.	350.75	
7401	05/16/2025 Open			Accounts Payable	Michigan , State of	153.00	
7402	05/16/2025 Open			Accounts Payable	O&W, INC.	453.40	
7403	05/16/2025 Open			Accounts Payable	Rave Associates	655.90	
7404	05/21/2025 Open			Accounts Payable	Equitable - Individual	5,775.00	
7405	05/21/2025 Open			Accounts Payable	HCMA Flexible Spending	708.87	
7406	05/21/2025 Open			Accounts Payable	Health Equity Employer Services	15,749.47	
7407	05/21/2025 Open			Accounts Payable	Michigan, State of	45,832.52	
7408	05/21/2025 Open	1		Accounts Payable	MISDU	2,301.46	
7409	05/21/2025 Open	1		Accounts Payable	United States Treasury	277,317.76	
7410	05/21/2025 Open			Accounts Payable	Vantagepoint Transfer Agents	9,767.04	
7411	05/21/2025 Open	1		Accounts Payable	Vantagepoint Transfer Agents	31,737.95	
7412	05/21/2025 Open	1		Accounts Payable	Vantagepoint Transfer Agents	48,870.03	
7413	05/23/2025 Open	l		Accounts Payable	Vantagepoint Transfer Agents	4,791.05	
7414	05/20/2025 Open	1		Accounts Payable	Tri-County Beverage	499.50	
7415	05/20/2025 Open	l		Accounts Payable	Petitpren Inc.	685.55	
7416	05/19/2025 Open	1		Accounts Payable	Premium Dist Of Michigan	277.60	
7417	05/19/2025 Open	1		Accounts Payable	Rave Associates	369.20	
7418	05/23/2025 Open	1		Accounts Payable	O&W, INC.	831.60	
7419	05/23/2025 Open	1		Accounts Payable	Rave Associates	220.00	
7420	05/23/2025 Open			Accounts Payable	Floral City Beverage, Inc	336.15	
7421	05/27/2025 Open	1		Accounts Payable	Rave Associates	459.60	
7422	05/27/2025 Open	1		Accounts Payable	O&W, INC.	507.10	
7423	05/27/2025 Open	1		Accounts Payable	West Side Beer Distributing	785.90	
7424	05/27/2025 Open	1		Accounts Payable	O&W, INC.	276.00	
7425	05/27/2025 Open	1		Accounts Payable	O&W, INC.	250.10	
7426	05/23/2025 Open	1		Accounts Payable	O&W, INC.	501.60	
7427	05/23/2025 Open			Accounts Payable	O&W, INC.	356.00	
7428	05/23/2025 Open			Accounts Payable	Michigan , State of	330.72	
7429	05/23/2025 Open			Accounts Payable	Michigan , State of	777.20	
7430	05/16/2025 Open	ı		Accounts Payable	Floral City Beverage, Inc	923.05	

				Reconciled/				Transaction	
Number	Date	Status	Void Reason	Voided Date	Source	Payee Name		Amount	Difference
Bank Accou	ınt <b>1-Comer</b> i	ica - Come	erica Bank Checki	ng					
Payment	Type <b>EFT</b>								
7431	05/16/2025	Open			Accounts Payable	Rave Associates		813.60	
7432	05/23/2025	Open			Accounts Payable	Michigan, State of		204.00	
7433	05/23/2025	Open			Accounts Payable	O&W, INC.		594.15	
7434	05/27/2025	Open			Accounts Payable	Daniel L Jacob & Co., Inc		56.00	
7435	05/27/2025	Open			Accounts Payable	United States Treasury		520.80	
7436	05/27/2025	Open			Accounts Payable	United States Treasury		135.05	
		·			•	Payment Type <b>EFT</b> Totals	92 Payments	\$908,265.67	
				Bank Account	1-Comerica - Come	erica Bank Checking Totals	<b>544</b> Payments	\$7,193,554.05	

#### Bank Account **PR - Comerica Bank Payroll**

#### Payment Type **Check**

Status	Count	Transaction Amount	Reconciled Amount
Open	388	133,310.51	.00
Voided	0	.00	.00
Stopped	0	.00	.00
Totals	388	\$133,310.51	\$0.00

#### Payment Type **EFT**

Status	Count	Transaction Amount	Reconciled Amount
Open	1769	1,558,556.19	\$0.00
Voided	3	\$1,022.16	\$0.00
Totals	1,772	\$1,559,578.35	\$0.00

#### Bank Account **PR - Comerica Bank Payroll** Totals

Status	Count	Transaction Amount	Reconciled Amount
Open	2157	1,691,866.70	.00
Voided	3	1,022.16	.00
Stopped	0	.00	.00
Totals	2,160	\$1,692,888.86	\$0.00

Amy McMillan
Director

#### ivideding of June 2025

#### **HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners

From: Shedreka Miller, Chief of Finance

Subject: Approval – May Appropriation Amendments

Date: June 4, 2025

#### Action Requested: Motion to Approve

That the Board of Commissioners approve the May 2025 Appropriation Amendments as recommended by Shedreka Miller, Chief of Finance.

**Background**: The Metroparks ERP system provides a work-flow process to facilitate departmental budget management. Requested transfers are initiated by Department staff and routed to the appropriate Department Head/District Superintendent for review and approval. Finance provides a final review of the approved requests to verify that they do not negatively impact Fund Balance.

For the month of May, \$188,401 was transferred between general fund accounts. Transfers were also processed within the capital project fund totaling \$69,314. In addition, \$1,138 of restricted fund balance was used to fund current expenditures. Tax adjustments resulted in a net increase to fund balance of \$14,024.

The result of these changes can be seen by Accounting Function and Location in the attached chart.

### Huron-Clinton Metropolitan Authority May 2025 Appropriation Transfer Summary

	Location			Expense Increase	Expense Decrease/Revenue Increase		Difference	
								-
<b>General Fund Tra</b>	nsfers							
Capital								
	Kensington			69,091		_		69,091
	Huron Meadows			-		48,135		(48,135)
		Total	Ś	69,091	Ś	48,135	Ś	20,956
			т	22,22	•	10,200	Ŧ	
Maior M	laintenance							
major n	Administrative Office			_		8,430		(8,430)
	Lake St. Clair			14,836		-		14,836
	Kensington			,		12,508		(12,508)
	Lower Huron/Willow			2,156		-		2,156
	Hudson Mills			25,000		25,000		-
	Stony Creek			1,220		-		1,220
	Indian Springs			2,726		-		2,726
		Total	\$	45,938	\$	45,938	\$	(0)
Operation	ons							
	Kensington			24,000		31,120		(7,120)
	Hudson Mills			1,146		1,146		0
	Stony Creek			14,200		14,200		-
	Wolcott			326		326		-
	Huron Meadows			5,200		-		5,200
		Total	\$	44,873	\$	46,792	\$	(1,920)
Adminst	rative							
			\$	28,500	\$	47,536	\$	(19,036)
	<b>Total General Fund Transfe</b>	ers						
			\$	188,402	\$	188,401	\$	0
Capital Project Fu	und Transfers							
	Administrative			1,231		69,314		(68,082)
	Lake St. Clair			14,556		-		14,556
	Kensington			6,912		-		6,912
	Lower Huron/Willow/Oakwoods			24,516		-		24,516
	Hudson Mills			17,799		-		17,799
	Stony Creek			370		-		370
	Lake Erie	Total	¢	3,930 <b>69,314</b>	Ċ	69,314	¢	3,930
		TOtal	Ą	05,514	Ą	09,314	Ą	(0)
				Revenue				
	Tax Year			Decrease	Rev	venue Increase		Net
Tax Adjustment								
. a.v. r. tajaotinicilt	Current			_		11,778		(11,778)
	Prior			_		2,246		(2,246)
		Total	Ś	-	\$	14,024	Ś	(14,024)
						,		,,

To: Board of Commissioners

From: Shedreka Miller, Chief of Finance

Subject: Report – Monthly Major Maintenance Project

Date: May 1, 2025

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the Major Maintenance report as submitted by Shedreka Miller and staff.

**Background**: The Metroparks track the costs associated with periodic or infrequent repairs or maintenance that do not meet the criteria for capitalization in a function of our chart of accounts known as major maintenance. We utilize a project accounting system to budget, record and report these costs. To provide the Board of Commissioners and the broader public with improved information surrounding major maintenance projects we have developed a monthly Major Maintenance Status Report.

This report is modeled after the revised Capital Project Fund report. The format includes the location, project title from the budget document, a brief description of the work, the original budget funding, the current amended budget, year-to-date transactions, life-to-date transactions, life-to-date encumbrance balance, the remaining budget and the project status.

Most major maintenance repairs are completed within one year. Occasionally projects require additional time to complete.

As of the end of May, there has been very few projects contracted or started with year-to-date expenses at 18.6% of the total budget.

Attachment: May 2025 Major Maintenance Status Report

F /21 /2021			Original	Carry Over							
5/31/202	•		Original Budget	Carry Over	Amended	Year to Date	Life to Date	Life to Date	Remaining	Project	
ocation	Project Title	Project Description	Funding	Funding	Budget	Transactions	Transactions	Encumbrance	Budget	Status	
dministrative Office	AO Hallway New Carpet	New Carpet throughtout AO office building	70,000	-	0		0	0	0		
dministrative Office	Catch Basin Inspection/Cleaning Authority Wide	Authority Wide cost for Inspection of Catch Basins	25,000	-	0		0	0	0		
dministrative Office	Culvert Clean out Authority Wide	Authority Wide cost for Culvert Clean outs	60,000	-	0		0	0	0		
ake St Clair	East Boardwalk Re-Surface replacement continued-Phase 4	Resurface/Replace portion of East Boarwalk		254,265	283,625	137,346	146,555	137,069	1		
ake St Clair	Install new Shade Sails at Beach Concessions	Unexpected repair to shades at conession building	-	-	22,283	0	0	22,283	0		
ake St Clair	Pool Pump Repair	Unexpected repair to Strades at corression building			12,508	0	0	12,508	0		
ake St Claii	r oor r ump kepan	onexpected repair to rumps at the roof	125,000	-	0	0	0	0	0		
ake St Clair	Rebudget-Drainage Repairs at Pool Building	Rebudget Project from previous year									
ake St Clair	Building Updates at Nature Center	Updatest to Nature Center	80,000		0	0	0	0	0		
	Level Walkways at South Marina & Pool		35,000		0	0	0	0	0		
ake St Clair	Level Walkways at South Marina & Pool		75,000		0	0	0	0	0		
ake St Clair	Main Toll Booth Replacement #2										
Censington	Golf Course Cart Path Milling	Grind Cart Path			37,781	0	6,520	20,500	10,761		
Censington	Dam Safety Logs	Aluminum Stop Logs for Dam Safety		56,544	64,260	0	7,717	56,544	0		
Censington	Trail Shoulder Refurbishment	Reapair to Trail shoulders throughout park		-	90,000	0	54,908	30,480	4,612		
Censington	Martindale Beach Splash N Blast PIP Surfacing	Martindale Beach Splash N Blast PIP Surfacing		10,206	10,206	0	0	10,206	0		
Censington	Boat Launch Repairs/Boat House Demo	Boat Launch Repairs/Boat House Demo		-	73	0	73	0	0		
Censington	Splash Boiler Replacement	Splash Boiler Replacement		29,688	29,688	0	0	29,688	0		
Censington	Group CampWell/Handpump		-	-	14,270	0	0	14,071	199		
ensington	Well Pump Replacement-Turtle Head	Unexpected repair to Well Pump	-	-	12,435	12,436	12,436	0	(1)		
ensington	Rebudget-Dam Concrete Work		247,000	-	0		0	0	0		
ensington	Rebudget-Repairs to Steel on Existing Seawall	Repairs to the steel on the existing seawall	30,000	-	0		0	0	0		
ensington	New Boiler at Martindale Beach		30,000	-	0		0	0	0		
ensington	Unexpected Repairs		150,000	-	0		0		0		
ensington	Western District ADA Initiatives		40,000	-	0		0	0	0		
ensington	Western District Asphalt Crack Repairs		15,000	-	0		0	0	0		
ensington	Western District CAP Inititatives		40,000	-	0		0	0	0		
ensington	Western District Roadway/Parking Lot Paint		60,000		0		0	0	0		
ower Huron	Turtle Cove UV Light Replacement	Replacement of ultraviolet disenfection for pool		9,780	9,780	0	0	9,780	0		
ower Huron	Turtle Cove Pool Repairs			158,639	245,281	(1,736)	86,603	158,639	39		
ower Huron	Turtly Cove Pump Room Valve Replacement	Unexptexted Repair to Valves		-	0		0	15,104	(15,104)		
ower Huron	Comfort Station Door Replacement - 3 various		20,000		0		0	0	0		
ower Huron	Comfort Station Door Replacement at Tulip Tree		20,000		0		0	0	0		
ower Huron	LED Lights for Washago Pond comfort station		15,000		0		0	0	0		
ower Huron	Rebudget - Overbanding of Roadways throughout Park		35,000		0		0	0	0		
ower Huron			20,000		0	0	0	0	0		
	Roof Replacement at Chestnut North & Flint Wood Shelters						_				
ower Huron	Southern District ADA Initiatives		40,000		0		0	0	0		
ower Huron	Southern District Asphalt Crack Repairs		15,000		0		0	0	0		
ower Huron	Southern District CAP Initiatives		40,000		0		0	0	0		
ludson Mills	Rebudget - Replace Siding & Roof at Golf Course, Chem Bldg,	Rreplace old t1-11 siding with steel siding and fix roof leak around windows	160,000		0		0	0	0		
Hudson Mills	Replace Light Poles/bases to convert to LED Lighting at Act. C		25,000		0	0	0	0	0		
Stony Creek	Rebudget-Small Well Replacement	New well and controller for supplimental water well	30,000		31,519	1,220	1,510	25,000	5,010		
itony Creek	Dam Safety Logs	Aluminum Stop Logs for Dam Safety		54,244	64,260	0	10,016	54,244	0		
tony Creek	Rebudget-Installation of Generator at Park Office	Install generator at park office	30,000		0	0	0	0	0		
tony Creek	Cart Barn Electrical Upgrades for Golf Carts	motor benefator at park office	30,000	15,250	31,688	25,562	34,910	0	(3,222)		
tony Creek	Golf Cart Barn Alterations	Alterations for Cart Barn		13,230	3,546	25,302	3,546	0	(3,222)		
tony Creek	Eastern District ADA Initiatives	, recording for care paris	40,000		3,340		3,340	0	0		
tony Creek	Eastern District CAP Initiatives		40,000		0		0	0	0		
tony Creek	Eastern District CAP Initiatives  Eastern District Crack Repairs		15,000		0		0	0	0		
tony Creek	Eastern District Crack Repairs  Eastern District Roadway/Parking Lot Paint		80,000		0		0	0	0		
tony Creek	Repair Overlook Stabilization at Nature Center		30,000		0		0	0	0		
tony Creek	Reroute NC Trail to reduce water run off		24,000		0		0	0	0		
Villow	Pool Playground PIP/Surface Repairs	Update surface area at playground	2 .,500		15,000	0	9,600	0	5,400		
ake Erie	Museum Wall Repair	Repair of leaning portion retaining wall		-	14,184	0	14,185	0	(1)		
ake Erie	Replace electric wiring at Marina boat docks	Upgrade existing wiring to marina pedestals		50,000	35,120	0	33,788	0	1,332		
ake Erie	Golf Starter Building Shingle Roof Repair	Shingle repairs at golf starter building	-	-	36,492	14,723	37,025	0	(532)		
ake Erie	Window Replacement & Siding at Park Office		30,000		0				0		
ake Erie	Rebudget - Repair to Boat Launch Parking Lot		40,000		0	0	0	0	0		
Volcott	Rebudget-Demo & Cleanup of new aquired Wolcott Property	Demolish existing structures on newly acquired Wolcott property	50,000		0	0	0	0	0		
Volcott	Fill in Raceway at Mill	Project to look at fillling in the raceway beneath the Mill	-	-	0	0	0	0	0		
ndian Springs	Well Pump Replacement at IS Park Office			-	13,596	14,241	14,241	0	(645)		
ndian Springs	Guardrail Removal & Replacement	Replace Guardrail due to accident			0		1-,2-1	0	(043)		
ndian Springs	Bunker Renovation at Golf Course		80,000	-	85,218	5,950	5,950	60,810	18,457		
ndian Springs	Culvert Repair		-		86		86	0,610	0		
ndian Springs	Refurbish Iron Filter Sand at Valves at EDC		20,000		0	0	0	0	0		
			.,		10,428	0	0	0	10,428		
uron Meadows	Golf Maintenance Building Well Repair	Unexpected repair to well at Golf Maintenance Building		- 1	10,410		•	0	10,420		

To: Board of Commissioners

From: Shedreka Miller, Chief of Finance Subject: Report – Monthly Capital Project Fund

Date: June 3, 2025

#### Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the Capital Project Fund report as submitted by Shedreka Miller and staff.

**Background**: In 2018, the Board of Commissioners approved the creation of a capital project fund. To improve the information provided on specific capital improvement projects Finance is working on developing a monthly performance report.

The following columns of data are provided by project:

- Life-To-Date Total Project Budget
- Year-To-Date Total Project Expenditures
- Life-To-Date Total Project Expenditures
- Current Project Encumbrances (Funds committed through the purchase order process)
- Balance (Life-To-Date Budget less Life-To-Date Expenditures and Current Encumbrances)

This information has now been augmented to include the original budget. In addition, a page has been added which provides a more detailed description of the project as well as the current status of the project and the current estimate of what year the project will be completed. It is anticipated that this additional information will allow the Board of Commissioners as well as the general public to stay up-to-date on the capital project work underway throughout the Metroparks.

Expenditures during May were related mostly to payroll design work, with the following projects having significant amounts of contracted expenses during the month:

- Oakwoods Hike Bike Trail Reconstruction
- Lower Huron Hike Bike Trail Reconstruction
- Willow Hike Bike Trail Reconstruction
- Dexter Huron Canoe Launch Picnic Area Development

Attachment: May 2025 Capital Project Fund Update

#### May Capital Project Fund Report - Project Summary

May Capita	Project Fund Report - Project Summary			Available		Estimated
Location	Original Project Title	Project Description	Amended Budget	Available Grant Funding	Project	Estimated Completion Year
Admin Office	Boiler Replacement	Replacement of Boiler at Administrative Office	106.538	Grant runuing	Budgeted	2025
Admin Office	Bollet Replacement	Assessments, cost estimates, and project development for future	100,338		In Construction	2025
		projects to address electrical power infrastructure upgrades and				
Lake St Clair	Electrical Grid Replacement	repairs.	2,703,806			
		Replace 70'-long wood structure damaged over past 3 years due to			In Construction	2025
Lake St Clair	Wood Bridge near Interpretive Center Replacement	high water. Requires permits.	295,037			
Lake St Clair	North Marina Renovation Design	Renovation of North Marina Design	619,263	294,000	In Design	2025
Lake St Clair	Greening the Parking Lot	Grant Funded Project for Parking Lot Improvements	3,708,256	1,500,000		2026
Lake St Clair	North Marina Renovation Construction West Boardwalk Redevelopment	Constructon of North Marina renovaiton	6,000,000	5,000,000		2025 2025
Lake St Clair Lake St Clair		Redevelopment of West Boardwalk Drainage project	1,200,000	500,000	Budgeted Budgeted	2025
Lake St Clair	MS4 Drainage Reconstruction	Drainage project	125,000		Budgeted Budgeted	2026
Lake St Clair	Admin/Food Bar Building Roof Replacement	Replace roof at the Admin Building that includes the Food Bar	503.528		Bougeteu	2023
Lake St Clair	Exit Road Re-Paving	Replace roof at the Aurilli building that includes the rood bar	1,200,000		Budgeted	2026
Lake St Clair	Daysail Trail Development		1,200,000	500.000	Budgeted	2025
Lake St Clair	Hike Bike Trail Repairs between Fishing Piers & Gazebo		200,000		Budgeted	2025
Lake St Clair	Phase I - Secondary Electrical Services Park Wide		949,850			
		Pave 580 If path from shelter to restrooms per the ADA Transition			In Design	2025
Kensington	Accessible Path from N Hickory Shelter to Restroom	Plan.	66,273			
		Pave 950 If path from shelter to restrooms and beach area per the			In Design	2025
Kensington	Accessible Path from S Martindale Shelter to Vault & Beach	ADA Transition Plan. Include concrete work needed for access mat across beach sand.	85,954			
Kensington	Accessible Patri ITOTI 3 Wartifidate Siletter to Vadit & Beach	Pave 250 If path section along parking lot to connect shelter with	63,534		In Design	2025
Kensington	Accessible Path from N Martindale Shelter to Beach	beach area, food bar, and bathhouse.	30,354		iii besigii	2023
Kensington	Install EV Charging Station	Install EV Charging Station at Kensington Golf Course	67,000		Budgeted	2025
Kensington	Hike Bike Trail Reconstruction 2024	2024 Board Approved Trail Reconstruction inititative	530,568		In Construction	2025
Kensington	Tollbooth Replacement		75,000		Budgeted	2025
Kensington	Lightning Detection System for Beaches		40,000		Budgeted	2025
Dexter Delhi	Delhi Launch & Take Out Renovations	Renovation of launch area at Delhi.	725,177	306,000	In Design	2025
Dexter Delhi	River Terrace Phase 1-Redecking at Dexter Hruon		180,000			
		Land and Water Conservation Fund grant funded project to improve			In Design	2025
		accessibility and site amenities at the Walnut Grove Campground.				
Lower Huron	Walnut Grove Campground Improvements	111W-15	1,006,707	450,000	In Design	2025
Lower Huron	Office to Device the Device to	Land and Water Conservation Fund grant funded project to develop a new fenced in area for off leash dog activities	343,221	165,400	in Design	2025
Lower Huron	Off Leash Dog Area Development New Slide Structure at Turtle Cove	a new fenced in area for off leash dog activities Install new slide at Turtle Cover water park.	343,221 289 479	165,400	Project Cancelled	
Lower Huron	Hike Bike Trail Reconstruction 2024	ilistali new side at Turtie cover water park.	512.492		In Construction	2025
LOWER FIGURE	Time dike Trail neconditation 2024	Michigan Natural Resources Trust Fund grant funded project to	312,432		In Design	2025
		develop an accessible kayak launch and associated site amenities at			=8	
Hudson Mills	Picnic Area Development at Canoe Launch	Dexter-Huron	573,110	192,700		
		Pave 320 If path from bike trail to AC shelter to make it ADA			Budgeted	2025
		compliant. Include accessible tables/grill & concrete pad as part of				
Hudson Mills	Accessible Access to Activity Center Shelter	project.	48,835			
Hudson Mills	Convert Gas Storage Tanks for Above Ground	Conversion of gas storage tanks	127,273		In Construction	2025
Hudson Mills	Hike Bike Trail Reconstruction 2024	2024 Board Approved Trail Reconstruction inititative	239,101		In Construction	2025
Hudson Mills Hudson Mills	Pickle Ball Court Construction	Donor Funded Project	518,695	500,000	Budgeted	2025 2025
Hudson Mills Hudson Mills	Splash Pad Construction Well Installation for Water at Kayak Launch		1,000,000 25.000		Budgeted Budgeted	2025 2025
Hudson Mills	Well installation for water at kayak Launch	Replacement of intakes, pumps, controls, piping and heads. One	25,000		In Construction	2025
Stony Creek	Golf Course Pumphouse & Irrigation System Replacement	year of design before construction.	3,010,162		iii construction	2023
Story Citch	con course i unproduce a irrigation system replacement	Removal and realignment of 1/2 mile of 6' wide asphalt path, 284 If	3,010,101		In Construction	2026
		of 8' wide boardwalk, replacement of three existing footbridges, a				
		400sf overlook structure and pond dipping platform.				
Stony Creek	Reflection Nature Trail Improvements		1,316,322	465,600		
		Replace with precast bridge between Wintercove and Mt. Vernon,			Budgeted	2025
		original structure (15' x 40) is failing, uneven decking and enrty, exit				
		points. Leading to injuries from cyclists and rollerbladers. It is no				
	Hike Bike Path & Bridge Replacement btwn Winter Cove & Mt Vernon	longer safe to plow during the winter. Requires permits.	85,082			
Stony Creek Stony Creek	vernon Install Electricity at 4th Tollbooth	Directional bore power to unit for RecTrac system.	20,000		Budgeted	2025
Stony Creek	Install EV Charging Station	Install EV Charging Station at Stony Creek Golf Course	67,000		Budgeted	2025
Stony Creek	Shared Use Trail Bridge Main Loop		245,000		Budgeted	2026
Stony Creek	Playground Renovations	2024 Board Approved Revnovation initiative	0		0	
Stony Creek	West Branch Road Overlay		400,000			
Stony Creek	Golf Course Drainage		40,000			
Stony Creek	Shelden Trail Mountain Bike Feature		25,000			
		Removal of that dam structure, sheet pile walls and docks and			Budgeted	2025
Willow	Washago Pond Restoration	subsequent site restoration.	928,656			
		Pave 650 If asphalt paths connecting both Fox Meadows shelters to the restroom and to the pool activity area/playground per the ADA			Budgeted	2025
Willow	Accessible Path from Fox Meadows N & S Shelters to Pool	Transition Plan.	65,000			
willow	Accessible Fath Holli Fox Meadows N & 3 Shelters to Fool	Hallston Plat.	03,000		In Design	2025
		Needed upgrades for the pumphouse to work efficiently for the			=6	
Willow	Golf Course Pumphouse Upgrades	course irrigation (Control system, VFD's, lift pipes/pumps)	264,097			
Willow	Roof Replacement at Golf Course Clubhouse	Clubhouse Roof Replacement	126,803		Budgeted	2025
Willow	UST Fuel Pump Removal & Replacement at Golf Course	Removal/replacement of current WGC UST Fuel pumps	230,000		Budgeted	2025
Willow	Golf Cart Barn Electrical Retrofit		250,832		Budgeted	2025
Willow	Hike Bike Trail Reconstruction 2024		768,947		In Construction	2025
Willow	Big Bend Fishing Area Improvements Big Bend Fishing Dock		5,123 762.000		Budgeted	2025
Willow	Pumphouse Upgrades at Golf Course		360,000	300,000	Budgeted	2025
Willow	Redesign Disc Golf Course		60.000		Budgeted	2025
Oakwoods	Flat Rock Dam Study	Grant Project to Study area associated with Flat Rock Dam	780,238	730.000	In Construction	2025
Oakwoods	Hike Bike Trail Reconstruction 2024		534,001		In Construction	2025
		Trail Improvements including aggregate trail from parking lot to			In Design	2025
Lake Erie	Cherry Island Nature Trail Improvements	new trail head and accessible amenities.	1,019,456	600,000		
Lake Erie	Protecting Lake Erie Marsh with Green Infrastructure	Grant Project to protect marshland	822,707	483,500	In Construction	2025
Lake Erie	Wave Pool Mertha Liner and Updates	Wave Pool Mertha Liner and updates	8,036,996		In Design	2025
Lake Erie	Hike Bike Trail Reconstruction 2024	2024 Board Approved Trail Reconstruction inititative	659,722		In Construction	2025
Lake Erie	Golf Course Starter Building Roof Replacement	Replace Roof at Golf Course Starter Building	80,967		In Construction	2025
Lake Erie Wolcott	Convert Cart Barn to Electric Carts Farm to Mill Connector	Connector Path between Farm & Mill	180,000 1,001,033		Budgeted In Design	2025 2025
Wolcott	Schmidt Property Demolition	Demolition property bought by Metroparks	1,001,033		In Design In Construction	2025
Wolcott	Replace Roof on Mile Barn	Replace / repair roof	150,000		Budgeted	2025
Wolcott	Roof Replacement at Camp Rotary & Farm Center		25,000		Budgeted	2025
Indian Springs	Golf Course Pump House Upgrades	Upgrades to Golf Course pumhouse	583,710		In Design	2025
		Convert building electric for electric golf carts and add genarator			In Construction	2025
Indian Springs	Electrical Conversion at Golf Building	hook up to run essential equipment	341,455			
Indian Springs	UST Removal at Golf Course	Remove underground fuel tank	116,437		Budgeted	2025
Indian Springs	Lightning Detection System at Golf Course		40,000		Budgeted	2025
Huron Meadows	Replacement of Pump Intakes, Elec Panel & Connections at GC	-	250,000	11.987.200	Budgeted	2025
			49,132,572	11,987,200		



To: Board of Commissioners From: Amy McMillan, CEO

Project Title: Purchases – Total Spent and Vendor Locations

Date: June 5th, 2025

Action Requested: Receive and File

That the Board of Commissioners receive and file the update for total spent and vendor locations as submitted by Chief Executive Officer Amy McMillan and staff.

**Background:** Each month the Purchasing Department summarizes the total amount spent on capital equipment purchases, major maintenance, and park projects and includes the location of vendors, either withing or outside the Metroparks five-county region as well as the effect of DEI, living wage, and the Metroparks local preference policy.

Attachment: Award Requests

#### Award Requests for June 2025

Vendor	Vendor Location	Description	Park Location	Total Request	Five-County	Greater Michigan	Outside Michigan	Effect of DEI, Living Wage, and Local Preference Policies
Erie Construction	Woodhaven, MI	Nature Center Bridge Replacement	Lake St. Clair	\$267,800.00	\$267,800.00			
Erie Construction	Woodhaven, MI	Walnut Grove Campground Improvements	Lower Huron	\$1,276,100.00	\$1,276,100.00			
Nowak & Fraus	Pontiac, MI	West Boardwalk Renovation & Daysail Trail Development	Lake St. Clair	\$126,232.00	\$126,232.00			
Performance Sports Turf LLC	Howell, MI	Stony Creek Golf Course Drainage	Stony Creek	\$39,050.00	\$39,050.00			
Rehmann Robson LLC	Troy, MI	Internal Auditing	Authority-Wide	\$26,250.00	\$26,250.00			
	1		Totals: Percent of Total Award Request:	\$1,735,432.00	<b>\$1,735,432.00</b> 100.00%	<b>\$0.00</b> 0.00%	<b>\$0.00</b> 0.00%	



To: Board of Commissioners From: Amy McMillan, CEO

Project Title: Update - Purchases over \$10,000

Date: June 5th, 2025

Action Requested: Receive and File

That the Board of Commissioners receive and file the update for purchases over \$10,000, up to, and including \$25,000 as submitted by Chief Executive Officer Amy McMillan and staff.

**Background:** On May 9, 2013, the Board approved the updated financial policy requiring the Director to notify the Board of purchases exceeding \$10,000, up to, and including \$25,000.

The following list contains purchases exceeding the \$10,000 threshold:

Vendor	Description	Price
Aqua-Weed Control	Phragmites Control	\$ 10,000.00
	Indian Springs, Hudson Mills	
Big Belly Solar LLC	Garbage Can Smart Max	\$ 21,048.50
Piel de la como	M. Left Levis Harry	<b>4.4.050.00</b>
Big Lakes Lawncare	Mulch Installation	\$ 11,252.00
	Kensington Metropark	
Big Lakes Lawncare	Mulch Installation	\$ 12,028.00
	Stony Creek Metropark	
Big Lakes Lawncare	Mulch Installation	\$ 24,056.00
	Lower Huron, Willow	
Corby Energy Services	Light Pole Replacement	\$21,487.00
, s d, s d, s d	Hudson Mills Metropark	, , , , , , , , , , , , , , , , , , , ,
H2O Energy LTD	Executive Seach Retainer	\$ 12,916.67
1120 Energy ETD	Human Resources Department	Ψ 12,010.07
John D. Ochorno Trucking Co	·	¢ 20 E00 00
John D Osborne Trucking Co	Asphalt for Golf Course Paths	\$ 20,500.00
	Kensington Metropark	
Michigan CAT	Woodchipper Parts and Repair	\$ 12,678.34
	Natural Resources	
Natural Community Services	Phragmites Control	\$ 11,000.00
	Lower Huron, Oakwoods, Willow	
PLM Lake and Land Management	Phragmites Control	\$21,700.00
S	Wolcott, Stony Creek, Detroit Parks	
	· · · · · · · · · · · · · · · · · · ·	

PLM Lake and Land Management	Phragmites Control Stony Creek	\$ 22,000.00
Spina Electric Co	Pool Pump Repair Lake St. Clair Metropark	\$ 12,508.00
Uline Shipping Supplies	Eyewash Stations Authority Wide	\$13,160.89
WDIV	Commercials Marketing Department	\$15,000.00



To: Board of Commissioners

From: Neil Eby, Purchasing Supervisor

Project No: 24-1848.PR2

Project Title: TAP Grant Consultation, Change Order #1

Location: Authority-Wide Date: June 5th, 2025

**Action Requested: Motion to Approve** 

HCMA has an existing purchase order (P.O.) with PEA Group (Auburn Hills, MI) for professional consulting services, to support a Transportation Alternatives Program (TAP) grant application. The original P.O. is valued at \$19,500. It is requested that the Board of Commissioners approve a change order to this P.O. for additional services requested by HCMA including preliminary plan updates, and grant submittal assistance, totaling \$8,000 which will increase the total P.O. value to \$27,500.

**Fiscal Impact:** Funds will come from the 2025 Planning and Development budgeted outside services account.

**Scope of Work:** This change order would be for additional scope of work items additional to services already completed. PEA proposes preliminary plan updates which are to include updated planned routes, and cost opinions based on these revisions. Additionally, grant submittal assistance, providing the required maps, plans, project data and exhibits would also be included in this change order. These services will support the project team effectively to project completion.

The Purchasing Department requests approval to proceed with the change order.



To: Board of Commissioners

Prepared By: Neil Eby, Purchasing Supervisor

Project No: ITB 2025-014

Project Title: Golf Course Drainage Work Location: Stony Creek Metropark

Date: June 5th, 2025

#### **Action Requested: Motion to Approve**

That the Board of Commissioners approve the award of ITB 2025-014 to Performance Sports Turf LLC of Howell, MI for drainage work at the Stony Creek Golf Couse for a total, not-to-exceed cost of \$39,050.00 as recommended by the Purchasing Department.

**Fiscal Impact:** Funds will come from the 2025 Board-Approved Capital Projects Budget, which allowed a total of \$40,000.00 for the project. The purchase is \$950.00 in favor of the budget.

**Scope of Work:** Stony Creek Golf Course requires drainage improvements on holes ten, eleven, fourteen and eighteen. Performance Sports Turf will be responsible for the installation of approximately 1,740 linear feet of double wall drainage pipe, combined in several areas, and all associated tasks associated with the job. Examples of additional tasks would be trenching and backfilling, cleanup of spoils, seeding trenches after work is completed, and cutting/repairing cart paths.

**Process:** HCMA issued ITB 2025-014 on April 8, 2025, for Golf Course Drainage Work. The ITB was posted on the Michigan Intergovernmental Trade Network (MITN) website, which provided notice of the solicitation to 617 vendors, from which 59 vendors downloaded the ITB.

Two bids were received for the project, one of which was determined to be non-responsive as it did not include all materials necessary for the project.

Vendor	Vendor Location	Lump Sum Bid Price
Performance Sports Turf LLC	Howell, MI	\$39,050*
Xtreme Golf Management	Middlesboro, KY	\$32,000

<sup>\*</sup>Indicates Award

The Purchasing Department requests approval to proceed with the purchase.



To: Board of Commissioners

From: Janet Briles, Chief of Planning and Development

Project Title: Planning and Development Department Monthly Update

Date: June 12, 2025

Action Requested: Receive and file

That the Board of Commissioners receive and file the Planning & Development Department Monthly Update as recommended by Chief of Planning and Development Janet Briles and staff.

#### **Executive Summary**

The following are highlights of the activities of the Planning & Development Dept for May 2025:

#### Project/Initiative Implementation

- Community Survey: The process of developing our regional community survey is underway. The
  project team had a kickoff meeting with Great Lakes Marketing (GLM) and is the process of meeting
  with several of our community partners and front-line staff. Supports Strategic Plan Goal: Listen &
  Connect
- Flat Rock Dam Feasibility Study: Completed compiling questions and comments during the public input process. All public comments gathered from the March 6<sup>th</sup> open house, website, and via email will be included in the feasibility study. All questions received were addressed and will also be included in the study. The questions and answers also appears on the project webpage, and everyone that has provided an email address for project updates has been notified. Supports Strategic Plan Goals: Listen & Connect, Maintain & Invest
- Met with each district to discuss upcoming priorities for 2026 Capital Improvement / Major Maintenance Budgets. Supports Strategic Plan Goal: Maintain & Invest
- Pre-construction meeting held for the Stony Creek Playground Improvements. Supports Strategic Plan Goals: Listen & Connect. Maintain & Invest

#### **Grant Projects**

- Developing Transportation Alternative Program grant application in coordination with Livingston County Road Commission. Supports Strategic Plan Goals: Listen & Connect, Maintain & Invest
- Awarded \$29,230 from the EGLE Watershed Council grants for support for our raingarden outreach program. Supports Strategic Plan Goals: Listen & Connect, Maintain & Invest, Conserve & Steward
- Pre-construction meeting held for the Lower Huron Off-leash Dog Area Project. Supports Strategic Plan Goals: Listen & Connect, Maintain & Invest

Attachment: Planning & Development Department Monthly Update which includes Monthly Grant Updates



# PLANNING AND DEVELOPMENT MONTHLY REPORT

June 2025

Administrative Office 13000 High Ridge Drive Brighton, MI 48114



METROPARKS.COM

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*	Diversity, Equity and Inclusion						
<b>@</b>	Interpretive Services and Community Outreach						
80	Engineering						

## SYSTEM-WIDE

**Restoration** – Linear feet or acreage of project impact for shoreline protected or restored, wetlands protected or restored, floodplain protected or mitigated

Invasive Species Management – Linear feet or acreage of project impact treating invasive species Habitat and Wildlife Protected – Linear feet or acreage of project impact for fish habitat, fish barriers removed or bypassed, species moved or avoided

**Partnerships** – Outside agency funding sources (total cost/sharing percentage)

**Volunteers** – Total number of volunteers/workdays

**Grant/Foundation Funding** – Total funding/match

Visitor Counts – Total number of visitors weekend/weekday

Best practices education – Project emphasizes educational and interpretational opportunities

Estimated cost – Total estimated or actual cost of project

**Accessibility** – Determine if facility or programs designed for accessibility (A) or if barriers (B) exist based on ADA checklist

Staff time – Total number of staff hours estimated

#### Administrative

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
	Community Survey RFP	Report	4	October	Held internal planning charrette. Great Lakes Marketing is currently interviewing partners and front-line employees.
DE	Tollbooth scanning reports	Report	4	Seasonally	Collaborated with several departments to put together Annual Visitation Report and Presentation
SYSTEM-WIDE	Foundation administrative tasks	Various	7	Ongoing	Administrative tasks
SYSTI	Sign request processing/signage transition plans	Infractructura/		Ongoing	Administrative tasks – Updating Sign Manual, will be updating signage at Indian Springs and Bob White Trail at Lower Huron. Also updating Lower Huron Road Wayfinding signage. Funding for 2025 entry and facility signage.
	CAPRA Planning Ch. 3	Report		Ongoing	With new CAPRA standards the planning chapter is now #3
	Commemorative trees and benches	Various		Ongoing	Administrative tasks
	Grant Applications and Administration Various		品	Ongoing	Lead multi-department effort to track and maintain grant associated tasks. Staff are drafting resources a grant plan for 2025-2030
	Metroparks Foundation Audit	Various	Finance	August	Assisting Finance with audit
	Special Parks District Forum Organizing		Ops	June	Working with park staff, engineering, interpretive, and others to organize tours on Monday in the western district and Tuesday in the eastern and southern districts

# **SYSTEM-WIDE**

### **HCMA Studies/Initiatives**

Description	Dept. Input	Timing	Apr 2025 Actions
Mulch contract	9	Annually	Complete for 2025
ADA Transition Plan	***	December	Door improvements still underway from 2024. Discussions around 2025 priorities underway with DEI and each district
Stormwater Management Plan	Various	Ongoing	Report from Drummond Carpenter and Limnotech is complete.
Visitor count program	Various	Ongoing	Updating eco-counters to 4G. Contractor installing
Transit Access in Parks	Various	Ongoing	Provided trail connection prospects to SEMCOG.
Climate Action Plan	Various	Ongoing	Janet is lead on waste/recycling, Jay is lead on Water Quality. Assisting with Transportation
ESRI ArcGIS Administration	Various	Ongoing	TBD while GIS Analyst position is open
Carbon Emissions Study (CIS)	Various	Ongoing	Working with CIS to provide utility ownership, GIS datasets

## **Grants/Fundraising**

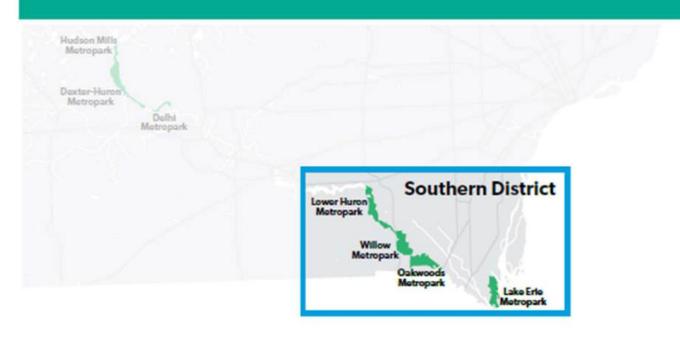
Description	Dept. Input	Timing	Apr 2025 Actions
DTE E-Fleet Program Ongoing		Ongoing	Working on 2 rebates for Willow for \$8000

# SYSTEM-WIDE

## Project Implementation/Oversight

Description	Dept. Input	Timing	Apr 2025 Actions
Recycling	Various	Ongoing	See Recycling Committee Update in Q2 CAP update
Metroparks Trail Connectors	Various	Ongoing	Met with WCPARC to discuss initial phase of Gap #2 between Hudson Mills and Huron Meadows
MISGP Spotted Lanternfly Survey at IS, Ken, SC, & Wol	Ò	Ongoing	Project underway
Livingston Co. Trail Connectors  – Engineering Design	Various	Through 2026	TAP application going in before mid-June. We have until August 2026 to secure construction funding, in order to use the funding we have secured for engineering. MDOT allowing use of early preliminary engineering funds to get NEPA/SHPO started
Early Learner Education Programming		Ongoing	Received 2 grants for '24-'25 school year—Young Foundation for Oakland County schools and PNC Foundation for schools across the region; PNC grant also includes a new teacher training program
Teacher Training Workshops		Ongoing	Training teachers in outdoor science explorations, mainly in Wayne County and establishing curriculum/materials loaner boxes through funding by the Russell Family Foundation
GOAL Education Programming		Ongoing	Received one grant from an anonymous source towards GOAL programming for '24-'25 school year; programming is ongoing
Next Cycle Composting	몼	Ongoing	Concrete blocks arrived at Kensington, signs being developed with recipes for compost
Swim Program		Ongoing	CFSEM funded project for youth and adults in Wayne County; includes expanded lifeguard training programs. One pager submitted for funding through another funding source.

# SOUTHERN DISTRICT





# **SOUTHERN DISTRICT**

## **Grants/Fundraising**

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
Wil	Willow Big Bend Fishing Area Renovation	Large Facilities	¢	Ongoing	Design underway

## Project Implementation/Oversight

	Description	Action Type	Dept. Input	Timing	Mar 2025 Actions
Wil	Acorn Knoll Disc Golf	Large Facility	Ŷ	2025	Parking lot striping complete
LHu	2020 LWCF - Walnut Grove Campground	Documentation	Various	To be completed by 9/30/25	On June BOC Agenda
LHu	2020 LWCF - Off-Leash Dog Area	Documentation	Various	To be completed by 9/30/25	Pre-con held, project will begin soon.
Oak	NOAA Dam Removal Feasibility Study	Large Facilities	÷	2024	Q&A document uploaded on to website.
	2021 TF- Cherry Island Trail Improvements	Large Facilities	<sup>©</sup>	Extended project deadline 2025	Withdrew project – waiting on confirmation from DNR at their June 11 board meeting.
	2021 GLRI-EPA Nonpoint Source Grant	Large Facilities	°¢	Through 2025	Green infrastructure work complete, and partnership ongoing with Wyandot of Anderdon Nations. NR will present 2025-2030 Grant opportunities aligned with Six Points restoration work cont'd.

# SOUTHERN DISTRICT

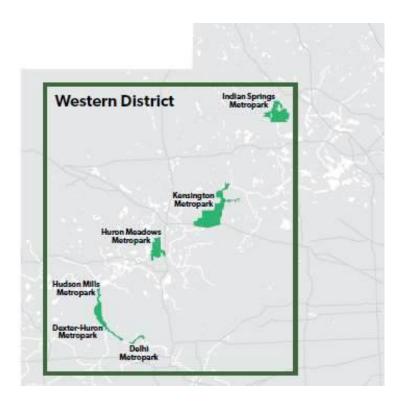
## **Facility Concept Planning**

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
Ę	Hike-Bike Trail / Great Lakes Way Trail	Plan	Various	2026	Will likely be submitting under LWCF in the future.
H	Adaptive Ballfield Concept Plan	Plan	4	2025+	Conceptual planning process phase on hold

## **HCMA Studies/Initiatives**

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
LE	Marina building study	Large Facilities	**	2026	Included as a potential long-term waterways grant project in 5-Year Rec Plan

# WESTERN DISTRICT





# WESTERN DISTRICT

#### Administrative

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
Del	Border-to-Border trail design and construction	Large Facilities	Ò	Ongoing	Kiosks installed for B2B kiosks at HMI and Dexter-Huron
	Livingston County Parks and Open Space Advisory Committee	Partnership	4	Ongoing	Attendance at regular POSAC meetings – last one at Pinkney Community Library
	Friends of the Lakelands Trail Steering Committee	Partnership	4	Ongoing	Represent HCMA as a participating steering committee member that meet monthly – received letter of support for TAP grant.
S	Revamping trail signage at Indian Springs	Planning	4	Ongoing	Sign request in – dog waste stickers ordered.

## **Grants/Fundraising**

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	Apr 2025 Actions
Del	Launch/Take-out Renovation	Large Facilities	°¢	2025	Staff time	Waiting on permits
	TAP Application for State Park to Metropark Connector	Planning	4	2025	Consultants	Working on meeting June 18 deadline

# WESTERN DISTRICT

## Project Implementation/Oversight

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
DHn	2020 TF – Dex-Huron Accessible Launch	Large Facilities	\$	2025	Construction underway
Ken	Impact 100 – Seeding a Green Future	Plan		Ongoing	Helping teachers to prepare science lab to house hydroponic equipment
HWH	Donor-initiated Pickleball courts	Large Facilities	*	Summer 2025	Project underway

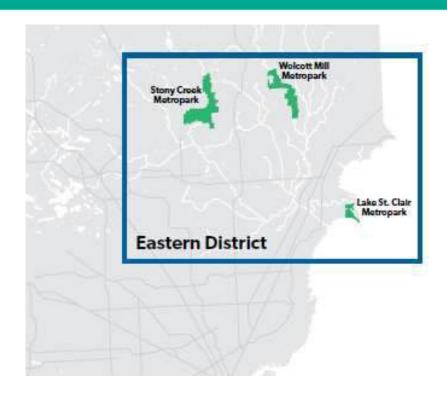
## **Facility Concept Planning**

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	Apr 2025 Actions
<u>s</u>	New playground for 5-12 year olds	Small Facility	Various	June 2024	Staff time	Final inspections of site repairs satisfactorily completed. Project closed out, website updated.

### **HCMA Studies/Initiatives**

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	Apr 2025 Actions
HWill	Northwest Passage Feasibility Study Review	Plan	Various	Ongoing	Staff time	Discussed at kick-off meeting with non- motorized trail gap feasibility study to be considered as a connector trail
Ken	Equestrian Staging and Group Camp Improvements	Large Facilities	Various	2025	Staff time	Reviewed Equestrian Group comments and will proceed with park-wide evaluation of equestrian facilities. Staff meeting this month to discuss conceptual plans for group camp improvements in 2025.

# **EASTERN DISTRICT**





# **EASTERN DISTRICT**

#### Administrative

Description	Dept. Input	Timing	Apr 2025 Actions
LSCNC Feasibility Study	Various	Ongoing	Attended Charrette in April, waiting for cost proposals.

## **Grants/Fundraising**

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
	EGLE High Water Grant: Greening the Parking Lot	Large Facilities	*	Dec 2026	In design, grant extension granted through December 2026
ပ္က	DNR Waterways Grant/MEDC Grant for LSC North Marina			2026	Harrison Twp Planning Commission approved. Received MEDC grant extension. Bidding will occur this summer.
DST	NOAA B-Wet	Interpretive programming		Ongoing	Held 3 teacher workshops; planning activities with Mt. Clemens middle school
	LWCF grant for Bathhouse Renovation	Large Facilities	Various	2026	DNR recommended project for funding to NPS; should receive project agreement in about 6 months
SC	Phragmites grant from Great Lakes Commission	NR	NR	2024/2025	Six management units of phragmites at Inwood Trails receiving treatment in this funded study

## Project Implementation/Oversight

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions
0	Transit Planning for Access to LSC	Large Facilities	4	Ongoing	Met with SMART and they can no longer commit to opening it up year round, and have instead proposed partnership with Harrison Twp to increase ridership
20	'23 LWCF Daysail Area Trail	Small Facilities	4	March, 1 2027	RFP drafted for design engineering

# **EASTERN DISTRICT**

## Project Implementation/Oversight, Cont.

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions	
٥	2022 LWCF Stony Creek Reflection Trail Accessible Trail Development	Small Facilities	Ċ.	Through 2026	Design and permitting underway.	
0	2022 LWCF- West Boardwalk Accessibility Improvements	Large Facilities	<sup>©</sup>	6/30/2026	RFP drafted for design engineering	

## **Facility Concept Planning**

	Description	Action Type	Dept. Input	Timing	Apr 2025 Actions  Study link between the Landing and Eastwood beach along			
SC	Eastwood Beach and Landing Trail Connection	Plan	*	2024+	Study link between the Landing and Eastwood beach along lakeshore			
	Small playground renovations	Small Facilities	Ops, Maint	2025	Pre-con meeting held.			



				Grant Up	dates - Ju	ne 2025				
				-	In Progress					
Grant program		LB/MN	Project/Park	Amount	Match	Due Date	Applicant	Notes		
MMRMA Risk Avoidance Program (RAP)		MN	IT- Managed Detection & Response	\$15,000	\$35,000	7/10/2025	НСМА	Vulnerability detection and remediation services for operating systems		
MDOT Transportation Alternatives Program			Liv. Co. Connector Tr. Construction	~10 M	~2 M	6/18/2025	НСМА	PEA Group providing lead on TAP grant w/ Livingston Co. DOT as applicant		
		•								
Grant Applications Awaiting Response										
Grant program	Project #	LB/MN	Project/Park	Request	Match	Submitted	Applicant	Notes		
MDNR LWCF		MN	LSC N. Marina Bathhouse Renov.	\$500,000	\$500,000	3/26/2024	HCMA	Recommended to NPS for funding; waiting for final approval		
USDOT ATIIP		MN	LH Connection to I-275 Metro Trail	\$168,000	\$42,000	7/17/2024	HCMA	Project will support engineering design of the connector; award notice late '25/early '26		
State appropriation request		MN	Liv. Co. Connector - Phase 1 constr.	\$2 million	-	4/9/2025	HCMA	Will provide a match to TAP grant request; budget is typically passed by early July		
Michigan Health Endowment Fund		LB	LH Connection to I-275 Metro Trail	\$210,000	-	5/1/2025	HCMA	Built Environment is new area of funding; project to support connector eng. design		
Country	Durati i "		David / Co. 1		Administr		A!!	U. C.		
Grant program	Project #	Mgmt	Park/Project	Award Amt	Match	Deadline	Applicant			
Impact 100 - Oakland Co. '18	50624 506	-	KFC Seeding Green Future	\$90,000	-		MF	Working with school to spend down remaining funds for their benefit		
LWCF '20	50621.500		LH Walnut Grove Campground	\$300,000	\$150,000	9/30/2025	HCMA	Bids received; to be approved at June BOC meeting		
MNRTF '20	50821.221	-	DxH Accessible Launch	\$192,700	\$192,800	8/30/2025	HMCA	Construction in-progressconcrete has been poured; anticipate summer completion		
DNR TF '21	51222.244	-	LE Cherry Island Trail	\$300,000	\$192,500	7/31/2025	HCMA	Withdrawn; waiting for DNR approval at their 6/11 board meeting		
GLRI-EPA Nonpoint Source	51222.247		LE Green Infrastructure & Six Points	\$483,500	-	4/30/2025	HCMA	Working on Final Report; invasives removal & seeding thru spring		
NOAA GLs Fish Habitat Restoration			Flat Rock Dam Feasibility	\$745,000	\$25,000	9/30/2025	GLFC	Questions (and answers) from March public meeting have been posted on website		
DNR TF '22	50522.130	•	DEL Take-out Renovation	\$300,000	\$302,600	8/31/2025	HCMA	Engineering design complete; preparing specs; sending to DNR for review soon		
Fed. Community Project via DOT			Liv. Co. Connector Trails Design	\$900,000	-	9/30/2026	HCMA	Working with PEA Group on TAP grant for construction; eng. design to begin thereafter		
			IS-KEN-SC-WOL - spotted lanternfly	\$30,000	-	4/30/2026	HCMA	Surveying resumed in May; setting out 4 additional traps (1 per park); no SLF detected		
mParks/PlayCore			KEN Outdoor Fitness Stations	\$5,104	\$8,336	12/31/2024		Installation complete; final marketing promotions underway		
MDNR Trust Fund			Wil - Fishing Platform	\$300,000	\$462,000	10/31/2026	HCMA	Project design and survey work has begun; permitting will be next		
Russell Family Foundation	80624.1177		Teacher Training Workshops	\$46,100	-	12/31/2025	MF	Spring wksps concluded w/59 participants; 19 teacher boxes have been checked out		
Great Lakes Commission	80924.1180		SC - Phragmites Management Proj.	\$50,250	-	4/30/2026	HCMA	Glyphosate treatment in June will complete treatment; monitoring data collected in July		
NOAA B-WET	90024.1184	MN	Watershed/Climate Education	\$77,610	-	9/30/2026	HCMA	Concluding student in-school visits & teacher wksps in May; prepping for Sci. Symposium		
Anonymous Foundation		MN	GOAL	\$10,000	-	7/30/2025	MF	GOAL programming is winding up		
CFSEM - General Grant Program			Swim Program	\$77,320	-	9/30/2025	HCMA	Youth lessons at Dearborn Hts. school conclude in May; adult lessons at YMCA to begin		
Young Foundation			WDMLC - Preschool Programs	\$2,500	-	8/1/2025		All programming has been completed; working on final report		
PNC Foundation		_	WDMLC - Preschool Programs	\$10,000	-	9/15/2025		4 PS programs left to complete in June; all but 1 teacher workshop completed		
GLC Phrag. Adaptive Mgmt Framework			SC Phragmites Mgmt. Project	\$44,000	-	TBD	HCMA	Repeat treatment and study on phragmites in Inwood area		
EGLE Watershed Council Grants		MN	LE & Detroit area	\$29,230	-	TBD	HCMA	Rain Garden program continuation; waiting on project agreement		
Ralph C. Wilson Jr. Foundation		JB	Southern District	\$2,682,755	-	6/15/2023	MF	Island Lake's grant will be extended through 2025		
LWCF '20	506-21-501	LB/JK	LH Off-Leash Dog Area	\$165,400	\$165,400	6/30/2025	HCMA	Extension through 9/30/2025 approved		
Renew MI - DRFC		JB	DRFC	\$1,000,000	N/A	4/30/2022	HCMA	Fourth quarterly report submitted		
LWCF 2022			LSC West Boardwalk	\$500,000	\$500,000	6/30/2026	HCMA	Bid received and recommendation forthcoming.		
LWCF 2022		LB/JK	Stony Creek Reflection Trail	\$500,000	\$500,000	6/30/2026	HCMA	New consultant hired; EGLE submission delayed until late Spring/Summer 2025		
DNR Waterways		LB/JK	North Marina - Engineering	\$294,000	\$306,000		HCMA	Permits obtained; public bids in June with award in July; April report submitted		
State Appropriation		-	North Marina - Construction	\$5,000,000	\$1,000,000	12/31/2026	НСМА	New extension has been approved		
EGLE High Water Infrastructure	50223.703		LSC Parking lot	\$1,500,000	\$375,000	6/30/2026	HCMA	Extension approved. New deadline is 6/30/2026		
LWCF'23		LB/JK	LSC Daysail Area Trail	\$500,000	\$500,000	3/1/2027	НСМА	Bid received and recommendation forthcoming.		
FEMA grant		LB/AK	LSC Electrical Grid	\$1,349,000	\$739,000	9/17/2027	HCMA	Submitted scope changes for approval; single source procurement process done		
DTE Rebates for Willow		JB	EV Chargers at Golf Course and Park	\$8,000	-		HCMA	\$4000 approved at Golf Course, more documentation needed for Park Office		
CDC Foundation		LB	Everyone in the Pool	\$50,000	-	4/12/2025	HCMA	CDC chose certain sites to support		
EGLE Recycling Infrastructure	25*0684	LB	Kensington- Big Belly Recycling Bins	\$7,680	\$1,920	1/31/2027	HCMA	Moving forward with purchase order. Submitted EGLE Report 4/28/2025.		
Harvest Grant		LB	Composting Pilot	\$5,000	-	6/1/2025	НСМА	Final report submitted. Close out meeting scheduled for mid-June.		
DTE/DNR Tree Planting Grant		LB	LE	\$4,000	\$4,500	10/25/2025	НСМА	25 balled and burlapped trees to support LE		
mParks - Play is Essential		LB	Ken & LH playgrounds	\$5,000	-	12/31/2025	HCMA	Purchas order generated. Anticipate delivery of communication boards this summer.		



To: Board of Commissioners

From: Jennifer Jaworski, Chief of Interpretive Services

Subject: Interpretive Services Monthly Report

Date: June 5, 2025

**Action Requested: Motion to Receive and File** 

That the Board of Commissioners receive and file June 2025 Interpretive Services Report as recommended by Chief of Interpretive Services, Jennifer Jaworski and staff.



# HURON-CLINTON METROPARKS

INTERPRETIVE SERVICES
MONTHLY REPORT

June 2025

Administrative Office 13000 High Ridge Drive Brighton, MI 48114



METROPARKS.COM



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## STRATEGIC PLAN

WHAT GOAL & OBJECTIVE DOES THIS MEET?

## **Interpretive Services Update**

LISTEN & CONNECT
<ul> <li>□ Create listening opportunities that help the Metroparks understand resident needs</li> <li>☑ Increase access to Metroparks services for Wayne County and City of Detroit with a physical presence and customized programming</li> <li>□ Increase transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress</li> <li>☑ Increase engagement with Metroparks services</li> <li>☑ Increase access to Metroparks services for underserved communities with customized programming</li> </ul>
MAINTAIN & INVEST
<ul> <li>□ Develop a formal partnership strategy using collective impact to amplify our resources and investments in Southeast Michigan and beyond</li> <li>□ Research opportunities for investment in capital projects</li> <li>☑ Increase revenue from philanthropic and public sector sources</li> <li>□ Study revenue opportunities across current and new programs</li> <li>☑ Build a portfolio of new services for hard to reach and underserved residents</li> <li>☑ Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision</li> </ul>
CONSERVE & STEWARD
<ul> <li>☐ Create a resiliency plan for built and natural environment by December of 2023</li> <li>☑ Increase outdoor education opportunities with a focus of skill building for more effective and durable environmental stewardship</li> </ul>

## **DESCRIPTION**

#### **Listen and Connect**

Increase access to Metroparks services for Wayne County and City of Detroit with a physical presence and customized programming.

- Supplemental Science: Training Teachers to Use Experiential Outdoor Investigations to Generate Student Learning and Enthusiasm for Science
- Get Out and Play
- Rain Gardens

Increase engagement with Metroparks services.

Community Outreach Events

Increase access to Metroparks services for underserved communities with customized programming.

- Supplemental Science: Training Teachers to Use Experiential Outdoor Investigations to Generate Student Learning and Enthusiasm for Science
- GOAL Scholarship funding
- After school science clubs
- Science and Stewardship in the Heart of the Great Lakes

\_

#### **Maintain and Invest**

Increase revenue from philanthropic and public sector sources.

- PNC
- Young Foundation
- Anonymous
- Russell Family Foundation
- NOAA BWET

Build a portfolio of new services for hard to reach and underserved residents.

- Michigan Activity Pass
- Library Partnerships

Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision.

- Winter Workshop
- NNOCCI (National Network for Ocean and Climate Change Interpretation)

#### **Conserve and Steward**

Increase outdoor education opportunities with a focus of skill building for more effective and durable environmental stewardship.

Programming Connections to Strategic Plan & Climate Action Plan

## **COMMUNITY ENGAGEMENT**

#### **Library Network**

#### **Michigan Activity Pass**

- The Michigan Activity Pass (MAP) program gives library card holders free and discounted access to museums and cultural amenities throughout the state. You can check out a daily Metroparks pass like you would a library book and redeem one MAP pass per week with your library card and have 7 days to use it after it's been checked out.
  - o 944 passes were checked out in May 2025
  - o 503 redeemed in May 2025.
    - To compare to 2024 data
      - 886 were checked out in May.
      - 446 redeemed in May.

# **COMMUNITY ENGAGEMENT**

**Community Outreach Event Programming** Below is a summary of the Community Outreach Event programming for the month of May.

	Event					Zip		Brief Description
Date	Name	Location	Organization	City	County	Code	Participants	-
		Grosse lle Nature		J				
	Creepy	and Land	Grosse Ile Nature and					Creepy Crawlies
5/3/2025	Crawlies	Conservancy	Land Conservancy	Grosse Ile	Wayne	48138	6	program
			·		-			Participants
								decorated small
								wooden fish shapes
								to take and
								interacted with
								animal furs and
	Sturgeon	Detroit Riverfront						viewed taxidemry of
	Day &	Milliken State	Detroit Riverfront					mammals and birds
5/3/2025	Fishing Fest	Park	Conservancy	Detroit	Wayne	48207	626	of southest
								Fishing Derby event-
								goers stopped by
								the Metroparks
								table and van
	Canton							exhibit to learn
	Fishing		Canton Parks and					about wetland
5/3/2025	Derby	Heritage Park	Recreation	Canton	Wayne	48188	35	wildlife.
								2nd of 5 in person
								Master Rain
	Master Rain							Gardener Classes
	Gardener-	Downriver	Wayne County					includes T-shirt and
5/6/2025	WCCCD	Campus	Community College	Taylor	Wayne	48180	21	sign at completion
								2nd of 5 in person
								Master Rain
	Master Rain							Gardener Classes
	Gardener-		Wayne County					includes T-shirt and
5/7/2025	WCCCD	Ted Scott Campus	Community College	Belleville	Wayne	48111	12	sign at completion
								Participants learned
								about the value of
	Lake St Clair	Macomb						clean water and
	Water	Community						wetlands through
5/13/2025		-	Macomb County	Macomb	Macomb	48042	98	various activities
3/ 13/ 2023	i cotival	College	widcomb county	IVIACUIIID	IVIACOITID	70042		
								3rd of 5 in person
								Master Rain
	Master Rain							Gardener Classes
	Gardener-	Downriver	Wayne County					includes T-shirt and
5/13/2025	WCCCD	Campus	Community College	Taylor	Wayne	48180	21	sign at completion

	Event					Zip		<b>Brief Description</b>
Date	Name	Location	Organization	City	County	Code	Participants	
	Lake Erie Water		- · · · · · · · · · · · · · · · · · · ·					Participants learned about the value of clean water and wetlands through
5/14/2025	Festival	IHM Campus	River Rasin Institute	Monroe	Monroe	48162	129	various activities
5/14/2025	Master Rain Gardener- WCCCD	Ted Scott Campus	Wayne County Community College	Belleville	Wayne	48111	12	3rd of 5 in person Master Rain Gardener Classes includes T-shirt and sign at completion
9, 2, 9, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2,		Downtown						Event goers stopped by the Metroparks table to learn more about the Metroparks including the upcoming Native Plant Sale at Hudson Mills on 5/23, and other summer events at Hudson Mills. Michigan Fauna was on display for people to learn
5/17/2025		Dexter	Dexter Garden Club	Dexter	Washtenaw	48130	113	about.
	Rain Garden	Belleville Area						Belleville Library rain garden installation as part of the Master Rain
5/19/2025	Tour  Master Rain Gardener-	District Library  Downriver	HCMA Wayne County	Belleville	Wayne	48111	16	Gardener program  4th of 5 in person  Master Rain  Gardener Classes includes T-shirt and
5/20/2025		Campus	Community College	Taylor	Wayne	48180	21	sign at completion
5/21/2025	Master Rain Gardener- WCCCD	Ted Scott Campus	Wayne County Community College	Belleville	Wayne	48111	12	4th of 5 in person Master Rain Gardener Classes includes T-shirt and sign at completion
5/27/2025		Downriver Campus	Wayne County Community College	Taylor	Wayne	48180	21	5th of 5 in person Master Rain Gardener Classes includes T-shirt and sign at completion

	Event					Zip		<b>Brief Description</b>
Date	Name	Location	Organization	City	County	Code	<b>Participants</b>	of Event
								5th of 5 in person
								Master Rain
	Master Rain							Gardener Classes
	Gardener-		Wayne County					includes T-shirt and
5/28/2025	WCCCD	Ted Scott Campus	Community College	Belleville	Wayne	48111	12	sign at completion
	Mammals							
	are	Clinton Macomb	Clinton Macomb	Clinton				Mammals are
5/31/2025	Marvelous	Public Library	Public Library	Township	Macomb	48035	25	Marvelous program
								Participants learned
								about our natural
	Pollinator	Canton Public	Canton Leisure					pollinators and
5/31/2025	Party	Library	Services	Canton	Wayne	48188	52	native plants



Students learned about natural disasters and how climate change is impacting them. They replicated a natural disaster on the terrariums they made previously, will monitor for rest of year to see impact to the ecosystem.

# **PROGRAMMING**

Below highlights the programming hours held at each of the Interpretive Centers as well as programming conducted by the Community Outreach Interpretive staff.

### **School Programming at Interpretive Center**

Number of school programs hours: 565 Number of students: 15,640 students

### **Public Programming**

Number of programs hours: 154

Number of participants: 3,253 participants

### **Out of Park Programs**

Number of programs hours: 5

Number of participants: 217 participants

### Senior Programs:

Number of program hours: 9

Number of participants: 228 participants

### **Scout Programs:**

Number of programs hours: 9

Number of participants: 163 participants

### **Outreach Programming**

**School Programs** 

Number of school programs hours: 176 Number of students per hour: 4,886 students

### **Events**

Number of event hours: 67

Number of participants: 1,843

TOTAL Programs Hours: 985 TOTAL Participants: 26,230



Students participated in a nature scavenger hunt.



Students participated in the Eggs 2 program and learned about plants and created

# **PROGRAMMING**

### More Programming Connections to Strategic Plan

### **Programming**

Pop up programs of Animal Feeding: a resource for the community to answer questions about wildlife, and to build on their foundation of knowledge for their life-long love of the outdoors, wildlife and nurture future stewardship participants.

School Programs: a resource for teachers to bring their students for place-based education programs led by knowledgeable staff. These programs are designed to give a positive outdoor experience for students while complimenting the curriculum they are learning in school.

Girl Scouts: a resource to the scouting community. Staff are knowledgeable resources and create positive experiences in the outdoors for scouts.

Eagle Watch programs help to develop participants skill of observation and knowledge about Bald Eagles that are nesting in the park and how people have had a negative and positive affect on their population. Allows staff to become a resource for the community.

NOAA BWET Grant: Detroit Bird Alliance Lake St. Clair Metropark and the students worked on building Black Tern Nesting Platforms. They also went out on the Voyageur Canoe.

### **Native Plant Sales**

Native Plant sales took place across the Metroparks including at Lake Erie Food Bar, Hudson Mills Activity Center and Kensington Nature Center. This ties in with the master rain garden classes.

### **Water Festivals**

Staff attended several water festivals in SE Michigan. The importance of water quality and value of clean water and wetlands were shared.

### **Master Rain Garden Classes**

Master Rain Garden classes and a tour of the Lake Erie Rain Garden took place in May. Topics of discussion include the Grant, parts of a rain garden, plants in the rain garden, and function of the rain garden.



Native Plant Sale at Hudson Mills Metropark Activity Center.

## **GRANTS**

### **Grants Ongoing**

### 1. PNC \$7,500, Supporting Science Discovery in Early Learners

The project will offer early childhood teachers engaging science-based education programs at schools where at least half of the children are eligible for the National School Lunch Program. Programs will leave children with positive science experiences and give teachers programs that integrate into their curriculum needs.

A quantitative goal is to provide an average of 2 - 3 school visits per week during the school year to under-resourced schools in the Metroparks service area (Livingston, Macomb, Oakland, Washtenaw, and Wayne counties) to achieve 83 programs per year. At this level the Mobile Learning Center will reach approximately 1,500 children with programs, assuming class sizes of about 18 students based on last year's program numbers.

- 2. Young Foundation: \$2,500, Growing Excitement for Science in Early Learners
  The project provides early childhood teachers with engaging science-based education
  programs at schools where at least half of the children are eligible for the National School
  Lunch Program, with a focus on Oakland County. Programs will leave children with positive
  science experiences and give teachers programs that integrate into their curriculum needs.
  Teachers will receive a pre-visit video to prepare students for the classroom visit and a followup program survey.
- 3. Anonymous: \$10,000 for Get Out and Learn Scholarships Get Out And Learn offers scholarships to cover transportation for in-person field trips or outreach programs at your school. All program fees are included in the scholarship in addition to the cost of transportation to and from a Metropark. Qualifying schools must have at least 50% of their students eligible to receive the federal free and reduced lunch program.
- 4. Russell Family Foundation: \$46,100, Supplemental Science: Training Teachers to Use Experiential Outdoor Investigations to Generate Student Learning and Enthusiasm for Science

The Supplemental Science project is an outflow of the Supplemental Science Lessons project and is created to help teachers integrate experiential learning techniques that follow the NGSS into the classroom while sparking curiosity and excitement in their students. It meets the demand for Supplemental Science Lessons by providing teachers with no-cost training, outdoor experiences, and the tools necessary to integrate lessons into their science curriculum through a series of five workshops. Part of the project also involves the creation of "Investigation Boxes" that will include lessons, and the materials needed to conduct the lessons in their classrooms or schoolyard.

- 5. NOAA BWET: \$77,610 Science and Stewardship in the Heart of the Great Lakes

  The primary goal of the project is to develop environmentally minded middle school students
  that have the knowledge and inclination to be stewards of their local watershed and recognize
  its place in the Great Lakes watershed. Under this goal, emerges two subgoals of the project:
  - To develop in MCCSD middle school students, a lifelong connection to the Great Lakes, an understanding of the many roles and responsibilities each person has in stewardship of local and global environments, and how the practices of science can empower an understanding of and solve complex environmental challenges such as climate change.
  - To develop in middle school teachers at MCCSD and across southeast Michigan, the knowledge and confidence about Great Lakes watersheds, climate change science, and incorporating MWEEs to support authentic student engagement.





To: Board of Commissioners

From: Artina Carter, Chief of Diversity, Equity and Inclusion

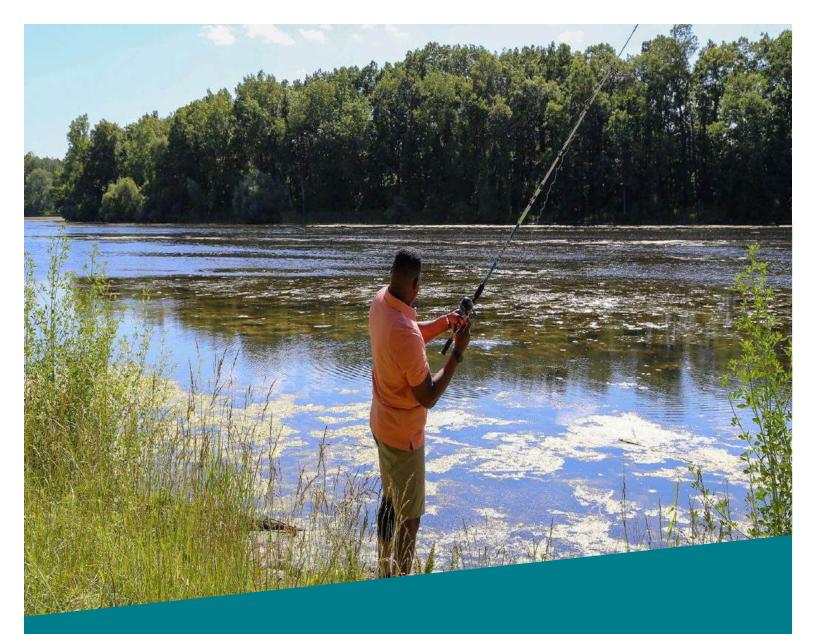
Subject Report - DEI Monthly Update

Date: June 2, 2025

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the June 2025 DEI report as recommended by Chief of Diversity, Equity and Inclusion Artina Carter and staff.

Attachment: DEI Report



# HURON-CLINTON METROPARKS DEI MONTHLY REPORT

June 2025

Administrative Office 13000 High Ridge Drive Brighton, MI 48114

**METROPARKS.COM** 



# STRATEGIC PLAN

DEI

WHAT GOAL & OBJECTIVE DOES THIS MEET?

LISTEN & CONNECT	
<ul> <li>□ Create listening opportunities that help the Metroparks understand resident needs</li> <li>□ Increase access to Metroparks services for Wayne County and City of Detroit with a physical presence and customized programming</li> <li>☑ Increase transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress</li> <li>□ Increase engagement with Metroparks services</li> <li>□ Increase access to Metroparks services for underserved communities with customized programming</li> </ul>	l
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<ul> <li>□ Develop a formal partnership strategy using collective impact to amplify our resources and investments in Southeast Michigan and beyond</li> <li>□ Research opportunities for investment in capital projects</li> <li>□ Increase revenue from philanthropic and public sector sources</li> <li>□ Study revenue opportunities across current and new programs</li> <li>□ Build a portfolio of new services for hard to reach and underserved residents</li> <li>☑ Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision</li> </ul>	
CONSERVE & STEWARD	
<ul> <li>☐ Create a resiliency plan for built and natural environment by December of 2023</li> <li>☐ Increase outdoor education opportunities with a focus of skill building for more effective and durable environmental stewardship</li> </ul>	

### STRATEGIC PLAN

WHAT GOAL & OBJECTIVE DOES THIS MEET?

### **Listen & Connect**

- Create listening opportunities that help the Metroparks understand resident needs
  - o Serving on Review Team for Community Needs Survey

### **Maintain & Invest**

- Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision.
- Climate Action Plan (CAP); subcommittees meetings (subcommittees include)
  - Steering (Artina)
  - Education (Maria and Shelby)

# **DEI DEPARTMENT**

### **MISCELLANEOUS**

- Participated in Neurodiversity training debrief and discussion with Interpretive Services supervisors
- Hosted ADA Compliance Committee meeting and completed the following:
  - ➤ Updated SOP on Service Animals (added Golf courses)
  - Created new Disabled Veteran Permit Issuance Guidance
- Discussed Eastern District potential 2026 CAP and ADA projects
- Attended Unraveling the Neurobiology of Empathy workshop
- Attended Michigan Alliance for Cultural Accessibility (MACA) meeting on improving digital accessibility
- Updated Metroparks ADA statement

### **CROSS-DEPARTMENT COLLABORATIONS**

- Collaborating with Lake St. Clair Metropark staff, Interpretive Services and Marketing staff on June Jubilee event (see Coming Events for more information)
- Participated in Regional Community Survey charrette
- Collaborated on development of Metroparks' Committees and Teams SOP w/ IS
- Participated in Flat Rock dam work session
- Active membership on Special Park District Forum committee
  - Attended internal planning meetings
  - Attended final group preparation meeting at the Outdoor Adventure Center
- Active membership on the Recreation Programming committee
  - > Serving on Recreation Programming committee oversite team

- Active membership on Climate Action Committees
  - > Steering committee
  - > Finance
  - Education and Engagement
  - Preservation and Conservation of Natural Resources

### **COMMUNITY COLLABORATIONS**

- Attended Asher Alternative High School's annual college and career fair with Southern District staff (Shelby)
- Collaborated with the Sterling Heights Public Library on their Juneteenth **and** Summer Reading Kickoff events (*See Coming Events for more information*)
- Researching and working to establish new community partnerships with Oakland and Wayne counties



# **COMING EVENTS**



# **SUMMER READING KICKOFF**

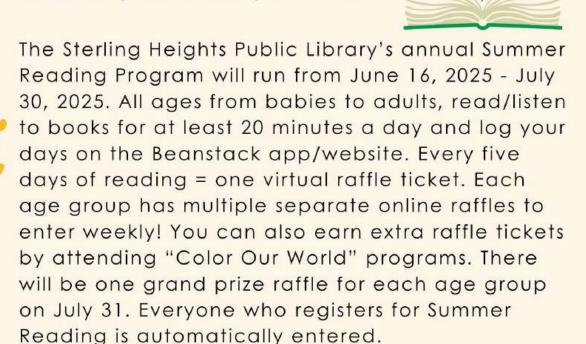






# Summer Reading Kickoff Party

JUNE 16 | MONDAY | 12-2 PM









40255 Dodge Park Rd, Sterling Heights, MI

# JUNETEENTH CELEBRATION



# Sterling Heights Public Library Juneteenth Celebration JUNE 19 | THURSDAY | 10 AM - 1 PM

Part One: Stand Up for Freedom - A Dance Workshop
This dance workshop tells the stories history left unheard,
honoring the enslaved people in Galveston, Texas, who did
not hear the message of freedom. Through choreography
rooted in strength and resilience, participants will embark on
a moving journey of remembrance, expression, and liberation
to celebrate the true spirit of Juneteenth.

Part Two: Celebration Continues, sponsored by Metroparks

- \* Metroparks Mobile Learning Lab (in front of the library)
- Soul Food Experience
- Juneteenth Craft Activity
- Juneteenth Book Giveaway for ages 0-18

You must be registered for the dance workshop in order to attend Part Two.









Register here. Registration opens 6/5.

# JUNE JUBLIEE



Celebrate community, culture and the power of storytelling at our June Jubilee: Connecting Our Stories in honor of Juneteenth! This family-friendly event at beautiful Lake St. Claire offers something for everyone. Come share in the joy of connection through stories, nature, and fun. Bring your family, your friends, and your love of summer adventures!

Date: June 23rd, 2025 from 11:00am-3:00pm

Location: Lake St. Clair Metropark near Thomas Welsh Activity Center

Cost: Free!







### HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Katie Carlisle, Chief of Natural Resources and Regulatory Compliance

Subject: Natural Resources Monthly Report

Date: June 2, 2025

### **Action Requested: Motion to Receive and File**

That the Board of Commissioners receive and file June 2025 Natural Resources Report as recommended by Chief of Natural Resources and Regulatory Compliance, Katie Carlisle, and staff.

WHAT GOAL & OBJECTIVE DOES THIS MEET?

LISTEN & CONNECT
<ul> <li>□ Create listening opportunities that help the Metroparks understand resident needs</li> <li>☑ Increase access to Metroparks services for Wayne County and City of Detroit with a physical presence and customized programming</li> <li>☑ Increase transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress</li> <li>□ Increase engagement with Metroparks services</li> <li>□ Increase access to Metroparks services for underserved communities with customized programming</li> </ul>
MAINTAIN & INVEST
<ul> <li>Develop a formal partnership strategy using collective impact to amplify our resources and investments in Southeast Michigan and beyond</li> <li>Research opportunities for investment in capital projects</li> <li>Increase revenue from philanthropic and public sector sources</li> <li>Study revenue opportunities across current and new programs</li> <li>Build a portfolio of new services for hard to reach and underserved residents</li> <li>Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision</li> </ul>
CONSERVE & STEWARD
Create a resiliency plan for built and natural environment by December of 2023  Increase outdoor education opportunities with a focus of skill building for more effective and durable environmental stewardship

### **DESCRIPTION**

### **Listen & Connect**

Increase access to Metroparks services for Wayne County and City of Detroit with a physical presence and customized programming

 Natural Resources continue to collaborate with City of Detroit Parks. Site visits are ongoing with Detroit staff in order to best collaborate on stewardship projects.

Increase transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress

- We are drafting a Tree Standards and Site Restoration Plan, which will be used collaboratively between operations and other departments on projects throughout the park system. This document also helps achieve several Climate Action Goals.
- Staff updated the Mow Plan, which designates areas throughout the park as regular mow, annual mow, and natural area. The reduction of regular mow areas and the improvement of natural areas supports several Climate Action Plan objectives.
- Chainsaw Safety Protocol was completed and distributed to grounds staff. The
  purpose of the plan is To define and standardize chainsaw operator
  qualifications, training requirements, required PPE, and general chainsaw safety
  practices across HCMA for Grounds Maintenance Employees who occasionally
  utilize chainsaws on the job.

### **Conserve & Steward**

Increase outdoor education opportunities with a focus of skill building for more effective and durable environmental stewardship

 Natural Areas Crew hosts monthly volunteer workdays that are open to the public. At these workdays, volunteers learn about invasive species, the importance of managing them, and some best practices for taking care of their landscape.



# NATURAL RESOURCES MONTHLY REPORT

**JUNE 2025** 

Administrative Office 13000 High Ridge Drive Brighton, MI 48814



METROPARKS.COM

# SYSTEM-WIDE

### **ADMINISTRATIVE & COMPLIANCE**

- Throughout all the districts, the Natural Areas Crew chemically treated and hand pulled spring invasive plants like garlic mustard and dames rocket.
- Hearing Conservation Plan was out into effect by scheduling baseline hearing tests for maintenance, golf course, and natural resources staff throughout the districts.
- The HCMA Mow Plan has been update and shared with staff for 2025-2027.
   These updates are a result of collaboration with park operations and maintenance staff.
- Collaboration with City of Detroit General Services continues. This month, staff completed site visits at Maheras-Gentry, Riverside, Eliza Howell Parks to help guide best management of invasive plants and establishment of native plants in these parks.
- Review and inspection of stormwater infrastructure as part of MS4 permit is ongoing and staff is working with Purchasing to plan for summer cleanouts of catch basins. Additionally, TMDL wet weather sampling has been contracted out for Lake Erie, Lake St Clair, and Kensington Metroparks.
- With assistance from Planning Department, we received another year of funding through Phragmites Adaptive Management Framework to survey and contract treatment of phragmites at Stony Creek Metropark's Inwood Trails.



Figure 1: Staff from HCMA and Detroit General Services visit Eliza Howell Park and identify plants to help prioritize work.

# **WESTERN DISTRICT**

### **KENSINGTON METROPARK**

- Michigan Natural Features Inventory surveyed for Eastern Massasauga Rattlesnake throughout the park. This is the second year of the study and will continue into fall.
- Natural Resources Crew responded to a smoldering tree that was struck by lightning. The tree was felled and extinguished.
- Natural Resources Crew assisted with cleaning Martindale water slides using lift truck in preparation for Memorial Weekend and busy summer season.
- Kent Lake was treated by contractor for invasive aquatic weeds and algae. This treatment will improve the lakes for fish and recreation.

### INDIAN SPRINGS METROPARK

 Michigan Natural Features Inventory surveyed for Eastern Massasauga Rattlesnake throughout the park. This is the second year of the study and will continue into fall.

### **HUDSON MILLS METROPARK**

- Prescribed burn was completed by contractors in floodplain forest west of the Huron River
- Natural Resources Crew removed downed trees in the river to improve passage for paddlers.
- Michigan Natural Features Inventory surveyed for Eastern Massasauga Rattlesnake throughout the park. This is a one-year addition to the surveys at Indian Springs and Kensington.





Figure 2: Natural Resources Crew removed trees from the Huron River (left, Hudson Mills) and responded to a tree struck by lightning (right, Kensington).

# **EASTERN DISTRICT**

### STONY CREEK METROPARK

- Natural Areas Crew completed maintenance of last year's shoreline installation at Eastwood Beach by chemically treating Canada thistle. Preparation is underway for the installation of another 80 feet of shoreline on June 10 with the Michigan Natural Shoreline Partnership.
- Natural Resources Crew trimmed and removed hazardous trees throughout the park including golf course, trails, and other high traffic areas.
- Stony Creek Lake was treated by contractor for invasive aquatic weeds and algae. This treatment will improve the lakes for fish and recreation.
- Natural Areas Crew hosted a private-group volunteer workdays at Stony Creek for Hart Medical Group.

### **WOLCOTT MILL METROPARK**

 Natural Areas Crew hosted a public volunteer workday focused on hand pulling dames rocket and garlic mustard around the Historic Center.



Figure 3: Volunteers from Hart Medical Group removed several bags of garlic mustard at Stony Creek Metropark.

# **SOUTHERN DISTRICT**

### LOWER HURON METROPARK

 Natural Resources Department removed a large stump in preparation for bridge repair as part of the new off-leash dog park.

### **WILLOW METROPARK**

- Jimmy Provost, NR Supervisor, visited a neighbor property to assess a large hazardous tree that was leaning over onto private property. The Natural Resources Crew will plan to remove it in June.
- Natural Resources Crew cleared downed trees from the Huron River to improve access to paddlers.

### **OAKWOODS HURON METROPARK**

 Natural Resources staff met with Engineering and Southern District Interpretive and Maintenance staff to address flooding in the Nature Center Woodland.



Figure 4: Natural Resources Crew remove a large stump which will allow bridge upgrades as part of Lower Huron's off leash dog park.

# **WHAT'S NEXT?**

### SYSTEM-WIDE

- Drafting Respirator Protection Program for Metroparks employees.
- Drafting Tree Standards and Site Restoration Plan, with assistance from Climate Action subcommittee.
- Wrapping up spring invasive work of dames rocket and garlic mustard management. Upcoming summer work will include treatment of swallow-wort, Canada thistle, spotted knapweed, and Japanese knotweed.
- Contractors are beginning management of invasive shrub and vine management throughout the park system. Management will continue into fall.

### **EASTERN DISTRICT**

- Natural Resources Crew will finish trimming and removal of hazardous trees throughout the Eastern District.
- Installation of natural shoreline at Stony Creek's Eastwood Beach in collaboration with the Michigan Natural Shoreline Partnership.
- Invasive plant management in new restoration projects, including natural shorelines and Let It Grow Zones.

### **WESTERN DISTRICT**

 Eastern Massasauga Rattlesnake surveys continue throughout the Western District.

### **SOUTHERN DISTRICT**

- Removal of hazardous tree leaning on park neighbor's property.
- Hazardous tree removal and trimming in high traffic areas throughout the park
- Surveying for Eastern Prairie Fringed Orchid
- Invasive plant management in new restoration projects, including natural shorelines and Let It Grow Zones.



# HURON-CLINTON METROPARKS MOW PLAN

2025-2027

Administrative Office 13000 High Ridge Drive Brighton, MI 48114



METROPARKS.COM



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# **EXECUTIVE SUMMARY**

The Mowing Plan was created in response to the need for clarification on mowing and natural resource policies at the Huron-Clinton Metropolitan Authority properties. It designates areas as the following classifications: regular mow areas, annual spot mow areas, and natural areas. The Mowing Plan also addresses how mowing should be accomplished in each of these classifications. This plan is the result of meetings and field visits with Natural Resources Staff, Interpretive Staff, Park Operations Managers, Park Maintenance Supervisors, and the public. The plan should be revisited and revised after its initial implementation and then regularly once every three years. The goal of the Mowing Plan is to clearly delineate areas as their designation, to provide staff with easy-to-use maps and mowing procedures for each classification.



# INTRODUCTION

In 2008, the Natural Resources, Planning, and Park staff identified areas that were potential for mowing reduction. This planned reduction in mowing was instituted to reduce the cost of maintaining park areas. This action was taken in response to the severe economic downturn that took place the same year and resulted in a loss of tax revenue coming to the Metroparks system. When mowing reductions were implemented in 2009, they were not well received by park users who utilize the Metroparks many picnicking and gathering areas.

In 2014, Metropark staff noticed that many annual mow areas were becoming overgrown with invasive species such as thistle and autumn olive and affecting the professional standards of the Metroparks. As such, many of these no-mow areas were mowed to reduce weeds and increase the professional appearance of the Metroparks. This mowing took place in July. However, July is a peek period for nesting of grassland birds and this mowing was not received well by some park users. This mowing plan was created to balance the needs of these different user groups and institute a balanced approach between natural areas and other park uses.

### **PLANNING**

Five steps were involved in the planning process of the 2018 version of this document. First, interpretive staff was contacted and asked to visit sites with Natural Resources staff to help identify sensitive natural areas that should be managed as such and not maintained as a mowed area. Nine interpreters took part in these meetings throughout all three districts. Second, site visits were conducted by vehicle and on foot to delineate areas based on one of the three categories. Data was collected using a handheld GPS device which allowed for conversion of data to usable maps. Third, draft documents were reviewed with Metroparks staff. These reviews involved Parks Operations, District Maintenance Supervisors, and District Park Superintendents. Fourth, public input on the management of Metroparks land was collected from groups that use the Metroparks and volunteers who help maintain the Metroparks.

In late 2017, updates to the original mowing plan were solicited in a meeting with parks operations staff to address deficiencies in the original plan. The updated plan also incorporates new legal requirements such as the EMR CCAA (Eastern Massasauga Rattlesnake Candidate Conservation 4 Agreement with Assurances), which encourages sustainable management of EMR habitat, of which the Metroparks is a participant.

In late 2022 and then again in 2024, Natural Resources staff met again with Park Operations and Maintenance staff. In all the 13 parks, areas were designated as able to transition from regular mow to annual spot mow and from annual spot mow to natural area. Additionally, the presentation of the mow maps has changed with the 2025 update to an online web map.

# **IMPLEMENTATION**

Implementation of the three classifications is as follows:

- 1) Regular Mow Areas: These areas will be maintained as they have in the past, as manicured turfgrass for recreation purposes. Also included in this category is right-of-way mowing for trails and roads. Staff should maintain a mower width of finish mow adjacent to all paved roads and trails. Exceptions may be made for special events. Open herbaceous areas outside of right-of-way should be managed as annual spot mow unless specifically designated as another classification. Should any of these areas be removed from recreational use, please notify Natural Resources Staff and we will update the plan accordingly
- **2) Annual Spot Mow:** Annual mowing of grasslands is intended to keep grasslands free of woody invasives and other undesirable species. These grasslands include abandoned recreation areas, among others. Brush hogging or mowing should be limited to the control of undesirable species. <u>It is not necessary to mow the entire</u> area annually if woody shrubs are controlled by partial mowing.

Mowing should be conducted in these areas between October 1st – March 1st unless otherwise noted in the plan. If these areas must absolutely be mowed outside this timeframe to achieve aesthetic or recreational needs, staff should carefully sweep the area and contact Natural Resources Staff before proceeding to mow. Not adhering to this timeframe could result in "incidental take" or unintended killing of an animal which may have regulatory compliance consequences.

**3) Natural Areas:** These areas are managed by the Metroparks' natural resources department. They will be managed to encourage native species using several methods or combination of methods that may include mowing, prescribed fire, seeding, and/or chemical control.

Natural Resources Department staff is happy to clarify any of the information in this document and will be available to perform site visits to clarify delineated boundaries. If any parks operation staff member is unsure if they should mow an area, contact natural resources to confirm mowing plan details.

# **ACCESS TO MOW MAPS**

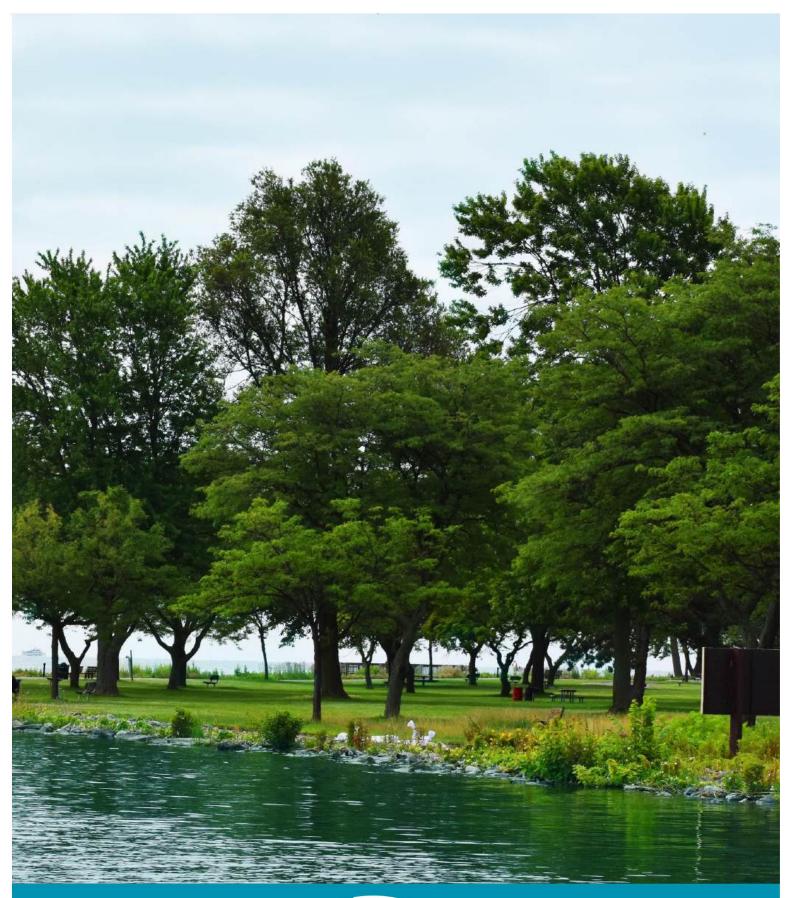
The mow maps for each park have been updated to an interactive web version. Similar to previous mow maps, the mow areas have been divided into green, orange, and red denoting regular mow (green), annual spot mow (orange), and natural area (red). If park property does not have any color, it can be assumed that it is infrastructure, water, or natural area that is not applicable to this plan.

Below is a screenshot of the Lake St Clair Mow Map. The mouse scroll bar can be used to zoom in or out on the map, or there are + - buttons in the top left that also zoom. Clicking and dragging with the left mouse button or using the arrow keys on the keyboard will move to different areas of the map.



The online map can be accessed at <a href="https://tinyurl.com/35u6s5uj">https://tinyurl.com/35u6s5uj</a> on a computer or scanning the QR code below on a mobile device.









# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Mike Lyons, Chief Operating Officer

Project Title: Liquor License Consent Resolution and Addendum

Location: Lake St. Clair Metropark

Date: June 12th, 2025

### **Action Requested: Approval**

That the Board of Commissioners approve the Consent Resolution authorizing CEO McMillan to act on behalf of the Authority in any manner to obtain or sell any liquor license in the State of Michigan. A second item for approval is the Addendum to include the SDM license in the sale of the Lake St. Clair Liquor License.

### **Fiscal Impact:**

There is no fiscal impact in regard to the approval items. Approval to move forward with the sale of the Lake St. Clair Liquor License for \$45,000 (\$5,000 of which for Broker commission) was granted at the April 10<sup>th</sup> Board Meeting.

### **Background:**

At the April 10<sup>th</sup> Board of Commissioners Meeting approval was granted for the Purchase and Commission Agreement permitting the sale of the Lake St. Clair Class-C # L-20471 Liquor License which allowed staff to move forward in selling the license.

Our Liquor License Broker, Brokers Network USA, has been working with Liquor Control Commission and the buyer to work through the required sale process. In the process, the LLC has requested the Consent Resolution on the Agenda for approval. We are also requesting approval for an addendum to the original purchase agreement to add the SDM (Specially Designated Merchant) license related to the Lake St. Clair License as this component of the license serves no value to the Authority without the Class C License.

**Attachments:** 

LLC Consent Resolution
Addendum to add SDM License to Purchase Agreement

CONSENT RESOLUTION OF THE BOARD OF DIRECTORS

**Huron-Clinton Metropolitan Authority** 

On this 12th day of June 2025, the Board of Directors hereby unanimously adopt the following

resolution:

Huron-Clinton Metropolitan Authority, a domestic non-profit authority (the "Authority")

hereby authorizes its Chief Executive Officer, Amy McMillan, to act on behalf of the Authority in

any manner necessary to obtain or sell any Liquor License in the State of Michigan.

Further, the Chief Executive Officer is expressly authorized to sign any form or document required

by the Michigan Liquor Control Commission in order to obtain or sell a Liquor License in the

State of Michigan.

The Board of Directors have unanimously ratified and approved the authority granted to the Chief

Executive Officer as stated above on this date.

Huron-Clinton Metropolitan Authority

By: Amy McMillan

Its: Chief Executive Officer

# FIRST ADDENDUM TO LIQUOR LICENSE PURCHASE AGREEMENT EXECUTED ON June 12, 2025 BETWEEN HURON-CLINTON METROPOLITAN AUTHORITY (SELLER) AND AL MALAK LLC (BUYER)

This Adder	ndum to Agreement is made on	, 2025 by:
SELLER:	HURON-CLINTON METROPOLIT	AN AUTHORITY
	and	
PURCHASER:	AL MALAK LLC	
	RECITALS	
on June 12, 2025 b	dum hereby becomes part of the Liquor I between HURON-CLINTON METROPC (Purchaser). Seller and Purchaser agree	LITAN AUTHORITY (Seller) and
1. The Parties seller.	s agree that the purchased asset shall inclu	ude the SDM License held by the
All other terms a	nd conditions of the purchase and sale	agreement remain the same.
Dated:		
SELLER: HURON-CLINTO	ON METROPOLITAN AUTHORITY	
By: Amy McMilla Its: Chief Executiv		
PURCHASER: AL MALAK LLC		
By:		

#### **HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners

From: Shedreka Miller, Chief of Finance

Subject: Report – 2024 Audited Financial Statements

Date: June 6, 2025

#### Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the 2024 Annual Comprehensive Financial Report as recommended by Chief of Finance Shedreka Miller and staff.

**Summary:** The Authority's auditing firm, Plante Moran, has completed their audit of the Metroparks 2024 accounting records, pension plan, retiree health care trust and related financial statements. Together with Plante Moran's Audited Financial Statements, staff compiled the Authority's 2024 Annual Comprehensive Financial Report, which is provided for review. Plante Moran's staff will be available to review the 2024 Audited Financial Statements with the Board at that time.

**Background**: Staff is pleased to report that Plante Moran have issued an unmodified opinion, meaning the Audited Financial Statements fairly present the financial position of the governmental activities and each major fund of the Authority as of Dec. 31, 2024, in conformity with generally accepted accounting principles. Plante Moran conducted their audit following generally accepted auditing standards for them to obtain reasonable assurance that the Authority's financial statements are free of any material misstatements.

As reflected on the Government Wide Statement of Net Position, the Authority's total net position at \$261.0 million increased by \$12.0 million from the 2023 net position of \$249.0 million. The total General Fund - Fund Balance is reported at \$52.1 million, a decrease of \$0.1 million. The decrease to the General Fund - Fund Balance is \$0.4 million lower than the previous year's increase.

The Huron-Clinton Metroparks Foundation was reported as a component unit, which agreed with governmental accounting standards.

The 2024 General Fund Committed Fund Balance totals \$5.5 million. This represents Committed for Land Acquisition (\$4.7 million) and Committed for Rate Stabilization (\$0.8 million). The 2024 Assigned Fund Balance totals \$19.2 million. This represents Assigned for Compensated Absences (\$3.4 million), Assigned for Encumbrances (\$1.5 million), Assigned for Planned Use of Fund Balance (\$10.4 million) and Assigned for Not-for-Profit Obligations (\$3.9 million). The 2024 Unassigned Fund Balance stands at \$26.3 million. This level of Unassigned Fund Balance represents 38.4 percent of General Fund revenues. The Statement of Revenues and Expenditures shows 2024 General Fund expenditures and transfers out at \$68.8 million against revenues of \$68.7 million producing a use of fund balance of \$0.1 million.

Attachment: 2024 Annual Comprehensive Financial Report

The Authority intends to submit this 2024 Annual Comprehensive Financial Report to the Government Finance Officers Association Certificate of Excellence in Financial Reporting program. The Authority has received a Certificate of Achievement for the last 23 years and staff believes this 2024 report will continue to earn this distinction. This achievement would not be possible without the dedicated work efforts of the entire Finance Department. Lastly, the policy states that all Authority fees and charges will be reviewed and approved by the Board of Commissioners on an annual basis.





Suite 100 1111 Michigan Ave. East Lansing, MI 48823 Tel: 517.332.6200 Fax: 517.332.8502 plantemoran.com

June 2, 2025

To the Board of Commissioners and Management Huron-Clinton Metropolitan Authority

We have audited the financial statements of the Huron-Clinton Metropolitan Authority (the "Authority") as of and for the year ended December 31, 2024 and have issued our report thereon dated June 2, 2025. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Required Communications with Those Charged with Governance

Section II - Legislative and Informational Items

Section I includes information that we are required to communicate to those individuals charged with governance of the Authority and communicates significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process.

Section II contains updated legislative and informational items that we believe will be of interest to you.

We would like to take this opportunity to thank the Authority's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the Board of Commissioners and management of the Authority and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications, and we would be willing to discuss these or any other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

Jean Young Partner



#### Section I - Required Communications with Those Charged with Governance

#### Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated March 4, 2025, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the Authority. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on March 5, 2025.

#### **Significant Audit Findings**

#### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2024, other than the implementation of GASB Statement No. 101, Compensated Absences.

We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus.

There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were the calculations of net pension and other postemployment benefits liabilities. The estimates used for the net pension and net other postemployment benefits liabilities are based on assumptions included in the actuarial valuation. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in performing and completing our audit.

## Section I - Required Communications with Those Charged with Governance (Continued)

#### Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. However, uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future period financial statements to be materially misstated.

#### Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the Authority, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 2, 2025.

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

#### Other Information Included in Annual Reports

Our responsibility for other information included in annual reports does not extend beyond the financial statements, and we do not express an opinion or any form of assurance on the other information. However, we read the introductory and statistical selections, and nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially misstated or materially inconsistent with the information or manner of its presentation appearing in the financial statements.

#### Section II - Legislative and Informational Items

#### Monitoring Lease, SBITA, and PPP Activity

GASB Statements No. 87, Leases; No. 96, Subscription-Based Information Technology Arrangements (SBITAs); and No. 94, Public-Private and Public-Public Partnerships (PPP) and Availability Payment Arrangements, were effective in fiscal years 2022 and 2023. Although significant analyses were performed to determine the applicability of the new standards and record any necessary adjustments, we want to stress the importance of implementing ongoing monitoring procedures over lease, SBITA, and PPP activity. When the Authority enters into new leases, SBITAs, or PPPs; existing agreements are modified; or other facts and circumstances change, consideration must be given to the impact those changes will have on lease, SBITA, and PPP accounting. In order to do so, the Authority must ensure there is a process in place to identify and appropriately account for new leases, SBITAs, or PPPs or changes to existing agreements on an ongoing basis or at least at the end of each year.

#### **Cybersecurity and Information Technology Controls**

Cyberattacks are on the rise across the globe, and the cost of these attacks is ever increasing. Because of these attacks, municipalities stand to lose their reputation, the ability to operate efficiently, and proprietary information or assets. Communities potentially can also be subject to financial and legal liabilities. Managing this issue is especially challenging because even a municipality with a highly mature cybersecurity risk management program still has a residual risk that a material cybersecurity breach could occur and not be detected in a timely manner. We understand that the technology department continues to monitor and evaluate this risk, which are critical best practices. Additionally, periodic assessment of the system in order to verify that the control environment is working as intended is a key part of measuring associated business risk. We encourage administration and those charged with governance to work with the technology team on this very important topic. If we can be of assistance in the process, we would be happy to do so.

#### OMB Proposed Revisions to the Uniform Guidance

In April 2024, the Office of Management and Budget (OMB) released revisions for the Uniform Guidance for federal grants and agreements, which are effective for fiscal year ends beginning on October 1, 2024 and after. The guidance clarifies the applicability of requirements and terminology and includes some relaxation and clarification of certain requirements that required prior approval from federal regulators. A few key changes include the following:

- Increase the single audit threshold to \$1 million from \$750,000
- Require the schedule of expenditures of federal awards (SEFA) to identify recipient of federal award for audits that cover multiple recipients
- Increase the *de minimis* indirect cost rate from 10 percent to 15 percent, effective for grants received on October 1, 2024 and after

The changes are included in more detail within the federal register at <a href="https://www.federalregister.gov/documents/2024/04/22/2024-07496/guidance-for-federal-financial-assistance">https://www.federalregister.gov/documents/2024/04/22/2024-07496/guidance-for-federal-financial-assistance</a>, and we are happy to discuss these changes with you.

#### **Capitalization Thresholds**

The April 2024 Uniform Grants Guidance 2024 Revision described above resulted in the equipment threshold increasing from \$5,000 to \$10,000. This threshold applies to the value of equipment that at the end of the grant period may be retained, sold, or otherwise disposed of with no further responsibility to the federal agency. In addition to considering this Uniform Guidance threshold related to federal grants compliance, it may be a good time for the Township to reevaluate the capitalization thresholds. We are happy to assist you in thinking through considerations in evaluating these thresholds.

## Section II - Legislative and Informational Items (Continued)

#### **Other New Legislation**

#### **Upcoming Accounting Standards Requiring Preparation**

We actively monitor new Governmental Accounting Standards Board (GASB) standards and due process documents and provide periodic updates to help you understand how the latest financial reporting developments will impact the Authority. In addition to the summaries below and to stay up to date, Plante & Moran, PLLC issues a biannual GASB accounting standard update. The most recent update and a link to previous fall and spring updates are available here.

#### GASB Statement No. 102 - Certain Risk Disclosures

This new accounting pronouncement will be effective for fiscal years ending June 30, 2025 and after. This statement requires a government to assess whether a concentration or constraint makes the primary government or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. It also requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. If certain criteria are met for a concentration or constraint, disclosures are required in the notes to the financial statements.

#### GASB Statement No. 103 - Financial Reporting Model Improvements

This new accounting pronouncement will be effective for fiscal years ending June 30, 2026 and after. This statement establishes new accounting and financial reporting requirements, or modifies existing requirements, related to the following: management's discussion and analysis; unusual or infrequent items; presentation of the proprietary fund statement of revenue, expenses, and changes in fund net position; information about major component units in basic financial statements; budgetary comparison information; and financial trends information in the statistical section.

#### GASB Statement No. 104 - Disclosure of Certain Capital Assets

This new accounting pronouncement requires certain types of capital assets, such as lease assets, intangible right-of-use assets, subscription assets, and other intangible assets, to be disclosed separately by major class of underlying asset in the capital assets note. The statement also requires additional disclosures for capital assets held for sale.

#### Significant GASB Proposal Worth Watching

The Revenue and Expense Recognition project aims to develop a comprehensive accounting and financial reporting model for transactions that result in revenue and expenses. The GASB has issued a preliminary views document that proposes a new categorization framework that replaces the exchange/nonexchange transaction notion with a four-step categorization process for classifying a transaction. In addition to this new framework, the proposal also addresses recognition and measurement of revenue and expense transactions. The exposure draft for this project is expected sometime in 2025.

Plante & Moran, PLLC will continue to monitor any changes to the Uniform Guidance, and we encourage the Authority to monitor developments in this area.

#### **Attachment**

**Client: Huron-Clinton Metropolitan Authority** Opinion Unit: General Fund Y/E: 12/31/2024 SUMMARY OF UNRECORDED POSSIBLE ADJUSTMENTS The effect of misstatements and classification errors identified would be to increase (decrease) the reported amounts in the financial statement Deferred Deferred Outflows of Current Long-term Inflows of Net Income Current Assets Long-term Assets Resources Liabilities Liabilities Resources Equity Expenses Statement Impact FACTUAL MISSTATEMENTS: The value of investments is overstated (282,388) (282, 388) (282,388) JUDGMENTAL ADJUSTMENTS: PROJECTED ADJUSTMENTS: (282,388) \$ (282,388) \$ - \$ - \$ PASSED DISCLOSURES AND FINANCIAL STATEMENT PRESENTATION ISSUES: Client: Huron-Clinton Metropolitan Authority Opinion Unit: Governmental Activities Y/E: 12/31/2024 SUMMARY OF UNRECORDED POSSIBLE ADJUSTMENTS The effect of misstatements and classification errors identified would be to increase (decrease) the reported amounts in the financial statement categories identified below Deferred Net Income Outflows of Current Long-term Long-term Inflows of Statement Resources Liabilities Liabilities Resources Impact Assets Equity Expenses FACTUAL MISSTATEMENTS: Α1 The value of investments is overstated \$ (282,388) \$ (282,388) \$ (282,388) JUDGEMENTAL ADJUSTMENTS: В1 None PROJECTED ADJUSTMENTS: C1 None - \$ (282,388) \$ PASSED DISCLOSURES AND FINANCIAL STATEMENT PRESENTATION ISSUES:



## Huron-Clinton Metropolitan Authority Michigan

Annual Comprehensive Financial Report
with Supplementary Information
For the Fiscal Year ended December 31, 2024

Submitted to the
Huron-Clinton Metropolitan Authority
Board of Commissioners
Brighton, Michigan

Bernard Parker – Chair – Wayne County
John Paul Rea – Vice-Chair – Macomb County
Tiffany Taylor – Secretary – Governor Appointee
Stephen Potoni –Treasurer – Governor Appointee
Jaye Quadrozzi – Oakland County
Robert W. Marans – Washtenaw County
William Bolin – Livingston County

## Huron-Clinton Metropolitan Authority Michigan

Annual Comprehensive Financial Report with Supplementary Information
For the Fiscal Year ended December 31, 2024

The Finance Department is responsible for the preparation of this Annual Comprehensive Financial Report

## Huron-Clinton Metropolitan Authority

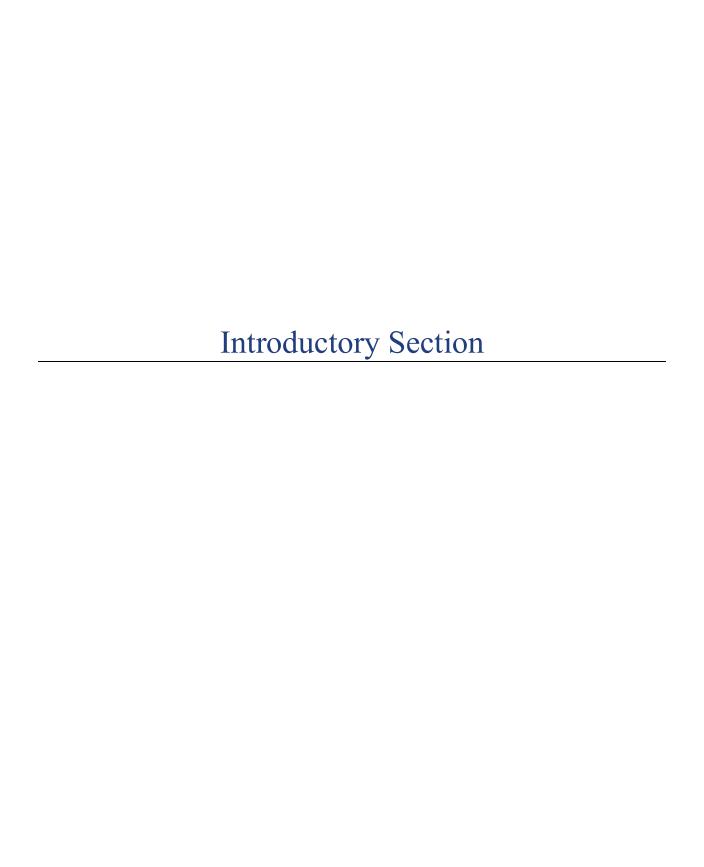
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## **Huron-Clinton Metropolitan Authority**

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## THEY'RE YOUR METROPARKS. TAKE A WALK ON OUR WILD SIDE.

Administrative Office | 13000 High Ridge Drive, Brighton MI 48114-9058 | 810-227-2757 | metroparks.com

June 2, 2025

To the Board of Commissioners, Director, and Citizens of the Huron-Clinton Metropolitan Authority Park District:

State law requires that all local governmental units, including authorities such as the Huron-Clinton Metropolitan Authority, publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the comprehensive annual financial report of the Huron-Clinton Metropolitan Authority for the fiscal year ended December 31, 2024. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with management. GASB 34 requires that management provide a narrative introduction, overview, and analysis to accompany the Basic Financial Statements in the form of a Management's Discussion & Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The MD&A can be found immediately following the report of the independent auditors.

The financial reporting entity of the Huron-Clinton Metropolitan Authority includes all funds of the Huron-Clinton Metropolitan Authority. The Authority is a special district form of government operating independently of all other governmental agencies. It provides a full range of recreational activities in the five-county region, including Wayne, Macomb, Oakland, Washtenaw, and Livingston Counties (the Counties).

#### GOVERNMENTAL STRUCTURE, LOCAL ECONOMIC CONDITION, AND OUTLOOK

The Huron-Clinton Metropolitan Authority was sanctioned by Public Act 147 of Public Acts 1939. This Act provided for the incorporation of the Huron-Clinton Metropolitan Authority to permit the Counties to join in a metropolitan district for planning, promoting and/or acquiring, constructing, owning, developing, maintaining and operating, either within or without their limits, parks, connecting drives and/or limited access highways; to provide for the assessment, levy and collection of property taxes on both real and personal properties located within its boundaries. A referendum was held on November 5, 1940 and the citizens of the five-county district approved the creation of the Huron-Clinton Metropolitan Authority.

#### BOARD OF COMMISSIONERS:

The governing body of the Huron-Clinton Metropolitan Authority is a seven-member Board of Commissioners. Two Commissioners serve as representatives at large and are appointed by the Governor of Michigan for four-year terms. The other five commissioners are appointed by their respective county Board of Commissioners and they serve a six-year staggered term. Public meetings of the Board of Commissioners are held on the second Thursday of each month. The Board of Commissioners is responsible for setting policy, adopting the budget, setting fees, approving contracts, land acquisition and expenditures, planning of new parks and facilities, and appointing the Director.

The Director is responsible for carrying out the policies of the Board of Commissioners, for overseeing the day-to-day operations of the park system, hiring all full-time employees, and approving all purchase commitments of the Authority. The Chief of Finance is responsible for maintaining all financial accounting records, collecting all revenues due, investing all funds, issuing payment vouchers for goods, services and payrolls, maintaining property/casualty insurances and serves as the Pension Plan Trustee and Retiree Health Trust Plan Administrator.

The Authority's main endeavor is to provide a variety of quality recreational opportunities through the development of natural resources along the Huron and Clinton Rivers for the benefit of the 4.5 million citizens of the five-county park district located in southeastern Michigan. Since its inception, the Authority has created thirteen Metroparks covering almost 25,000 acres within the 1,600 square mile watershed area of the Huron and Clinton Rivers. The Authority, named after the two longest rivers within its boundaries, is a dynamic and changing organization striving to provide its services while minimizing disruption to existing land use.

The characteristics of the Metroparks are different from recreation supplied by most other units of government or by the private sector. Generally, Metroparks are fairly large and offer a blend of natural resources such as lakes, rivers, woods, or wildlife area with constructed facilities that provide for more intensive recreational pursuits such as swimming, golfing, cycling, cross-country skiing or other outdoor recreation. These Metroparks are within an hour's drive for most of the residents of the region and are generally considered "day use" parks.

The Metroparks range in size from 53 acres at Delhi Metropark to over 4,400 acres at Stony Creek Metropark. The larger Metroparks are designed to accommodate crowds of 35,000 or more on peak use days. In 2024, the Metropark system provided recreation for an estimated 7.0 million park visitors.

The Authority's centralized Administrative Office coordinates the development and operation of all thirteen Metroparks. The following departments are housed at the Administrative Office: (1) Executive; (2) Finance; (3) Human Resources; (4) Engineering; (5) Planning; (6) Natural Resources; (7) Interpretive; (8) Communications/Marketing; (9) Purchasing; (10) Information Systems; (11) Diversity, Equity and Inclusion; and (12) Police.

The day-to-day administration, operation, and maintenance of each Metropark is coordinated through three district park superintendents. These district park superintendents oversee all on-site park activities, operations and maintenance of buildings, roads, and grounds.

The Metroparks fiscal policies include fund balance policy that identifies a range outside of which further Board discussion is mandated. The Metroparks through conservative, thoughtful budget practices have built the fund balance up to exceed the top of this range. This gives the Metroparks depth to weather economic challenges.

#### **MAJOR INITIATIVES**

During 2024, the Authority's staff continued working on achieving accreditation by the Commission for Accreditation of Park and Recreation Agencies. This is a multi-year process that identifies best practice criteria and provides a framework for the Metroparks to show evidence of compliance. One benefit of the process is that the organizational self-assessment. This offers the Metroparks the opportunity to review our policies and procedures with a sharp eye to ensure consistent application.

In 2024, the Metroparks continued the grant application approach begun in 2019. An increased number of projects were submitted, with applications tailored to provide flexibility both in regard to funding source as well as funding level. This approach again resulted in additional grant projects being approved for inclusion in the 2024 budget. In accordance with the Capital Project Fund, all open capital projects continue to roll forward. The scope and type of projects that were worked on during 2024 are summarized below. These projects reflect the Authority's commitment to bringing the benefits of parks and recreation to the people of Southeast Michigan:

- 1. Stony Creek Metropark continued the seawall repair and Washington Township Fire department boat pier project that totaled \$1,158,864. This project is expected to be completed in 2025.
- 2. Lake Erie Metropark began the hike bike trail reconstruction project that totaled \$608,324. This project is expected to be completed in 2025.
- 3. Lake St. Clair Metropark started the power cable replacement project that totaled \$380,290. This project is expected to be completed in 2025.
- 4. At Lake Erie Metropark, \$344,480 was expended toward the protecting Lake Erie Marsh with green infrastructure project. This project is expected to be completed in 2025.
- 5. At Indian Springs Metropark, \$297,475 was spent on the playground redevelopment project at Meadow Lark. This project is expected to be completed in 2025.
- 6. At Oakwoods Metropark, \$272,696 was expended toward the Flat Rock Dam feasibility study. This project is expected to be completed in 2025.

In total, the Authority invested in park facilities to the extent of over \$4.6 million, as work was performed on 67 individual capital projects. These capitalized projects will help ensure that Metropark facility offerings to our public are in good working order and relevant to today's recreational interests. The vast majority of the 2024 capital improvement expenditures continue to relate to the 3-R's (repair, renovate and replace). Due to the age of the Metropark facilities, it is essential that these types of projects continue have attention.

#### **FINANCIAL INFORMATION**

Management of the Authority is responsible for establishing and maintaining internal controls designed to ensure that the assets of the Authority are protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

#### FEDERAL FINANCIAL ASSISTANCE

The Authority did not receive Federal financial assistance during 2024 that required the independent auditor to issue a Single Audit Report.

#### <u>BUDGET</u>

The annual budget serves as the foundation for the Huron-Clinton Metropolitan Authority's financial planning and control. The annual budget process is multi-faceted, involving all units of the Authority. The Authority's Planning, Engineering, and Natural Resources Departments, in conjunction with park operating units, develop capital improvement, equipment, major maintenance, and minor project listings that are reviewed and finalized by mid-September.

All park operating units are required to submit park operation budget requests to the Chief of Finance near the end of September. The Chief of Finance utilizes these requests, along with capital budget requests, as the starting point for developing a proposed General Fund budget. The Chief of Finance conducts budget review meetings in conjunction with the Director and Deputy Director and presents the proposed budget at a public hearing and then to the Board of Commissioners at the November Board meeting. The appropriated budget is a line item budget prepared by fund, category (i.e., capital equipment, park operations), department/park (i.e., Lake St. Clair, Kensington), sub-department/activity (i.e., golf course, regulatory), and object (i.e., full time wages, utilities). The Director is authorized to make budgetary transfers between line item appropriations. Expenditures in excess of amounts budgeted are a violation of Michigan law. State law permits districts to amend their budgets during the year. All General Fund budget amendments are approved by the

Board of Commissioners on a monthly basis. The Authority maintains an encumbrance accounting system and a work order (project accounting) system for capital construction type projects to assist in maintaining budgetary control.

#### LONG-TERM FINANCIAL PLANNING

The Huron-Clinton Metropolitan Authority employs a Five-Year Community Recreation Plan to assist in guiding the direction of the Metroparks. The current Community Recreation Plan covers recreational development for the period from 2023 through 2027. The development of the Five-Year Community Recreation Plan is a process that is a joint effort involving the general public, park staff, administrative office staff, planning staff, natural resource staff, engineering staff, interpretive staff, police staff, and the Board of Commissioners. The Metroparks strives to have balance between renovation/redevelopment/restoration type projects and innovation.

The Board of Commissioners and staff developed the current Five-Year Community Recreation Plan in an effort to position the Authority to work towards a model of fiscal sustainability. Recognizing the paradigm shift in tax revenue as well as the capital needs of aging facilities, roads and other infrastructure, the current five-year plan focuses on these goals and objectives:

- Innovation modernize the Metroparks and develop a system that is more equitable for communities across the region.
- Maintenance and Infrastructure repair, maintain, and improve core park infrastructure.
- Education and Awareness develop and enhance programming, communication, and outreach efforts.
- Stewardship protect and restore natural biodiversity while balancing resource management with recreational activities.
- Sustainability Prioritize employee development, environmental health improvements, and financial stability. Become a leader for the region in sustainable practices.

The current Five-Year Community Recreation Plan provides general guidance for the development of the Authority's annual budget each year.

#### **DEBT**

The Authority has not issued any bonded debt. The Authority's Enabling Act restricts debt issues to revenue bonds. Throughout the history of the Metroparks, it has never been felt to be beneficial to issue revenue bonds as a means of financing recreational facilities.

#### **OTHER INFORMATION**

#### **Independent Audit**

State statute requires an annual audit by an independent certified public accountant. The accounting firm of Plante Moran was selected by the Board of Commissioners. The audit is conducted in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The audit will meet the requirements set forth by State statute and will include tests of the accounting records of the Authority and other procedures necessary for Plante Moran to express an opinion on the financial statements.

The auditor's report on the financial statements, required supplementary information, and supplementary schedules are included in the Financial Section of this report.

#### **Awards**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Huron-Clinton Metropolitan Authority for its comprehensive annual financial report for the year ended December 31, 2023. This was the 20<sup>th</sup> consecutive year that the Authority has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it again to the GFOA to determine its eligibility for this award.

#### **Acknowledgements**

The preparation of this comprehensive annual financial report is a major undertaking and I want to acknowledge the extraordinary efforts of our Finance Department, and especially Supervisor of Accounting, Rebecca Baaki and Accountant, Molly Goike. Their assistance was absolutely essential and very much appreciated in submitting this report.

The input and guidance from our independent auditors, Plante Moran, was also appreciated to direct us through the compilation of our annual comprehensive financial report.

Finally, without the support and leadership of the Board of Commissioners this report would not have been possible.

Respectfully submitted,

## Shedreka Miller



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

## Huron-Clinton Metropolitan Authority Michigan

For its Annual Comprehensive Financial Report For the Fiscal Year Ended

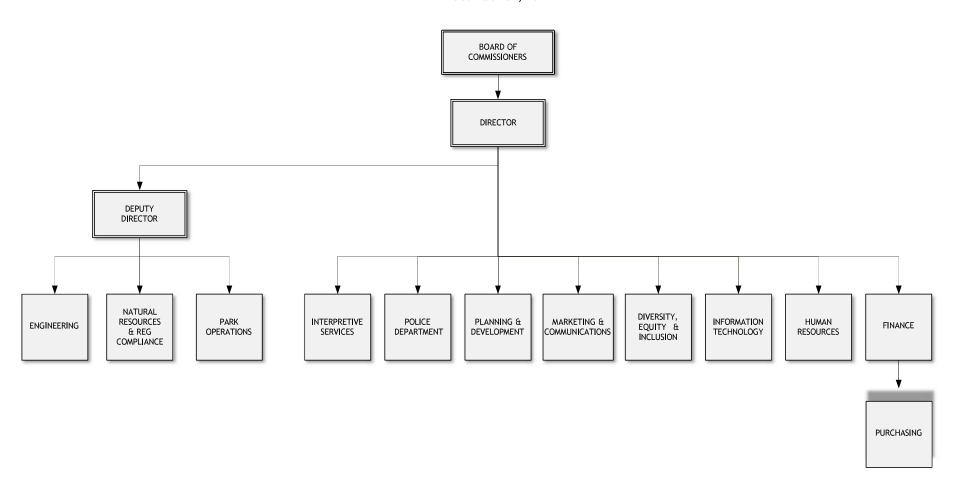
December 31, 2023

Christopher P. Morrill

Executive Director/CEO

#### **HCMA FUNCTIONAL ORGANIZATION CHART**

December 31, 2024



## List of Principal Officials

James Soraghan

Laura Martin

<u>Unit - Title</u> <u>Name of Official</u>

#### **Administrative Staff**

Director Amy McMillan **Deputy Director** Michael Lyons Chief of Finance Shedreka Miller Supervisor of Accounting Rebecca Baaki Chief of Natural Resources & Regulatory Compliance Tyler Mitchell Chief of Police Michael Reese Chief of Diversity, Equity and Inclusion Artina Carter Chief of Marketing and Communications Danielle Mauter Chief of Information Technology Sanjay Khunger Chief of Interpretive Services Jennifer Jaworski Chief of Engineering Michael Henkel Chief of Human Resources & Labor Relations Randy Rossman Chief of Planning & Development Janet Briles

#### Eastern District

Supervising Field Engineer

Supervising Design Engineer

District Park Superintendent Gary Hopp
District Maintenance Supervisor Clay Montgomery
District Interpretive Services Supervisor Erin Parker
Park Operations Manager - Stony Creek and Wolcott Mill Metroparks Steven Sebert
Park Operations Manager - Lake St Clair Metropark Joseph Hall

#### **Western District**

District Park Superintendent

District Maintenance Supervisor

District Interpretive Services Supervisor

Park Operations Manager - Kensington and Indian Springs Metroparks

Park Operations Manager - Hudson Mills, Dexter-Huron, Delhi and

Huron Meadows Metroparks

James OBrien

Adam Haberkorn

Victoria Taylor-Sluder

Joseph Fulton

Tamra Bezzeg

#### Southern District

District Park Superintendent

District Maintenance Supervisor

District Interpretive Services Supervisor

Park Operations Manager - Lower Huron, Willow, and Oakwoods

Metroparks

Metroparks

Metroparks

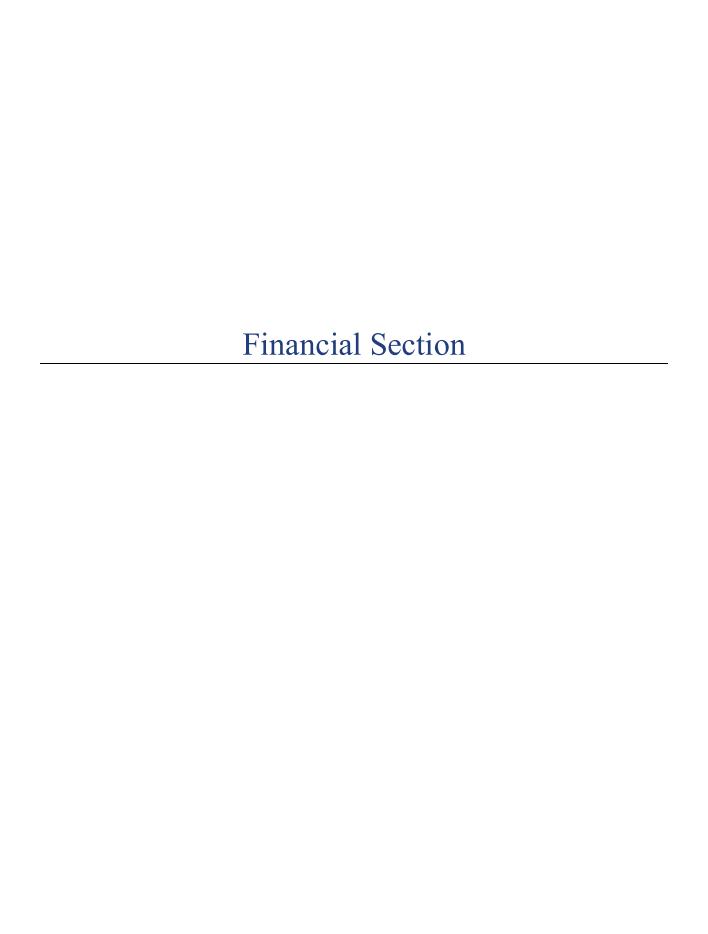
Jeffrey Linn

Brian Banyai

Kevin Arnold

Holly Clegg

Park Operations Manager - Lake Erie Metropark Jan Newboles



#### Plante & Moran, PLLC



Suite 100 1111 Michigan Ave. East Lansing, MI 48823 Tel: 517.332.6200 Fax: 517.332.8502 plantemoran.com

#### **Independent Auditor's Report**

To the Board of Commissioners Huron-Clinton Metropolitan Authority

#### **Opinions**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Huron-Clinton Metropolitan Authority (the "Authority") as of and for the year ended December 31, 2024 and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Authority as of December 31, 2024 and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities* for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.



To the Board of Commissioners Huron-Clinton Metropolitan Authority

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules, and other postemployment benefit schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The supplementary information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Information

Management is responsible for the other information included in the Annual Comprehensive Financial Report. The other information comprises the introductory section and statistical section schedules but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

To the Board of Commissioners Huron-Clinton Metropolitan Authority

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Plante & Moran, PLLC

June 2, 2025

## Management's Discussion and Analysis

As management of the Huron-Clinton Metropolitan Authority, we offer the readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Huron-Clinton Metropolitan Authority for the year ended December 31, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, the financial statements, and the notes to the financial statements.

#### **Financial Highlights**

The assets and deferred outflows of the Authority exceeded its liabilities and deferred inflows at the end of 2024 by \$261,019,070 (net position). Of this amount, \$50,654,338 (unrestricted net position) may be used to meet the Authority's ongoing obligations to provide park and recreation services to the citizens of the five-county Metropark system.

The Authority's total net position increased by \$12,030,902.

Authority General Fund revenues of approximately \$68 million were more than the expected 2024 final budget targets by \$2,667,158 (4.0 percent).

Authority General Fund expenditures of approximately \$57 million were under 2024 final budget amounts by \$7,564,145 (11.6 percent).

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The Authority's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Authority's finances in a manner like a private-sector business.

The *statement of net position* presents information on all the Authority's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between the assets and deferred outflows and the liabilities and deferred inflows reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The *statement of activities* presents information showing how the Authority's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future years (i.e., earned but unused vacation leave).

Both government-wide financial statements distinguish functions of the Authority that are principally supported by taxes and program revenues. The sole governmental activity of the Authority consists of

## Management's Discussion and Analysis

providing regional park and recreation services in the five-county metropolitan Detroit area. The Authority is a single purpose governmental agency.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Authority, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the Authority can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Authority maintains three individual governmental funds. In addition, the Huron-Clinton Metroparks Foundation, which is a blended component unit of the Authority is presented. The General and Capital Projects funds are major funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances.

The Authority adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided herein to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Authority's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Authority uses a fiduciary fund to account for (1) its single employer, defined benefit pension plan, which accumulates resources for pension benefit payments to qualified Authority employees, (2) its Retiree Health Care Plan and Trust, which accumulates resources for health care benefit payments to qualified Authority retirees. The Retiree Health Care Plan and Trust and pension plan are based on the December 31 fiscal year end.

The Defined Benefit Pension Plan is administrated by a third party. An actuarial valuation determines the funding required annually. Under GASB Statement No. 68, the net pension liability as of December 31, 2024, totaled \$22,704,525, which was a decrease of \$1,612,869 from December 31, 2023. The Authority contributed \$2,808,748 for this period.

#### **Huron-Clinton Metropolitan Authority**

### Management's Discussion and Analysis

The Authority established the Retiree Health Care Plan Trust in October 2005 for the exclusive purpose of prefunding retiree healthcare benefits for eligible retirees, spouses, and dependents.

The Retiree Health Care Plan and Trust was established October 1, 2005, pursuant to Section 115 of the Internal Revenue Code of 1986 and under the authority of the Public Employee Health Care Fund Investment Act, Public Act 149 of 1999. It provides funding for eligible retiree and spousal health care, optical, life and dental benefits. The other post-employment benefits (OPEB) liability was determined using roll forward procedures from the December 31, 2024, valuation in accordance with GASB 74. The total OPEB liability calculated as of December 31, 2024, was determined to be \$27,922,095. At the end of the Plan's nineteenth fiscal year, the actuarial value of Trust assets totaled \$34,821,518 (124.7 percent) and net OPEB asset totaled \$6,898,734. There was no Annual Required Contribution (ARC) for the Retiree Health Care Trust for the Plan year ended December 31, 2024.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information**. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. This information is limited to schedules concerning the Authority's progress in funding its obligation to provide pension and other postemployment benefits to its employees.

#### **Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Huron-Clinton Metropolitan Authority, assets and deferred outflows exceeded liabilities and deferred inflows by \$261,019,070 at the close of the year.

By far the largest portion of the Authority's net position (77 percent) reflects its investment in capital assets (i.e., land, buildings, infrastructure, roads, park improvements, vehicles, and equipment). The Authority uses these capital assets to provide park and recreation services to citizens; consequently, these assets are not available for future spending.

The Authority does not have any bonded debt.

	Governmental Activities				
		2024	2023		
Assets Current and other assets Capital assets, net	\$	140,975,382 201,112,646	\$	124,631,693 199,860,252	
Total assets		342,088,028		324,491,945	
Deferred Outflows of Resources		2,717,445		7,406,282	
Liabilities Long-term liabilities outstanding Other liabilities		31,546,711 5,469,780		32,949,927 2,238,069	
Total liabilities  Deferred Inflows of Resources		37,016,491 46,769,912		35,187,996 47,722,063	
Net Position  Net investment in capital assets Restricted Unrestricted		201,112,646 9,252,086 50,654,338		199,860,252 7,941,826 41,186,090	
Total net position	\$	261,019,070	\$	248,988,168	

A portion of the Authority's net position is restricted. Amounts have been restricted for future maintenance or construction of the Lake St. Clair Marina facility, per grant requirements as well as for the Net OPEB asset. In addition, per contract requirements with an outside party, amounts have been restricted related to the Hudson Mills canoe livery. Amounts restricted for the Foundation relate to amounts that are restricted per grant requirements. The unrestricted net position may be used to meet the Authority's ongoing obligations for park and recreation facilities and services to citizens and creditors.

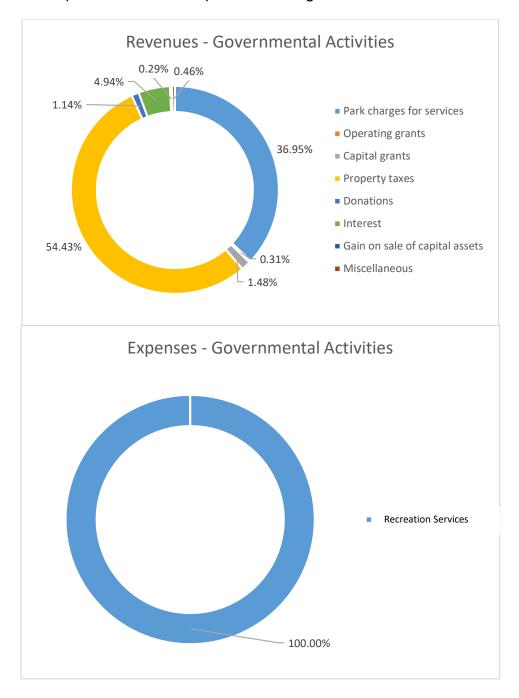
At the end of the current year, the Authority can report a positive balance in net position. The same situation held true for the prior fiscal year.

The Authority's net position increased by \$12,030,902 during the current year.

	Change in Net Position  Governmental Activities					
	2024			2023		
Revenue Program revenue:						
Park charges for services	\$	26,343,491	\$	24,874,619		
Operating grants		223,756		702,329		
Capital grants		1,058,078		2,056,738		
Property taxes		38,808,526		36,472,599		
Donations		809,657		638,200		
Interest		3,520,479		2,380,396		
Gain on sale of capital assets		207,092		342,290		
Miscellaneous		324,490		490,736		
Total revenue		71,295,569		67,957,907		
Expenses - Recreation Services		59,264,667		63,280,083		
Increase in Net Position		12,030,902		4,677,824		
Net Position - Beginning of year		248,988,168		244,310,344		
Net Position - End of year	\$	261,019,070	\$	248,988,168		

#### **Governmental Activities**

The following charts depict revenue and expenses of the governmental activities for the fiscal year:



Governmental activities increased the Authority's net position by \$12,030,902, as total 2024 revenue of \$71.3 million exceeded total expenditures of \$59.3 million. Key elements of this increase are as follows:

Charges for services increased to \$26 million in 2024. This is an increase of approximately \$1.5 million over 2023. Some of the golf courses opened a few weeks early for the season, which contributed to a surge in golf usage and revenue.

## Management's Discussion and Analysis

- Property tax collections at \$38.8 million increased by \$2.3 million. Increases in property values resulted in revenue growth across the five-county region.
- Grant and contribution revenue decreased by \$1.5M.
- Interest revenue also increased by nearly \$1.1 million as interest rates remained high throughout the year.
- Expenses decreased by \$4.0 million compared to 2023. A significant portion of this decrease is related to a \$4.0 million payment made to the Detroit Riverfront Conservancy in 2023 for the water garden naming rights at Ralph Wilson Park. Additionally, there was also a one-time \$5 million expense recorded in 2023 for a long-term obligation with the Detroit Riverfront Conservancy. On the other hand, wages and benefits increased by approximately \$4 million, offsetting a portion of the decrease in expenses.

#### **Change in Net Position**

The change in net position for 2024 is approximately \$7.4 million more than the change in net position for 2023.

#### Financial Analysis of the Government's Funds

As noted earlier, the Authority uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Authority's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Authority's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, the Authority's governmental funds reported a combined ending fund balance of \$83,269,485, an increase of \$9,711,016 compared to 2023. Approximately 32 percent of this total amount (\$26.3 million) constitutes "unassigned" fund balance. Approximately one percent of this total amount (\$600 thousand) is considered nonspendable. Approximately 2.8 percent of the total amount (\$2.4 million) is considered restricted. Approximately 23 percent of this total amount (\$19.2 million) is considered assigned. The remainder of fund balance (\$34.9 million) is "committed" to indicate that it is not available for new spending because it has already been committed for: (1) capital projects-\$29.4 million, (2) future land purchases-\$4.7 million, and (3) health insurance rate stabilization funds-\$0.8 million.

The general fund is the primary operating fund of the Authority. At the end of the current year, unassigned fund balance of the general fund was \$26,266,957 while total fund balance was \$52,102,799. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to revenues. The Authority's goal is to maintain the unassigned fund balance within a range of 25 to 30% of general fund revenues, and at year end the unassigned fund balance was 38% of general fund revenues of \$68.5 million.

The fund balance of the Authority's general fund decreased by \$98,199.

### Management's Discussion and Analysis

The following paragraphs present a summary of general fund revenues, which totaled \$68,685,219 for 2024, an overall increase of \$4,001,387 from 2023. Revenues by source were as follows:

								Percent of
			Percent of			Amo	ount of Increase	Increase
Revenues	2024 Amount		Total	2	023 Amount		(Decrease)	(Decrease)
Property Tax	\$	38,739,829	56.4%	\$	36,478,131	\$	2,261,698.00	6.2%
Park charges for services		26,176,285	38.1%		24,763,251		1,413,034	5.7%
Interest		2,105,576	3.1%		1,509,920		595,656	39.4%
Grants		791,983	1.2%		779,979		12,004	1.5%
Donations		303,805	0.4%		157,341		146,464	93.1%
Proceeds from sale of capital assets		221,001	0.3%		492,574		(271,573)	-55.1%
Other revenue		346,740	<u>0.5</u> %	_	502,636		(155,896)	<u>-31.0%</u>
Total	\$	68,685,219	<u>100.0</u> %	\$	64,683,832	\$	4,001,387	<u>6.2%</u>

The Authority's millage rate remained the same at 0.2070 mills in 2024. Although the millage rate remained the same, total property tax revenue increased. This increase in tax revenue is primarily related to a 7.2 percent increase in taxable property values compared to 2023.

2024 park operating revenues totaling \$26,176,285 exceeded the 2024 budget goal of \$24,836,029 by \$1,340,256 (5.4 percent). This represented a \$1,413,034 (5.7 percent) increase from 2023 revenue. The two leading sources of operating revenue are tolling and golf. Golf demand was very strong and generated \$9.8 million in revenue, a 13.5 percent increase from 2023. Tolling revenue generated \$11.1 million, a 1.2 percent increase from 2023. Aquatic revenue increased to \$2.0 million, a 6.3 percent increase from 2023.

Interest income derived from investments in Certificates of Deposits and U.S. Agency issues increased to \$2.1 million in 2024. This was a 39.4 percent increase compared to 2023 interest income. Interest rates offered on CDs remained high in 2024.

The Authority recognized \$791,983 in grant revenue in 2024. This includes \$701,833 for the 2024 local stabilization – personal property tax reimbursement.

General fund expenditures were \$57,378,643 for 2024, a decrease of \$862,885 from fiscal year 2023 expenditures. A detailed breakdown of expenditures by major category is as follows:

							Percent of
		Percent of			Amo	unt of Increase	Increase
Expenditures	 024 Amount	Total	2	023 Amount	(	Decrease)	(Decrease)
Equipment	\$ 3,694,505	6.4%	\$	3,737,633	\$	(43,128)	-1.2%
Major maintenance	1,146,227	2.0%		2,070,760		(924,533)	-44.6%
Administrative office	11,397,698	19.9%		14,922,655		(3,524,957)	-23.6%
Park operations	 41,140,213	<u>71.7</u> %		37,510,480		3,629,733	9.7%
Total	\$ 57,378,643	<u>100.0</u> %	\$	58,241,528	\$	(862,885)	<u>-1.5%</u>

Equipment having an individual value greater than \$5,000 is capitalized. During 2024 a total of \$3,694,505 was spent equipping the Metroparks system, down from the 2023 amount of \$3,737,633.

The Authority classifies all non-recurring repair/maintenance-type projects that exceed \$10,000 as Major Maintenance expenses. These projects do not substantially improve or alter an existing facility and, therefore, are not capitalized. During 2024, major maintenance costs for various projects were \$1,146,227; resulting in a decrease of \$954,533 compared to 2023. These amounts can fluctuate significantly from year to year. The five-year average amount is near \$1.6 million.

Administration Office expenses reflect the cost of running the Authority's centralized Administrative Office, which ran \$11,397,698 in 2024, down 23.6 percent from 2023. This covers the cost of 70 full time equivalent employees, materials, supplies, and outside consultants utilized in managing the broader Metroparks system. Wages and fringe benefits for these employees increased by 10.7 percent. Materials and Services saw a \$4.3 million decrease, representing a reduction of 121.4 percent. Of this amount, \$4 million, or 93.4 percent, pertains to the payment made in 2023 to the Detroit Riverfront Conservancy for the water garden naming rights at Ralph Wilson Park.

The direct operating costs associated with operating and maintaining the 13 Metroparks to serve 7.0 million visitors consumed \$41.1 million of Authority funds. Park operating costs increased \$3.6 million or 9.7 percent compared to 2023. Personnel related costs, which is 74 percent of park operating expenses, increased from \$27.2 million to \$30.3 million – up 11.4 percent. Full-time equivalents increased to 450 from 429. Full-time wage rates increased across the board between 3 and 4 percent per collective bargaining agreements. Part-time wage rates generally follow suit with some additional adjustments for toll staff. The other 26 percent of park operating expenditures relate to material/supply/outside contractual services, which also increased from \$10.3 million to \$10.8 million, up 5 percent.

The supplemental major maintenance fund is utilized by the Authority to record supplemental major maintenance projects that are non-recurring expenditures to repair/replace existing Metropark infrastructure that is deemed critical to park operations. Funds for these projects are provided from oil/gas revenue. During 2024, \$279,386 was generated as investment income. At the end of the current year, total fund balance committed in the supplemental major maintenance fund was \$5,691,285.

The output from the oil well has ceased and it is anticipated that any future additions to this fund would be the result of investment earnings. Interest income derived from investments in money market funds and U.S. Agency issues increased, from \$249,153 to \$279,386 in 2024 as interest rates remained high throughout the year.

The fund balance of the Authority's supplemental major maintenance fund increased by \$279,386.

Supplemental Major Maintenance Project fund expenditures were \$0 for 2024, the same as 2023. The Board of Commissioners and management recognize that these are one-time, non-continuing revenues and that the use of these funds should be strategic. Currently there are no plans to make use of the funds.

The capital projects fund is utilized to plan, track, and report on capital improvements. These are defined as a tangible improvement that is more than \$25,000 in cost and has a life in excess of one year. Funding for the projects comes primarily from the general fund with periodic supplemental support provided by grants and donations of public and private funds. The balance in this fund is decreased as funds are expended on budgeted projects. In 2024, \$11.4 million was added to the capital projects fund for 19 projects. Additionally, \$4.6 million was spent on 47 out of the 67 budgeted projects. By the end of 2024, eight projects were completed. The increase in the net fund balance of the capital projects fund is due to the funds added exceeding the amount spent on projects during the year. The remaining fund balance of \$23.7 million is available to complete the remaining projects.

The Metroparks have recognized a blended component unit, the Huron-Clinton Metroparks Foundation. This Foundation is governed by a three-member board appointed by the Authority's governing body. Although a legally separate entity, the Foundation is reported as a part of the Authority due to it being a not-for-profit corporation in which the Authority is the sole corporate member in addition to having financial accountability for the Foundation.

#### **General Fund Budgetary Highlights**

Over the course of the year, the Authority's Board of Commissioners amended the budget to account for changes made necessary due to unanticipated events or situations requiring increased expenditures for operations activities.

The original General Fund budget anticipated a \$4,050,442 use of fund balance, while the final amended budget increased this to \$10,425,503. The actual change in fund balance for the 2024 fiscal year was a use of \$98,199. The demand for golf, the use of trails, and parks in general remained high in 2024. The two largest sources of operating revenue in 2024 were tolling and golf.

During the year, general fund revenues surpassed the final budgetary estimates in total by \$2,667,158. Park operating revenues exceeded the amended budgeted target of \$24,836,029 by \$1,340,256. Additionally, this was supplemented by \$1,289,077 of interest income, \$250,138 of donations and \$239,988 of other revenue in excess of amended budget. These positive variances were the result of higher interest rates, grant payments and proceeds from the sale of non-capital surplus equipment.

Park operation, major maintenance, and administrative expenditures were significantly less than anticipated by approximately \$7.6 million. Similar to last year, it became more challenging to fill

positions in some areas. Major maintenance expenditures were also less than planned, coming in approximately \$2.7 million under final budget projections. This is due to some projects being delayed, higher project cost, and supply chain issues.

### **Capital Assets and Debt Administration**

**Capital assets.** The Authority's investment in capital assets for its governmental-type activities as of December 31, 2024, amounted to \$201,112,646 (net of accumulated depreciation). This investment in capital assets includes land, land improvements (golf courses, etc.), buildings, roads, bridges, sewer/water systems, park facilities, and equipment. The total increase in the Authority's investment in capital assets (net of depreciation) for the year totaled \$1,252,394 (0.6 percent).

Major capital asset events during the current year included the following:

Location	Project Title	Funds	Spent in 2024
Stony Creek	Seawall Repair and Boat Pier	\$	1,158,863.55
Lake Erie	Hike Bike Trail Reconstruction		608,324.33
Lake St. Clair	Power Cable Replacement		380,289.79
Lake Erie	Protecting Lake Erie Marsh with Green Infrastructure		344,479.99
Indian Springs	Playground Redevelopment at Meadow Lark		297,475.12
Oakwoods	Flat Rock Dam Feasibility Study		272,695.59
Willow	Golf Cart Barn Electrical Retrofit		234,135.25
Lake Erie	Wave Pool Renovation		140,172.18
Wolcott	Wolcott Property Demolition		129,635.80
Lake St. Clair	North Marina Renovation Design		108,853.04

### Capital Assets (Net of Depreciation)

		Governmental Activities				
		2024		2023		
Land	\$	47,808,264	\$	47,808,264		
Land improvements		35,576,392		35,475,540		
Construction in progress		4,137,226		6,524,545		
Buildings		31,726,828		32,898,690		
Equipment		12,490,326		10,810,111		
Other improvements		39,372,928		36,934,090		
Infrastructure		30,000,682		29,409,012		
Total	<u>\$</u>	201,112,646	\$	199,860,252		

Additional information on the Authority's capital assets can be found in Note 6 in the Notes to Financial Statements.

**Noncurrent Liabilities**: The Authority has recognized \$3,502,899, in accrued compensated absences.

The Authority has no bonded debt or capital leases.

Additional information on the Authority's long-term debt can be found in Note 8 in the Notes to the Financial Statements.

### **Economic Factors and Next Year's Budget and Rates**

The Metroparks general fund revenue is based on two main components, property tax revenue and operating revenue generated by user fees. Grant revenue provides periodic support for projects. In 2024 tax generated 57%, operations produced 38% with other sources producing 5%.

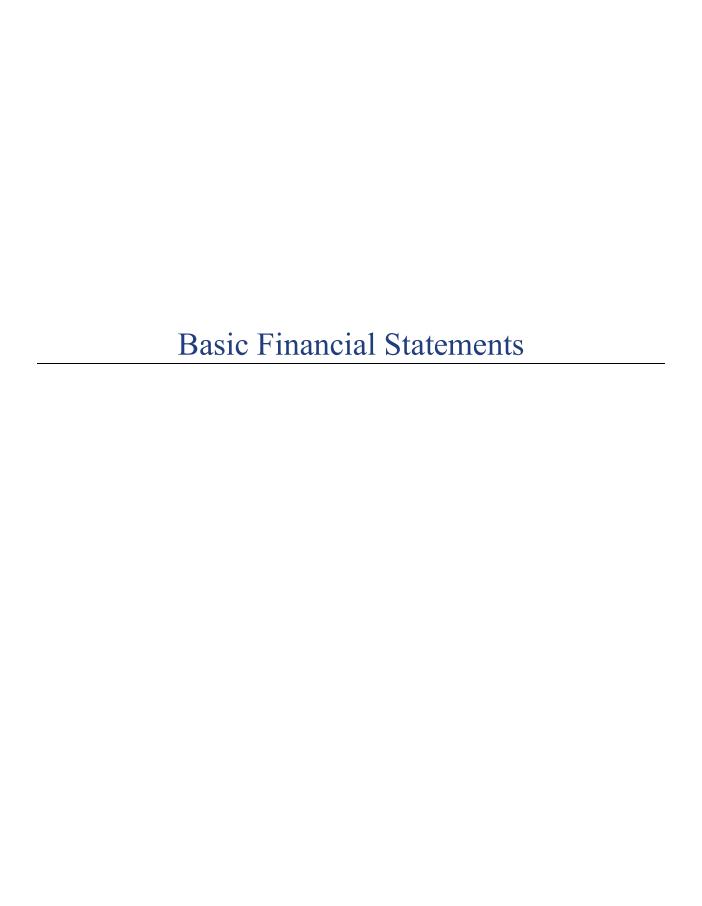
Weather is generally considered a main factor in determining the success of park operations. In 2024 weather was generally good and the demand for the parks remained high. 2025 revenue was conservatively planned.

The following factors guided the preparation of the Authority's 2025 Budget:

- Property tax revenues were based on a rolled back millage rate of 0.2062 mills, which is lower than 2024. The 2025 Budget was based on "net" tax levy revenues of \$41.9 million after factoring out estimated captured tax revenues from tax abatement programs. This represents a 7.0 percent increase from the 2024 amended budget.
- Golf rates increased for some parks in 2025.
- Capital equipment original budget reflected an increase of \$1.9 million (162%) from the 2024 original budget.
- Major maintenance planned projects reflected a decrease of \$1.6 million (43%) from the 2024 original budget.

#### **Requests for Information**

This financial report is designed to provide a general overview of the Huron-Clinton Metropolitan Authority's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Chief of Finance, Huron-Clinton Metropolitan Authority, 13000 High Ridge Drive, Brighton, Michigan, 48114-9058.



## Statement of Net Position

## **December 31, 2024**

	Governmental Activities
Assets Cash and cash equivalents (Note 3) Investments (Note 3) Receivables (Note 5) Inventory Prepaid items and other assets Restricted assets Net OPEB asset (Note 11) Capital assets: (Note 6) Assets not subject to depreciation Assets subject to depreciation - Net	\$ 8,029,482 76,567,612 46,490,089 349,035 882,627 1,757,803 6,898,734 87,521,882 113,590,764
Total assets	342,088,028
Deferred Outflows of Resources  Deferred pension costs (Note 10)  Deferred OPEB costs (Note 11)  Total deferred outflows of resources	1,720,558 996,887 2,717,445
	2,717,445
Liabilities Accounts payable Accrued liabilities and other Unearned revenue Noncurrent liabilities: Due within one year - Compensated absences (Note 8)	996,306 1,499,788 2,973,686 1,620,497
Due in more than one year: Compensated absences (Note 8) Not-for-profit obligation (Note 8) Net pension liability (Note 10) Estimated insurance liabilities (Note 9)	1,882,402 5,100,000 22,704,525 239,287
Total liabilities	37,016,491
Deferred Inflows of Resources Property taxes levied for the following year Deferred pension cost reductions (Note 10) Deferred OPEB cost reductions (Note 11) Deferred inflows from leases	41,877,458 33,791 1,578,775 3,279,888
Total deferred inflows of resources	46,769,912
Net Position  Net investment in capital assets Restricted:  Net OPEB asset Lake St. Clair Marina Hudson Mills Canoe Livery Foundation - Grants Purpose restriction Unrestricted	201,112,646 6,898,734 395,778 37,730 1,809,093 110,751 50,654,338
Total net position	\$ 261,019,070

## Statement of Activities

## Year Ended December 31, 2024

		1	<sup>⊇</sup> rogram Reveni	Je	Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Functions/Programs - Recreation services	\$ 59,264,667	\$ 26,343,491	\$ 223,756	\$ 1,058,078	\$ (31,639,342)
					38,808,526 3,520,479 809,657 207,092 324,490
		Total general	revenue		43,670,244
	Change in Net	Position			12,030,902
	Net Position -	Beginning of yea	ar		248,988,168
	Net Position -	End of year			\$ 261,019,070

## **Balance Sheet**

## **December 31, 2024**

	 General Fund	Ca	apital Projects Fund	No	nmajor Funds	<u>-</u>	Total Governmental Funds
Assets Cash and cash equivalents (Note 3) Investments (Note 3) Receivables (Note 5) Due from other funds (Note 7) Inventory Prepaid items and other assets Restricted assets	\$ 7,958,945 44,158,206 46,421,493 365,102 349,035 882,627	\$	- 26,718,121 68,596 - - - -	\$	70,537 5,691,285 - - - - 1,757,803	\$	8,029,482 76,567,612 46,490,089 365,102 349,035 882,627 1,757,803
Total assets	\$ 100,135,408	\$	26,786,717	\$	7,519,625	\$	134,441,750
Liabilities  Accounts payable  Due to other funds (Note 7)  Accrued liabilities and other  Unearned revenue	\$ 721,752 - 1,499,788 473,686	\$	255,307 365,102 - 2,500,000	\$	19,247 - - - -	\$	996,306 365,102 1,499,788 2,973,686
Total liabilities	2,695,226		3,120,409		19,247		5,834,882
Deferred Inflows of Resources Unavailable revenue Property taxes levied for the following year Deferred inflows from leases	180,037 41,877,458 3,279,888		- - -		- - -		180,037 41,877,458 3,279,888
Total deferred inflows of resources	45,337,383		-		-		45,337,383
Fund Balances (Note 15) Nonspendable:	240.025						240.025
Inventory Prepaid items	349,035 251,188		- -		-		349,035 251,188
Restricted	544,259		-		1,809,093		2,353,352
Committed	5,514,520		23,666,308		5,691,285		34,872,113
Assigned Unassigned	19,176,840 26,266,957		-		-		19,176,840 26,266,957
Total fund balances	52,102,799		23,666,308		7,500,378		83,269,485
Total liabilities, deferred inflows of resources, and fund balances	\$ 100,135,408	\$	26,786,717	\$	7,519,625	\$	134,441,750

## Reconciliation of the Balance Sheet to the Statement of Net Position

## **December 31, 2024**

Fund Balances Reported in Governmental Funds	\$	83,269,485
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets (including right-of-use assets) are not financial resources and are not reported in the funds:		222 200 466
Cost of capital assets (including right-of-use assets) Accumulated depreciation		332,298,166 (131,185,520)
Net capital assets (including right-of-use assets) used in governmental activities		201,112,646
Receivables that are not collected soon after year end are not available to pay for current period expenditures and, therefore, are reported as unavailable revenue in the funds		180,037
Insurance liabilities are not due and payable in the current period and are not reported in the funds	l	(239,287)
Some employee fringe benefits are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities:		
Employee compensated absences		(3,502,899)
Pension benefits and related deferrals Retiree health care benefits and related deferrals		(21,017,758) 6,316,846
Other long-term obligations do not present a claim on current financial resources and are not reported as fund liabilities	_	(5,100,000)
Net Position of Governmental Activities	\$	261,019,070

## Statement of Revenue, Expenditures, and Changes in Fund Balances

## Year Ended December 31, 2024

			С	apital Projects			Total Governmental
	G	eneral Fund		Fund	Nonmajor Fund	<u>s</u> _	Funds
Revenue							
Taxes Intergovernmental	\$	38,739,829 791,983	\$	1,058,078	\$ -	,	\$ 38,739,829 1,850,061
Charges for services		26,176,285		1,030,070	- -		26,176,285
Other revenue		346,740		-	145,920	)	492,660
Interest income		2,105,576		1,135,517	279,386		3,520,479
Donations		303,805		500,000	5,852	<u>-</u> -	809,657
Total revenue		68,464,218		2,693,595	431,158	3	71,588,971
Expenditures Current services:							
Foundation expenditures		-		-	86,709	)	86,709
Operating: Park operations		41,140,213		_	_		41,140,213
Major maintenance		1,146,227		_	-		1,146,227
Administrative offices		11,397,698		-	-		11,397,698
Capital outlay		3,694,505		4,633,604	. <u>-</u>		8,328,109
Total expenditures		57,378,643		4,633,604	86,709	<u> </u>	62,098,956
Excess of Revenue Over (Under) Expenditures		11,085,575		(1,940,009)	344,449	)	9,490,015
Other Financing Sources (Uses)							
Transfers in		<b>-</b>		11,404,775	-		11,404,775
Transfers out		(11,404,775)		-	-		(11,404,775)
Proceeds from sale of capital assets	_	221,001	_		· <del>-</del>		221,001
Total other financing (uses) sources	_	(11,183,774)	_	11,404,775			221,001
Net Change in Fund Balances		(98,199)		9,464,766	344,449	)	9,711,016
Fund Balances - Beginning of year		52,200,998		14,201,542	7,155,929	<u> </u>	73,558,469
Fund Balances - End of year	<u>\$</u>	52,102,799	<u>\$</u>	23,666,308	\$ 7,500,378	3 5	\$ 83,269,485

# Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities

## Year Ended December 31, 2024

Net Change in Fund Balances Reported in Governmental Funds	\$ 9,711,016
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:  Capital outlay  Depreciation expense  Net book value of assets disposed of	8,326,871 (7,060,568) (13,909)
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in the funds until it is available	(499,530)
Some employee costs (pension, OPEB, pension and OPEB deferrals, and compensated absences) do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds	1,600,303
Claims and similar costs that do not use current financial resources are not reported as expenditures in the governmental funds	(33,281)
Change in Net Position of Governmental Activities	\$ 12,030,902

## Statement of Fiduciary Net Position

## **December 31, 2024**

	Pension and Other Employee Benefit Trust Funds
Assets	
Investments: (Note 3)     Equity mutual funds     Fixed-income mutual funds     Collective investment trusts Accrued interest receivable	\$ 57,139,543 37,332,678 12,171,837 119,655
Total assets	106,763,713
Liabilities - Vouchers payable	130,186
Net Position  Restricted: Pension	71,812,009 34,821,518
Postemployment benefits other than pension	·
Total net position	<u>\$ 106,633,527</u>

## Statement of Changes in Fiduciary Net Position

## Year Ended December 31, 2024

	Pension and Other Employee Benefit Trust Funds
Additions Investment income (loss): Interest and dividends Net increase in fair value of investments Investment-related expenses	\$ 3,070,069 7,703,953 (501,768)
Net investment income	10,272,254
Contributions: Employer contributions Employee contributions	2,808,748 66,775
Total contributions	2,875,523
Total additions	13,147,777
Deductions - Benefit payments	7,157,153
Net Increase in Fiduciary Net Position	5,990,624
Net Position - Beginning of year	100,642,903
Net Position - End of year	<u>\$ 106,633,527</u>

## **Note 1 - Significant Accounting Policies**

#### Accounting and Reporting Principles

The Huron-Clinton Metropolitan Authority (the "Authority") follows accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board (GASB). The following is a summary of the significant accounting policies used by the Authority:

#### Reporting Entity

The Huron-Clinton Metropolitan Authority was created in 1939 as a special district form of government to provide recreational facilities and services to residents of Livingston, Macomb, Oakland, Washtenaw, and Wayne counties. The Authority is governed by a Board of Commissioners from each of the five participating counties and two commissioners appointed by the governor of Michigan. Principal funding for the Authority is derived from a property tax levy assessed in each of the five participating counties. The accompanying financial statements present the Authority and its component units, entities for which the Authority is considered to be financially accountable. Blended component units are, in substance, part of the authority operations, even though they are separate legal entities. Thus, blended component units are appropriately presented as funds of the Authority.

#### **Blended Component Unit**

The Huron-Clinton Metroparks Foundation (the "Foundation") is governed by a three-member board appointed by the Authority's governing body. Although it is legally separate from the Authority, the Foundation is reported as if it were part of the primary government because the Foundation is a not-for-profit corporation in which the Authority is the sole corporate member in addition to having financial accountability for the Foundation.

#### **Fund Accounting**

The Authority accounts for its various activities in several different funds in order to demonstrate accountability for how it spends certain resources; separate funds allow the Authority to show the particular expenditures for which specific revenue is used. The various funds are aggregated into two broad fund types:

#### Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The Authority reports the following funds as major governmental funds:

- The General Fund is the Authority's primary operating fund because it accounts for all financial resources used to provide recreation services other than those specifically assigned to another fund.
- The Capital Projects Fund is used to account for capital improvement projects that result in the development of tangible assets. Funding is primarily provided by the General Fund.

#### Fiduciary Funds

Fiduciary funds include amounts held in a fiduciary capacity for others. These amounts are not used to operate the Authority's programs. The Authority reports pension and other postemployment benefit trust funds, which account for the Authority's single-employer defined benefit pension plan and other postemployment benefits plan. These plans accumulate resources for pension benefit and other postemployment benefit payments to qualified authority employees. The funds are based on the plans' December 31 fiscal year ends.

**December 31, 2024** 

## **Note 1 - Significant Accounting Policies (Continued)**

#### **Interfund Activity**

During the course of operations, the Authority has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

#### Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the Authority has spent its resources.

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the Authority considers amounts collected within 60 days of year end to be available for recognition. Revenue not meeting this definition is classified as a deferred inflow of resources.

Fiduciary funds use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

#### Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Taxes, unrestricted intergovernmental receipts, and other items not properly included among program revenue are reported instead as general revenue.

## **Note 1 - Significant Accounting Policies (Continued)**

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Specific Balances and Transactions

#### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired.

#### Investments

Investments are reported at fair value or estimated fair value. Short-term investments are reported at cost, which approximates fair value. Investments are stated at fair value except for investments in external investment pools, which are value at amortized cost. Securities traded on a national or international exchange are valued at the last reported sale price at current exchange rates.

#### Receivables and Payables

Inventories are valued at average cost. Inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements, when applicable.

#### **Restricted Assets**

The Foundation has \$1,757,803 of restricted assets as of December 31, 2024. These amounts are composed of unspent grant and donor moneys that have been received over time and are restricted in their use.

#### Unearned Revenue

Unearned revenue recorded in the General Fund of \$473,686 is related to park gift cards and rental charges in which the related service has yet to be delivered. Unearned revenue recorded in the capital projects fund of \$2,500,000 is related to grant revenue for which eligibility requirements have not yet been met.

#### Capital Assets

Capital assets, which include property, buildings, equipment, other improvements, and infrastructure (roads, bridges, paved pathways, and water/sewer lines), are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the Authority as assets with an initial individual cost of more than \$5,000 for equipment and \$25,000 for all other assets and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Capital assets are depreciated using the straight-line method over the following useful lives:

	Depreciable Life - Years
Buildings	30-50
Equipment	3-25
Other improvements	15-60
Infrastructure	15-60

**December 31, 2024** 

## **Note 1 - Significant Accounting Policies (Continued)**

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then.

The Authority reports deferred outflows related to changes in assumptions, experience differences, and earnings on investments. Changes in assumptions relating to the net OPEB liabilities are deferred and amortized over the expected remaining service lives of the employees and retirees in the plan. Experience differences relating to the net pension liability are deferred and amortized over the expected remaining service lives of the employees and retirees in the plan. Differences between projected and actual earnings on investments relating to the net pension and OPEB liabilities are deferred and amortized over the expected remaining service lives of the employees and retirees in the plan.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net assets that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time.

The Authority reports deferred inflows related to pensions and OPEB, property taxes, leases, and revenue deemed to be unavailable. Experience differences relating to the net pension and OPEB liabilities are deferred and amortized over the expected remaining service lives of the employees and retirees in the plan. Property taxes that have been levied by the Authority prior to year end but are used to fund 2025 operations are reported as deferred inflows. Additionally, revenue amounts that have been earned but are considered unavailable and are expected to be received in future periods are reported as deferred inflows.

#### **Net Position Flow Assumption**

The Authority will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

#### **Fund Balance Flow Assumptions**

The Authority will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

#### **Fund Balance Policies**

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes.

**December 31, 2024** 

## **Note 1 - Significant Accounting Policies (Continued)**

The nonspendable fund balance component represents amounts that are not in spendable form or are legally or contractually required to be maintained intact. Restricted fund balance represents amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose. The Authority itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

- Nonspendable Amounts that are not in spendable form or are legally or contractually required to be maintained intact
- Restricted Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose
- Committed Amounts that are constrained on use by the Authority's highest level of decision-making authority, its Board of Commissioners. A fund balance commitment may be established, modified, or rescinded by a resolution of the Board of Commissioners.
- Assigned Amounts intended to be used for specific purposes, as determined by the Board of Commissioners or the chief of finance, as authorized by the governing body. Residual amounts in governmental funds other than the General Fund are automatically assigned by their nature.
- Unassigned Amounts that do not fall into any other category above. This is the residual classification
  for amounts in the General Fund and represents fund balance that has not been assigned to other
  funds and has not been restricted, committed, or assigned to specific purposes in the General Fund.
  In other governmental funds, only negative unassigned amounts are reported, if any, and represent
  expenditures incurred for specific purposes exceeding the amounts previously restricted, committed,
  or assigned to those purposes.

#### Property Tax Revenue

Property taxes are levied on each December 1 and become an enforceable lien at that time; the tax is based on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The Authority's 2023 property tax revenue was levied and collectible on December 1, 2023 and is recognized as revenue in the year ended December 31, 2024 when the proceeds of the levy are budgeted and available for the financing of operations.

The 2023 taxable valuation of the Authority totaled \$194.3 billion (a portion of which is abated), on which taxes levied consisted of 0.2070 mills for operating purposes. This resulted in \$38.7 million for operating expenses, exclusive of any Michigan Tax Tribunal or board of review adjustments.

#### <u>Pension</u>

The Authority offers a defined benefit pension plan to its employees. The Authority records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Huron-Clinton Metropolitan Authority Employees' Retirement Plan and Trust and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost. The funds that report the pension liability are used to liquidate the obligations.

## **Note 1 - Significant Accounting Policies (Continued)**

#### Other Postemployment Benefit Costs

The Authority offers retiree health care benefits to retirees. The Authority records a net OPEB asset for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB asset, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Retiree Health Care Plan and Trust and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

### **Compensated Absences**

It is the Authority's policy to permit employees to accumulate earned but unused sick, vacation, personal, PTO, and medical leave pay benefits. A leave liability is recognized due to the leave attributable to services already rendered, leave that accumulates, and leave that is more likely than not to be used for time off or otherwise paid in cash. Generally, the funds that report each employee's compensation (government wide) are used to liquidate the obligations.

#### **Leases**

The Authority is a lessor for noncancelable leases of cell towers. The Authority recognizes a lease receivable and a deferred inflow of resources in the government-wide and fund financial statements.

At the commencement of a lease, the Authority initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the Authority determines the discount rate it uses to discount the expected lease receipts to present value, lease term, and lease receipts.

- The Authority uses the actual rate charged to lessees as the discount rate for leases.
- The lease term includes the noncancelable period of the lease. Lease receipts included in the measurement of the lease receivable are composed of fixed payments from the lessee.

Payments on these leases are generally fixed amounts. During the year ended December 31, 2024, the Authority recognized lease revenue of \$152,100 and interest income of \$108,232 related to its lessor agreements.

The Authority monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**December 31, 2024** 

## **Note 1 - Significant Accounting Policies (Continued)**

#### **Upcoming Accounting Pronouncements**

In December 2023, the Governmental Accounting Standards Board issued Statement No. 102, *Certain Risk Disclosures*, which requires governments to assess whether a concentration or constraint makes the government vulnerable to the risk of a substantial impact. It also requires governments to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. If certain criteria are met for a concentration or constraint, disclosures are required in the notes to the financial statements. The provisions of this statement are effective for the Authority's financial statements for the year ending December 31, 2025.

In April 2024, the Governmental Accounting Standards Board issued Statement No. 103, *Financial Reporting Model Improvements*, which establishes new accounting and financial reporting requirements or modifies existing requirements related to the following: management's discussion and analysis; unusual or infrequent items; presentation of the proprietary fund statement of revenue, expenses, and changes in fund net position; information about major component units in basic financial statements; budgetary comparison information; and financial trends information in the statistical section. The provisions of this statement are effective for the Authority's financial statements for the year ending December 31, 2026.

In September 2024, the Governmental Accounting Standards Board issued Statement No. 104, *Disclosure of Certain Capital Assets*, which requires certain types of capital assets, such as lease assets, intangible right-of-use assets, subscription assets, and other intangible assets, to be disclosed separately by major class of underlying asset in the capital assets note. This statement also requires additional disclosures for capital assets held for sale. The provisions of this statement are effective for the Authority's financial statements for the year ending December 31, 2026.

## Note 2 - Stewardship, Compliance, and Accountability

### **Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law for the General Fund and are adopted on a category level (i.e., park operations, major maintenance, administrative offices, equipment, and transfers out). All annual appropriations lapse at fiscal year end. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the category level. State law requires the Authority to have its budget in place by January 1. Expenditures in excess of amounts budgeted are a violation of Michigan law. State law permits districts to amend their budgets during the year. During the year, the budget was amended in a legally permissible manner. There were no significant amendments during the year.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders or contracts) are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

#### Excess of Expenditures Over Appropriations in Budgeted Funds

The Authority did not have significant expenditure budget variances.

## **Note 3 - Deposits and Investments**

Deposits and investments are reported in the financial statements as follows:

	Governmental Activities Fiduciary Funds
Cash and cash equivalents Investments	\$ 8,029,482 \$ - 76,567,612 106,644,058
Total deposits and investments	\$ 84,597,094 \$ 106,644,058

These amounts are classified into the following deposit and investment categories:

	G 	overnmental Activities	Fi	duciary Funds
Cash and cash equivalents Investments:	\$	8,029,482	\$	-
Reported at cost:				
Investment pools		34,864,864		_
Short-term investments		4,826,551		-
Certificates of deposits		25,929,458		_
Reported at fair value:				
U.S. Treasury notes and agency bonds		10,946,739		_
Equity mutual funds		-		57,139,543
Fixed-income mutual funds		-		37,332,678
Collective investment trust		-		12,171,837
Total	\$	84,597,094	\$	106,644,058

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The pension trust fund and retiree health care fund are also authorized by Michigan Public Act 314 of 1965, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles.

The Authority has designated 14 banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and certificates of deposit (CDs) but not the remainder of state statutory authority, as listed above. The Authority's deposits and investments are in accordance with statutory authority.

There are no limitations or restrictions on participant withdrawals for the investment pools that are recorded at amortized cost.

**December 31, 2024** 

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## **Note 3 - Deposits and Investments (Continued)**

The Authority's cash and investments are subject to several types of risk, which are examined in more detail below:

#### Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a policy for custodial credit risk. At year end, the Authority had bank deposits of \$40,760,047 (certificates of deposit and checking and savings accounts). Of that amount, \$3,545,505 was covered by federal depository insurance, and the remainder was uninsured and uncollateralized. The Authority believes that, due to the dollar amounts of cash deposits and the limits of Federal Deposit Insurance Corporation (FDIC) insurance, it is impractical to insure all deposits.

#### **Blended Component Units**

The blended component units had bank deposits of \$1,828,340 subject to custodial credit risk, of which \$1,578,340 was uninsured and uncollateralized as of December 31, 2024.

#### Custodial Credit Risk of Investments

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Authority does not have a policy for custodial credit risk. At year end, the Authority had no investment securities that were uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the Authority's name.

#### Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Authority's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity.

At year end, the Authority had the following investments:

Investment		arrying Value	average Maturity (Years)
Primary Government			
U.S. Treasury notes and agency bonds Investment pools	\$	10,946,739 34,864,864	1.37 No maturity
Fiduciary Funds			
Fixed-income mutual funds		37,332,678	5.83
Total	<u>\$</u>	83,144,281	

## **Note 3 - Deposits and Investments (Continued)**

#### Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Authority's investment policy abides by this limitation. At December 31, 2024, the Authority's investments were within these guidelines.

Investment	Carrying Value	Rating	Rating Organization
Primary Government			
U.S. agency bonds Investment pools	\$ 6,950,000 34,864,864	Aaa Not rated	Moody's
Fiduciary Funds			
Fixed-income mutual funds	37,332,678	Not rated	
Total	\$ 79,147,542		

#### Concentration of Credit Risk

The Authority places no limit on the amount it may invest in any one issuer. The Authority does not have any investments subject to concentration of credit risk.

#### Note 4 - Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value (NAV) per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

In instances where inputs used to measure fair value fall into different levels in the fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Authority's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The Authority has the following recurring fair value measurements as of December 31, 2024:

- Equity and fixed-income mutual funds of \$94,472,221 are valued using quoted market prices (Level 1 inputs).
- U.S. Treasury notes and agency bonds of \$10,946,739 are valued using independent quotation bureaus that use computerized valuation formulas to calculate current values (Level 2 inputs).

#### Investments in Entities that Calculate Net Asset Value per Share

The Authority holds shares or interests in investment companies where the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient.

**December 31, 2024** 

## **Note 4 - Fair Value Measurements (Continued)**

As of December 31, 2024, the Authority held \$12,171,837 of collective investment trusts valued at net asset value. The collective investment funds are subject to a quarterly redemption process that requires 65 days prenotification. Funds are redeemable at NAV. There is also a 10 percent holdback on final payments under which the amount is held in escrow until completion of the fund's audit. The plan's primary financial objective is to provide for an orderly accumulation of assets to satisfy future benefit payments, expenses, and obligations. This objective shall be primarily based on a long-term investment horizon so that interim fluctuations should be viewed with appropriate perspective. Financial objectives are to be established and modified, as necessary, in conjunction with comprehensive reviews of the plan's current projected financial requirements. There are no unfunded commitments.

#### Note 5 - Receivables

Receivables as of December 31, 2024 for the Authority in the aggregate are as follows:

	<u> </u>	General Fund		Capital Projects Fund	Nonmajor Funds			Sovernmental Activities
Property taxes receivable - Net Accrued interest receivable Leases receivable Other receivables Due from other governments	\$	41,661,200 350,210 3,575,500 107,059 727,524	\$	- 65,426 - - - 3,170	\$	- - - -	\$	41,661,200 415,636 3,575,500 107,059 730,694
Net	\$	46,421,493	\$	68,596	\$		\$	46,490,089

## **Note 6 - Capital Assets**

Capital asset activity of the Authority's governmental activities was as follows:

#### **Governmental Activities**

	Balance January 1, 2024	Reclassifications	Additions	Disposals and Adjustments	Balance December 31, 2024
Capital assets not being depreciated:					
Land	\$ 47,808,264	\$ - 9	\$ -	\$ -	\$ 47,808,264
Land improvements	35,475,540	-	100,852	=	35,576,392
Construction in progress	6,524,545	(4,797,525)	2,410,206		4,137,226
Subtotal	89,808,349	(4,797,525)	2,511,058	-	87,521,882
Capital assets being depreciated:					
Buildings	63,094,266	-	27,370	-	63,121,636
Equipment	30,647,864	-	3,694,507	(1,484,435)	32,857,936
Other improvements	70,712,519	3,223,374	1,157,691	(301,952)	74,791,632
Infrastructure	71,494,684	1,574,151	936,245		74,005,080
Subtotal	235,949,333	4,797,525	5,815,813	(1,786,387)	244,776,284
Accumulated depreciation:					
Buildings	30,195,576	-	1,199,232	-	31,394,808
Equipment	19,837,753	=	2,000,383	(1,470,526)	20,367,610
Other improvements	33,778,429	-	1,942,227	(301,952)	35,418,704
Infrastructure	42,085,672		1,918,726		44,004,398
Subtotal	125,897,430		7,060,568	(1,772,478)	131,185,520
Net capital assets being depreciated	110,051,903	4,797,525	(1,244,755)	(13,909)	113,590,764
Net governmental activities capital assets	\$ 199,860,252	: <del>\$</del>	\$ 1,266,303	\$ (13,909)	\$ 201,112,646

Depreciation expense of \$7,060,568 for the year ended December 31, 2024 was charged to recreation and culture on the statement of activities.

As of December 31, 2024, the Authority has entered into construction commitments related to capital projects in the amount of approximately \$42,800,000, of which \$11,200,000 has been incurred, with the remaining \$31,600,000 not yet encumbered.

## Note 7 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	 Amount
General Fund	Capital Proiects Fund	 365,102

Amounts receivable in the General Fund result from the time lag between the dates that goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

**December 31, 2024** 

## Note 7 - Interfund Receivables, Payables, and Transfers (Continued)

Interfund transfers reported in the fund financial statements are composed of the following:

Paying Fund (Transfer Out)	Receiving Fund (Transfer In)	Amount
General Fund	Capital Projects Fund	\$ 11,404,775

The transfers from the General Fund to the Capital Projects Fund represent the use of unrestricted resources to finance capital project expenditures.

## Note 8 - Long-term Obligations

Long-term debt activity for the year ended December 31, 2024 can be summarized as follows:

	 Beginning Balance		Additions	 Reductions		Ending Balance		Due within One Year	
Compensated absences	\$ 3,326,527	\$	176,372	\$ -	\$	3,502,899	\$	1,620,497	
Not-for-profit obligation	5,100,000		-	-		5,100,000		=	

The table above discloses the net change in the compensated absence liability of the Authority.

#### Other Long-term Liabilities

The Authority entered into a partnership agreement with a Michigan nonprofit corporation. The agreement is to develop and operate a park with a water feature. The outstanding liability is \$5,100,000 as of December 31, 2024, and the Authority will have payments due as the nature of the project progresses.

## Note 9 - Risk Management

The Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Authority has purchased commercial insurance for medical benefits. The Authority is partially insured for general claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Municipal Risk Management Authority (MMRMA) risk pool program operates as a claims servicing pool for amounts up to member retention limits and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to MMRMA that it uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the Authority.

The Authority estimates the liability for general liability claims that have been incurred through the end of the fiscal year, including claims that have been reported, as well as those that have not yet been reported. Changes in the estimated liability for the current fiscal year were as follows:

Estimated liability - Beginning of year Estimated claims incurred, including changes in estimates Claim payments	\$ 206,006 102,739 (69,458)
Estimated liability - End of year	\$ 239,287

### Note 10 - Pension Plan

#### Plan Description

The Huron-Clinton Metropolitan Authority provides a monthly retirement benefit to employees who meet the eligibility requirements, including age and years of service. The benefits are provided through the Huron-Clinton Metropolitan Authority Employees' Retirement Plan and Trust, a single-employer plan administered by the pension committee. This plan does not issue a stand-alone financial report.

**December 31, 2024** 

## **Note 10 - Pension Plan (Continued)**

Management of the plan is vested in the pension board, which consists of seven members - two commissioners at large, the chairman of the Board of Commissioners, the director of the Authority, the president of the Huron-Clinton Metropolitan Authority Employees' Association, the president of the Huron-Clinton Metropolitan Authority Rangers Union of the Police Officers Association of Michigan, and one member who is a retiree of the Authority who shall be appointed.

#### Benefits Provided

The plan provides retirement and disability benefits to full-time employees hired prior to January 1, 2013. All retirement benefits fully vest after 10 years of credited service, with partial vesting granted for service less than 10 years. Employees who retire at age 65 are entitled to an annual retirement benefit, payable monthly in an amount equal to 2 percent of the highest consecutive 5-year average monthly earnings in the last 10 years of service, with a maximum monthly benefit of 71 percent of the final average monthly earnings. Employees may retire at age 60 with an unreduced benefit only if they have 25 or more years of service at early retirement. Employees retiring at age 55 with 10 years of credited service are entitled to receive a reduced monthly retirement benefit.

Benefit terms are generally established and amended by authority of the Board of Commissioners, generally after negotiations of these terms with the affected unions.

#### **Employees Covered by Benefit Terms**

The following members were covered by the benefit terms:

Date of member count	December 31, 2024
Inactive plan members or beneficiaries currently receiving benefits Inactive plan members entitled to but not yet receiving benefits Active plan members	199 15 
Total employees covered by the plan	293

#### **Contributions**

State law requires public employers to make pension contributions in accordance with an actuarial valuation. The Authority hires an independent actuary for this purpose and annually contributes the amount determined to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employees are required to contribute 1 percent of their base wage to the plan. The Authority's required contribution is determined after consideration of the required contribution rate of employees.

#### Net Pension Liability

The Authority has chosen to use the December 31 measurement date as its measurement date for the net pension liability. The December 31, 2024 fiscal year end reported net pension liability was determined using a measure of the total pension liability and the pension net position as of the December 31, 2024 measurement date. The December 31, 2024 measurement date total pension liability was determined by an actuarial valuation performed as of that date.

## **Note 10 - Pension Plan (Continued)**

Changes in the net pension liability during the measurement year were as follows:

	Increase (Decrease)						
Changes in Net Pension Liability	Т	otal Pension Liability		Plan Net Position	Net Pension Liability		
Changes in Net 1 ension Liability		Liability		1 03111011	Liability		
Balance at January 1, 2024	\$	91,870,578	\$	67,553,184	\$	24,317,394	
Changes for the year:							
Service cost		749,771		-		749,771	
Interest		5,858,572		-		5,858,572	
Differences between expected and actual							
experience		1,771,435		-		1,771,435	
Contributions - Employer		-		2,808,748		(2,808,748)	
Contributions - Employee		-		66,775		(66,775)	
Net investment income		-		7,117,124		(7,117,124)	
Benefit payments, including refunds		(5,733,822)	_	(5,733,822)			
Net changes	_	2,645,956		4,258,825		(1,612,869)	
Balance at December 31, 2024	\$	94,516,534	\$	71,812,009	\$	22,704,525	

The plan's fiduciary net position represents 76 percent of the total pension liability.

## Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2024, the Authority recognized pension expense of \$3,862,048.

At December 31, 2024, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources		Deferred Inflows of Resources
Difference between expected and actual experience Net difference between projected and actual earnings on pension	\$ 886,867	\$	(33,791)
plan investments	 833,691	_	_
Total	\$ 1,720,558	\$	(33,791)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Years Ending December 31	Amount					
2025 2026 2027 2028	\$	2,002,309 1,577,162 (1,338,684) (554,020)				
Total	\$	1,686,767				

**December 31, 2024** 

## **Note 10 - Pension Plan (Continued)**

#### **Actuarial Assumptions**

The total pension liability in the December 31, 2024 actuarial valuation was determined using an inflation assumption of 3.25 percent, an investment rate of return (net of investment expenses) of 6.50 percent, and the Pub-2010 mortality tables using the fully generational MP-2020 projection scale from a base year of 2010.

The actuarial assumptions used in the December 31, 2024 actuarial valuation were based on the results of an actuarial experience study for the period from January 1, 2016 through December 31, 2020.

#### Discount Rate

The discount rate used to measure the total pension liability was 6.5 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that authority contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

#### Investment Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return as of the December 31, 2024 measurement date for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment note, are summarized in the following tables:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
S&P 500 Index	22.00 %	5.50 %
U.S. small-/mid-cap equity index	6.00	5.50
World equity ex-U.S.	19.00	6.82
Emerging markets equity	3.00	7.17
Core fixed income	13.00	4.04
Limited-duration bonds	13.00	3.15
Emerging markets debt	3.00	6.25
Dynamic asset allocation	5.00	7.82
Multiasset	3.00	3.96
Structured credit	3.00	8.02
Private equity	5.00	10.11
Private real estate	5.00	4.80

## **Note 10 - Pension Plan (Continued)**

#### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Authority, calculated using the discount rate of 6.5 percent, as well as what the Authority's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (5.50%)		Current Discount Rate (6.50%)		Percentage oint Increase (7.50%)
Net pension liability of the plan	\$ 32,806,913	\$	22,704,525	\$	14,085,739

#### Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in these financial statements. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

#### Rate of Return

For the year ended December 31, 2024, the annual money-weighted rate of return on plan investments, net of investment expense, was 10.97 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

## Note 11 - Other Postemployment Benefit Plan

#### Plan Description

The Authority provides OPEB for all employees who meet eligibility requirements. The benefits are provided through the Retiree Health Care Plan and Trust, a single-employer plan administered by the Retiree Health Care Plan and Trust committee. This plan does not issue a stand-alone financial report.

The financial statements of the OPEB plan are included in these financial statements as an other employee benefit trust fund (a fiduciary fund).

Management of the plan is vested in the pension board, which consists of seven members - two commissioners at large, the chairman of the Board of Commissioners, the director of the Authority, the president of the Huron-Clinton Metropolitan Authority Employees' Association, the president of the Huron-Clinton Metropolitan Authority Rangers Union of the Police Officers Association of Michigan, and one member who is a retiree of the Authority who shall be appointed.

#### Benefits Provided

The Retiree Health Care Plan and Trust provides health care, dental, and vision benefits for retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the plan. Effective January 1, 2009, the Retiree Health Care Plan and Trust was closed to new entrants; therefore, the annual required contribution is no longer allowed to be calculated assuming an increasing active payroll.

## Note 11 - Other Postemployment Benefit Plan (Continued)

#### **Employees Covered by Benefit Terms**

The following members were covered by the benefit terms:

Date of member count	December 31, 2022
Inactive plan members or beneficiaries currently receiving benefits Active plan members	178 91
Total plan members	269_

#### **Contributions**

The Authority reserves the right to fund benefits on a pay-as-you-go basis. The board establishes contribution rates based on an actuarially determined rate per a funding valuation. For the year ended December 31, 2024, the Authority contributed \$0. Employees are not required to contribute to the plan.

#### Net OPEB Asset

The Authority has chosen to use the December 31 measurement date as its measurement date for the net OPEB asset. The December 31, 2024 fiscal year end reported net OPEB asset was determined using a measure of the total OPEB liability and the OPEB net position as of the December 31, 2024 measurement date. The December 31, 2024 measurement date total OPEB liability was determined by an actuarial valuation performed as of December 31, 2022, which used update procedures to roll forward the estimated liability to December 31, 2024.

Changes in the net OPEB asset during the measurement year were as follows:

	Increase (Decrease)						
Changes in Net OPEB Asset	Total OPEB Liability			Plan Net Position	Ne	t OPEB Asset	
Balance at January 1, 2024	\$	27,521,011	\$	33,089,717	\$	(5,568,706)	
Changes for the year:							
Service cost		237,752		-		237,752	
Interest		1,747,271		-	1,747,271		
Differences between expected and actual experience		(43,075)		-		(43,075)	
Contributions - Employer		-		116,153		(116,153)	
Net investment income		-		3,155,823		(3,155,823)	
Benefit payments, including refunds		(1,540,175)		(1,540,175)			
Net changes		401,773		1,731,801		(1,330,028)	
Balance at December 31, 2024	\$	27,922,784	<u>\$</u>	34,821,518	\$	(6,898,734)	

The plan's fiduciary net position represents 124.7 percent of the total OPEB liability.

## OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2024, the Authority recognized OPEB expense of \$(2,713,823).

## Note 11 - Other Postemployment Benefit Plan (Continued)

At December 31, 2024, the Authority reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	O	Deferred outflows of desources	 Deferred Inflows of Resources
Difference between expected and actual experience Changes in assumptions	\$	201,851	\$ (1,578,775) -
Net difference between projected and actual earnings on OPEB plan investments		795,036	 
Total	\$	996,887	\$ (1,578,775)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending December 31	 Amount
2025 2026 2027 2028	\$ (640,234) 864,828 (596,370) (210,112)
Total	\$ (581,888)

## **Actuarial Assumptions**

The total OPEB liability in the December 31, 2022 actuarial valuation was determined using an inflation assumption of 3.25 percent; an investment rate of return (net of investment expenses) of 6.50 percent; a health care cost trend rate of 7.5 percent, decreasing to an ultimate rate of 3.5 percent; and the Pub-2010 mortality tables with the MP-2020 projection. These assumptions were applied to all periods included in the measurement.

The actuarial assumptions used in the December 31, 2024 valuation were based on the results of an actuarial experience study dated February 5, 2021.

#### Discount Rate

The discount rate used to measure the total OPEB liability was 6.5 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that authority contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

## Note 11 - Other Postemployment Benefit Plan (Continued)

#### Investment Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return as of the December 31, 2024 measurement date for each major asset class included in the OPEB plan's target asset allocation, as disclosed in the investment note, are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
S&P 500 Index	19.00 %	5.50 %
Extended Market Index	6.00	5.50 % 5.50
World equity ex-U.S.	18.00	6.82
Emerging markets equity	3.00	7.17
Core fixed income	21.00	4.04
Limited-duration bonds	13.00	3.15
U.S. high yield	4.00	5.32
Emerging markets debt	4.00	6.25
Dynamic asset allocation	6.00	7.82
Multiasset	3.00	3.96
Private real estate	3.00	4.80

#### Sensitivity of the Net OPEB Asset to Changes in the Discount Rate

The following presents the net OPEB asset of the Authority, calculated using the discount rate of 6.5 percent, as well as what the Authority's net OPEB asset would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (5.50%)		Current Discount Rate (6.50%)		Percentage int Increase (7.50%)
Net OPEB asset of the Retiree Health Care Plan and Trust	\$	(3,663,253)	\$ (	(6,898,734)	\$ (9,616,922)

#### Sensitivity of the Net OPEB Asset to Changes in the Health Care Cost Trend Rate

The following presents the net OPEB asset of the Authority, calculated using the health care cost trend rate of 7.5 percent, as well as what the Authority's net OPEB asset would be if it were calculated using a health care cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.50%)		Current Health Care Cost Trend Rate (7.50%)		Percentage oint Increase (8.50%)
Net OPEB asset of the Retiree Health Care Plan and Trust	\$	(10,110,081)	\$	(6,898,734)	\$ (3,042,049)

## Note 11 - Other Postemployment Benefit Plan (Continued)

#### **OPEB Plan Fiduciary Net Position**

Detailed information about the plan's fiduciary net position is available in these financial statements. For the purpose of measuring the net OPEB asset, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

#### **Assumption Changes**

For the measurement date of December 31, 2024, there were no assumption changes.

#### Rate of Return

For the year ended December 31, 2024, the annual money-weighted rate of return on plan investments, net of investment expense, was 9.91 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

## Note 12 - Pension and Other Employee Benefit Trust Funds

The following are statements for the individual pension plans and postemployment health care plans:

	Pension Trust Fund		Retiree Health Care Trust Fund			Total
Statement of Net Position						
Assets Investments: Equity mutual funds Fixed-income mutual funds Collective investment trusts Receivables	\$	38,384,313 22,571,453 10,879,876 67,880	\$	18,755,230 14,761,225 1,291,961 51,775	\$	57,139,543 37,332,678 12,171,837 119,655
Total assets		71,903,522		34,860,191		106,763,713
Liabilities - Vouchers payable	_	(91,513)		(38,673)		(130,186)
Net position	\$	71,812,009	\$	34,821,518	<u>\$</u>	106,633,527

## Note 12 - Pension and Other Employee Benefit Trust Funds (Continued)

	P 	ension Trust Fund		etiree Health re Trust Fund	 Total
Statement of Changes in Net Position					
Additions Investment income (loss): Interest and dividends Net increase in fair value of investments Investment-related expenses	\$	1,903,377 5,566,455 (352,710)	·	1,166,692 2,137,498 (149,058)	\$ 3,070,069 7,703,953 (501,768)
Net investment income		7,117,122		3,155,132	10,272,254
Contributions: Employer contributions Employee contributions		2,808,748 66,775		- -	2,808,748 66,775
Total contributions		2,875,523		_	2,875,523
Total additions		9,992,645		3,155,132	13,147,777
Deductions - Benefit payments		(5,733,822)		(1,423,331)	(7,157,153)
Net Increase in Fiduciary Net Position		4,258,823		1,731,801	5,990,624
Net Position - Beginning of year		67,553,186		33,089,717	 100,642,903
Net Position - End of year	\$	71,812,009	\$	34,821,518	\$ 106,633,527

## Note 13 - Retirement Health Savings Plan

On August 1, 2005, the Huron-Clinton Metropolitan Authority Board of Commissioners established the Huron-Clinton Retirement Health Savings Plan (the "Savings Plan") by resolution. Employees hired after January 1, 2009, who are covered under a collective bargaining agreement with the Authority, must contribute 1.0 percent of their base wage. The Authority contributes a 1.0 percent match on behalf of these employees. Employees who are not covered under a collective bargaining agreement with the Authority must contribute 1.5 percent of their base wage. There is no matching contribution provided on behalf of these employees. Total contributions for 2024 by both the participants and the Authority amounted to \$106,469.

The Savings Plan is a defined contribution plan administered by the International City/County Management Association - Retirement Corporation (ICMA-RC). The legal basis for the Savings Plan comes from several private letter rulings obtained by ICMA-RC from the Internal Revenue Service and U.S. Treasury regulation 301.7701-1[a][3]. Employees must be over the age of 21 to participate in the Savings Plan.

#### Note 14 - Retirement Plans

The Huron-Clinton Metropolitan Authority Board of Commissioners has established the Huron-Clinton 401 Governmental Money Purchase Plan & Trust (the "401 Plan") for full-time employees hired after December 31, 2012. Eligible employees must contribute 1.0 percent of their base wage, and the Authority contributes a 6.0 percent match. Total contributions for 2024 by participants and the Authority amounted to \$104,830 and \$942,980, respectively.

## **Note 14 - Retirement Plans (Continued)**

On December 5, 2013, the Huron-Clinton Metropolitan Authority Board of Commissioners established the Huron-Clinton Alternative Pension Program (the "Alternative Plan") by resolution, which became effective January 1, 2014 for part-time and seasonal employees working 600 hours or less per year. These seasonal employees must contribute 6.0 percent of their base wage. The Authority contributes a 1.5 percent match on behalf of these employees. Total contributions for 2024 by participants and the Authority amounted to \$118,196 and \$29,549, respectively.

The 401 Plan and the Alternative Plan are defined contribution plans administered by the International City/County Management Association - Retirement Corporation. The legal basis for the Alternative Plan comes from several private letter rulings obtained by ICMA-RC from the Internal Revenue Service and U.S. Treasury regulation 301.7701-1[a][3].

#### **Note 15 - Fund Balance Constraints**

The detail of the various components of fund balance is as follows:

	G	eneral Fund	Capital Projects Fund			Nonmajor Supplemental Major Maintenance Fund		Nonmajor Huron-Clinton Metroparks Foundation		Total	
Nananandahlar											
Nonspendable: Inventory Prepaid items	\$	349,035 251,188	\$	<u>-</u>	\$	<u>-</u>	\$	<u>-</u>	\$	349,035 251,188	
Total nonspendable		600,223		-		-		-		600,223	
Restricted:											
Lake St. Clair Marina		395,778		-		-		-		395,778	
Hudson Mills Canoe Livery		37,730		-		-		-		37,730	
Purpose restriction		110,751		-		-		-		110,751	
Foundation - Grants	_	-			_	<u> </u>	_	1,809,093	_	1,809,093	
Total restricted		544,259		-		-		1,809,093		2,353,352	
Committed:											
Capital projects		-		23,666,308		5,691,285		-		29,357,593	
Land		4,686,129		-		· · · -		-		4,686,129	
Rate stabilization fund	_	828,391		-	_	-	_			828,391	
Total committed		5,514,520		23,666,308		5,691,285		-		34,872,113	
Assigned:											
Subsequent year's budget Encumbrances - Capital		10,420,048		-		-		-		10,420,048	
equipment and other		1,503,893		_		_		_		1,503,893	
Compensated absences		3,352,899		_		_		-		3,352,899	
Not-for-profit obligation	_	3,900,000			_		_	_		3,900,000	
Total assigned		19,176,840		-		-		-		19,176,840	
Unassigned		26,266,957		-		-	_	-		26,266,957	
Total fund balances	\$	52,102,799	\$	23,666,308	\$	5,691,285	\$	1,809,093	\$	83,269,485	

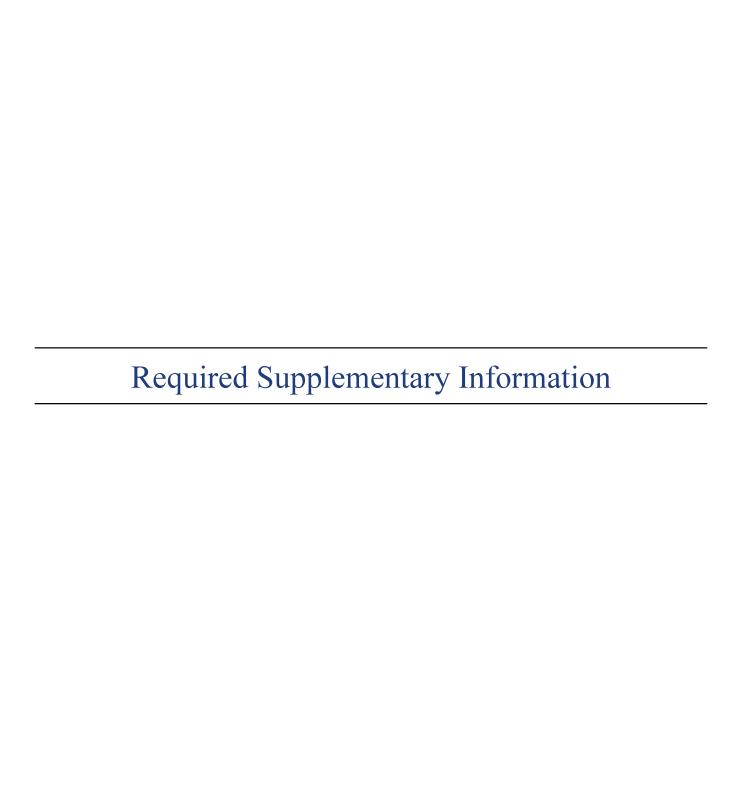
#### Notes to Financial Statements

**December 31, 2024** 

#### Note 16 - Tax Abatements

The Authority receives reduced property tax revenue as a result of industrial facilities tax exemptions (PA 198 of 1974) and brownfield redevelopment agreements granted by cities, villages, and townships within the boundaries of the Authority. Industrial facility exemptions are intended to promote construction of new industrial facilities or to rehabilitate historical facilities; brownfield redevelopment agreements are intended to reimburse taxpayers that remediate environmental contamination on their properties; PA 328 (Personal Property Tax Relief in Distressed Communities) allows eligible distressed communities to abate taxes on new investments made by eligible commercial businesses that reduce unemployment, promote economic growth, and increase capital investment.

For the fiscal year ended December 31, 2024, the Authority's property tax revenue was reduced by \$1,337,937 under these programs.



### Required Supplementary Information Budgetary Comparison Schedule General Fund

#### Year Ended December 31, 2024

		Original Budget	_	Amended Budget		Actual		ariance with Amended Budget
Revenue	•	00 454 000	•	00 445 470	•	00 700 000	•	(405.050)
Taxes Intergovernmental	\$	39,154,893 757,047	\$	39,145,479 838,634	<b>\$</b>	38,739,829 791,983	\$	(405,650) (46,651)
Charges for services		24,824,829		24,836,029		26,176,285		1,340,256
Other revenue		59,402		106,752		346,740		239,988
Interest income		500,000		816,499		2,105,576		1,289,077
Donations		12,937		53,667		303,805		250,138
Total revenue		65,309,108		65,797,060		68,464,218		2,667,158
Expenditures Current services - Operating:								
Park operations		40,677,897		42,554,140		41,140,213		1,413,927
Major maintenance		3,707,535		3,851,830		1,146,227		2,705,603
Administrative offices		14,926,075		14,369,220		11,397,698		2,971,522
Capital outlay		1,193,877	_	4,167,598	_	3,694,505		473,093
Total expenditures		60,505,384		64,942,788		57,378,643		7,564,145
Excess of Revenue Over Expenditures		4,803,724		854,272		11,085,575		10,231,303
Other Financing (Uses) Sources								
Transfers out		(8,979,166)		(11,404,775)		(11,404,775)		-
Proceeds from sale of capital assets	_	125,000	_	125,000		221,001		96,001
Total other financing uses	_	(8,854,166)		(11,279,775)	_	(11,183,774)		96,001
Net Change in Fund Balance		(4,050,442)		(10,425,503)		(98,199)		10,327,304
Fund Balance - Beginning of year	_	52,200,998		52,200,998	_	52,200,998		
Fund Balance - End of year	<u>\$</u>	48,150,556	<u>\$</u>	41,775,495	\$	52,102,799	\$	10,327,304

# Required Supplementary Information Schedule of Changes in the Net Pension Liability and Related Ratios

#### **Last Ten Fiscal Years**

		2024	 2023		2022	2021	:	2020	2019	2018	2017	_	2016	2015
Total Pension Liability Service cost Interest	\$	749,771 5,858,572	\$ 803,619 5,774,968	\$	878,932 5,662,935	\$ 957,060 \$ 5,520,621		927,311 5,439,048	\$ 943,320 S 5,345,489	\$ 966,866 5,205,391	\$ 966,866 5,089,192	\$	1,030,377 4,899,597	\$ 962,488 4,862,474
Differences between expected and actual experience Changes in assumptions		1,771,435 -	(303,805)		778,465 -	996,173 -	;	(662,407) 3,426,470	(395,673) -	367,984 -	(6,338)		(6,336) 6,025,667	(1,445,906) -
Benefit payments, including refunds		(5,733,822)	 (5,696,112)	_	(5,422,076)	(5,068,609)	(•	4,513,700)	(4,484,449)	(4,421,433)	(4,235,075)		(3,970,452)	(3,831,448)
Net Change in Total Pension Liability		2,645,956	578,670		1,898,256	2,405,245		4,616,722	1,408,687	2,118,808	1,814,645		7,978,853	547,608
Total Pension Liability - Beginning of year	_	91,870,578	 91,291,908		89,393,652	86,988,407	8:	2,371,685	80,962,998	78,844,190	77,029,545	_	69,050,692	68,503,084
Total Pension Liability - End of year	\$	94,516,534	\$ 91,870,578	<u>\$</u>	91,291,908	\$ 89,393,652	8	6,988,407	\$ 82,371,685	\$ 80,962,998	\$ 78,844,190	\$	77,029,545	\$ 69,050,692
Plan Fiduciary Net Position Contributions - Employer Contributions - Member Net investment income (loss) Administrative expenses Benefit payments, including refunds	\$	2,808,748 66,775 7,117,124 - (5,733,822)	2,648,850 75,596 7,897,523 - (5,696,112)	\$	2,445,580 3 76,970 (9,767,813) - (5,422,076)	\$ 4,701,826 \$ 79,877 6,591,659 - (5,068,609)	(	3,639,226 100,833 5,303,328 - 4,513,700)	\$ 3,400,000 91,165 8,656,601 - (4,484,449)	\$ 3,000,000 91,814 (2,503,594) (267,216) (4,421,433)	\$ 2,996,209 88,475 7,487,987 (256,479) (4,235,075)	\$	2,700,000 \$ 111,649 4,008,761 (275,660) (3,970,452)	\$ 4,500,000 101,817 (667,117) (201,301) (3,831,448)
Net Change in Plan Fiduciary Net Position		4,258,825	4,925,857		(12,667,339)	6,304,753	,	5,529,687	7,663,317	(4,100,429)	6,081,117		2,574,298	(98,049)
Plan Fiduciary Net Position - Beginning of year		67,553,184	 62,627,327		75,294,666	68,989,913	6:	3,460,226	55,796,909	59,897,338	53,816,221		51,241,923	51,339,972
Plan Fiduciary Net Position - End of year	\$	71,812,009	\$ 67,553,184	<u>\$</u>	62,627,327	\$ 75,294,666	6	3,989,913	\$ 63,460,226	\$ 55,796,909	\$ 59,897,338	\$	53,816,221	\$ 51,241,923
Authority's Net Pension Liability - Ending	\$	22,704,525	\$ 24,317,394	<u>\$</u>	28,664,581	\$ 14,098,986	§ 1	7,998,494	\$ 18,911,459	\$ 25,166,089	\$ 18,946,852	\$	23,213,324	\$ 17,808,769
Plan Fiduciary Net Position as a Percentage of Total Pension Liability		75.98 %	73.53 %		68.60 %	84.23 %		79.31 %	77.04 %	68.92 %	75.97 %		69.86 %	74.21 %
Covered Payroll	\$	7,048,135	\$ 6,854,934	\$	7,261,701	\$ 8,050,343 \$	6	3,842,626	\$ 8,981,404	\$ 9,013,973	\$ 9,259,465	\$	9,706,228	\$ 10,067,888
Authority's Net Pension Liability as a Percentage of Covered Payroll		322.14 %	354.74 %		394.74 %	175.14 %		203.54 %	210.56 %	279.19 %	204.62 %		239.16 %	176.89 %

#### **Required Supplementary Information** Schedule of Pension Contributions

									Last Ten Fi	iscal Years
								Years	s Ended De	ecember 31
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution Contributions in relation to	\$ 2,608,748	\$ 2,648,850	\$ 2,445,580	\$ 2,725,948	\$ 2,645,500	\$ 2,707,763	\$ 2,655,734	\$ 2,996,208	\$ 2,449,953	\$ 3,474,587
the actuarially determined contribution	2,808,748	2,648,850	2,445,580	4,701,826	3,639,226	3,400,000	3,000,000	2,996,209	2,700,000	4,500,000
Contribution Excess	\$ 200,000	<u> - </u>	<u> - </u>	\$ 1,975,878	\$ 993,726	\$ 692,237	\$ 344,266	\$ 1	\$ 250,047	\$ 1,025,413
Covered Payroll	\$ 7,048,135	\$ 6,854,934	\$ 7,261,701	\$ 8,050,343	\$ 8,842,626	\$ 8,981,404	\$ 9,013,973	\$ 9,259,465	\$ 9,706,228	\$10,067,888
Contributions as a Percentage of Covered Payroll	39.85 %	38.64 %	33.68 %	58.41 %	41.16 %	37.86 %	33.28 %	32.36 %	27.82 %	44.70 %

#### **Notes to Schedule of Pension Contributions**

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution amounts for fiscal year 2024 are calculated based upon the results of the December 31, 2023

actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method Entry age normal Amortization method Level dollar Remaining amortization period 17.75 years

5-year smoothed market Asset valuation method

Inflation 3.25 percent

Wage inflation 3.44 to 7.00 percent, including inflation 6.50 percent (net of administrative expense) Investment rate of return

Experience-based table of rates that are specific to the type of eligibility condition Retirement age

Healthy Preretirement: Pub-2010 General Employee Mortality Tables, amount-weighted, and projected with mortality Mortality

improvements using the fully generational MP-2020 projection scale from a base year of 2010

Healthy Postretirement: Pub-2010 General Healthy Retiree Mortality Tables, amount-weighted, and projected with mortality

improvements using the fully generational MP-2020 projection scale from a base year of 2010

Disability Retirement: Pub-2010 General Disabled Retiree Mortality Tables, amount-weighted, and projected with mortality

improvements using the fully generational MP-2020 projection scale from a base year of 2010

Other information None

# Required Supplementary Information Schedule of Pension Investment Returns

									ast Ten Fis Ended Dec	
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Annual money-weighted rate of return - Net of investment expense	10.97 %	12.55 %	(13.03)%	9.61 %	11.67 %	15.53 %	(4.64)%	13.40 %	7.33 %	(1.68)%

# Required Supplementary Information Schedule of Changes in the Net OPEB (Asset) Liability and Related Ratios

#### **Last Eight Fiscal Years**

	2024	2023	2022	2021	2020	2019	2018	2017
Total OPEB Liability Service cost Interest Changes in benefit terms Differences between expected and	\$ 237,752 \$ 1,747,271 -	242,216 \$ 2,121,142 -	340,228 \$ 2,076,255 -	352,270 : 2,443,565 -	\$ 420,296 2,514,887	\$ 411,122 2,643,627 -	\$ 479,878 \$ 2,564,158 -	458,291 2,446,452 623,336
actual experience Changes in assumptions Benefit payments, including refunds	(43,075) - (1,540,175)	(7,530,215) 981,199 (1,608,968)	(75,393) - (1,594,763)	(8,134,105) 1,197,161 (1,413,519)	(456,892) (667,375) (1,468,823)	(5,767,513) 2,318,794 (1,566,933)	(174,627) - (1,748,487)	(116,301) - (1,609,094)
Net Change in Total OPEB Liability	401,773	(5,794,626)	746,327	(5,554,628)	342,093	(1,960,903)	1,120,922	1,802,684
Total OPEB Liability - Beginning of year	27,521,011	33,315,637	32,569,310	38,123,938	37,781,845	39,742,748	38,621,826	36,819,142
Total OPEB Liability - End of year	\$ 27,922,784 \$	27,521,011 \$	33,315,637	32,569,310	\$ 38,123,938	\$ 37,781,845	\$ 39,742,748 \$	38,621,826
Plan Fiduciary Net Position Contributions - Employer Contributions - Employee Net investment income (loss) Administrative expenses Benefit payments, including refunds	\$ 116,153 \$ - 3,155,823 - (1,540,175)	133,519 \$ - 3,878,001 - (1,608,968)	345,602 \$ - (4,990,643) - (4,504,763)	2,970,811 -	\$ 1,171,120 - 3,811,860 - (1,468,823)	\$ 1,254,016 - 4,443,754 - (1,566,933)	(1,364,828) (122,450)	2,149,330 420 3,480,640 (101,359) (1,609,094)
Net Change in Plan Fiduciary Net Position	1,731,801	2,402,552	(6,239,804)	(1,413,519) 1,913,800	3,514,157	4,130,837	(1,748,487) (1,543,632)	3,919,937
Plan Fiduciary Net Position - Beginning of year	 33,089,717	30,687,165	36,926,969	35,013,169	31,499,012	27,368,175	28,911,807	24,991,870
Plan Fiduciary Net Position - End of year	\$ 34,821,518 \$	33,089,717	30,687,165	36,926,969	\$ 35,013,169	\$ 31,499,012	\$ 27,368,175 \$	28,911,807
Net OPEB (Asset) Liability - Ending	\$ (6,898,734)	(5,568,706)	2,628,472	(4,357,659)	\$ 3,110,769	\$ 6,282,833	\$ 12,374,573 \$	9,710,019
Plan Fiduciary Net Position as a Percentage of Total OPEB Liability	124.71 %	120.23 %	92.11 %	113.38 %	91.84 %	83.37 %	68.86 %	74.86 %
Covered-employee Payroll	\$ 7,219,833 \$	7,004,281 \$	7,633,908 \$	8,606,040	\$ 8,914,232	\$ 8,981,404	\$ 9,013,973 \$	8,866,219
Net OPEB (Asset) Liability as a Percentage of Covered-employee Payroll	(95.55)%	(79.50)%	34.43 %	(50.63)%	34.90 %	69.95 %	137.28 %	109.52 %

Note: Data will be added as information is available until 10 years of such data is available.

## Required Supplementary Information Schedule of OPEB Contributions

## Last Eight Fiscal Years Years Ended December 31

	 2024		2023	2022	_	2021	 2020	2019	 2018	 2017
Actuarially determined contribution Contributions in relation to the	\$ -	\$	-	\$ 216,310	\$	248,174	\$ 1,060,774	\$ 1,086,078	\$ 1,395,565	\$ 1,415,660
actuarially determined contribution	 -		-	345,602		356,508	 1,171,120	1,254,016	 1,692,133	 2,149,330
Contribution Excess	\$ -	\$	<u>-</u>	\$ 129,292	\$	108,334	\$ 110,346	\$ 167,938	\$ 296,568	\$ 733,670
Covered-employee Payroll*	\$ 7,219,833	\$	7,004,281	\$ 7,633,908	\$	8,606,040	\$ 8,914,232	\$ 8,981,404	\$ 9,013,973	\$ 8,866,219
Contributions as a Percentage of Covered-employee Payroll	- %	)	- %	4.53 %		4.14 %	13.14 %	13.96 %	18.77 %	24.24 %

Note: Data will be added as information is available until 10 years of such data is available.

#### Notes to Schedule of Contributions

Valuation date

Actuarial valuation information relative to the determination of contributions:

Actually valuation information relative to the determination of contributions.

Actuarially determined contribution rates are calculated as of December 31, 2022, two years prior to the end of the fiscal year in which the contributions

are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method Entry age normal
Amortization method Level dollar
Remaining amortization period 17.75 years, closed
Asset valuation method 5-year smoothed market

Inflation 2.5 percent

Health care cost trend rates Pre-65: 7.50 percent trend for the first year, gradually decreasing to 3.50 percent in year 12

Post-65: 6.25 percent trend for the first year, gradually decreasing to 3.50 percent in year 12

Salary increase 3.44 percent to 7.00 percent, including wage inflation

Investment rate of return 6.50 percent, net of OPEB plan expenses

Retirement age Experience-based table of rates that are specific to the type of eligibility condition

Mortality Healthy Preretirement: Pub-2010 General Employee Mortality Tables, amount-weighted, and projected with mortality improvements using the fully

generational MP-2020 projection scale from a base year of 2010

Healthy Postretirement: Pub-2010 General Healthy Retiree Mortality Tables, amount-weighted, and projected with mortality improvements using the

fully generational MP-2020 projection scale from a base year of 2010

Disability Retirement: Pub-2010 General Disabled Retiree Mortality Tables, amount-weighted, and projected with mortality improvements using the

fully generational MP-2020 projection scale from a base year of 2010

Aging factors Based on the 2013 SOA Study "Health Care Costs - From Birth to Death"

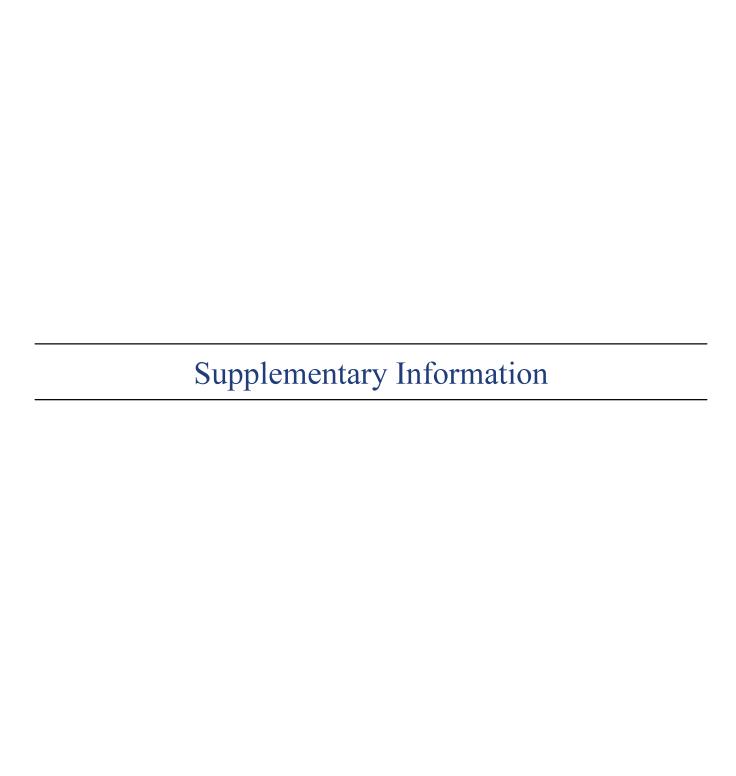
<sup>\*</sup>The payroll of employees who are provided benefits through the OPEB plan

### Required Supplementary Information Schedule of OPEB Investment Returns

## Last Eight Fiscal Years Years Ended December 31

	2024	2023	2022	2021	2020	2019	2018	2017
Annual money-weighted rate of return - Net of investment expense	9.91 %	13.41 %	(13.38)%	8.65 %	12.28 %	16.85 %	(5.16)%	13.31 %

Note: Data will be added as information is available until 10 years of such data is available.



Supplementary Information Nonmajor Governmental Funds Fund Descriptions

#### Special Revenue Fund

Special revenue funds account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. A description of the special revenue fund included as a nonmajor governmental fund is as follows:

#### **Huron-Clinton Metroparks Foundation**

The Huron-Clinton Metroparks Foundation is governed by a three-member board appointed by the Authority's governing body. Although it is legally separate from the Authority, the Foundation is reported as if it were part of the primary government because the Foundation is a not-for-profit corporation for which the Authority is the sole corporate member and has financial accountability.

#### Capital Project Fund

This fund is used to account for earmarked revenue set aside for public improvements of a major nature. Revenue sources to date have come primarily from oil and gas revenue received.

#### Supplemental Major Maintenance Fund

The Supplemental Major Maintenance Fund is used to record supplemental major maintenance projects of the Authority, which are nonrecurring expenditures to repair or replace existing park facilities. As designated by the Authority, oil and gas revenue received is earmarked to fund these projects.

## Supplementary Information Combining Balance Sheet Nonmajor Governmental Funds

#### **December 31, 2024**

	Special Revenue Fund			apital Project Fund	
	Huron-Clinton Metroparks Foundation			upplemental Major flaintenance Fund	Total
Assets					
Cash and cash equivalents	\$	70,537	\$	-	\$ 70,537
Investments		1 757 902		5,691,285	5,691,285
Restricted cash		1,757,803	_		 1,757,803
Total assets	\$	1,828,340	<u>\$</u>	5,691,285	\$ 7,519,625
Liabilities - Accounts payable	\$	19,247	\$	-	\$ 19,247
Fund Balances					
Restricted		1,809,093		-	1,809,093
Committed		_		5,691,285	 5,691,285
Total fund balances	1,809,0			5,691,285	 7,500,378
Total liabilities and fund balances	\$	1,828,340	\$	5,691,285	\$ 7,519,625

Supplementary Information Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds

#### Year Ended December 31, 2024

	Revenue Fund		C	Capital Project Fund		
	Huron-Clinton Metroparks Foundation			upplemental Major Iaintenance Fund		Total
Revenue Other revenue Interest income Donations	\$	145,920 - 5,852	\$	- 279,386 -	\$	145,920 279,386 5,852
Total revenue		151,772		279,386		431,158
Expenditures - Foundation expenditures		86,709		-		86,709
Net Change in Fund Balances		65,063		279,386		344,449
Fund Balances - Beginning of year		1,744,030		5,411,899		7,155,929
Fund Balances - End of year	\$	1,809,093	<u>\$</u>	5,691,285	\$	7,500,378

## Supplementary Information Statement of Fiduciary Net Position Fiduciary Funds

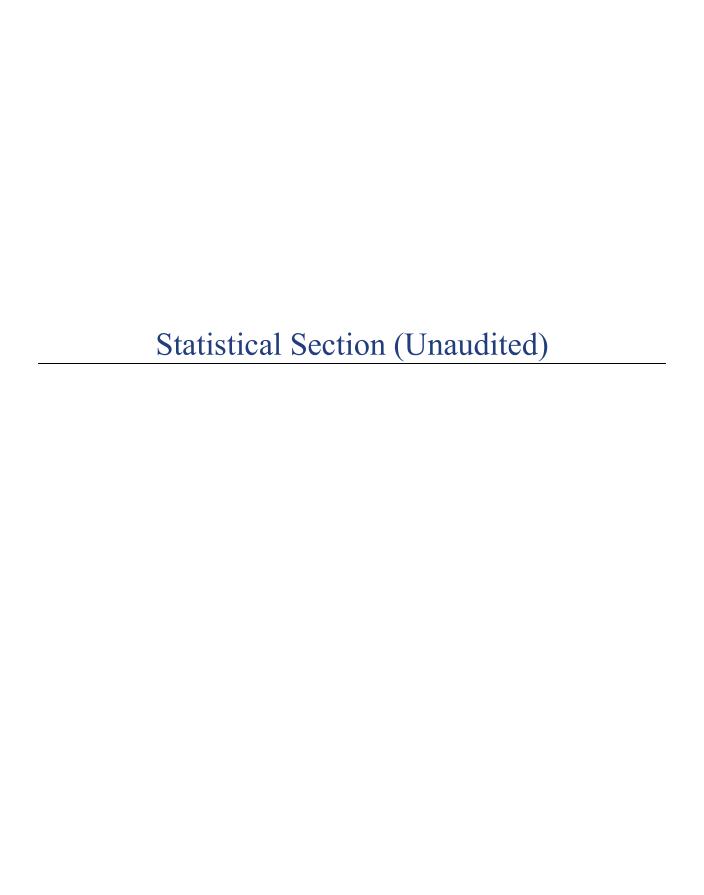
#### **December 31, 2024**

	Pension and OPEB Trust Funds									
		Pension	R	etiree Health Care Trust		Total				
Assets Investments:     Equity mutual funds     Fixed-income mutual funds     Collective investment trusts Receivables	\$	38,384,313 22,571,453 10,879,876 67,880	\$	18,755,230 14,761,225 1,291,961 51,775	\$	57,139,543 37,332,678 12,171,837 119,655				
Total assets		71,903,522		34,860,191		106,763,713				
Liabilities - Vouchers payable		91,513		38,673		130,186				
Net Position	\$	71,812,009	<u>\$</u>	34,821,518	\$	106,633,527				

## Supplementary Information Statement of Changes in Fiduciary Net Position Fiduciary Funds

#### Year Ended December 31, 2024

		Pension and OPEB Trust Fund								
		R	Retiree Health							
	Pen_	sion	Care Trust	Total						
Additions Investment income (loss): Interest and dividends Net increase in fair value of investments Investment-related expenses	5,	903,377 \$ 566,455 352,710)	1,166,692 \$ 2,137,498 (149,058)	3,070,069 7,703,953 (501,768)						
Net investment income	7,		3,155,132	10,272,254						
Contributions: Employer contributions Employee contributions	2,8	808,748 66,775	<u>-</u>	2,808,748 66,775						
Total contributions	2,8	875,523		2,875,523						
Total additions	9,9	992,645	3,155,132	13,147,777						
<b>Deductions -</b> Benefit payments	5,	733,822	1,423,331	7,157,153						
Net Increase in Fiduciary Net Position	4,2	258,823	1,731,801	5,990,624						
Net Position - Beginning of year	67,	553,186	33,089,717	100,642,903						
Net Position - End of year	<b>\$</b> 71,5	812,009 \$	34,821,518 \$	106,633,527						



#### **Statistical Section**

This part of the annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Authority's overall financial health

The statistical section is organized into the following main categories:

#### **Financial trends**

These schedules contain trend information to help the reader understand how the authority's financial performance and well-being have changed over time.

#### Revenue capacity

These schedules contain information to help the eader assess the authority's most significant local revenue source, the property tax.

#### **Demographic and economic information**

These schedules help the reader understand the environment within which the authority's financial activities take place.

#### **Operating information**

These schedules contain service and infrastructure data to help the reader understand how the information in the authority's financial report relates to the services the authority provides and the activities it performs.

#### Net Position by Component

Last Ten Fiscal Years December 31, 2024

		As of December 31,											
	2015	<u>2016</u>	2017	<u>2018</u>	2019	2020	2021	2022	2023	2024			
Governmental Activities:													
Net investment in capital assets	\$ 193,545,863	\$ 194,722,125	\$ 197,243,195	\$ 194,826,998	\$ 192,106,043	\$ 194,192,870	\$ 196,148,941	\$ 198,671,645	\$ 199,860,252	\$ 201,112,646			
Restricted	259,201	311,705	349,962	374,301	396,324	448,200	595,681	623,793	7,941,826	9,192,813			
Unrestricted	28,935,288	28,739,061	26,607,090	15,550,860	21,598,437	28,256,359	38,050,352	42,855,836	41,186,090	50,713,611			
Total net position	\$ 222,740,352	\$ 223,772,891	\$ 224,200,247	\$ 210,752,159	\$ 214,100,804	\$ 222,897,429	\$ 234,794,974	\$ 242,151,274	\$ 248,988,168	\$ 261,019,070			

Fiscal year 2015 includes the implementation of GASB Statement 68, which required the recognition of deferred outflows of resources, net pension liabilities, and deferred inflows of resources related to the Authority's pension plan. The net effect of these changes decreased net position by \$17.2 million in fiscal year 2015. Prior years have not been restated to reflect the changes required by GASB Statement 68.

Fiscal year 2018 includes the implementation of GASB Statement 75, which required the recognition of deferred outflows of resources, net OPEB liabilities, and deferred inflows of resources related to the Authority's other post-employment benefit plan. The net effect of these changes decreased net position by \$14.7 million in fiscal year 2018. Prior years have not been restated to reflect the changes required by GASB Statement 75.

Change in net position

	Changes in Net Position											
									Last Ten	Fiscal Years		
		December 31, 2024										
		As of December 31,										
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	2020	2021	2022	2023	2024		
Expenses:												
Recreation and culture Capital projects	\$ 46,117,042 	\$ 49,554,752 	\$ 51,898,640 	\$ 52,932,867 	\$ 52,113,821 	\$ 48,131,206 	\$ 48,535,277 	\$ 55,406,832 	\$ 63,280,083 	\$ 59,264,667 		
Total expenses	46,117,042	49,554,752	51,898,640	52,932,867	52,113,821	48,131,206	48,535,277	55,406,832	63,280,083	59,264,667		
Program revenues:												
Charges for services	17,893,737	20,130,849	19,692,340	19,802,276	19,958,822	21,268,785	24,424,886	24,326,796	24,874,619	26,343,491		
Operating grants and contributions	453,429	162,112	1,377,190	907,043	1,393,263	810,236	727,821	1,171,113	702,329	223,756		
Capital grants and contributions				76,311	234,114	140,619	388,885	1,330,195	2,056,738	1,058,078		
Total program revenue	18,347,166	20,292,961	21,069,530	20,785,630	21,586,199	22,219,640	25,541,592	26,828,104	27,633,686	27,625,325		
General revenues:												
Property taxes	28,406,715	29,249,583	30,645,350	31,675,974	31,272,479	32,481,506	33,691,923	34,646,255	36,472,599	38,808,526		
Oil and gas royalties	57,890	111,839	93,838	95,652	60,956	9,091	-	-	-	-		
Donations	101,638	44,744	32,483	19,065	82,536	229,859	276,192	452,014	638,200	809,657		
Investment earnings	363,548	307,934	484,795	785,931	1,298,111	705,621	145,242	581,247	2,380,396	3,520,479		
Miscellaneous	987,949	339,905	=	791,122	1,001,867	1,218,939	640,659	198,804	490,736	324,490		
Gain on sales of capital asset	192,480	240,325			160,318	63,175	137,214	56,708	342,290	207,092		
Total general revenues	30,110,220	30,294,330	31,256,466	33,367,744	33,876,267	34,708,191	34,891,230	35,935,028	40,324,221	43,670,244		
Total revenues	48,457,386	50,587,291	52,325,996	54,153,374	55,462,466	56,927,831	60,432,822	62,763,132	67,957,907	71,295,569		

\$ 2,340,344 \$ 1,032,539 \$ 427,356 \$ 1,220,507 \$ 3,348,645 \$ 8,796,625 \$ 11,897,545 \$ 7,356,300 \$ 4,677,824 \$ 12,030,902

#### Fund Balances - Governmental Funds

**Last Ten Fiscal Years** December 31, 2024 As of December 31. 2017 2020 2021 2022 2023 2024 2015 2016 2018 2019 General Fund: Nonspendable 1,069,422 892,577 628,102 529,253 600,223 1,018,633 1,055,873 903,948 1,138,390 1,153,646 Restricted 259,201 311,705 349,962 374,301 396,324 448,200 503,126 569,732 629,090 544,259 Committed 9,873,636 10,011,796 6,083,467 6,599,869 6,712,144 6,369,618 5,421,525 5,353,848 5,473,369 5,514,520 15,421,004 Assigned 10.074.807 15.908.505 12,108,959 7,184,481 6.586.471 12.614.849 19,916,719 15.124.818 19,176,840 Unassigned 18,348,559 13,630,033 18,280,129 21,153,287 25,023,058 24,703,786 26,159,373 25,408,282 30,444,468 26,266,957 Total general fund \$ 39,574,836 \$ 40,931,461 \$ 37,878,390 \$ 36,204,515 \$ 39,621,945 \$ 45,274,843 \$ 48,658,674 52,200,998 \$ 52,102,799 \$ 51,876,683 All other governmental funds Restricted \$ 40,272 \$ 92,555 \$ 54,061 \$ 1,744,030 \$ 1.809.093 Unassigned 35,758 13,462,046 Committed 4,463,556 4,595,401 4,724,838 4,899,297 14,703,167 12,792,244 14,451,174 19,613,441 29,357,593 Total other governmental funds \$ 4,463,556 \$ 4,595,401 \$ 4,724,838 \$ 4,899,297 \$ 14,703,167 \$ 13,538,076 \$ 12,884,799 \$ 14,505,235 \$ 21,357,471 \$ 31,166,686

Note: GASB 54 became effective and was implemented in 2011. Prior period amounts were not restated.

Note: The Huron-Clinton Metroparks Foundation is being reported as a blended component unit for the first time in 2020

## Changes in Fund Balances, Governmental Funds

					As of Dec	ember 31,				
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenue										
Property taxes	\$ 28,503,130	\$ 29,246,499	\$ 30,658,374	\$ 31,675,974	\$ 31,312,009	\$ 32,457,957	\$ 33,693,345	\$ 34,599,661	\$ 36,478,131	\$ 38,739,829
Oil and gas royalties	57,890	111,839	93,838	95,652	60,956	9,091	-	-	-	-
Charges for services	17,893,737	20,130,849	19,340,845	19,328,560	19,896,506	21,272,729	24,293,462	24,116,552	24,763,251	26,176,285
Intergovernmental	217,896	76,182	284,871	1,048,213	1,308,968	1,562,343	968,644	2,003,492	2,836,717	1,850,061
Capital grants	-	-	-	-	-	-	-	-	-	-
Donations	337,171	130,674	245,687	249,106	232,673	229,859	276,192	557,845	638,200	809,657
Interest	363,548	307,934	484,795	785,931	1,298,111	705,621	145,242	581,247	2,380,396	3,520,479
Miscellaneous	987,949	339,905	351,495	791,122	1,075,367	1,350,851	772,093	307,474	602,636	492,660
Proceeds from sale of capital assets	192,480	319,165	643,421	473,716	160,318	170,085	149,650	140,400	492,574	221,001
Total revenue	48,553,801	50,663,047	52,103,326	54,448,274	55,344,908	57,758,536	60,298,628	62,306,671	68,191,905	71,809,972
Expenditures										
Park operations	31,518,622	32,622,292	33,299,256	32,843,656	33,958,687	33,688,728	36,204,330	36,645,335	37,510,480	41,140,213
Major maintenance	1,786,274	1,926,210	2,270,033	2,546,141	900,470	1,587,806	2,387,449	1,091,519	2,070,760	1,146,227
Administrative officies	7,516,737	7,371,706	9,122,348	9,254,259	9,641,369	9,175,284	10,096,918	10,201,406	14,922,655	11,397,698
Capital projects	3,307,434	4,159,886	7,523,357	2,130,516	2,998,620	6,372,197	6,134,203	8,254,343	4,358,142	4,633,604
Equipment	1,370,378	3,089,427	2,801,066	1,836,785	1,960,795	2,233,448	2,559,083	1,042,721	3,737,633	3,694,505
Land acquisitions	177,591	5,056	10,900	-	-	-	-	-	-	-
Foundation Expenditures						213,266	186,091	232,902	574,754	86,709
Total expenditures	45,677,036	49,174,577	55,026,960	48,611,357	49,459,941	53,270,729	57,568,074	57,468,226	63,174,424	62,098,956
Net change in fund balance	\$ 2,876,765	\$ 1,488,470	\$ (2,923,634)	\$ 5,836,917	\$ 5,884,967	\$ 4,487,807	\$ 2,730,554	\$ 4,838,445	\$ 5,017,481	\$ 9,711,016
Debt service as a percentage of			-0.	-01	-01					-01
noncapital expenditures	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

## Governmental Activities Tax Revenue by Source

Year	Property Tax
2015	28,503,130
2016	29,246,499
2017	30,658,374
2018	31,675,974
2019	31,312,009
2020	32,457,957
2021	33,693,345
2022	34,596,259
2023	36,478,131
2024	38.739.829

## Taxable and Assessed Values of Property

Last Ten Fiscal Years December 31, 2024

_	Real Prop	erty (a)	Personal Pr	roperty (a)				
		State		State		State	Estimated	Percent
	Taxable	Equalized	Taxable	Equalized	Taxable	Equalized	Market	Change in
Year	Value	Value	Value	Value	Value	Value	Value (b)	Market Value
2015	123,996,465,352	135,715,141,261	12,839,179,302	12,888,111,844	136,835,644,654	148,603,253,105	297,206,506,210	4.0%
2016	127,299,266,119	147,549,827,757	13,328,310,313	13,339,823,672	140,627,576,432	160,889,651,429	321,779,302,858	8.3%
2017	129,731,372,431	158,080,403,922	10,932,474,841	10,951,448,476	140,663,847,272	169,031,852,398	338,063,704,796	5.1%
2018	133,670,573,042	167,371,105,480	10,782,695,017	10,815,394,135	144,453,268,059	178,186,499,615	356,372,999,230	10.8%
2019	139,834,891,386	175,204,794,628	9,302,873,375	10,206,025,637	149,137,764,761	185,410,820,265	370,821,640,530	4.1%
2020	147,672,902,643	189,679,467,077	11,424,913,549	11,370,969,967	159,097,816,192	201,050,437,044	402,100,874,088	8.4%
2021	153,631,343,094	202,327,282,992	11,654,905,866	11,692,974,448	165,286,248,960	214,020,257,440	428,040,514,880	5.7%
2022	159,264,454,153	212,032,418,277	11,867,922,759	11,886,592,216	171,132,376,912	223,919,010,493	447,838,020,986	11.4%
2023	169,531,028,302	226,215,933,931	12,236,985,557	12,237,737,181	181,768,013,859	238,453,671,112	476,907,342,224	6.5%
2024	179,387,160,095	241,969,255,681	12,179,514,747	12,179,626,465	191,566,674,842	254,148,882,146	508,297,764,292	6.6%

<sup>(</sup>a) Property value information represents the combined totals of Livingston, Macomb, Oakland, Washtenaw, and Wayne counties. These counties are the member counties of the Metropark district.

<sup>(</sup>b) Total estimated market value is based on two times State Equalized Value figures.

## Taxable Valuations by County

Last Ten Fiscal Years December 31, 2024

	Livingston	% of	Macomb	% of	Oakland	% of	Washtenaw	% of	Wayne	% of	Total	% of
Year	County	Total	County	_Total	County	_Total	County	_Total	County	Total	Taxable Value	Total
2015	7,682,984,917	5.6%	24,563,858,227	18.0%	50,048,650,087	36.6%	14,496,462,571	10.6%	40,043,688,852	29.3%	136,835,644,654	100.0%
2016	8,053,582,840	5.7%	25,475,376,698	18.1%	51,895,341,437	36.9%	14,925,676,802	10.6%	40,277,598,655	28.6%	140,627,576,432	100.0%
2017	8,193,575,309	5.8%	25,264,565,701	18.0%	52,786,202,473	37.5%	15,257,429,398	10.8%	39,162,074,391	27.8%	140,663,847,272	100.0%
2018	8,463,028,554	5.9%	25,997,372,246	18.0%	54,723,743,027	37.9%	15,807,731,211	10.9%	39,461,393,021	27.3%	144,453,268,059	100.0%
2019	8,878,491,771	6.0%	25,555,075,785	17.1%	57,302,006,431	38.4%	16,634,606,777	11.2%	40,767,583,997	27.3%	149,137,764,761	100.0%
2020	9,356,100,534	5.9%	28,457,675,985	18.0%	60,306,168,847	38.1%	17,627,783,898	11.1%	42,503,228,599	26.9%	158,250,957,863	100.0%
2021	9,806,507,325	5.9%	29,795,262,233	18.0%	62,997,745,070	38.1%	18,474,642,227	11.2%	44,212,092,105	26.7%	165,286,248,960	100.0%
2022	10,234,683,827	6.0%	30,937,947,363	18.1%	65,419,654,128	38.2%	19,145,922,040	11.2%	45,394,169,554	26.5%	171,132,376,912	100.0%
2023	10,846,456,747	6.0%	32,853,289,788	18.1%	69,645,264,171	38.4%	20,256,186,456	11.1%	48,166,816,697	26.5%	181,768,013,859	100.0%
2024	11,685,839,364	6.1%	35,184,236,659	18.4%	74,880,625,314	39.2%	21,649,156,808	11.3%	48,166,816,697	25.1%	191,566,674,842	100.0%

Note: Property tax levies are not collected directly by Huron-Clinton Metropolitan Authority. Authority property tax levies are collected by local communities within the five county park district and are forwarded to each County Treasurer who distributes the Authority's tax levy to the park district. Accordingly, individual taxpayer records are not maintained by Huron-Clinton Metropolitan Authority.

## Property Tax Rates (Per \$1,000 of Value)

Last Ten Fiscal Years December 31, 2024

	Authority
Year	Millage Rate (a)
2015	0.2146
2016	0.2146
2017	0.2146
2018	0.2140
2019	0.2129
2020	0.2117
2021	0.2104
2022	0.2089
2023	0.2070
2024	0.2070

<sup>(</sup>a) Huron-Clinton Metropolitan Authority operates in five different counties encompassing many different townships, cities, and school districts. Huron-Clinton Metropolitan Authority does not collect any taxes on behalf of any other governmental entity.

## Property Tax Levies and Collections

Last Ten Fiscal Years December 31, 2024

								Outstanding
		Percent of			Percent of			Tax
Initial	Current Year	Current Year	Prior Years	Prior Years	Prior Years	Total	Percent of	Receivable
Tax	Tax	Taxes	Tax Receivable	Tax Receivable	Taxes	Tax	Total Tax	Balances
Levy (a)	Collections (b)	Collected	Balances	Collections (b)	Collected	Collections	Collections (c)	At Year End
29,147,709	28,155,589	96.6%	193,154	265,079	137.2%	28,420,668	96.9%	155,578
29,956,861	29,330,025	97.9%	155,578	42,697	27.4%	29,372,722	97.5%	175,541
30,002,724	33,389,306	111.3%	175,541	128,223	73.0%	33,517,529	111.1%	178,721
30,736,230	28,385,251	92.4%	178,721	57,299	32.1%	28,442,550	92.0%	1,752,480
31,977,434	33,087,084	103.5%	1,752,480	1,956,282	111.6%	35,043,366	103.9%	75,771
33,393,609	35,863,345	107.4%	75,771	5,805	7.7%	35,869,150	107.2%	1,002,394
34,639,553	34,630,934	100.0%	1,002,394	960,559	95.8%	35,591,493	99.9%	110,662
34,642,523	34,313,117	99.0%	110,662	18,414	16.6%	34,331,531	98.8%	171,472
36,508,782	36,163,854	99.1%	171,472	23,841	13.9%	36,187,694	98.7%	153,206
39,154,893	38,345,925	97.9%	153,206	39,965	26.1%	38,385,890	97.7%	257,713
	Tax Levy (a) 29,147,709 29,956,861 30,002,724 30,736,230 31,977,434 33,393,609 34,639,553 34,642,523 36,508,782	TaxTaxLevy (a)Collections (b)29,147,70928,155,58929,956,86129,330,02530,002,72433,389,30630,736,23028,385,25131,977,43433,087,08433,393,60935,863,34534,639,55334,630,93434,642,52334,313,11736,508,78236,163,854	InitialCurrent YearCurrent YearTaxTaxTaxesLevy (a)Collections (b)Collected29,147,70928,155,58996.6%29,956,86129,330,02597.9%30,002,72433,389,306111.3%30,736,23028,385,25192.4%31,977,43433,087,084103.5%33,393,60935,863,345107.4%34,639,55334,630,934100.0%34,642,52334,313,11799.0%36,508,78236,163,85499.1%	InitialCurrent YearCurrent YearPrior YearsTaxTaxTaxesTax ReceivableLevy (a)Collections (b)CollectedBalances29,147,70928,155,58996.6%193,15429,956,86129,330,02597.9%155,57830,002,72433,389,306111.3%175,54130,736,23028,385,25192.4%178,72131,977,43433,087,084103.5%1,752,48033,393,60935,863,345107.4%75,77134,639,55334,630,934100.0%1,002,39434,642,52334,313,11799.0%110,66236,508,78236,163,85499.1%171,472	InitialCurrent YearCurrent YearPrior YearsPrior YearsTaxTaxTaxesTax ReceivableTax ReceivableLevy (a)Collections (b)CollectedBalancesCollections (b)29,147,70928,155,58996.6%193,154265,07929,956,86129,330,02597.9%155,57842,69730,002,72433,389,306111.3%175,541128,22330,736,23028,385,25192.4%178,72157,29931,977,43433,087,084103.5%1,752,4801,956,28233,393,60935,863,345107.4%75,7715,80534,639,55334,630,934100.0%1,002,394960,55934,642,52334,313,11799.0%110,66218,41436,508,78236,163,85499.1%171,47223,841	InitialCurrent YearCurrent YearPrior YearsPrior YearsPrior YearsTaxTaxTaxesTax ReceivableTax ReceivableTax ReceivableLevy (a)Collections (b)CollectedBalancesCollections (b)Collected29,147,70928,155,58996.6%193,154265,079137.2%29,956,86129,330,02597.9%155,57842,69727.4%30,002,72433,389,306111.3%175,541128,22373.0%30,736,23028,385,25192.4%178,72157,29932.1%31,977,43433,087,084103.5%1,752,4801,956,282111.6%33,393,60935,863,345107.4%75,7715,8057.7%34,639,55334,630,934100.0%1,002,394960,55995.8%34,642,52334,313,11799.0%110,66218,41416.6%36,508,78236,163,85499.1%171,47223,84113.9%	InitialCurrent Year TaxCurrent Year TaxPrior Years TaxPrior Years Tax Receivable BalancesPrior Years Collections (b)Prior Years Tax Receivable Collections (b)Collections Collections 28,420,668 29,372,72229,147,709 30,002,72428,155,589 33,389,30699,144175,571128,223 175,54173.0% 128,223 128,223 111.6%33,517,529 32,11% 35,869,15030,736,230 31,977,434 32,885,25133,387,084 33,387,084 33,387,084103.5% 103.5%1,752,480 1,752,4801,956,282 1,956,282111.6% 11.6% 11.6% 11.6% 35,869,15033,393,609 34,639,553 34,630,934 34,639,553 34,630,934 <br< td=""><td>InitialCurrent YearCurrent YearPrior YearsPrior YearsPrior YearsPrior YearsPrior YearsTotalPercent of TaxLevy (a)Collections (b)CollectedBalancesCollections (b)CollectedCollections (c)29,147,70928,155,58996.6%193,154265,079137.2%28,420,66896.9%29,956,86129,330,02597.9%155,57842,69727.4%29,372,72297.5%30,002,72433,389,306111.3%175,541128,22373.0%33,517,529111.1%30,736,23028,385,25192.4%178,72157,29932.1%28,442,55092.0%31,977,43433,087,084103.5%1,752,4801,956,282111.6%35,043,366103.9%33,393,60935,863,345107.4%75,7715,8057.7%35,869,150107.2%34,639,55334,630,934100.0%1,002,394960,55995.8%35,591,49399.9%34,642,52334,313,11799.0%110,66218,41416.6%34,331,53198.8%36,508,78236,163,85499.1%171,47223,84113.9%36,187,69498.7%</td></br<>	InitialCurrent YearCurrent YearPrior YearsPrior YearsPrior YearsPrior YearsPrior YearsTotalPercent of TaxLevy (a)Collections (b)CollectedBalancesCollections (b)CollectedCollections (c)29,147,70928,155,58996.6%193,154265,079137.2%28,420,66896.9%29,956,86129,330,02597.9%155,57842,69727.4%29,372,72297.5%30,002,72433,389,306111.3%175,541128,22373.0%33,517,529111.1%30,736,23028,385,25192.4%178,72157,29932.1%28,442,55092.0%31,977,43433,087,084103.5%1,752,4801,956,282111.6%35,043,366103.9%33,393,60935,863,345107.4%75,7715,8057.7%35,869,150107.2%34,639,55334,630,934100.0%1,002,394960,55995.8%35,591,49399.9%34,642,52334,313,11799.0%110,66218,41416.6%34,331,53198.8%36,508,78236,163,85499.1%171,47223,84113.9%36,187,69498.7%

Source: Huron-Clinton Metropolitan Authority and various County collection records.

<sup>(</sup>a) Initial tax levy amounts exclude Industrial, Commercial, Downtown Development Authority, Tax Incremental Financing Authority tax abatement properties, Board of Review, and State Tax Tribunal adjustments.

<sup>(</sup>b) Tax collection amounts are net of refunds ordered by Boards of Review and the State Tax Tribunal.

<sup>(</sup>c) Compares total tax collections to initial tax levy and prior years tax receivable balances at year end.

## Principal Property Tax Payers Current and Nine Years Ago

December 31, 2024

		2024			2015	j.
			Percent of			Percent of
			Total Authority			Total Authority
Taxpayer	Taxable Value (a)	Rank	Taxable Value	Taxable Value (a)	Rank	Taxable Value
Detroit Edison	3,669,742,676	1	1.92%	2,217,553,866	1	1.41%
Consumers Energy	1,370,921,185	2	0.72%	517,989,509	5	0.47%
ITC	752,743,355	3	0.39%	-	-	-
Ford Motor Company	751,415,928	4	0.39%	1,268,482,384	2	0.94%
General Motors	554,163,308	5	0.29%	614,139,226	3	0.64%
Enbridge Energy	504,485,199	6	0.26%	-	-	-
Vanguard Health Systems- Hospitals	494,465,800	7	0.26%	252,875,558	9	0.17%
MGP LESSOR LLC	472,806,500	8	0.25%	-	-	-
FCA Auburn Hills Owner LLC/Chrysler Corporation	367,520,490	9	0.21%	-	-	-
Detroit Entertainment, LLC	366,130,000	10	0.19%	-	-	-
Marathon Petroleum Company	-	-	0.00%	556,278,968	4	0.52%
MGM Grand Detroit LLC	-	-	0.00%	205,437,993	10	0.15%
Daimler/Chrysler/Cerberus	-	-	0.00%	494,037,206	6	0.28%
International Transmission	-	-	0.00%	365,271,696	7	0.26%
Severstal Steel Company	-	-	0.00%	328,255,000	8	0.24%
Total Ten Largest Taxpayers	\$ 9,304,394,441		4.88%	\$ 6,820,321,406		5.08%

<sup>(</sup>a) Taxable values include Industrial Facility Act 198 properties and Commercial Facility Act 255 properties. Taxable values have been combined if the taxpayer has locations in more than one county.

## Demographic and Economic Statistics

.,			l Population by County (a)			
Year	Livingston	Macomb	Oak <b>l</b> and	Washtenaw	Wayne	Total
1980	100,289	694,600	1,011,793	264,748	2,337,891	4,409,321
1990	115,645	717,400	1,083,592	282,937	2,111,687	4,311,261
2000	156,951	788,149	1,194,156	322,895	2,061,162	4,523,313
2010	180,967	840,978	1,202,362	344,791	1,820,584	4,389,682
2013	182,402	845,197	1,213,406	348,560	1,804,507	4,394,072
2014	183,264	849,344	1,220,798	351,454	1,790,078	4,394,938
2015	184,591	854,689	1,229,503	354,092	1,778,969	4,401,844
2016	185,841	859,703	1,235,215	358,082	1,767,593	4,406,434
2017	186,946	864,019	1,241,860	361,509	1,763,822	4,418,156
2018	188,482	868,704	1,250,843	365,961	1,761,382	4,435,372
2019	189,754	870,325	1,253,185	367,000	1,757,299	4,437,563
2020	190,832	870,893	1,255,340	368,385	1,753,059	4,438,509
2021	193,234	879,123	1,271,983	372,428	1,789,781	4,506,549
2022	194,302	878,453	1,272,264	370,231	1,781,641	4,496,891
2023	195,143	877,624	1,272,294	368,394	1,773,767	4,487,222
		Number	of Households by County	(b)		
	Livingston	Macomb	Oakland	Washtenaw	Wayne	Total
	75,722	356,426	528,681	149,256	693,446	1,803,531
		House	ehold Income by County (b	))		
Income	Livingston	Macomb	Oak <b>l</b> and (	Washtenaw	Wayne	Total
Less than \$10,000	1,456	14,791	18,636	8,625	54,115	97,623
\$10,000 to \$14,999	1,260	9,882	13,821	4,441	41,376	70,780
\$15,000 to \$24,999	3,095	23,184	25,261	7,852	60,349	119,741
\$25,000 to \$34,999	3,426	24,595	30,602	8,601	56,743	123,967
\$35,000 to \$49,999	7,180	41,927	46,819	13,949	87,746	197,621
\$50,000 to \$74,999	10,863	60,984	73,883	22,255	111,984	279,969
\$75,000 to \$99,999	10,043	49,999	66,964	17,681	83,374	228,061
\$100,00 to \$149,999	16,145	67,154	97,505	26,181	100,180	307,165
\$150,000 to \$199,999	1,009	34,681	61,532	15,686	46,368	159,276
\$200,000 or more	12,245	29,229	93,658	23,985	51,211	210,328
		Med	ian Household Income (b)			
	Livingston	Macomb	Oak <b>l</b> and `´´	Washtenaw	Wayne	
_	\$101,315	\$76,399	\$95,296	\$87,156	\$59,521	

#### Demographic and Economic Statistics

Ethnicity	Livingston		Macomb	Ethnicit	y by County (a) Oakland		Washtenaw		Wayne		Total	
White	183,582	94.08%	668,634	76.19%	897.702	70.56%	257.686	69.95%	886,114	49.96%	2.893.718	64.49%
Black or African American	1,005	0.52%	109,372	12.46%	165,635	13.02%	42,757	11.61%	660,271	37.22%	979,040	21.82%
American Indian & Alaska Nat	540	0.28%	2,085	0.24%	1,932	0.15%	992	0.27%	5,841	0.33%	11,390	0.25%
Asian	1,790	0.92%	41,698	4.75%	104,287	8.20%	32,637	8.86%	61,993	3.49%	242,405	5.40%
Native Hawaiian/Other Pacific	· <del>-</del>	0.00%	652	0.07%	420	0.03%	112	0.03%	299	0.02%	1,483	0.03%
Other Race	1,188	0.61%	8,428	0.96%	19,137	1.50%	5,835	1.58%	49,006	2.76%	83,594	1.86%
Two or More Races	7,038	3.61%	46,755	5.33%	83,181	6.54%	28,375	7.70%	110,243	6.22%	275,592	6.14%
	195,143	•	877,624		1,272,294	=	368,394		1,773,767		4,487,222	
				Age I	by County (a)							
Age	Livingston		Macomb	•	Oakland		Washtenaw		Wayne		Total	
under 5	9,496	4.87%	46,561	5.31%	66,084	5.19%	17,119	4.65%	112,581	6.35%	251,841	5.61%
5 through 9	11,083	5.68%	48,708	5.55%	70,604	5.55%	17,596	4.78%	114,029	6.43%	262,020	5.84%
10 through 14	11,689	5.99%	53,641	6.11%	75,442	5.93%	20,402	5.54%	121,979	6.88%	283,153	6.31%
15 through 19	11,969	6.13%	51,669	5.89%	76,129	5.98%	32,504	8.82%	113,214	6.38%	285,485	6.36%
20 through 24	11,048	5.66%	51,047	5.82%	72,799	5.72%	45,105	12.24%	107,502	6.06%	287,501	6.41%
25 through 34	21,600	11.07%	120,970	13.78%	170,601	13.41%	52,298	14.20%	255,651	14.41%	621,120	13.84%
35 through 44	23,447	12.02%	106,367	12.12%	162,669	12.79%	43,905	11.92%	212,123	11.96%	548,511	12.22%
45 through 54	26,509	13.58%	115,918	13.21%	169,847	13.35%	41,476	11.26%	219,858	12.39%	573,608	12.78%
55 through 59	15,278	7.83%	63,119	7.19%	90,673	7.13%	20,390	5.53%	114,250	6.44%	303,710	6.77%
60 through 64	16,018	8.21%	63,086	7.19%	89,543	7.04%	21,355	5.80%	116,153	6.55%	306,155	6.82%
65 through 74	23,110	11.84%	92,896	10.58%	136,763	10.75%	33,898	9.20%	174,648	9.85%	461,315	10.28%
75 through 84	10,384	5.32%	44,541	5.08%	63,536	4.99%	16,688	4.53%	78,327	4.42%	213,476	4.76%
85 and over	3,512	1.80%	19,101	2.18%	27,604	2.17%	5,658	1.54%	33,452	1.89%	89,327	1.99%
	195,143		877,624		1,272,294	_	368,394		1,773,767		4,487,222	

Data from 2023 American Community Survey: (a) ACS Demographic and Housing Estimates (DP05) (b) Selected Economic Characteristics (DP03)

## Principal Employers

#### Current and Ten Years Ago December 31, 2024

		2024			2015	
			Percentage of			Percentage of
			Total Region			Total Region
Employer	Employees (a)	Rank	Employment	Employees (a)	Rank	Employment
Ford Motor Company	47,750	1	6.9%	44,000	1	2.30%
Stellantis NV (forerly FCA US LLC)	38,019	2	6.6%	-	-	-
University of Michigan Hospitals	35,948	3	16.7%	-	-	-
General Motors	30,958	4	6.3%	31,185	2	1.60%
Corewell Health (formally Beaumont Health	21,379	5	3.1%	-	-	-
US Government	19,596	6	4.4%	18,687	6	1.00%
Henry Ford Health System	17,639	7	2.6%	17,293	7	0.90%
Rocket Company	10,735	8	1.4%	-	-	-
City of Detroit	9,520	9	1.3%	-	-	-
Trinity Health	9,213	10	4.3%	13,866	8	0.70%
University of Michigan	-	-	-	30,852	3	1.60%
FCA US LLC	-	-	-	30,580	4	1.60%
Beaumont Health	-	-	-	25,009	5	1.30%
Rock Ventures	-	-	-	12,057	9	0.60%
U.S. Postal Service	-	-	-	11,664	10	0.60%
	240,757	:	<u>53.47</u> %	235,193	•	<u>12.20</u> %

<sup>(</sup>a) Employer information for Livingston County was unavailable as of the report letter date

Sources: Crain's Detroit Business, Michigan Department of Technology, Management, and Budget, Macomb, Oakland, Washtenaw, and Wayne County annual financial statements.

## Full-Time Equivalent Employees by Location

					As of Dece	mber 31,				
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Location										
Administrative Office	53	58	67	65	64	63	66	66	68	70
Lake St. Clair Metropark	53	56	57	55	56	51	55	53	55	55
Kensington Metropark	88	96	97	94	95	92	93	96	99	106
Lower Huron Metropark	88	94	89	85	84	66	74	81	86	91
Hudson Mills Metropark	29	29	29	29	28	28	29	31	31	30
Stony Creek Metropark	56	63	64	59	63	60	71	64	67	74
Lake Erie Metropark	43	44	45	49	48	38	40	42	41	44
Wolcott Mill Metropark	20	23	18	18	15	14	14	15	15	13
Indian Springs Metropark	25	24	23	23	24	25	25	23	23	24
Huron Meadows Metropark	12	12	12	12	12	12	12	12	12	13
Total	467	499	501	489	489	449	479	483	497	520

## Capital Asset Statistics by Function/Program

	As of December 31,										
	2015	2016	2017	2018	2019	2020*	2021	2022	2023	2024	
Number of Regional Parks	13	13	13	13	13	13	13	13	13	13	
Vehicle Count	2,859,720	2,947,885	2,921,824	2,906,524	2,829,831	3,822,470	3,518,195	3,228,967	3,144,502	3,346,208	
Estimated Attendance***	7,149,300	7,369,713	7,304,560	7,266,310	5,942,645	8,027,187	7,388,210	6,780,831	6,603,454	7,027,037	
Land (acres)											
All Land ****	24,521	24,521	24,508	24,508	24,508	24,508	24,862	24,862	24,931	24,931	
Encumbered for Recreation	14,761	14,761	14,761	14,761	14,761	14,761	14,761	14,761	16,476	16,476	
Leased for Farming	595	595	491	491	491	491	491	560	621	621	
Leased for Recreation *****	450	450	450	450	450	450	450	450	-	-	
Leased for Utilities *****	24	24	24	24	24	24	24	24	-	-	
General Grounds Maintenance - Acres Mowed Annually	3,099	3,691	3,691	3,691	3,691	3,691	3,691	2,838	2,838	2,838	
Trails (miles)											
Nature/Hiking	58	58	59	59	59	59	59	59	59	59	
Paved/Shared Use	84	84	90	90	90	91	91	91	91	91	
Equestrian	36	36	36	36	36	36	36	36	36	36	
Cross Country Ski	64	64	64	64	64	64	85	84	84	84	
Mountain Biking	19	19	19	19	19	23	22	22	22	22	
Maintenance Paths	81	81	81	81	81	81	81	81	81	81	
Aquatic Facilities											
Aquatic Centers **			5	5	5	5	5	5	5	5	
Spray Pads**	4	4	2	2	2	2	2	2	2	2	
Pools **	4	4	-	-	-	-	-	-	-	-	
Beaches	5	5	5	5	5	5	5	5	5	5	
Boat Launches	50	50	50	50	50	50	50	48	50	50	
Boat Rental Facilities-Metropark operated	6	6	4	4	4	4	4	3	3	3	
Boat Rental Facilities-Concessionaire operated			2	3	3	3	3	3	3	3	
Fishing Platforms	16	16	16	16	17	18	18	15	15	15	
Marinas - Number of Boat Slips	393	393	393	393	393	393	393	393	393	393	
Winter Facilities											
Ice Skating Areas	4	4	4	4	4	4	4	2	2	2	
Sledding Areas	8	8	8	8	8	8	8	8	8	8	
Infrastructure											
Buildings *****	489	489	484	484	484	476	475	475	184	184	
Roads (miles)	68	68	68	68	68	68	68	68	68	68	
Parking Spaces	19,332	19,332	19,332	19,332	19,332	19,332	19,332	20,494	19,558	19,558	

## Capital Asset Statistics by Function/Program

	As of December 31,										
_	2015	2016	2017	2018	2019	2020*	2021	2022	2023	2024	
Great Lakes Shoreline (miles)	14	14	14	14	14	14	14	14	14	14	
Inland Lakes (acres)	3,634	3,634	3,634	3,634	3,634	3,634	3,634	3,634	3,634	3,634	
Recreation Facilities											
Regulation 18 Hole Courses	8	8	7	7	7	7	7	7	7	7	
Number of Golf Rounds	191,605	190,527	176,231	174,580	187,247	225,069	246,102	251,915	265,245	282,713	
Par 3 Courses	2	2	1	1	1	1	1	1	1	1	
Number of Golf Rounds	14,257	14,025	4,249	6,784	5,433	6,965	6,178	5,613	6,448	7,732	
Number of Foot Golf Rounds			784	324	823	754	618	552	348	306	
Driving Ranges	6	6	5	5	5	5	5	5	5	5	
Disc Golf Courses	5	5	5	5	5	5	5	5	5	5	
Disc Golf Holes	135	135	135	135	135	135	135	135	130	130	
Playgrounds	78	78	77	77	77	77	78	78	72	72	
Picnic Shelters	87	87	86	86	86	86	86	86	81	81	
Picnic Areas	70	70	-	-	-	-	-	-	-	-	
Tennis Courts	9	9	8	4	4	4	4	4	3	3	
Pickelball Courts			3	3	3	3	3	3	6	6	
Basketball Courts	15	15	15	15	15	15	15	15	18	18	
Sand Volleyball Courts	38	38	39	39	39	35	35	34	34	34	
Baseball Fie <b>l</b> ds	28	28	22	21	21	21	21	19	19	19	
Interpretive Centers											
Environmental Discovery Center	1	1	1	1	1	1	1	1	1	1	
Farm Centers	2	2	2	2	2	2	2	2	2	2	
Grist Mill	1	1	1	1	1	1	1	1	1	1	
Nature Centers	6	6	6	6	6	6	6	6	6	6	
Mobile Metropark	1	3	3	3	3	3	3	3	3	4	
Number of Visitors	1,382,962	1,470,541	1,487,666	1,503,582	1,475,367	1,472,638	1,495,110	1,403,656	1,448,960	1,485,725	
Number of Interpretive Programs	7,580	5,520	5,553	5,944	5,859	1,614	3,000	4,118	4,964	5,106	
Special Event Facilities	6	6	6	6	6	6	5	5	5	5	
Excursion Boat	1	1	1	1	1	1	1	1	1	1	
Public Safety											
Number of Patrol Vehicles	36	36	36	36	37	37	37	38	38	39	
Number of Law Violations											
Arrests	30	25	50	40	23	21	10	27	12	11	
Traffic Violations	295	333	193	330	147	116	117	64	104	74	
Other Violations	167	129	82	87	119	149	260	164	156	197	

## Metropark General Governmental Expenditures by Type

							Supplemental Major	Capita <b>l</b>	
	Capital		Land	Major	General	Park	Maintenance	Projects	
Year	Improvements	Equipment	Acquisition	Maintenance	Administration	Operations	Fund	Fund	Total
2015	3,212,855	1,370,378	177,591	1,786,274	7,516,737	31,518,622	94,579	-	45,677,036
2016	4,159,886	3,089,427	5,056	1,926,210	7,371,706	32,622,292	-	-	49,174,577
2017	7,523,357	2,801,066	10,900	2,270,033	9,122,348	33,299,256	-	-	55,026,960
2018	-	1,836,785	_	2,546,141	9,254,259	32,843,656	-	2,130,516	48,611,357
2019	-	1,960,797	_	900,482	9,641,366	33,958,676	-	2,998,619	49,459,941
2020	-	2,233,449	_	1,587,803	9,175,295	33,688,715	-	6,372,196	53,057,458
2021	-	1,769,466	789,638	2,372,212	10,096,921	36,204,286	-	6,134,203	57,366,726
2022	-	1,042,721	_	1,091,522	10,201,418	36,645,289	-	8,254,341	57,235,291
2023	-	3,737,635	_	2,070,757	14,922,668	37,510,435	-	4,358,145	62,599,640
2024	-	3,694,508	_	1,153,998	11,397,716	41,132,412	-	4,633,602	62,012,236

## Metropark General Governmental Expenditures by Park

	As of December 31,										2000201 0 1, 202 1		
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	T-4-1/-)		
Capital Projects Fund	2015	2010	2017	2010	2019	2020	2021	2022	2023	<u>2024</u>	<u>Total (a)</u>		
Administrative Office	\$ <b>-</b>	\$ 112,999	\$ 88,600	\$ -	s -	\$ -	\$ <b>-</b>	\$ -	\$ <b>-</b>	\$ 4,098	205,697		
Lake St. Clair Metropark	252,381	1,236,529	3,877,088	253,892	650,641	Ψ <u>-</u> 80,901	480.996	1,836,158	465,839	740,641	9,875,066		
Kensington Metropark	452,571	299,491	727,346	231,173	95,991	1,702,028	368,268	430,867	+05,055	3,946	4,311,681		
Dexter-Delhi Metropark	-52,571	255,451	727,540	201,170	-	1,702,020	500,200	-30,007	_	5,540	-,511,001		
Lower Huron/Willow/Oakwoods Metropark	156,782	51,322	593,005	93,124	333,065	1,412,846	3,827,987	2,462,612	957,196	767,268	10,655,207		
Hudson Mills Metropark	110,901	36,544	56,897	40,895	256,645	475,542	51,347	783,948	195,973	140,854	2,149,546		
Stony Creek Metropark	1,405,205	1,820,937	1,361,602	1,193,394	1,224,647	2,629,994	1,313,358	1,853,095	669,902	1,239,666	14,711,800		
Lake Erie Metropark	27,186	223,999	408,973	34,586	238,350	81,695	92,248	887,661	1,426,096	1,184,826	4,605,620		
Wolcott Mill Metropark	389,335	363,060	230,446	95,491	17,272	(10,809)	32,240 -	-	75	129,636	1,214,506		
Indian Springs Metropark	371,525	15,005	155,170	4,674	17,272	(10,000)	_	_	643,063	422,667	1,612,104		
Huron Meadows Metropark	46,969	10,000	24,230	183,287	182,009	_	_	_	043,003	422,007 -	436,495		
Cost Share Other Agencies	-0,505	_	24,230	100,207	102,007	_	_	_	_	_			
Total	3,212,855	4,159,886	7,523,357	2,130,516	2,998,620	6,372,197	6,134,204	8,254,341	4,358,144	4,633,602	49,777,722		
Equipment													
Central Pool Equipment	231,321	313,470	157,070	200,531	187,327	282,049	43,253	167,158	366,295	226,023	2,174,497		
Lake St. Clair Metropark	206,783	235,466	275,544	134,871	179,720	127,150	270,416	74,137	332,081	89,419	1,925,587		
Kensington Metropark	207,324	585,804	613,122	290,650	253,787	172,467	184,112	139,638	566,143	357,669	3,370,716		
Lower Huron/Willow/Oakwoods Metropark	139,967	497,397	742,245	263,752	227,180	203,047	195,495	217,882	1,198,712	690,569	4,376,246		
Hudson Mills Metropark	36,814	156,368	29,781	125,884	216,597	285,168	235,610	-	142,490	530,427	1,759,139		
Stony Creek Metropark	332,084	634,571	511,883	340,088	288,048	418,798	330,085	142,807	413,655	1,038,101	4,450,120		
Willow/Oakwoods Metroparks	-	-	-	-	-	-	-	-	-	-	-		
Lake Erie Metropark	66,180	316,289	221,945	159,697	60,585	81,924	327,917	180,600	54,509	369,443	1,839,089		
Wolcott Mill Metropark	41,751	169,864	86,887	128,129	146,422	124,777	72,474	74,933	65,508	130,266	1,041,011		
Indian Springs Metropark	85,280	78,549	62,471	39,689	312,459	58,933	58,909	-	506,124	156,367	1,358,781		
Huron Meadows Metropark	22,874	101,649	100,118	153,495	88,673	479,136	51,197	45,565	92,117	106,224	1,241,048		
Total	1,370,378	3,089,427	2,801,066	1,836,786	1,960,798	2,233,449	1,769,468	1,042,720	3,737,634	3,694,508	23,536,234		
Land Acquisition													
Lake St. Clair Metropark	177,591	5,056	=	=	-	-	-	=	-	-	182,647		
Kensington Metropark	-	-	=	=	-	-	700 630	-	-	-	- 700 630		
Wolcott Mill Metropark Indian Springs Metropark	-	-	-	-	-	-	789,638 -	-	_	-	789,638		
Huron Meadows	-	-	10,900	-	-	-	-	-	-	-	10,900		
Other Metroparks	-	-	-	-	-	-	-	-	-	-	-		
Total .	177,591	5,056	10,900	-	-	-	789,638	-	-	-	983,185		

## Metropark General Governmental Expenditures by Park Last Ten Fiscal Years

December 31, 2024

						As of December	· 31,				
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total (a)
Major Maintenance											
Administrative Office - Engineering/General Planning		\$ 17,116				\$ -		\$ 17,957		\$ -	\$ 219,515
Lake St. Clair Metropark	198,938	180,587	733,523	162,313	50,226	114,960	603,512	259,747	369,243	324,423	2,997,472
Kensington Metropark	411,571	421,900	159,149	1,087,154	317,919	324,908	368,527	474,382	236,202	117,972	3,919,684
Lower Huron/Willow/Oakwoods Metropark	338,346	252,139	497,763	564,178	311,445	265,581	220,462	137,885	673,050	151,853	3,412,702
Hudson Mills Metropark	42,342	129,663	53,080	95,746	20,237	6,361	320,586	2,508	132,805	13,000	816,328
Stony Creek Metropark	269,969	634,683	212,106	121,281	57,593	190,657	64,756	67,777	148,414	37,136	1,804,372
Lake Erie Metropark	17,962	91,900	91,547	216,278	18,869	281,272	417,872	53,508	305,454	489,584	1,984,246
Wolcott Mill Metropark	264,173	111,436	132,151	40,838	92,946	126,129	60,701	47,213	-	-	875,587
Indian Springs Metropark	99,502	71,109	346,996	210,853	31,235	277,935	160,072	26,029	115,537	-	1,339,268
Huron Meadows Metropark	135,427	15,677		44,968			25,576	4,514	90,051	20,030	336,243
Total	1,786,274	1,926,210	2,270,033	2,546,141	900,470	1,587,803	2,372,212	1,091,520	2,070,756	1,153,998	17,705,417
General Administration											
Administrative Office	7,516,737	7,371,706	9,122,348	9,254,289	9,641,366	9,175,295	10,096,921	10,201,418	14,922,668	11,397,716	98,700,464
Park Operations											
Lake St. Clair Metropark	3,955,554	4,045,798	4,193,050	4,220,224	4,244,286	4,267,161	4,768,535	4,676,304	4,610,788	5,080,207	44,061,907
Kensington Metropark	3,487,747	6,792,494	6,936,915	6,986,445	7,252,435	7,712,121	7,914,765	8,084,867	8,224,732	8,976,700	72,369,221
Lower Huron/Willow/Oakwoods Metropark	5,954,585	6,142,630	6,388,626	5,809,366	5,929,336	5,479,297	6,269,758	6,810,356	7,195,702	8,165,119	64,144,775
Dexter/Delhi/Hudson Mills Metroparks	2,531,077	2,525,080	2,493,050	2,737,335	2,595,250	2,767,630	2,926,045	2,917,698	2,983,037	3,145,491	27,621,693
Stony Creek Metropark	4,450,218	5,041,688	4,907,561	4,701,122	5,201,860	5,319,035	5,569,276	5,663,591	5,835,683	6,550,519	53,240,553
Lake Erie Metropark	3,366,875	3,263,730	3,696,984	3,755,286	3,809,592	3,469,170	3,854,463	3,642,712	3,768,444	3,994,071	36,621,327
Wolcott Mill Metropark	1,645,858	1,790,519	1,537,099	1,530,676	1,410,077	1,408,244	1,433,375	1,432,094	1,410,290	1,496,605	15,094,837
Indian Springs Metropark	2,018,613	1,972,292	2,048,351	2,013,440	2,356,437	2,104,819	2,252,230	2,176,341	2,127,329	2,333,448	21,403,300
Huron Meadows Metropark	1,079,587	1,022,826	1,074,884	1,067,884	1,132,929	1,113,947	1,164,162	1,178,206	1,285,389	1,326,603	11,446,417
Central Warehouse/Garage/Other	28,517	25,235	22,736	21,848	26,488	47,291	51,677	63,120	69,040	63,649	419,601
Total	28,518,631	32,622,292	33,299,256	32,843,626	33,958,690	33,688,715	36,204,286	36,645,289	37,510,434	41,132,412	346,423,631
Supplemental Major Maintenance Fund											
Kensington Metropark	-	-	-	-	-	-	-	-	-	-	-
Lower Huron Metropark	-	-	-	-	-	-	-	-	-	-	-
Stony Creek Metropark	94,579	-	-	-	-	-	-	-	-	-	94,579
Oakwoods Metropark											
Total	94,579			-		-		-			94,579
Total Expenditures	42,677,045	49,174,577	55,026,960	48,611,358	49,459,944	53,057,459	57,366,729	57,235,288	62,599,636	62,012,236	\$ 537,221,232

<sup>(</sup>a) Includes General Fund and Capital Projects Fund.

## Metropark General Governmental Revenue by Source

Last Ten Fiscal Years December 31, 2024

											Huron-	
								Other	Supplemental	Capital	Clinton	
		Property	Park					Financing	Major	Projects	Metroparks	
Y	ear	Tax	Operations	Interest	Grants	Gifts	Miscellaneous	Sources	Maintenance	Fund	Foundation	Total
2	015	28,503,130	17,893,737	344,745	217,896	337,171	987,949	192,480	76,693	-	-	48,553,801
2	016	29,246,499	20,130,849	287,928	76,182	130,674	339,905	319,165	131,845	-	-	50,663,047
2	017	30,658,374	19,340,845	449,196	284,871	245,687	351,495	643,421	129,437	-	-	52,103,326
2	018	31,675,974	19,328,560	707,124	976,902	230,832	791,122	473,716	174,459	89,585	-	54,448,274
2	019	31,312,009	19,896,506	1,016,519	1,191,797	202,516	1,001,867	160,318	165,470	397,906	-	55,344,908
2	020	32,457,957	21,272,732	549,839	1,533,387	77,971	1,023,471	170,085	37,955	345,844	289,296	57,758,537
2	021	33,693,345	24,293,462	118,192	724,159	110,501	640,659	149,650	659	365,385	202,616	60,298,628
2	022	34,599,661	24,116,552	410,121	669,636	472,107	198,804	140,400	59,365	1,445,617	194,408	62,306,671
2	023	36,478,131	24,763,251	1,509,920	779,979	157,341	502,636	492,574	249,153	3,153,267	105,653	68,191,905
2	024	38,739,829	26,176,289	2,105,576	791,983	303,804	346,740	221,001	279,386	2,693,595	151,772	71,809,975

Note: The Huron-Clinton Metroparks Foundation is reported as a blended component unit

# Metropark Operating Revenues by Park Last Ten Fiscal Years

December 31, 2024

										Dece	111061 31, 2024
						As of December	er 31,				
	2015	2016	<u>2017</u>	2018	<u>2019</u>	2020	2021	2022	2023	2024	Total (a)
Lake St. Clair Metropark	\$ 2,161,319	\$ 2,461,013	\$ 2,315,553	\$ 2,443,651	\$ 2,441,145	\$ 2,563,721	\$ 3,111,593	\$ 3,092,502	\$ 3,033,691	\$ 3,160,533	\$ 26,784,721
Kensington Metropark	3,996,669	4,552,476	4,741,963	4,523,073	4,818,987	5,328,366	6,060,003	5,620,570	5,541,452	5,868,229	51,051,788
Lower Huron Metropark	2,682,224	3,071,759	2,760,379	2,794,920	2,884,693	1,928,206	2,485,528	2,817,923	3,115,903	3,442,149	27,983,684
Dexter/Delhi/Hudson Mills Metroparks	1,044,048	1,082,519	1,116,862	1,111,316	1,138,216	1,466,229	1,633,380	1,613,208	1,680,891	1,852,258	13,738,927
Stony Creek Metropark	3,574,513	4,153,817	4,091,310	3,927,203	3,970,902	5,142,932	5,177,861	4,850,664	5,005,881	5,196,117	45,091,200
Willow/Oakwoods Metroparks	-	-	-	-	-	-	-	-	-	-	-
Lake Erie Metropark	1,627,750	1,772,447	1,668,012	1,764,715	1,775,506	1,695,120	1,939,916	1,814,318	1,895,168	2,056,516	18,009,468
Wolcott Mill Metropark	558,710	625,982	297,922	251,092	296,918	91,323	194,550	212,763	200,662	216,491	2,946,413
Indian Springs Metropark	1,122,183	1,237,868	1,107,336	1,184,415	1,149,175	1,255,428	1,533,593	1,742,032	1,769,828	1,878,023	13,979,881
Huron Meadows Metropark	856,215	910,351	905,093	899,953	958,854	1,002,955	1,388,903	1,378,714	1,481,131	1,654,932	11,437,101
Resident House/Land Leases Other											-
Other	-	-	-	-	-	-	-	-	-	-	-
Administrative Office	270,106	262,617	336,415	428,222	462,103	798,452	766,445	973,828	1,038,619	 851,040	6,187,847
Total	\$17,893,737	\$ 20,130,849	\$ 19,340,845	\$ 19,328,560	\$ 19,896,499	\$ 21,272,732	\$ 24,291,772	\$ 24,116,522	\$24,763,226	\$ 26,176,288	\$ 217,211,030

### Metropark Operating Revenues by Type

Last Ten Fiscal Years December 31, 2024

					<u> </u>	s of Decembe	r 31,				
Type of Revenue	2015	2016	2017	2018	2019	2020	2021	2022	2023	<u>2024</u>	Total (a)
Food Service (b)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquatic	2,010,251	2,156,789	1,763,802	2,023,328	2,020,577	506,535	1,535,342	1,624,129	1,844,137	1,959,551	17,444,441
Dockage/Boat Storage	383,575	394,197	372,635	332,845	367,098	417,481	495,146	475,737	490,412	451,506	4,180,632
Boat Rentals	460,095	476,722	436,904	419,298	472,936	671,339	578,844	446,811	428,218	434,915	4,826,082
Excursion Boat	44,102	17,098	55,502	49,785	54,401	100	20,972	35,583	35,400	42,490	355,433
Cross Country Skiing	62,642	32,959	37,810	55,945	32,761	41,808	88,333	103,448	49,750	24,580	530,036
Toll Collection	7,471,802	9,167,954	9,452,371	8,936,788	9,294,165	11,884,742	11,862,295	11,185,209	10,924,938	11,058,429	101,238,693
Sundries (b)	-	-	-	-	-	-	-	-	-	-	-
Games/Equipment Rental (b)	-	-	-	-	-	-	-	-	-	-	-
Activity Center	210,988	245,014	114,004	227,522	180,211	(3,682)	84,329	212,610	144,500	165,350	1,580,846
Shelter Reservations	373,751	377,988	313,010	376,057	390,519	246,864	506,585	509,126	464,878	480,731	4,039,509
Golf Course	5,345,559	5,695,553	5,033,276	5,221,081	5,535,289	6,463,508	7,757,042	7,959,924	8,674,353	9,848,157	67,533,742
Adventure/Disc Golf	221,241	211,653	205,616	175,706	182,972	233,778	286,047	268,416	246,231	225,532	2,257,192
Special Events	157,462	220,531	102,998	16,501	125,721	12,975	97,222	92,264	165,866	132,979	1,124,519
Resident House/Land/Leases	131,640	130,127	136,301	224,469	163,905	179,971	168,868	214,917	319,935	312,870	1,983,003
Livestock Sa <b>l</b> es (b)	-	-	-	-	-	-	-	-	-	-	-
Hay Rides (b)	-	-	-	-	-	-	-	-	-	-	-
Site Location Fee (b)	-	-	-	-	-	-	-	-	-	-	-
Interpretive	603,271	635,268	717,556	650,706	614,741	181,619	345,293	494,442	503,974	543,485	5,290,355
Intergovernmental (b)	206,713	197,395	200,946	203,787	213,350	206,408	200,516	205,974	210,112	209,304	2,054,505
Miscellaneous (b)	106,265	70,521	282,927	276,914	124,324	141,253	109,891	133,323	99,038	109,381	1,453,837
Other Park Revenues (a)	104,380	101,080	115,187	137,828	123,529	88,033	155,044	154,606	161,484	177,030	1,318,201
Total	17,893,737	20,130,849	19,340,845	19,328,560	19,896,499	21,272,732	24,291,769	24,116,519	24,763,226	26,176,290	217,211,026

<sup>(</sup>a) Other Park Revenues include camping, trackless train, and mobile stage.

<sup>(</sup>b) During the year ended December 31, 2015 the Authority revised their chart of accounts and reporting classifications.

Certain types of operating revenues were consolidated into new or existing operating classifications. As such some historical comparisons are not available.

<sup>(</sup>c) During the years ended December 31, 2018 and 2019 the Authority revisited their classification for special events. As such some reclassifications were done during those years that make comparison difficult. The Authority concluded on its classification for the December 31, 2019 fiscal year and going forward.



To: Board of Commissioners

From: Danielle Mauter, Chief of Marketing and Communications

Subject: Metroparks Public Relations and Strategic Relationship Building

Date: 6/4/2025

#### Action Requested: Motion to Approve

That the Board of Commissioners' approve a contract extension with Moment Strategies for professional services of public relations, strategic relationship building and crisis communications support in the amount of up to \$144,000 over 12 months as detailed below as recommended by Chief of Marketing and Communications, Danielle Mauter and staff. If approved, work will continue starting June 12 - resulting in \$84,000 of that work billed this budget year and \$60,000 will be budgeted and billed next budget year – both from the marketing budget.

Moment Strategies brings a wealth of experience and expertise as well as a unique approach to this work as outlined further in the attached proposal for extension. The Metroparks are recommending work with a firm to help us achieve some of our larger Strategic Plan goals and get us to the "next level" of awareness and partnership.

The main goals of this work will be continuing and executing the strategy developed over the last two years by Moment Strategies for:

- 1. Strategic communications through collaborating with Metroparks staff to support messaging efforts around major projects and initiatives.
- 2. Executive positioning tied to establishing the Director and other Leadership Team members as a high-profile business leaders in the region ultimately bolstering the reputation of the Metroparks as leaders.
- 3. Strategic Relationship Building establish further strategic relationships with corporate and philanthropic organizations and community groups aimed at generating additional revenue long-standing partnerships, executing a fundraising strategy around *Metroparks and Me* and greater brand affinity while supporting public health and community outcomes.
- 4. Crisis Communications support and project-based media relations assistance as needed to supplement internal Metroparks staff efforts.

In order to find the most qualified firm for this work in 2023, the Metroparks team, identified 11 firms throughout the region that do interesting work that seemed to align with our priorities and goals for this body of work. A time was scheduled time to meet with seven of those firms to talk about our priorities and goals and, also, to determine which might be a good fit for our overall efforts. Metroparks invited five of those seven to submit proposals and meet with our broader leadership team. The review team reviewed proposals, asked follow up questions and the board approved the recommendation at that time to move forward with Moment Strategies. This review process was reviewed also by legal to assure it met the requirements of our procurement process for professional services.

We are now seeking approval to extend Moment Strategies contract to allow them to continue with the groundwork they have laid through the Metroparks and Me efforts and others as outlined in their attached proposal.

#### **DESCRIPTION OF SERVICES**

The Service Provider agrees to complete all work outlined in this Exhibit A in a complete, timely, and professional manner. The Client agrees to work cooperatively with the Service Provider and provide necessary information in a timely manner to ensure achievement of services as outlined below.

Project Activities	Description
Strategic Communications	<ul> <li>Provide media interview prep for the director and other staff as needed;</li> <li>Develop tailored earned media and communications strategies in collaboration with Client;</li> <li>Support director and other staff in developing press releases and other content;</li> <li>Develop and distribute press releases, media advisories and media pitches related to Metroparks &amp; Me and other key initiatives; and</li> <li>Monitor and report on media coverage.</li> </ul>
Executive Positioning	<ul> <li>Work with Metroparks to position its director as a key messenger for the vision and impact of the Metroparks;</li> <li>Provide guidance to director on branding and develop brand guide for director;</li> <li>Support director in obtaining and fulfilling speaking engagements; and</li> <li>Develop monthly stakeholder letters, LinkedIn posts and media strategies to uplift the director as a thought leader.</li> </ul>
Project-Based Media Relations Assistance	<ul> <li>Write and proof releases and alerts as needed; and</li> <li>Execute PR and communications strategy and media pitching support related to key projects and milestones.</li> </ul>
Flat Rock Dam Feasibility Study	<ul> <li>Attend key project meetings with Client staff;</li> <li>Develop tailored earned media and communications strategies in collaboration with Client;</li> <li>Develop tailored responses to stakeholders and media;</li> <li>Support director and other staff in media and communications strategy around the project;</li> </ul>

Water Garden Campaign	<ul> <li>Attend key project meetings with Client staff;</li> <li>Develop tailored earned media and communications strategies in collaboration with Client;</li> <li>Work with Client to position its director as a key messenger to provide the Metroparks perspective;</li> <li>Collaborate with Client staff and the Detroit Riverfront Conservancy staff to develop a plan and timeline for cultivating stories, with multiple touchpoints for earned media messaging, that connect the public with impacts and benefits of the Metroparks' presence in this park / location.</li> </ul>
Crisis Communications	Provide crisis communications support when needed.

Deliverables	Cadence
<ul> <li>General consulting from Alexis Wiley</li> <li>Executive positioning support         <ul> <li>Earned Media</li> <li>Event Opportunities</li> <li>Speaking Engagements</li> </ul> </li> <li>Develop tailored earned media and communications strategies</li> <li>Develop and execute press release and outreach         <ul> <li>Writing and proofing support for releases, advisories, and pitches.</li> <li>Pitching support related to key projects and milestones</li> <li>Monitoring and sharing coverage</li> </ul> </li> </ul>	During Period of Performance

• Op/eds	Up to 3 per year
Strategy meetings	Bi-weekly
Status reports	Monthly

#### **SCHEDULE OF FEES**

The total cost of the services listed above will be \$12,000/month for the remainder of the engagement. Crisis communication and rapid response support will be billed separately. Our crisis response rates are listed below.

Crisis Communications Support	Hourly Rate
Principal	\$425.00
Director	\$350.00
Manager	\$225.00
Associate	\$125.00

Invoices will be submitted at the end of the month and payment is due immediately upon receipt.

Any video production (i.e videography and editing services), costs associated with events and digital targeting and advertising will be discussed ahead of time as a separate cost and billed separately. Additional work performed by Service Provider beyond the outlined scope will be discussed as being outside of scope before proceeding and paid to Service Provider at its hourly rates for each of its team members.



#### HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Jennifer Jaworski, Chief of Interpretive Services

Subject: Climate Action Plan Q2 Update

Date: June 5, 2025

**Action Requested: Motion to Receive and File** 

That the Board of Commissioners receive and file Climate Action Plan Q2 Update as recommended by Chief of Interpretive Services, Jennifer Jaworski and staff.



# HURON-CLINTON METROPARKS CLIMATE ACTION PLAN Q2 UPDATE 2025



METROPARKS.COM

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## **BACKGROUND**

#### **BACKGROUND:**

This Climate Action Plan ('CAP') is the Huron-Clinton Metroparks' formal plan for explicitly focusing on climate impacts the Metroparks have and how we will work toward a climate- positive future. We prioritized five goals for this plan, which include 89 near-term goals (5 years) and 41 long-term goals (10 years). Each action within each goal will include an update on progress thus far.

We recognize the time and financial commitments for this CAP's efforts overall and within each goal. Overall, financial commitments will be examined and detailed early in the plan's timeline and will be a continual check-in point for action prioritization and feasibility studies. We are taking a general approach of climate progress and curiosity with this CAP, centering learning, feasibility analyses, pilot areas, and ensuing actions / redirections as we implement actions and learn about their interactions.

This CAP is a "living document," meaning that adjustments are expected and encouraged as the work progresses and we learn how to refine our efforts in future plan versions. This plan is meant to be flexible and amenable to the uncertainty of climate change in the years to come. We will monitor progress on these actions and toward these goals with continuous tracking, re-evaluation, and updates.

The Steering Committee identified the needs for a succession plan that address staggering term limits, membership attendance, and other by-law components to ensure continuity in planning.

Progress on Metroparks staffs' overall climate-positive awareness, engagement, and behaviors will be assessed as well. Financial metrics and considerations will be tracked annually and considered in action updates. In 2027, a progress report and evaluation will be compiled to inform the direction of the 2028 Climate Action Plan, and to identify any changes or needed shifts in major areas of focus. The CAP will be updated every five years (e.g., 2028, 2033, 2038), aligning with planning standards set by the National Recreation and Park Association's Commission for Accreditation of Park and Recreation Agencies (CAPRA).

#### **FINANCIAL**

The financial impacts of the Metroparks' climate actions are being considered across the suite of efforts, as well as for individual actions. However, significant financial considerations and detailing are needed both in this initial stage and over the five years of climate action outlined in this plan. We recognize this and will act on four main areas of financial planning to support the work of this plan in an intentional manner. These efforts will be led by the Finance Department.

First, we aim to build the capacity of the Finance department to support the CAP goals. This will include seeking training on financing climate actions and educating Metroparks staff on the connections between climate action innovation and financing.

Second, we will create a financial plan for the CAP, in winter 2023/2024. This will be based on a detailed review of the goals and actions and the estimated costs of implementing them. Doing so may highlight groups of actions within each timeline that can be supported together. These types of considerations will be communicated to the CAP Team, Metroparks governance, and staff as appropriate, for adjustments and prioritizations in implementing the actions. Budgeting efforts will be identified in support of this financial plan, such as reserving allotted amounts for climate goals, evaluating capital and major maintenance impacts resulting from this plan, and evaluating the savings/additional costs regarding climate actions to determine the net costs. Within this financial plan, we recognize the ongoing impacts of climate change and will try to account for these. For example, longer summers and shorter winters will change the needs and operating dates of facilities. We will consider the impact that changing seasons have on operations when budgeting staff and material expenses and operating revenues each year.

Third, we will explore alternate sources of funding for our climate actions. At this initial stage of exploration, examples of those sources might be revenue bonds and/or grants. It also includes evaluating the potential for subsidizing climate actions with funding from revenue- generating projects. We will consider in what ways the Metroparks might pursue alternate sources of income to offset tolling losses with increased public transportation. We will also assess investments and financial institutions for climate-related risks and take steps to mitigate those risks.

Fourth, we will revise the Metroparks' purchasing policy. This will include updates to incorporate our climate goals, partnerships in support of these, and incentives for companies with a climate-smart practice. When purchasing, we will consider and promote climate- friendly options, taking into consideration climate impacts, waste generated, and per unit costs. For example, we will encourage buying in bulk, buying low packaging options, and buying green options.

#### What has been done:

- Identified sustainable procurement practices training.
- This group will provide process support for the implementation of projects related to the climate action plan.
- This group has determined that it will evaluate data from multiple software sources to help identify trends and optimize strategies for greater efficiency.
- We have been working to make sure that the new equipment and fleet management system
  has the necessary tools available to be able to analyze the efficiency of CAP related tools and
  equipment.
- We have received and will be analyzing the charging data relating to the public charging stations at Willow Golf Course.

#### Amazon Order

#### Q1 (to date)

• Orders: 574

• Climate Pledge Vendors: 46

Percentage: 8%

#### Q2 (to date)

• Orders: 678

• Climate Pledge Friendly: 52

• Percent: 7.7%

#### **GOAL 1. EDUCATION & ENGAGEMENT**

Increase and embed climate action education across all areas of the Metroparks through sharing of knowledge, engaging with others, collaborating with partners, and forming connections with stakeholders, to make real world difference across the Metroparks and throughout our region.

Objective 1: Beginning in 2024, provide an annual education to all Metroparks staff on issues of climate resilience, climate equity, stewardship, and adaptation.

#### **Near-term Actions**

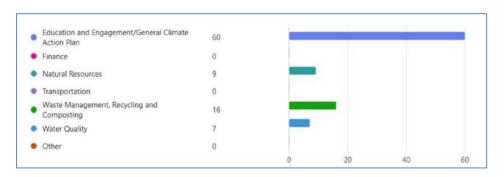
- Action 1.1: Identify topics and trainers for staff training.
  - Lunch and Learn Presentations
     The 2025 Lunch and Learn schedule for staff has been finalized.
  - The first presentation of 2025 took place on February 11, with guest speaker Erick Elgin who discussed Shoreline Restoration. Twenty-eight staff attended the presentation.
  - The next Lunch and Learn presentation will take place on Thursday, March 13, 2025 at 11:30 a.m., before the Board of Commissioners Meeting, presented by Halima Afi Cassells, an artist who will discuss Eco Art and Community Action. This presentation is a collaboration between the CAP Education and Engagement subcommittee and the Metroparks DEI Team, and is open to staff, the public and the Board of Commissioners.

Date	Topic	Presenter	Organization	Attendance
	Shoreline		MSU	
2/11/2025	Restoration	Erick Elgin	Extension	28
	Eco Art and			
	Community		Sidewalk	
3/13/2025	Engagement	Halima Afi Cassells	Detroit	18
	Keep it Clean Public			
4/22/2025	Campaign	Danielle Mauter	Metroparks	23
6/17/2025	Composting	Patrick Bigelow	Metroparks	
	External and	-		
	Internal Waste and			
August	Recycling Updates	Janet Briles	Metroparks	
	EV and			
	Transportation	Transportation		
October	Committee Updates	Committee	Metroparks	
	·		Detroit	
	Climate Change in		Zoological	
12/2/2025	Michigan	Cameron Kniffen	Society	

- The Eco Art and Community event offered on March 13, 2025, was originally scheduled to take place as a Board Presentation, however, events beyond our control caused other BOC business to be rescheduled at the same time, so this program was open to the public and staff.
- Action 1.2: Offer in-house training in collaboration with partners, opportunities to attend webinars or other local conferences, and access to climate education resources for the purpose of expanding knowledge to incorporate into daily work.
  - Trainers were hired from the National Network for Ocean and Climate Change

Interpretation (NNOCCI) <a href="https://nnocci.org/">https://nnocci.org/</a>, to provide training to staff in the Interpretive, Marketing and Communications, Natural Resources, Leadership team, and Staff who are part of the Climate Action Plan Steering Committee or Subcommittee. This training helps participants explore the challenges and opportunities associated with how people in the United States think about climate change and offers an introduction to how social science research-based tools (Strategic Framing) can help communicators more effectively navigate the topic.

- Three sessions were offered, one in January (30 participants) and two in March (18 and 20 participants, respectively).
- Action 1.3: Hold workshops for staff and speaker series to educate why climate smart practices are implemented.
  - The subcommittee members crafted and provided a detailed toolkit to rollout to staff
     This included:
    - The Education and Engagement tool kit
      - · Slides with information for supervisors to share with staff
        - One-slide for seasonal trainings
        - Slide deck for larger departmental meetings
      - Presentation at an Operation Meeting
      - Follow up email to Operation meeting attendees
      - Multiple mentions on morning Leadership calls
        - Multiple mentions to include in staff orientations
      - Positive feedback from supervisors who have used the materials
  - CAP Education and Engagement Toolkit, originally rolled out in 2024 was reviewed at the Operations Meeting in April 2025.
    - CAP information is shared with new hires at seasonal trainings in each district.
  - The Climate Action Training Form was updated for 2025 to simplify the training documentation process. It was created for staff to record their training related to Climate Action. An updated flier with QR code was distributed to staff and posted in common areas.
  - There were 92 documented instances of staff attending CAP training between January 1 and May 27, 2025. (This excludes Stormwater Baseline LMS Training, documented separately.) This is an increase of 36 people or 48% from the same period in 2024.
    - 73% of the trainings were hosted by the Metroparks and 27% were through outside organizations
    - Types of training attended were In-Person Metroparks led (25%), In-Person outside organization led (20%), Online Metroparks led (27%), and online outside organization led (27%).
    - The CAP Goal training breakdown is illustrated below:



 The LMS Stormwater Pollution: Baseline Best Management Practices (Microlearning) was identified as training for all staff. Between January 1 and May 23, 2025, 227 staff took this training, including those classified as Provisional, Seasonal, Full Time, Supervisory and 40-80.

#### Metrics of Success

- Four educational workshops (speaker series) will be provided about climate initiatives, conducted by industry leaders, and aimed to increase the knowledge of Metroparks staff, regardless of job classification.
  - Halima Afi will speak on Eco Art and Community Action at the March board meeting.
- Metroparks staff will participate in at least one workshop/webinar/continuing education seminar with a climate initiative focus that pertains to their department.
   Training will be selected by departmental lead or designated committees.
  - To track participation, a Climate Action Training log button is displayed on the internal Metroparks SharePoint page.
    - 92 entries have occurred.
- By 2025, two Learning Management System (LMS) trainings will be identified and made available for staff.
  - Stormwater Pollution: Baseline Best Management Practices-every 2 years
    - Currently these climate and health and safety-related LMS are assigned:
      - SPCC Training some maintenance staff
      - Stormwater Training all staff
      - Heat Stress Training all staff
    - Other modules are being considered by include:
    - Environmental Awareness
    - Environmental Awareness: Land Pollution (Microlearning)
    - Environmental Awareness: Water Pollution (Microlearning)
    - Environmental Awareness: Air Pollution (Microlearning)
    - Energy Efficiency at Home
    - Energy Efficiency: General Improvements
    - Energy Efficiency: Poor Energy Efficiency Indicators
    - Energy Efficiency: Sealing and Insulating Your Home
    - Sewage/ Wastewater/ Waterline Maintenance
    - Stormwater Pollution Prevention for Industrial Operations
    - Stormwater Pollution: Advanced Best Management Practices (Microlearning)
    - Stormwater Pollution: Water Pollution Regulations (Microlearning)
    - Universal Waste Management
    - A meeting took place August 27, 2024, with the Environmental Health and Safety Compliance Specialist, and a list is being compiled of recommended LMS trainings that are required for both Health and Safety and Climate Action. A matrix of LMS trainings recommended for each department will be compiled during Winter 2025.

Objective 2: Beginning in 2024, provide collective engagement tools across every department within the Metroparks on issues of climate resilience, climate equity, stewardship, and adaptation on an annual basis.

#### Near-term Actions

- Action 2.1: Create storytelling pieces around why the Metroparks have adopted a CAP, to be shared on all communication channels. Example engagement tools include public events in underrepresented communities, blogs, surveys, story maps, and social media and traditional communication strategies. These will incorporate stories/engagements from the public and be developed by every department.
  - The Keep It Clean campaign was launched on the website: https://www.metroparks.com/keep-it-clean/
    - Information highlighted for the public to address all the CAP Objectives include:
      - Trash and Recycling
      - · Don't feed Wildlife
      - Let It Grow
      - Carbon Emissions
      - Climate Classroom
    - Links to the Climate Action Plan/Updates and Blog pages are also featured.
      - Blog series on Environment and Climate action. This is shared over social media channels. The Metroparks are also tagging other organizations climate related posts.
    - · Shared story telling posts on social media
  - Efforts are being made to update the blog to garner more engagement. Staff is modifying the schedule to include scheduled social media posts and video content. Supervisors are identifying staff to help with additional videos and blog content. <a href="https://www.metroparks.com/category/environment-climate/">https://www.metroparks.com/category/environment-climate/</a>
    - Shared story telling posts on social media:



1/8/25 Softened Shorelines Protect Water Quality and Improve Habitat Caption: Michigan's shorelines do more than look beautiful – they protect water quality, provide critical habitat, and improve recreational areas for everyone to enjoy! Through a partnership with the Michigan Natural Shoreline Partnership the Metroparks are working to naturalize shorelines and empower others to do the same. Whether you're a homeowner, professional, or just curious, our Certified Natural Shoreline Professionals Workshop in March will give you the tools to make a difference – and then you'll join us in the parks to put your new skills to use. Learn more at <a href="https://www.metroparks.com/softened-shorelines-protect.../">https://www.metroparks.com/softened-shorelines-protect.../</a>

- Facebook
  - Link: https://www.facebook.com/share/p/168SciV8Fo/
  - 25 likes, 1 share, 3 link clicks, 1666 impressions
- Instagram
  - Link: <u>https://www.instagram.com/p/DEkTWIzNYJr/?utm\_source=ig\_web\_copy\_link&igsh=MzR\_IODBiNWFIZA==</u>
  - 106 likes, 1 link click, 782 impressions

1/31/25 Rain Gardens: Your Neighborhood Superhero

Caption: Can a garden be a superhero? Rain gardens are nature's way of tackling stormwater pollution, reducing flooding, and creating beautiful spaces for wildlife and neighbors alike. Learn how these small but mighty gardens can transform your neighborhood and make a real impact. Dive into the details in this week's blog: <a href="https://www.metroparks.com/rain-gardens-your.../">https://www.metroparks.com/rain-gardens-your.../</a>

- Facebook
  - Link: https://www.facebook.com/share/p/15v3aCKbom/
  - o 10 likes, 1 share, 5 link clicks, 1010 impressions
- Instagram
  - Link:

https://www.instagram.com/p/DFgOE WP8Pw/?utm source=ig web copy link&igsh=M zRIODBiNWFIZA==

• 33 likes, 7 link clicks, 697 impressions

2/5/25 World Wetlands Day 2025 – "Protecting Wetlands for Our Common Future" Caption: Did you know wetlands act like nature's cleanup crew and storm protectors? They filter out pollutants, protect communities from floods, and provide safe habitats for countless species, including birds, fish, and amphibians. This World Wetlands Day, find out how you can help protect these vital ecosystems that benefit us all. Read more at https://www.metroparks.com/world-wetlands-day-2025.../

- Facebook
  - Link: https://www.facebook.com/share/p/1EtDJYSc1Y/
  - 24 likes, 7 shares, 9 link clicks, 1339 impressions
- Instagram
  - Link:

https://www.instagram.com/p/DFsniTztPnn/?utm\_source=ig\_web\_copy\_link&igsh=MzRl\_ODBiNWFIZA==

• 27 likes, 639 impressions

#### 2/19/25 Art and Sustainability

Caption: Meet Halima Afi Cassells, a Detroit-based artist whose work blends creativity with environmental consciousness. From large-scale murals using giveaway paint to upcycled collages and community-driven art projects, she reimagines sustainability through art. Read more about her inspiring journey and upcoming Metroparks presentation on March 13! <a href="https://www.metroparks.com/art-and-sustainability/">https://www.metroparks.com/art-and-sustainability/</a>

- Facebook
  - Link: https://www.facebook.com/share/p/19hLWjTjG9/
  - 8 likes, 1 share, 4 link clicks, 1372 impressions
- Instagram
  - Link

https://www.instagram.com/p/DGQn\_B4NoCf/?utm\_source=ig\_web\_copy\_link&igsh=Mz\_RIODBiNWFIZA==

• 21 likes, 1 share, 6 link clicks, 696 impressions

2/26/25 Parks in Partnership: Cooperative Invasive Species Management Areas (CISMAs)
Caption: What's Hiding in Plain Sight? This ootheca might look harmless now, but inside are over 100 mantis eggs from a nonnative species. Across Michigan, invasive species are altering landscapes, threatening wildlife, and even impacting local economies. Thankfully, Cooperative Invasive Species Management Areas (CISMAs) like Lake St Clair CISMA and Oakland County

<u>Cooperative Invasive Species Management Area - CISMA</u> are working to identify, manage, and share strategies to help reduce their spread. This Invasive Species Awareness Week, learn how you can make a difference in protecting Michigan's natural spaces! Read the full blog: <a href="https://ow.ly/Jfx250V6STS">https://ow.ly/Jfx250V6STS</a>

- Facebook
  - o Link: <a href="https://www.facebook.com/share/p/1Bo6CvNmm2/">https://www.facebook.com/share/p/1Bo6CvNmm2/</a>
  - o 37 likes, 8 share, 23 link clicks, 7664 impressions
- Instagram
  - Link: https://www.facebook.com/share/p/1Bo6CvNmm2/
  - o 67 likes, 3 link click, 2537 impressions

#### 3/19/25 World Frog Day

Caption: Did you know that many Michigan frogs, like the Eastern Gray Tree Frog, rely on temporary woodland ponds to breed? These seasonal wetlands are crucial for amphibian survival but are at risk due to development. On World Frog Day, let's pledge to protect their habitats! Learn more in this week's blog: https://www.metroparks.com/world-frog-day/

- Facebook
  - Link: https://www.facebook.com/share/p/1C21mPSZ6g/
  - 70 likes, 13 share, 8 link clicks, 5873 impressions
- Instagram
  - Link: https://www.instagram.com/p/DHZgoqRzR8g/?utm\_source=ig\_web\_copy\_link
  - 65 likes, 1 share, 4 link click, 1320 impressions

#### 3/26/25 Parks on Fire: The Benefits of Prescribed Burns

Caption: Fire in the Metroparks? Yes, and for good reason! Prescribed burns help keep our natural areas diverse and resilient by clearing out invasive species, improving soil health, and even filtering stormwater in wetlands. And the benefits go beyond plants—controlled burns can reduce tick populations by removing the leaf litter where they live. This spring, our natural resources team will be carefully conducting prescribed burns to keep our landscapes thriving. Learn more: <a href="https://www.metroparks.com/parks-on-fire-the-benefits-of.../">https://www.metroparks.com/parks-on-fire-the-benefits-of.../</a>

- Facebook
  - Link: https://www.facebook.com/share/p/1C3JxrNjhg/
  - 53 likes, 4 share, 35 link clicks, 4625 impressions
- Instagram
  - Link: https://www.instagram.com/p/DHqrgzVsoiB/?utm\_source=ig\_web\_copy\_link
  - 66 likes, 2 share, 5 link click, 1873 impressions

#### 4/2/25 Let's All Speak for the Trees

Caption: The Serviceberry isn't just a pretty tree—it's an essential food source for birds like the cedar waxwing! But trees do so much more than provide food. Native trees support entire ecosystems, offering shelter, filtering air and water, preventing erosion, and even housing hundreds of butterfly and moth species. By learning to recognize and protect our native trees, we can help keep our environment thriving. Want to get started? Dive into this week's blog for expert tips on identifying, appreciating, and supporting the trees around you: <a href="https://www.metroparks.com/lets-all-speak-for-the-trees/">https://www.metroparks.com/lets-all-speak-for-the-trees/</a>

- Facebook
  - Link: https://www.facebook.com/share/p/196J8YNyVn/
  - 234 likes, 21 share, 57 link clicks, 22,764 impressions
- Instagram
  - Link: https://www.instagram.com/p/DH8tEAJx2Ea/?utm\_source=ig\_web\_copy\_link
  - 36 likes, 1 link click, 891 impressions

#### 4/16/25 Growing our Let it Grow Zones

Caption: What looks like a patch of tall, soggy grass is actually doing a lot of heavy lifting. These Let it Grow zones—filled with native plants—are supporting wildlife, filtering stormwater, and protecting overwintering insects during this cold, wet spring.

Goldenrod galls are providing shelter (and even snacks for birds), while deep roots are helping prevent erosion and absorb excess water. These areas may look dormant, but they're anything but. Learn how these natural spaces support biodiversity and why a little patience in your own yard can go a long way. Read the full blog at <a href="https://www.metroparks.com/growing-our-let-it-grow-zones/">https://www.metroparks.com/growing-our-let-it-grow-zones/</a>

- Facebook
  - Link: https://www.facebook.com/share/p/15HrHUzrJU/
  - 50 likes, 6 share, 7 link clicks, 4708 impressions
- Instagram
  - Link: https://www.instagram.com/p/DIhSclZToHm/?utm\_source=ig\_web\_copy\_link
  - 48 likes, 1 share, 906 impressions

#### 4/22/25 Earth Day Post 1

Caption: Happy Earth Day! Just a raccoon popping in to remind you, litter harms wildlife, pollutes ecosystems, and diminishes the natural beauty of your Metroparks. To reduce this impact, all parks now feature single-stream recycling bins, allowing you to place all recyclables — paper, cardboard, glass, metal, and certain plastics — in a single container. Please check bin labels and ensure all materials are clean and free of food waste.

Improper recycling — like dirty containers or pizza boxes — can contaminate entire batches. Always use designated trash and recycling receptacles and remember to check the signs on bins for what can and cannot go inside. Every visit is an opportunity to do the right thing — let's all keep our parks beautiful and healthy.

Learn more at https://www.metroparks.com/keep-it-clean/

- Facebook
  - Link: https://www.facebook.com/share/p/1VrS97WXGH/
  - 9 likes, 1 share, 1600 impressions
- Instagram
  - Link: https://www.instagram.com/p/DlwvM2nzzl-/?utm source=ig web copy link
  - 28 likes, 2 share, 942 impressions

#### 4/22/25 Earth Day Post 2

Caption: Happy Earth Day! Remember feeding wildlife may seem harmless — or even helpful — but it often causes lasting harm. Animals that become accustomed to human food can develop aggressive behaviors, become reliant on unnatural diets that make them ill, and increase the risk of spreading disease, including avian flu.

Feeding wildlife also creates nuisance behaviors that are difficult to reverse. In some cases, animals that can't unlearn these habits must be relocated or euthanized. Even nuts left behind for birds or squirrels pose risks to visitors with food allergies.

Enjoy wildlife safely by observing from a distance or visiting one of our Nature Centers, where feeders are carefully maintained and offer safe, educational viewing experiences for all ages. Learn more at <a href="https://www.metroparks.com/keep-it-clear/">https://www.metroparks.com/keep-it-clear/</a>

- Facebook
  - Link: https://www.facebook.com/share/p/1J8fN5cS4t/
  - 16 likes, 2 share, 6 link clicks, 2760 impressions
- Instagram
  - Link: https://www.instagram.com/p/Dlw1930zBpj/?utm\_source=ig\_web\_copy\_link
  - 31 likes, 1 link click, 1210 impressions

#### 4/22/25 Earth Day Post 3

Caption: This Earth Day, remember Let it Grow Zones — or "No-Mow Zones" — are there for a reason. These are areas in the Metroparks intentionally left unmowed to support climate and ecological health. These zones improve stormwater management, reduce carbon emissions from mowing, and create habitats for pollinators, migratory birds, and native wildlife.

Taller plants help absorb and filter rainwater, slowing runoff and reducing the amount of pollution that reaches lakes, rivers, and recreational areas. While Grow Zones may appear "unkept" during early establishment, they play a vital role in improving water quality, reducing flooding, and restoring ecological balance over time.

These zones are part of a Mowing Plan and represent a growing commitment to sustainable land management practices.

Learn more at <a href="https://www.metroparks.com/keep-it-clean/">https://www.metroparks.com/keep-it-clean/</a>

- Facebook
  - Link: <a href="https://www.facebook.com/share/p/15ngmSxUHm/">https://www.facebook.com/share/p/15ngmSxUHm/</a>
  - 22 likes, 4 shares, 1 link click, 2184 impressions
- Instagram
  - Link: https://www.instagram.com/p/Dlw8362z7K3/?utm\_source=ig\_web\_copy\_link
  - 25 likes, 685 impressions

#### 4/22/25 Earth Day Post 4

Caption: Happy Earth Day! It's about more than just a day of cleanups. Did you know Metroparks is taking proactive steps to reduce carbon emissions — the primary driver of climate change? These projects might look different than you would expect, and they improve both your experience in parks and improve the environment! Things like:

Converting gas-powered golf carts to electric models

Testing electric mowers and hybrid vehicles for staff

Installing electric vehicle charging stations for visitors

Adding more "Let it Grow Zones" which reduces moving and therefore reduces emissions while also improving habitat and reducing flooding

Conducting a carbon footprint study to guide future improvements

You can help, too — by reducing personal vehicle use, choosing clean energy, and supporting local climate solutions. Together, these choices protect our natural spaces for future generations. Learn more at <a href="https://www.metroparks.com/keep-it-clean/">https://www.metroparks.com/keep-it-clean/</a>

- Facebook
  - Link: https://www.facebook.com/share/p/1P9hCuEXgo/
  - 20 likes, 1 share, 1 link clicks, 2099 impressions
- Instagram
  - Link: https://www.instagram.com/p/DIxDr Ez-7s/?utm source=ig web copy link
  - 36 likes, 1 link click, 1015 impressions

#### 4/23/25 Earth Day is Every Day at the Metroparks

Caption: For 55 years, Earth Day has inspired action—but at the Metroparks, we champion the planet year-round. From hands-on programs at our interpretive centers to guided tours of sustainability projects like rain gardens and "Let it Grow" zones, there are countless ways to learn and get involved. Discover upcoming volunteer opportunities, our Climate Classroom, and how you can celebrate Earth Week with us.

Read the full blog and join us in making everyday Earth Day - <a href="https://www.metroparks.com/earth-day-is-every-day-at-the.../">https://www.metroparks.com/earth-day-is-every-day-at-the.../</a>

- Facebook
  - Link: <a href="https://www.facebook.com/share/p/1AejidU6Xm/">https://www.facebook.com/share/p/1AejidU6Xm/</a>
  - 15 likes,1 link clicks, 1360 impressions

- Instagram
  - Link: https://www.instagram.com/p/DIxDr Ez-7s/?utm source=ig web copy link
  - 28 likes, 752 impressions

#### 5/14/25 Taking Steps to Reduce Beach Closures

Caption: Did you know one goose can produce nearly 2 pounds of waste a day? That waste could end up in our lakes if we're not careful. Beach closures are frustrating, but they're often preventable. From stormwater bioswales to managing pet and goose waste, the Metroparks are taking action to protect your summer swim days. Learn what's being done — and what you can do — to help keep the water clean and our beaches open.

- Read the full blog: https://www.metroparks.com/taking-steps-to-reduce-beach.../
  - Facebook
    - Link: https://www.facebook.com/share/p/16EinV3qvU/
    - 20 likes, 2 shares, 28 link clicks, 4046 impressions
  - Instagram
    - Link: https://www.instagram.com/p/DJpmVlqtZSV/?utm\_source=ig\_web\_copy\_link
    - 33 likes, 3 link clicks, 1272 impressions
- Action 2.2: Collaborate with other departments, partners, and the community to create an annual story collection process about topics including but not limited to: Clean Air Action Days, prescribed burns, burning tree debris, environmental justice, mental health and wellness, composting/food waste, recycling, Leave No Trace campaigns, and reducing energy and fuel consumption.
  - 12-month calendar of a blog post schedule is complete with the following identified: date, topic, person writing, organization partnership.
  - Writing Blog series on Environment and Climate action. This is shared over social media channels. The Metroparks are also tagging other organizations climate related posts.

#### **Metrics of Success**

- Ongoing: Collaboratively create a monthly engagement, combined annually as a story collection (12 stories).
  - 15 climate and environment blogs have been written and posted, with a goal of
     21 by December 31
  - 3 community partner blogs have been written and posted, with a goal of 9 blogs by December 31.
- Ongoing: Provide four educational workshops or speaker series events about climate initiatives, conducted by industry leaders, aimed to increase the knowledge of Metroparks staff and visitors.
  - Lunch and Learn
  - o Feb. 11, 2025, Shoreline Restoration, Erick Elgin, MSU Extension
  - March 13, 2025, Eco Art and Community Engagement, Halima Afi Cassells, Sidewalk Detroit
  - o April 22, 2025, Keep it Clean Public Campaign, Danielle Mauter, Metroparks
  - Additional Training Opportunities available in each department as documented in the CAP Training Documentation Log

Objective 3: Integrate concepts of climate change into existing and new programs at the Metroparks and throughout our region.

#### **Near-term Actions**

- Action 3.1: Increase Green School participants across the five-county region by 10% by 2028.
  - First step is to determine how many green schools the Metroparks work with currently.
    - Met with Michigan Green Schools Coordinator Samantha Lichtenwald on September 6, 2024, to learn baseline information about the MI Green Schools program.
      - We learned that in 2024 each county had this many schools participate:
        - Macomb 81 schools certified
        - Oakland 92 schools certified
        - Wayne 57 schools certified
        - Livingston 11 schools certified
        - Washtenaw 18 schools certified
      - Schools are certified on an annual basis, so the numbers in each county change annually, which may create challenges for our metric of increasing green schools by 10% by 2028.
      - Metroparks CAP goal is to increase number of green schools 10% by 2028; this would be 26 more schools certified. This is a moving target based on the number of schools that apply each year, because the designation is only for one year.
      - The recommendation is that the committee discuss the metric needs to be clarified or rewritten.
  - Update:
    - After discussion at several CAP EE Team meetings, the recommendation is to remove Action 3.1 from Objective 3. Staff will continue to work with schools to support Green School initiatives.
- Action 3.2: Increase teacher training opportunities by 10% by 2028, by offering accredited continuing professional development to improve teachers' personal understanding and ability to incorporate current data and science of our changing climate and its impacts into classroom instruction.
  - Incorporate climate component in teacher learning boxes/workshops
  - Staff are discussing including climate component in early childhood teacher education programs offered with partners.

#### TEACHER WORKSHOPS

Are you a teacher interested in providing more hands-on outdoor learning opportunities for your students? Well, the Metroparks are here to help.

In addition to offering a wide variety of field trips and in-school programs, we are now offering teacher workshops. The workshops are created to teach you projects you can do with your students throughout the year regardless of the size of your outdoor learning space. We'll focus on projects that relate to topics of the outdoor world around us; how they tie to the standards, and how to use student engagement with the natural world to build learning across the content areas.

The best part is you can also earn State Continuing Education Clock Hours (SCECHs) by attending our workshops.



- Action 3.3: Collaboratively develop new programs by 2025, that allow students to research climate change effects (e.g., green-up/green-down, water quality, invasive species).
  - Evaluation of current programs has begun. Some processes are in place however more work will be done throughout the year.
  - BWET Grant activities will focus on water quality.
  - Environmental Outreach Interpreter has scheduled several rain garden and water quality programs in 2025.
  - The Interpretive Department completed training Introduction to NAAEE Guidelines for Excellence – Educating for Climate Action and Justice at the March 3, 2025. All Interpretive Meeting and worked to identify ways Climate Action is currently addressed by programming and how concepts may be added.
- Action 3.4: Beginning in 2024, address climate action in exhibits and programs.
  - Rec Trac tags are set up for stormwater and climate action public programming and facility programs.
  - Rain Garden Program expanded in 2024 with an emphasis on providing stormwater management in a changing climate in equity emphasis areas of Wayne County. The program is expanding in 2025.
  - The Climate Classroom was added to the Metroparks website, under the "Things To Do" menu (<a href="https://www.metroparks.com/climate-classroom/">https://www.metroparks.com/climate-classroom/</a>), to allow the public to see at a glance where there are climate action-related programs taking place and how they can participate.
  - A screenshot of current opportunities is below:

CLIMATE CLASS	SROOM
anuary 30-February 27 - Ma	aster Rain Gardener: Online Class
February 13 - Rain Gardens	101: Detroit Exploration & Nature Center
March 13 - Eco Art and Com	munity Engagement
April 21-25 - Earth Week Vir	tual Happy Hour
May 17 - Rain Garden Tour:	Lake Erie
May 17 - Native Plant Sale &	k Swap
uly 10-August 7 - Master Ra	ain Gardner Class: Westland Public Library

- Action 3.5: Beginning in 2024, create an images-based community science project.
  - Photo Stations (chronolog) locations have been identified in three Metroparks, Stony Creek, Lk. St. Clair and Dexter Huron.
  - Chronologs will also be placed in Southern District locations.
  - Chronologs have been purchased and are in the process of installation in most locations identified.
    - https://www.chronolog.io/project/HCM
- Action 3.6: Beginning in 2024, staff will consider climate action best practices when planning and implementing programming.
  - Audit of stormwater and climate action tag usage when programs are booked in RecTrac.
  - Conduct 50% of programs annually as part of the center repertoire of public offerings.

#### Metrics of Success

- Number of Green School participants increased by 10%.
  - Discussion with MI Green Schools Coordinator and Green Schools Teachers
  - Environmental Interpreter hired.
  - Information gathering and planning stage.
  - Remove metric of success
- Number of teacher education programming offered by 10%, and feedback received from participants.
  - Participants were asked to complete post-program evaluation.
- Internal audit conducted of interpretive programs and displays for climate relevant messaging.
- o Conducted 50% programs annually as part of the center repertoire of public offerings.
  - Rectrac Tags implemented to begin regular recording of CAP and Stormwater programs.
  - Evaluation of current programs for messaging is ongoing.
- Climate change messaging incorporated in new interpretive exhibits as the feature of the exhibit or as a supplement to the core message.
  - Photo stations in progress of being installed and activated, for visitors to take images within the parks over time.
  - Rain Garden programming

Objective 4: By 2028, host an Interpretive Regional Climate Action Conference, encouraging Interpreters and educators from across the region to attend and present on climate-related programming that they conduct. This would introduce staff to potentially new, innovative ways of presenting climate programming.

#### **Near-term Actions**

 Action 4.1: Work with partnering organizations to host a Climate Action Conference for formal and informal educators by 2028.

The Winter Workshop was held at the Environmental Discovery Center on January 19, 2024, with a theme of: "Interpretive Preparedness: A Focus on Resilience in Interpretation," participants enjoyed advice and story-sharing from peers on staying relevant during changing climates. From the light-hearted to serious content, and professional development, the sessions during this workshop will have a little of everything including a foremost topic in our field: incorporating climate action.

76 participants attended from the following organizations:

- Michigan Department of Natural Resources
- Johnson Nature Center
- University of Michigan
- US Fish and Wildlife based out of the Detroit International Wildlife Refuge
- Oakland County Parks
- Crosswinds Marsh Wayne County Parks
- Dinosaur Hill Nature Preserve
- DZS Detroit Zoo and Belle Isle Nature Center
- Belle Isle Conservancy
- Cedar Creek Institute
- Oak Nature Center

#### 9 sessions were offered:

- Composting
- The Unhuggables: Conserving the Eastern Massasauga Rattlesnake and Michigan's Natural Heritage
- Adventure Challenge Education: A Social-Emotional and Teambuilding Opportunity for Students and Staff
- 3D printing in interpretation and classroom education
- The Future of the Past: The National Register
- Climate Change in Interpretation: Tools for Engagement and Action
- Tracking the Untrackable: Snowmen and Sasquatch
- Nature Preschool 101
- Recipe for Preschool Program Success



Yu Man Lee from MNFI giving rattlesnake presentation.

#### Metrics of Success

- Executed partner agreements that include the date(s), time, specific location of the conference, and the roles and contribution of each partner.
- o Host climate action conference by 2028.
- o Conference evaluation conducted.

#### **Long-term Actions**

 Action 4.2: Expand/ramp up Climate Action Conference based on feedback from previous conference to increase effectiveness and ensure learning-outcomes are up to date.

# GOAL 2. PRESERVATION AND CONSERVATION OF NATURAL RESOURCES

Protect and enhance natural resources to ensure longevity of important ecosystems in a changing climate, to preserve these resources for the benefit of future generations.

#### **Near-term Actions**

- Action 5.1: Identify important habitats and determine which ecosystem types are most threatened by climate change. Habitats will be identified and ranked by 2028.
  - Staff created an inventory of the natural communities' assets in GIS.
  - A survey is currently being conducted to determine updates to the natural communities and changes that may have occurred. The survey is open for staff input until September 13, 2024.
  - Survey was completed, review of results ongoing.
    - Define and identify natural areas that are remnant or restored natural communities based on current AGOL map. Update the Natural Community layer to reflect these differences. Rank Natural Communities based on Global Rank and State Rank and include climate threats based on community abstracts.
  - Update: Quality, ranking should be outside agency to survey all the areas.
    - o Suggesting an RFP one park per year, or a rolling schedule.
- Action 5.2: Create a formal review process for the Natural Resources Department to assess the impact of trails and development on natural areas with multi-departmental review, to be implemented on new developments, repair work, etc., by 2028.
  - Develop a standard operating procedure that includes if this, then that type of checklist for use by other departments during project planning, expanding, construction.
    - The formal review will include identifying issues such as soil compaction, impact to trees, fragmenting habitats, disturbance bringing in invasive species.
    - Tree Standards and Site Restoration Plan will capture this effort. This plan is in an early draft form.
      - 1/24/25 A site visit was held to assess a connector trail through Huron Meadows Metropark. NR Staff was unavailable and will do a desktop review and separate site visit to assess impact on natural areas.
- Action 5.3: Identify specific tree species that are vulnerable to a changing climate and select suitable replacements (for all new plantings) that will preserve ecosystem integrity under changing conditions. These trees should be used in all landscaping, project design, and restoration efforts by 2028.
  - Research continues to identify trees vulnerable to climate change and best practices.
  - Tree and Site Restoration Plan is being written by the Natural Resources Dept.
    - o This guide will include:
      - Tree restoration standards, guiding principles, best practices for planting/location, and a list of native trees.
      - o A quick reference guide will be created to include as an appendix in bid documents.
      - Reference material will be included for staff (e.g. engineering, planning, purchasing, maintenance supervisors)

- Appendices to specific department needs e.g. "I need to replace a tree" "I'm bidding a project, what is required" "A patron is wishing to donate a tree."
- Annual, no mow areas, bioswales, include seed mixes, donation trees as an addendum.
- Work has continued to progress on this document.
- Created a "Tree Tracker" form for planting trees. To be used by all staff in all parks for submittal after work completed. Will assist in tracking towards our planting goals.

#### Metrics for Success

- o A ranked list of important habitats, vulnerable to climate threat by 2028.
- o Formal review process for trail development established by 2028.
- All landscaping, project design, and restoration efforts are utilizing suitable tree species by 2028.

#### Long-term Actions

- Action 5.4: Create an "eyes-in-the-field" type app or program, to document presence of endangered species, by crowdsourcing data collection and helping educate staff and the public. This would include a portal for invasive species identification and reporting, similar to the Midwest Invasive Species Information Network. Target pilot app or program for internal use and testing by 2028, and release for public use by 2033.
  - Conversations included discussion on using a pre-existing app like iNaturalist, which
    uses citizen science to count and monitor species in specific areas. Visitors and staff
    can submit photos of plants, animals, fungi, etc to iNaturalist projects created by staff.
    Projects can be made for each park, or even sections of a park if more specific data is
    desired.
  - Discussed using Survey123 for collecting flora and fauna observations at multiple parks.
  - Purchased multiple Chronolog stations to be deployed in 2025 across multiple Metroparks.
    - Stations are received and awaiting ground conditions to improve for installation.
- Action 5.5: Develop habitat or species management plan for critical threatened and endangered species identified within the Metroparks, with a section devoted to climate change pressures and strategies to mitigate them by 2028. We will begin to address species of special concern by 2033. Each plan will be reviewed and approved by the Board of Commissioners. Actions will be identified and integrated into relevant park master plans and budgeted on a prioritized annual basis.
  - The committee has accessed current work done by the Natural Resources department. A species lists for different management areas throughout all Metroparks. Natural Resource staff annually survey for presence/absence of threatened and endangered (plant) species. In 2023, a management plan was created for the Eastern Prairie Fringed Orchid at Lake Erie Metropark, which includes information on the pressures of climate change.
    - Eastern Massasauga Rattlesnake surveys started.
    - o Reviewing the threatened and endangered species database.

Objective 6: integrate our land management best practices to align with the changing climate and adapt habitat management strategies and plans for on-the-ground work consistent with best management practices.

#### **Near-term Actions**

- Action 6.1: Identify staff training needs associated with this objective.
  - Preservation and Conservation of Natural Resources subcommittee completed a survey for potential educational needs. CAP Education and Engagement survey completed, and results will provide better insight.
    - Results: 1. Climate change, how it affects fieldwork e.g suitable native species selection for landscaped areas. 2. Workdays to educate community partners and volunteers for best management practices. 3. Training with new equipment and why we are reducing emissions, thinking greener in general. 4. Educate best management practices for field rotation, no till farming, cover crop planting etc. 5. Composting practices. 6. Innovative carbon storage solutions. 7. Fuel assessment and carbon release, related to prescribed fires and burning tree debris; internal and park visitors.
      - Evaluation will occur to monitor need of new training opportunities.
- Action 6.2: Create and enact an Early Detection and Rapid Response (EDRR) survey protocol, to detect and respond to emerging invasive species threats, specific to each Metropark by 2028.
  - Current EDRR surveys underway:
    - Lake St Clair Water Primrose
    - Wolcott Mill Spotted Lanternfly/tree of heaven
    - Stony Creek Spotted Lanternfly/TOH, Swallowwort, Porcelainberry
    - Indian Springs Spotted Lanternfly/TOH, Swallow-wort
    - Kensington Spotted Lanternfly/TOH, Swallow-wort
    - Huron Meadows TOH
    - Hudson Mills Siltgrass survey (found, August 2024)
    - Dexter-Huron Stilgrass survey (not yet found)
    - Delhi Japanese Stiltgrass (known population)
    - Lower Huron
    - Willow
    - Oakwoods
    - Lake Erie Frogbit, Flowering Rush
  - Discussion to develop the EDRR survey protocol to be specific to each species rather than to each Metropark since we don't know what will show up where.
- Action 6.3: Develop and implement a framework for assessing and reviewing fieldwork, monitoring ecosystems, and identifying the need to adjust practices based on climate changes by 2028.
  - Staff are evaluating a variety of practices such as southern hardiness zones for tree
    plantings, reducing emissions, evaluating if the prioritization of management units
    will change and equipment needed (Blowers, chainsaws, mowers).

pictures of Stiltgrass



Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
Е	Transition to Electric Fleet
F	Facility Emissions Baseline

- Deliverables at the conclusion of this Carbon Emissions report will include an executive summary, results, and recommendations for further study, as well as guiding principles and highlevel coherent actions for strategy development.
- Action 6.4: Seek training opportunities for Metroparks staff to learn about climate change and how it affects their fieldwork. Training will include suitable native species selection for landscaped areas.
  - The Environmental Discovery Center hosted a Winter Interpreters Workshop this
    January with a theme of Interpretive Preparedness: A Focus on Resilience in
    Interpretation. The EDC is hosting the workshop again in 2026. Sessions could be
    presented by experts in the field of Natural Resources and staff could attend to learn
    about this topic.
  - Many subcommittee members participated in Earth Week Virtual Happy Hour, touching on several subjects from committee work
    - o Monday, April 21st: Invasive Species Awareness: @Katie Carlisle or @Julie Mclaughlin
    - o Tuesday, April 22<sup>nd</sup>: Improving Air Quality: @Holly Clegg
    - Wednesday, April 23<sup>rd</sup>: Composting Made Easy @Patrick Bigelow and @Jessica Mazzoli
    - o Thursday, April 24<sup>th</sup>: The Magic of Rain Gardens: @Jason Bibby
    - o Friday, April 25<sup>th</sup>: Get Involved with Citizen Science
- Action 6.5: Use community partnerships and volunteer workdays to educate the public on changing best management practices and share lessons learned.
  - Continue collaboration between Natural Resources and Interpretative Services for volunteer workdays.
- Action 6.6: Develop a policy of mowing reduction on Clean Air Action Days, to include as an update to the established mowing plan. This policy should identify and suggest the mowing of select critical areas, as needed, on Clean Air Action Days, forgo regular mowing during these days, and communicate to the public why mowing may be reduced in certain areas.
  - In the 2025 update of the Mowing Plan includes procedure relevant to Clean Air Action Days and designate "critical areas" with assistance from operations. <a href="https://www.michigan.gov/egle/newsroom/mi-environment/2024/03/01/ozone-season-starts-march-1">https://www.michigan.gov/egle/newsroom/mi-environment/2024/03/01/ozone-season-starts-march-1</a>
  - Staff are having conversations about what could be included in a Standard Operating procedure for Clean Air Action Days. Staff were asked to think about what they can do to address this, and a survey will be sent after Labor Day to gather more input.

- Update: Survey in development, open until early January from all Supervisors in Metroparks.
- Draft Standard Operating Procedure for Clean Air Action Days went out to staff for review.

#### Metrics of Success

- o EDRR survey protocol specific to each Metropark created.
- Framework for assessing fieldwork and adjusting practices based on climate threats developed.
- Identified staff will attend three climate-related training sessions by 2028.
- Host volunteer days specific to educating the public on the reasons for changing best management practices for ecosystem management in a changing climate.
- Development of a communication strategy with the Marketing Department to communicate park actions (or non-actions) to the public.

#### **Long-term Actions**

- Action 6.7: Evaluate potential changes in equipment, reduction of 2-cycle engines, and guidance on more restrictive emission standards (e.g., California's).
  - Working with Transportation Subcommittee to create a "catalog" of battery-operated small tools (i.e. string trimmers, chainsaws etc.). Information from their inventoried items.
- Action 6.8: Identify ways to address these changes in purchasing policy and vendor offers.
- Action 6.9: Seek grant funding to assist in this conversion.

Objective 7: Enhance, expand, and restore natural areas and strengthen the ability of ecosystems to combat pressures of climate change.

#### **Near-term Actions**

- Action 7.1: Improve Forest health and increase tree canopy cover to create healthy habitat, improve air filtration, and increase carbon storage in the Metroparks.
  - Staff will take thoughtful approach when assessing forest health, for example, thin maples from oak/hickory forest to encourage oak regeneration.
    - Staff are beginning to identify forests that will benefit from maple thinning and are creating procedure to monitor.
- Action 7.2: Review known sensitive habitats and identify the habitats with the most potential for improvement. Update ranking system and prioritize three management units per district for targeted restoration by 2028.
  - Quality, ranking should be outside agency to survey all the areas.
    - Suggesting an RFP one park per year, or a rolling schedule.
- Action 7.3: Enhance selected no-mow zones with pollinator-friendly grassland and savanna species.
  - Already completed in 2024

- Sprayed turf grass over 4.25 acres at Lake St Clair Metropark and seeded with pollinatorfriendly species in 2022 and 2023. Once established, we will continue in adjacent no-mow areas.
- Natural Area Crew annually collects and processes seeds, in addition to seeds being purchased. For 2024, there are plans to enhance the Wolcott Metropark North Branch Trails (old Golf Course), which is currently designated an annual mow area.
- Lake Erie GLRI project is creating bioswales throughout the park, where previously it was regularly mowed or annually mowed.
- Natural Resources is working with Kensington staff to incorporate seed ball distribution into family campout, which will hopefully improve no-mow areas.
- Additional enhancements completed in 2024, Lake St Clair (Point), Wolcott Mill (NB Trails), Hudson Mills (Entrance fields, monarda prairie), Kensington (adj Farm Center), Willow (expanding Big Bend restoration), Lake Erie (tree planting and bioswale improvements).
- The Mow Plan has been updated 2025-2027.

#### Metrics of Success

- Expanded softened shoreline along inland lakes by 5% by 2028, up to 90% total natural shoreline makeup.
- Met a 10% increase in natural shoreline cover through restoration of great lakes shoreline by 2028, and 20% by 2033.
- Converted 100 acres of no-mow area to pollinator-friendly grassland and savanna habitats by 2028, and 200 acres by 2033.
- Updated habitat ranking system, with three management units per district prioritized for targeted restoration by 2028.

#### **Long-term Actions**

o Action 7.4: Restoration efforts ongoing to target 2033.

Objective 8: protect existing and acquire additional undeveloped lands as a resource to buffer ecosystems and infrastructure from the pressures of surrounding land use and effects of climate change. Consider divestment of undesired parcels and reinvestment in acquisition of critical parcels.

#### Near-term Actions

- Action 8.1: Review the current land acquisition/divestment policy (conducted by the Natural Resources Department leadership), and update if needed.
  - Land Acquisition and Divestment Plan was approved at the August 2024 Board meeting.
    - The Land Acquisition and Divestment Plan was drafted in May 2020. The plan was recently updated during the final team meeting regarding the stormwater parcel assessment project in Wayne County. The property acquisition team (Director, Deputy Director, Executive Assistant, Chief of Planning & Development, and Chief of Natural Resources) reviewed the updated acquisition language to include stormwater management as a consideration when reviewing parcels for acquisition.

## 100%

100% of the action has been completed.

- Action 8.2: Identify adjacent land managers and coordinate conservation of buffer ecosystems across boundaries, to be included in all ecosystem management plans by 2028.
  - o In 2024,
    - Staff has begun making a list of potential adjacent land managers for management plans.
      - Met with partners from Ann Arbor area on surveying, monitoring, and treating Stiltgrass on landscape scale. Talked about surveying on neighboring property (Scio Twp) and creating best management plans for surveying.
      - With funding from EPA-GLRI, HCMA staff worked across boundaries to remove invasive species and engage with volunteers at Lake Erie Metropark and Wyandot of Anderdon Nation's Six Points property.
- Action 8.3: Acquire an additional 1000 acres, preferring in contiguous parcels, by 2028, for the specific purpose of maintaining as undeveloped land.
  - Storymap drafted by planning department prioritizes parcels for acquisition in Wayne County based on stormwater storage, filtering, etc.
- Action 8.4: Identify areas totaling 200 acres within currently developed lands that can be converted back to undeveloped areas by 2028.
  - o The Mow Plan has been updated 2025-2027.
- Action 8.5: Identify properties within Metroparks' ownership that are underutilized and good candidates for divestment, according to established acquisition and divestment strategy plan.

- o Action 8.6: Prioritize climate resiliency of parcel acquisition.
  - Storymap drafted by planning department prioritizes parcels for acquisition in Wayne County based on stormwater storage, filtering, etc.

#### Metrics of Success

- 100% Completed: Review current land acquisition/divestment policy, with policy recommendation for Board of Commissioners consideration (if needed).
- List developed of adjacent land managers and conservation of buffer ecosystems.
- 1000 acres of land acquired for preservation by 2028.
- 200 acres of land converted from developed to undeveloped by 2028.
- Acres of mowed turf decreased.

#### **Long-term Actions**

- o Action 8.7: Decrease regularly mowed areas within the Metroparks by 5% by 2033.
  - o https://www.metroparks.com/wp-content/uploads/2023/07/Metroparks-Mow-Plan-2023.pdf
- Action 8.8: Implement a cover crop planting policy, field rotation, and no till farming; seek
  equipment needed and training for staff; and identify best management practices for staff
  and conditions for leased land.
  - o In 2024
    - Staff will determine how broad cover crop planting strategy will apply and create a definition for the Metroparks. For example, current farming practices within the Metroparks or if it is expanded to other areas of the parks or to leased lands. Examples could include stipulation in leasing contracts for cover crop usage, fertilizer/chemical limits, or no-till practices in order to lease lands. Additionally, other areas of the park such as beaches could benefit from cover crops in the winter to help keep sand from blowing away.
    - Committee conversations include collaboration between departments to ask Ag Equipment dealers to provide demo units of specialized planters needed for cover crop and no-till planting.
    - Industry professionals or MSU Extension could provide training for staff to develop a plan using the most recent science-based practices. In addition, it's possible to partner with other ag organizations to host demonstrations/field days to showcase environmentally friendly agricultural practices.
      - Staff attended training on Cover Crop/Soil Health Improvement, which covered best practices that inspired future ideas and shared many resources to help towards implementation.
- Action 8.9: Identify potential locations for solar, wind, and other green energy generation installations.
  - Solar panel study completed at Willow Metropark Golf Course.
  - Solar panels will be located at Stony Creek Metropark, Eastwood Beach, on the Paddle Shack. The panels will be mounted to the roof of the building.
    - The system will not be attached to grid and is self-powered with the ability to charge the batteries off a small suitcase generator if needed on cloudy days.

 Metroparks and visitors will benefit of less noise pollution and lower carbon emissions emitted from the generator. A solar calculator to determine the required battery sizes and what type of draw we would have from the equipment in the facility. There should be a surplus available each day under normal conditions.





Staff installed two solar panels and four lithium iron phosphate batteries, and one charger/inverter to be installed at Stony Creek, Eastwood Beach, paddle shack.

Action 8.10: Implement conversion of developed land back to undeveloped.

Objective 9: Build strategies into all "existing and future" plans to incorporate climate adaptation resilience.

#### **Near-term Actions**

- Action 9.1: Develop a policy with standards for selecting vegetation or trees for planting, selecting native species that are hardy or resilient to climate pressures by 2024.
  - Natural Resources staff are creating a Tree and Site Restoration guide that will include suitable replacements for new plantings, including species vulnerable to a changing climate. Additionally, native plants in gardens, rain gardens that will require less water and maintenance and will provide for pollinators.
- Action 9.2: Advocate for local climate monitoring efforts, to incorporate future climate models and projections into climate resilience planning beginning in 2023. Examples of climate monitoring data sources to be used include FEMA's Hazard Mitigation Plan, the EPA, USGS, and the State Senate.
  - Staff is identifying potential date sources. One source is the State of Michigan historical climate change data: <a href="https://www.michigan.gov/mdhhs/safety-injury-prev/environmental-health/topics/mitracking/climate-change">https://www.michigan.gov/mdhhs/safety-injury-prev/environmental-health/topics/mitracking/climate-change</a>
- Action 9.3: Create regional partnerships to define mutual goals for integrating climate resilience plans and identifying funding sources by 2025.

- Development of policy with standards for selecting vegetation or trees for planting and presented to the Board of Commissioners for consideration.
- If adopted by the Board of Commissioners, policy implemented on all internal and contracted projects by 2028.
- All lands leased by the Metroparks will hold lessee to internal standards according to the CAP by 2028.
- Development of a database of regional partners and mutual goals for integrating climate resiliency plans and funding strategies.

- Action 9.4: Incorporate climate resilience and impact analysis into infrastructure development and maintenance planning.
- Action 9.5: Review all current natural resources plans and incorporate specific strategies to combat climate change.

# Objective 10: Increase capacity for carbon storage in natural areas and pursue projects for the intentional storage of carbon.

- Action 10.1: Identify a consultant and/or partner to assess the level of carbon currently stored in the Metroparks.
  - Update: RFP was awarded to CIS during the October board meeting.
    - Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
Е	Transition to Electric Fleet
F	Facility Emissions Baseline

- Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.
- Action 10.2: Develop policy governing composting practices in internal operations by 2028.
  - This overlaps with Waste Sub-committee. There is a proposed pilot project for composting at Kensington in 2025.
  - Working with Waste sub-committee on composting at Wolcott for education in spring 2025.
- Action 10.3: Identify the education necessary to support innovative carbon storage solutions.
  - Committee participated in the Education and Engagement committee survey to identify high priority education topics. The intention is to have the subcommittee fill out the survey together to identify training needs within their CAP goal.
  - Survey to identify topics sent to subcommittee chairs. The intention is to have the subcommittee fill out the survey together to identify training needs within the CAP goal.
    - The identified topics include:
      - No mow areas
      - Reducing emission
      - Park connectivity projects
      - Climate Action funding
      - Transitioning to EV
      - Runoff and Storm Drains
      - Waste and Recycling
      - Plant Selection
      - Maintenance resources
      - Climate Change predictions
      - Transit opportunities
      - Metroparks role in the regional
      - Mitigating climate change on a small scale
      - How is the world being impacted

- Best practices for communicating with the public regarding climate change
- Other
- Action 10.4: Partner to plant 10,000 native trees across the Metroparks' five-county area by 2028 (2,000 bare root saplings per year).
  - o 2023-2024: 2500 trees were planted in the Metroparks.
  - The Mow Plan has been updated 2025-2027.
- Action 10.5: Incorporate fuel assessment and carbon release into planning related to prescribed fire and burning of tree debris. Provide education and rationale internally and broadly to Metropark visitors on these practices.
  - Staff are exploring the possibilities of alternatives to burning logs/brush. They are reaching out to partner organizations about their research into carbon release from prescribed burning as well as incorporate fuel load into burn prescriptions (low/medium/high) and compare to amount of carbon stored in healthy ecosystem to carbon release in prescribed fire.
  - Update: RFP was awarded to CIS during the October board meeting.
    - o Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
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F	Facility Emissions Baseline

 Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.

#### Metrics of Success

- Create and finalize a report on current carbon levels stored in the Metroparks.
- Completed employee training(s) on carbon storage issues and strategies within the Metroparks.
- o Composting policy created by 2028.
- o 10,000 trees planted.
- o Prescribed fire and burning plans updated by 2028.

- Action 10.6: Engage in carbon offsetting, provide sink for vehicles or other emissions.
- Action 10.7: Protect, expand, and improve tree canopy coverage.
- Action 10.8: Evaluate forestry management practices to selectively develop and harvest stands of timber for carbon storage initiative funding.

- Action 10.9: Address procurement policies, local sources, food operations, and materials, to reduce transportation carbon costs and footprints.
  - Staff is exploring the possibility of having Metropark farms have the ability to produce consumable goods. Strategic plans could be developed to help offset items purchased with items grown/produced in house. Examples could include vegetables, annual and perennial flowers, pumpkins, Maple Syrup, and Ice Cream.
- Action 10.10: Evaluate opportunity to purchase, or provide, Regional Carbon Banking or Credits.

#### **GOAL 3. WATER QUALITY**

Enhance built and natural stormwater infrastructure in preparation for increasingly intense storms and promote the protection of water quality.

Objective 11: Beginning in 2024, provide annual education opportunities to staff on issues of stormwater management and water conservation.

- Action 11.1: Develop methods of communication with and for Metroparks staff related to stormwater management and water conservation.
  - Water Quality committee participated in CAP Education and Engagement Survey collaboratively at Meeting #3. Survey results will provide staff training methods of communication.
  - The Metroparks environment and climate section of blog authored by Interpretive Department staff which highlights the following water quality initiatives as part of the blog cycle.
    - Four blogs relating back to Water Quality have been shared to the Environment & Climate section of our blog so far this year. They are:
      - Rain Gardens: Your Neighborhood Superhero
      - Softened Shorelines Protect Water Quality and Improve Habitat
      - Growing our Let it Grow Zones
      - Earth Day is Every Day at the Metroparks
  - LMS Training Stormwater Management
  - Lunch and Learn series.
- Action 11.2: Offer staff in-house training, opportunities to attend webinars or other local conferences, and access to water quality resources for the purpose of expanding knowledge to incorporate into daily work.
  - Erick Elgin from MSU Extension provided a Lunch and Learn to Metroparks staff on Natural Shorelines – what they are, why they are important, how they improve water quality.

- Sub Committee members were invited to register for the National Network for Ocean and Climate Change Interpretation Training.
- Continue in 2025 to compile list of related in-house training, webinars, local conferences, access to Water Quality resources for knowledge into daily work.

- Four educational experiences provided by Natural Resources Department and Planning and Development for staff across the Metroparks, in coordination with education goals/objectives about climate initiatives, conducted by industry leaders, and aimed to increase the knowledge of Metroparks staff, regardless of job classification.
- Metroparks staff have participated in at least one workshop/webinar/continuing education seminar with a climate initiative focus that pertains to their department.
   Training will be selected by departmental lead or designated committees.
- Staff can demonstrate learning by incorporating it into their work responsibilities (i.e., transfer of knowledge).
- By 2025, two Learning Management System trainings will be identified and scheduled for staff participation.

#### Long-term Actions

o Action 11.3: Demonstration projects for long-term living labs.

Objective 12: Adopt innovative strategies to capture and manage stormwater in preparation for more severe storms and educate the public about these efforts.

- Action 12.1: Identify internal education needs related to stormwater management, including financial considerations.
  - Water Quality Subcommittee completed a survey (results in meeting #2 summary) for potential educational needs. CAP Education survey completed, and results will provide better insight. Committee will discuss projects and equipment in upcoming meetings to be proactive on 2025 budget items.
  - Staff are participating the LMS training: Stormwater Pollution, Baseline Management Practices.
  - On-going Natural Resources Dept. and Planning and Development Department along with Maintenance park staff have begun to develop long term maintenance/stewardship training for staff following green infrastructure projects implemented. Currently the EPA-GLRI grant funded green infrastructure project wrapping up this summer at Lake Erie has the project team reviewing a draft maintenance/stewardship plan for the green infrastructure improvements that will be transitioned this summer/fall from contractors over to park maintenance staff and volunteers.
  - EGLE Watershed Council Grant: Expanding Community Resiliency through Rain Gardens
    - Goals:
      - Demonstrate the effectiveness of green infrastructure practices to reduce stormwater flow, namely rain gardens, at both the homeowner and community level.
         Objective: Conduct 6 Master Rain Gardener courses for 100 participants (80 inperson and 20 online), 10 Rain Garden-101 programs for 100 participants, and 4

- stormwater educational booths at major community events. Total individuals reached in class setting is 200; additional reach will be achieved through event booths.
- Increase the stormwater resiliency of equity communities in the Detroit River and Rouge River watersheds through the creation of rain gardens.
   Objective: A minimum of 35 rain gardens, collecting a total estimated 875,000 gallons per year, will be created by participants that have attended a Master Rain Gardener course. At least 5% of participants will volunteer to help maintain an already established community rain garden.
- Provide hands-on job experience and employment opportunities for the Detroit Stormwater Specialist Training (SWST) workforce graduates.
   Objective: The project will contract with the St. Suzanne Cody Rouge Community Resource Center to hire SWST graduates to install 5 home rain gardens and maintain the existing rain garden at Lake Erie Metropark.
- Partners include St. Suzanne Cody Rouge Community Resource Center (Cody Center), Detroit Public Library (DPL) and its branch locations, Washtenaw County Water Resources – Commissioner's Office (WCWR).
- Action 12.2: Work with partners and/or consultants to identify options and determine the viability of each.
  - Working with Don Carpenter and Brendan Cousino, Stormwater consultant's regional stormwater plan. Planning department and Leadership are working on next steps.
    - The draft report from stormwater consultants Drummond & Carpenter, which will highlight opportunities to improve stormwater management and partnerships was presented to the project team on February 5, 2025. A project spreadsheet by the consultants is being placed on the CAP sharepoint landing site for any potential projects staff would prioritize for the consultants to generate 10 project profiles to assist with the identified grant opportunities.
  - The following project profiles generated.

Phragmites treatment across all applicable parks

General invasive species control across all 13 Metroparks

SC- Addressing TMDLs

General stormwater infrastructure repairs across all parks

Ken- Farm Center Stormwater Improvements

LH- Erosion Control issues on the Huron River

Willow- Washago Restoration

LSC- Black Creek Marsh Restoration

LSC- Huron Point Shoreline Restoration

Willow- Trail Restoration between Willow and Oakwoods

WM- North Branch Restoration

WM- North Branch Greenway Plan

- Action 12.3: Based on the findings, develop a pilot project utilizing innovative strategies (e.g., green roof, permeable pavement, bioswales, increase culverts).
  - Add green infrastructure training for Water Quality Subcommittee members in order to prioritize a list of potential pilot projects (rain garden/bioswale, shoreline stabilization, riparian buffers).

- As part of the green infrastructure project at Lake Erie Metropark, our consultant will develop instructions for maintenance of bioswales and rain gardens. Staff will be trained.
  - Chair of the Water Quality committee participated in consultant led hands-on training.
  - Out of this process a best practices procedure will be created.
- Update: As part of the EGLE Watershed Council Grant the Metroparks will provide hands-on job experience and employment opportunities for the Detroit Stormwater Specialist Training (SWST) workforce graduates.
  - The project will contract with the St. Suzanne Cody Rouge Community Resource Center to hire SWST graduates to install 5 home rain gardens and maintain the existing rain garden at Lake Erie Metropark.
- o Farm Center Sugar Bush Restoration Project. RFP under development
- o Drummond & Carpenter project profiles that focus on these types of GI strategies.
- Action 12.4: Create a list of 5-10 projects where innovative strategies might be employed, including financial analysis.
  - Water Quality Committee will be involved in the 10 project profiles developed by Drummond & Carpenter.
- Action 12.5: Present pilot project to the Board of Commissioners.
  - o Prioritized this action to year 3-5.

- Anticipated completion timeframe, 2026: Provision of stormwater management education to all Metropark staff.
- Anticipated completion timeframe, 2025: Connected with partners and/or consultants to assist in the identification of suitable options.
- Anticipated completion timeframe, 2026: Development of a list of innovative stormwater management strategies.
- Anticipated completion timeframe, 2026: Strategy list presented to and approved by the Board of Commissioners.
- Anticipated completion timeframe, 2026: Development of stormwater management pilot project and assessment of efficacy.

- Action 12.6: Plan an additional five projects with potential to innovate and provide information to the public.
- Action 12.7: Result of pilot projects communicated to public and partner agencies.

Objective 13: Become a prominent stormwater management partner in the region.

#### **Near-term Actions**

- Action 13.1: Identify important stormwater corridors, documenting and providing staff with locations, jurisdictions, and responsibilities by 2028. This documentation includes description of the opportunities, challenges, and possible solutions.
  - o ERB Foundation Grant Project completed and next steps to be considered.
  - SEMCOG Green Infrastructure Subcommittee
  - City of Detroit Green Infrastructure Project Submittal
  - Working on other community partnerships
- Action 13.2: Actively research and identify innovative global and regional strategies for stormwater treatment methods and adapt to the Metroparks system. These strategies should be incorporated into all stormwater partnerships.
  - SEMCOG Green Infrastructure Sub-Committee will follow innovative and regional strategies for stormwater treatment.
  - Policy development in conjunction with other regional entities for HCMA development projects to successfully incorporate GSI into construction methods and standards.
- Action 13.3: Share at least 20 articles or blog posts with the public related to stormwater climate action by 2028.
  - 2 Blogs have been completed this quarter focusing on rain gardens and shoreline softening. Blog posts can be found on the Environment and Climate section of blog at
    - https://www.metroparks.com/category/environment-climate/

#### **Metrics of Success**

- Anticipated completion timeframe, 2025: An internal document created that identifies stormwater corridors and related responsibilities.
- Anticipated completion timeframe, 2025: Regional standard policy created for engineering standards.
- Anticipated completion timeframe, 2025: Stormwater management partnerships created, joined, or facilitated.

- Action 13.4: Identify existing local and regional stormwater partnerships and how the Metroparks can collaborate. Identify stormwater management gaps in the region and partnerships that need to be created to address these gaps in stormwater leadership.
- Action 13.5: Create an internal policy establishing a regional Metroparks standard for stormwater management, adhering to or exceeding individual county engineering standards.



 Action 13.6: Develop plans or recommendations for maintenance of stormwater corridors by 2033, implementing them (e.g., resolving conflicts and reroutes) after 2033.

Objective 14: Adopt a practice of strategic water usage that minimizes stress on and protects regional water resources.

- Action 14.1: Determine the current level of water use in the Metroparks, including golf courses, water features, buildings, etc.
  - Currently Water Quality Subcommittee determining by meeting #4 (February 28, 2024) on a tentative schedule to complete a water inventory system wide. Staff will determine the level of effort to complete checklists for all water usage and provide a gap study of those facilities/water features/water resources that need water metering installed to determine water usage baseline in 2024.
  - Staff determined to implement a pilot project at Kensington to estimate the metering of water usage throughout the park. i.e., Water wells and including the irrigation system.
    - As part of this pilot, staff discovered the need to update the inventory of the active water well location within GIS prior to providing consultants with this data.
      - Understanding meter and system based on pipe inventory and a scope for plumbing contractor is the recommendation from this subcommittee. Staff will work on the scope of this recommendation. Staff has met with potential contractors and received two quotes for meter equipment.
  - Groundwater smart metering pilot project Kensington continuing with one staff meeting in January.
- Action 14.2: Identify innovative strategies and the financial viability to reduce water usage.
  - SEMCOG Green Infrastructure Sub Committee
  - Multiple departments collectively participate in continuing education that include water usage strategies.
  - DNRTF/LWCF grants scoring system incorporates reduction of water usage in the scoring for sustainable design (total of 20 points). Planning and Development department researching the reduction of water usage for future grant submittals.
  - Best Practices implemented through NPDES Non-Point Stormwater Permit administered by the Natural Resources Department that are related to water reduction.
  - Ongoing Groundwater smart metering pilot project at Kensington.
- Action 14.3: Create an inventory of water usage (the draw of water on natural or municipal water resources) within facilities, buildings, bathrooms, splash pads, pools, etc., and install sub-meters to monitor and actively manage water usage rates by 2028.
  - Groundwater smart metering project Kensington.

- Action 14.4: Collect rainwater runoff from buildings and store rainwater to irrigate landscaped areas.
  - Stony Creek Nature Center has 2 rain barrels installed.
  - Lake St. Clair Park Office has 1 rain barrel installed.
- Action 14.5: Establish targets for water use reduction.
  - o Groundwater smart metering project Kensington.
- Action 14.6: Reduce irrigation of landscapes, implementing resilient plantings and identifying areas to reduce turf.
  - o Groundwater smart metering pilot project Kensington.
  - Installation of natural shoreline at Stony Creek Metropark using native plants.
  - Installation of rain garden and bioswales at Lake Erie Metropark using native plants.
  - Natural Resources staff met with each district to review mow plans and identified areas to transition turf to annual spot mow or natural area. Maps will also be updated to reflect projects completed in the past two years, such as Willow Big Bend Restoration Project and Natural Shoreline Installation at Eastwood Beach, Stony Creek.
    - The Mow Plan has been updated 2025-2027.
- Action 14.7: Evaluate potential for irrigation with gray water using cisterns, rain barrels, and other local stormwater storage elements.
  - o Prioritize to years 2-5.
- Action 14.8: Install timer and motion sensor faucets, waterless or low volume urinals and toilets, dual flush valves (low versus full volume flush), and other water use reduction equipment on all new facilities by 2028.
  - o **2024**:
    - New construction facility Willow Park Office
    - Various bathroom updates throughout the system
    - New construction facility Stony Creek Boat Lauch

- Anticipated completion timeframe, 2028: Create and measure inventory of metered water usage.
- 10% Complete, anticipated completion timeframe, 2028: Development of water use reduction strategies, each including a financial analysis.
- Anticipated completion timeframe, 2028: Implementation of pilot projects to collect rainwater runoff from buildings to be reused onsite.
- Anticipated completion timeframe, 2028: Installation of water saving equipment in new facilities.
- Anticipated completion timeframe, 2028: Policies created to address water usage.

- Action 14.9: Dedicate staff and resources to maintain water utility installations and hardware. Evaluate potential for retrofit on existing facilities by 2033.
- Action 14.10: Evaluate splash pads and other aquatic facilities' ability to capture, filter, and reuse water in operation. In new facilities or infrastructure, show preference on design of systems with reuse of water.

 Action 14.11: Develop 1) a policy to use compressed air to blow grass clippings off mowing equipment and golf carts and 2) best management practices of washing equipment off into turf areas, where water can infiltrate rather than being conveyed into storm or municipal sewer.

Objective 15: Monitor and protect quality of water resources adjacent to and in close proximity of the Metroparks from pollution, erosion, contamination, and other detrimental effects exacerbated (i.e., accelerated or increased) by climate change.

#### **Near-term Actions**

- Action 15.1: Actively monitor and treat algal blooms, identify trends, and establish survey protocol and areas at Kent and Stony Lakes by 2028.
  - No surveys to date this year, but contracts have been renewed to begin treatment of aquatic invasive plants and monitor for algal blooms this spring and summer.
- Action 15.2: Identify and evaluate potential training for staff to have certification for soil erosion and sedimentation control authority over Metroparks projects to ease administration of stormwater improvement projects.
  - Engineering Department SESC Standards implemented on every construction project 1 acre in size or within 500 feet of a watercourse through SESC Permit administration through outside agencies. The committee identified a cost feasibility study needed to determine if this should be administered internally as a SESC Authority.
- Action 15.3: Identify and design stormwater green infrastructure that will capture or filter an additional 10 million gallons annually by 2028.
  - No additional projects have been introduced this year.
- Action 15.4: Create public education pieces surrounding nutrient pollution (e.g., *Escherichia coli* or *E. coli*), related closures and reasons for closures, and methods the Metroparks are pursuing to reduce nutrient loads and keep lakes open.
  - NPDES Non Point Source Stormwater Permit related measures for public education administered by the Natural Resources department.
  - Natural Resources department annually participates in goose management, which is in coordination with DNR best management practices and permitting.
  - Natural Resources Dept. joined the Clinton River Public Advisory Council for the Beach Closings Subcommittee for the Clinton River Area of Concern.

#### Metrics of Success

- o Anticipated completion timeframe, 2028: Community monitoring plan for algal blooms created.
- Benchmark current stormwater capture using the EPA National Stormwater Calculator.
- Anticipated completion timeframe, 2028: Increase the gallons of stormwater treated or captured annually, including increased storage based on pre and post-construction capacity on stormwater projects.
- Published blog and/or social media posts educating about nutrient pollution and the

- Metroparks' efforts to reduce it.
- Based on analysis, installed and/or retrofitted stormwater infrastructure to best manage stormwater within the Metroparks.

#### Long-term Actions

- Action 15.5: Address critically eroded shoreline areas identified in the Stormwater Management Plan, restoring 30% of these areas by 2028, and 60% of these areas by 2033.
- Action 15.6: Create a stormwater plan element that identifies and prioritizes facilities and proposes to capture 100% of rainfall of a two-year, 24-hour storm event in all developed areas of the parks. Target 10 projects within this element to be installed by 2033.

Objective 16: Partner with regional organizations, including government agencies, watershed councils, non-profits, and corporate and philanthropic organizations to identify alignment and advance mutual goals of water quality protection in a changing climate.

- Action 16.1: Identify regional organizations who share mutual goals of water quality protection and establish meaningful partnerships centered on water quality in each of our service counties.
  - O HCMA were presented earlier this month a draft report from stormwater consultants Drummond & Carpenter, which will highlight opportunities to improve stormwater management and Partnerships. HCMA is in partnership with Washtenaw County Water Resources Commission, Friends of the Detroit River, Oakland County Water Resources Commission, River Raisin Watershed Council, Rain Catchers Collective: Clinton River Watershed Council, Friends of the Rouge, and Huron River Watershed Council to share education with the community on stormwater management through the Southeast Michigan Master Rain Gardener Class.
  - Staff from Operations, Interpretive, and Natural Resources are members of the Clinton River Area of Concern Public Advisory Committee's subgroup on Beach Closings. This subcommittee focuses on improving the water quality and monitoring efforts at Lake St Clair in order to minimize the number of summer beach closings due to high e. coli counts.
- Action 16.2: Participate in professional groups, to meet potential partners and collaborate on water quality issues.
  - Planning and Development Dept. joined the SEMCOG Green Infrastructure Sub Committee.
  - Staff from Operations, Interpretive, and Natural Resources are members of the Clinton River Area of Concern Public Advisory Committee's subgroup on Beach Closings. This subcommittee focuses on improving the water quality and monitoring efforts at Lake St Clair in order to minimize the number of summer beach closings due to high e. coli counts.

- Action 16.3: Identify funding opportunities that support partnerships around water quality.
  - The draft report from stormwater consultants Drummond & Carpenter, includes a project spreadsheet by the consultants to seek grant opportunities.
  - Planning and Development Dept. has developed a 5-Year Grant Plan that incorporates these grant opportunities identified.
- Action 16.4: Seek to be included or represented on boards pertaining to matters of water quality.

- Anticipated completion timeframe, 2028: Form a minimum of one partnership per county in the Metroparks service region focused of water quality.
- Anticipated completion timeframe, 2028: Identified and pursued funding opportunities to enhance partnerships.

#### **Long-term Actions**

- Action 16.5: Create a Strategic Partnership Matrix that identifies high, medium, and low priority partners in this work. Then create the plan to engage and nurture those partnerships.
- Action 16.6: Engage with the Metroparks' lobbying firm to connect with existing and potential partnerships.

#### **Objective 17: Advocate for the protection of water resources.**

#### Near-term Actions

 Action 17.1: Work with our Lobbying firm to engage and inform the Metroparks Caucus on pursuing action on Metropark priorities concerning water quality.

#### Metrics of Success

o 0% Complete: Annual Metroparks Caucus letter issued.

#### **Long-term Actions**

 Action 17.2: Seek Board of Commissioners resolutions that support goals pertaining to water quality protection, formalizing Metroparks support for internal and external water quality initiatives.

#### **GOAL 4. TRANSPORTATION**

Reduce carbon emissions associated with transportation vehicle miles traveled and provide equitable transportation options to and within the Metroparks to help mitigate the impacts of climate change.

Objective 18: Identify and evaluate efforts to reduce the vehicle miles traveled by Metroparks staff and reduce current levels of carbon emissions emitted.

- Action 18.1: Establish the current carbon emissions baseline and provide recommendations on ways to reduce it.
  - RFP was awarded to CIS during the October 2024 board meeting.
  - o Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
Е	Transition to Electric Fleet
F	Facility Emissions Baseline

- Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.
- Action 18.2: Advocate, promote, and incentivize alternatives to autocentric development patterns
  through close coordination between state, county, and local governments.
  - o In 2025, the committee will work on further defining specific actions and metrics associated with this action item that is already a regular park of our work within Metroparks.
  - Next Step: Establish the number of miles Metroparks has that are classified as regional trails and establish a reasonable goal and document miles gained.
    - Increase miles of regional trails connected to Metroparks by a defined percentage (% tbd).
- Action 18.3: Calculate emissions reductions made by creating new no-mow areas.
  - RFP was awarded to CIS during the October 2024 board meeting.
  - Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
Е	Transition to Electric Fleet

F	Facility Emissions Baseline

- Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.
- The calculation used to determine carbon emissions reductions associated with mow reductions will be provided as part of the ongoing carbon emissions study. Natural Resources will then update their annual mow reduction report to include carbon emissions reductions data.
- The Mow Plan has been updated 2025-2027.

- o Study and development of associated recommendations and phased implementation.
- Miles of trail completed.
- The number of additional acres added to the "no-mow" list per year and associated carbon emissions reduction.

#### **Long-term Actions**

- Action 18.4: Revise parking requirements, including reduction of parking and consideration of options for reducing reliance on single-occupancy vehicles and switching to climate-friendly travel options.
- Action 18.5: Support and participate in state, regional, and local infrastructure planning with a unified approach to planning for transportation investments.

Objective 19: Explore the viability of using an EV fleet and developing EV charging infrastructure by 2033.

- Action 19.1: Pilot program with two EVs with EV infrastructure and collect usage data.
- RFP was awarded to CIS during the October 2024 board meeting.
  - o Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
Е	Transition to Electric Fleet
F	Facility Emissions Baseline

- Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.
- The purchase of 2 EVs with supporting charging stations, the collection of data, and the establishment of a data review process to guide future decisions.
- Next Step: The data should help establish a future metric related to the pace of transition and what we recommend transitioning to (EV, Hybrid, both, neither). Having the data in 2025 will drive what we do in 2026.

- Action 19.2: Conduct an analysis to understand barriers to moving to electric, unexpected costs or savings, and expected carbon emission reductions.
- o RFP was awarded to CIS during the October 2024 board meeting.
  - Through proposed audit methods detailed in the proposal, CIS will be responsible for the assessment and establishment of the following:

Α	Carbon Storage Baseline
В	Fuel Assessment and Carbon Release
С	Emissions Reduction from No-Mow Areas
D	Fleet and Equipment Emissions Baseline
E	Transition to Electric Fleet
F	Facility Emissions Baseline

- Deliverables at the conclusion of this report will include an executive summary, results, and recommendations for further study, as well as guiding principles and high-level coherent actions for strategy development.
- The purchase of 2 EVs with supporting charging stations, the collection of data, and the establishment of a data review process to guide future decisions.
- This action will be accomplished in a combination of ways: we will identify barriers to moving to electric vehicles and equipment through the establishment of pilot programs that will include documenting usage, associated expenses, and expected carbon emissions reductions provided in a variety of ways (manufacturer information, carbon study information, usage calculations). The analysis should be done within 4 weeks of the completion of the carbon emissions study.
- Action 19.3: Replace internal combustion engine equipment such as mowers and golf carts with electric options as equipment ages out.
  - Metroparks procured two electric greens mowers as an alternative to fuel powered greens mowers. These pieces of equipment will be utilized and evaluated in the Western District to determine if we want to continue to move in this direction as part of our equipment replacement process.
  - Stony Creek received a new golf cart fleet at the tail end of 2024 that will be used with the opening of the golf course in the Spring of 2025.
  - The Lake Erie Golf Course is next in line for an electric golf cart fleet which should arrive in the fall/winter of 2025 and in use in the Spring of 2026.
  - Next Step: Determine what our pace of transition should be for the individual pieces of equipment (carts, mowers, tractors, UTVs). There should be a different pace depending on the type of equipment and individual benefits from transitioning. In some cases, it may be determined that transitioning away from fuel powered is not a viable option at this time.
- Action 19.4: Provide EV charging infrastructure for public use.
  - Two charging stations were installed at the Willow Golf Course in 2024. This year, we will be developing a process to collect, document, and review usage data to determine the frequency of usage. In addition, we will establish basic costs associated with the installation of EV charging stations, while keeping in mind every location is unique so costs can vary significantly. We will develop a report that includes usage data, startup costs, and long-term costs that can be used when considering the expansion of EV charging infrastructure to other locations.



- Initial EV usage data collected.
- EV infrastructure analysis.
- Some internal combustion engine equipment has been replaced with electric options as equipment ages out.
  - The gradual purchase of gasoline powered alternative equipment (example #1: turning one golf course over to electric carts annually until all 7 courses have been converted. Example #2: transitioning to electric greens mowers at one course per year (2025: Huron Meadows.)
- 100% Complete: EV charging infrastructure in place for public use in at least one location per district by 2028.
  - Updated metrics:
    - The implementation of a pilot program at the Willow Golf Course and the development of a schedule (3 times annually) to review Red-E usage data to see if there is sufficient usage to justify program expansion to other Districts in 2026.
    - Identify the next location to consider expanding the program supported by information gathered through the pilot.

#### **Long-term Actions**

- Action 19.5: Act on the findings of the pilot program, such as installing EV infrastructure for the public in all parks by 2033.
- Action 19.6: After evaluation of pilot program, transition Metroparks fleet (police, maintenance, operations, and administrative vehicles) to EV.

**Objective 20: Increase connectivity within our parks.** 

- Action 20.1: Based on a trail gap study, identify connectivity options between disconnected Metroparks by 2024.
  - The Metroparks Trail Gap Study has been completed in the summer 2024 and will be used a guide moving forward to develop connections between the parks. The study provides preliminary cost estimates for each gap and will break down the larger gaps into smaller sections to phase funding and construction. Planning has been leading this project since 2023.
    - Current Project: The US-23 Gap has transitioned from the study to the design phase.
       This project will ultimately connect Brighton State Rec. Area, Huron Meadows, Island Lake RA, and Kensington Metropark.
    - o In addition, a grant has been submitted for the design of the Gap between Lower Huron Metropark, French Landing Twp Park and on to the 275 non-motorized pathway.



100% of the action has been completed.

- Action 20.2: Identify partners to address trail gaps by 2024.
  - The identification of partners will be included in the implementation strategy plan prior to pursuing funding for design/construction for the individual Gap projects. The partners will vary depending on the Gap. This will be an ongoing process that is part of each project as they are pursued, a part of planning and design.
    - Some partners were identified during the trail gap study process. However, more potential partners will be determined as each segment is addressed.

#### **Metrics of Success**

- 100% Complete: Completion of the study and identification of options between Metroparks by 2024.
  - Partners were identified as part of the trail gap study, and the lists will be continually reviewed and updated when sections of trail gaps are identified as short-term development priorities. Metric has been completed and is now a part of Planning's routine work.
- Development of a non-motorized infrastructure funding strategy by 2025
- Development of a trail connectivity plan that includes partners input to prioritize segments for detailed engineering design/construction.

- Action 20.3: Complete at least one trail gap identified by 2033.
- Action 20.4: Continue to expand the length of trail networks (hike-bike, nature, and rustic trails) to increase ability for non-motorized movement within Metroparks.
- Action 20.5: Complete all trail gaps identified by 2050, and all Metroparks are connected via non-motorized trails.

Objective 21: Increase access to the Metroparks by centering environmental justice through every transit investment.

#### **Near-term Actions**

- Action 21.1: Partner with existing public transit agencies to develop efficient and equitable transportation to the Metroparks by 2026.
  - Metropark Express is a transit program in partnership with Smart and Harrison Township.
     Visitors can take the weekend Summer Shuttle for Harrison Township residents and seasonal boaters to and from popular destinations within Lake St. Clair Metropark for free.
  - Meetings will be scheduled throughout 2025 by Metroparks with the various public transit entities in SE Michigan to learn about their operations and the service presently being provided.
    - Next Step: Setup a meeting this year with Marketing to see what can do cross promotional wise with public transit entities.
- Action 21.2: Identify locations to support public transit, including strategically placed destination/origin points by 2028.
  - In 2020, a Park Access Plan was completed. This plan identified existing conditions and future recommendations. The subcommittee will use this plan to identify next steps within this action. This action has been scheduled for discussion in 2025.
  - Update: Incorporate into Transit Master Plan by 2028
- Action 21.3: Explore viability for public transit discounts to and from the Metroparks, including a financial impact analysis by 2028.
  - A pilot partnership between SMART and Lake St. Clair was established in 2021 to provide public transportation to the park. The bus route runs Memorial Day to Labor Day.
     Conversations between partners continues. This action has been scheduled for discussion in 2025.
  - Update: OHM Transit Access Study by 2028.

#### Metrics of Success

• Establishment of Public Transportation Service partnerships or Circulator or Commuter service in all three park districts by 2030.

Updated: The identification and promotion of what is presently available to each Metropark and then build upon what exists where it is mutually beneficial to do so. In addition, establish public transit utilization metrics to measure current and future usage of the existing services provided.

- 100% of equity population zip codes within the Metroparks' five counties have access to transit service within a 10-minute walk to visiting Metroparks by 2030.
- Transit incentive programs increase visitation from community members living in equity zones by 25% by 2030.

Objective 22: Create an internal EV transit system within the Metroparks that have the highest vehicle counts.

#### Near-term Actions

- Action 22.1: Partner with existing public transit agencies to develop alternative vehicle transit opportunities for visitors to travel within the Metroparks by 2028.
  - The subcommittee has determined that Actions 21.1 21.3 need to be accomplished prior to working on this action. This action has been scheduled for discussion in 2025.
  - Update OHM Transit Access Study by 2028.
- Action 22.2: Pilot circulator services at Kensington and Stony Creek Metroparks by 2028.
  - The subcommittee has determined that Actions 21.1 21.3 need to be accomplished prior to working on this action. This action has been scheduled for discussion in 2025.
  - Update OHM Transit Access Study by 2028.

#### Metrics of Success

- Establishment of Public Transportation Service partnerships with EV transit.
- Pilot project implemented and completed.
- Infrastructure (bus stops, charging stations, and staff) available to support an internal EV transit system.

Objective 23: Explore the viability of micro-mobility modes of transportation within Metroparks.

- Action 23.1: Conduct an assessment on the viability of micro-mobility options, including a financial analysis, including our own bike-rental facilities by 2025.
  - A micro-mobility Subcommittee will assess current facilities and identify gaps within the Metropark system.
    - The micro-mobility subcommittee developed a survey for Operations Mangers/Supervisors to complete.
      - A survey was also developed and completed by the locations within Metroparks that presently rent bikes or have a concession bike rental agreement.
      - It will be used to determine needs within the existing operations and potential opportunities to expand. It will help show the value of this service and why it is important.
        - The survey helped establish revenues and expenses associated with the various rentals, as well as usage information.
    - o In 2024, the committee did extensive research on the availability of micro-mobility opportunities, including two demo days (Type 1 and Type 2 electric bikes).
    - The Transportation Committee's target was to have 23.1 and 23.2 wrapped up early enough in 2024 so any parks considering expanding or adding micro-mobility opportunities can develop proposals to align with the 2025 budget cycle. The committee was successful in doing this.

- 3 Parks within the Metroparks already offer rental bikes (Hudson Mills, Stony, and Willow)
- o Lake St. Clair offers rental bikes through vendor: Simple Adventures.
- Update OHM Transit Access Study by 2028.

100%

100% of the action has been completed.

- Action 23.2: Identify other areas in the Metroparks where it could be feasible to expand our bikerentals by 2025.
  - A micro-mobility subcommittee assessed current facilities and identified gaps within the Metropark system.
  - The micro-mobility subcommittee developed a second survey that went out to parks that do not presently offer bike rentals to identify concerns and identify opportunities
    - The information was collected, reviewed, and consolidated into one document., along with 23.1.
    - o 3 Parks within HCMA already offer rental bikes (Hudson Mills, Stony, and Willow)
    - Lake St. Clair offers rental bikes through vendor: Simple Adventures.
  - Update: A survey was completed to help identify locations without rental bikes and to identify
    potential opportunities and a list of "draft" recommendations have been developed. A follow-up
    step will be to schedule discussions with those that showed an interested.
  - Metroparks Staff had a demo at Pedego Walled Lake to try out a variety of Segways, e-bikes, UTV's, and other non-fuel powered options available on the market for purchase or rental.
  - A second demo has been arranged at Lake Erie in June to test out Type 1 e-bikes.

100%

100% of the action has been completed.

- Action 23.3: Where the Metroparks do not have bike-rental facilities, if viable, partner with e-scooters, ebikes, and other micro-mobility vendors to provide access for a more affordable mode transportation within the Metroparks.
  - In 2025, Metroparks will be working on developing a pilot program involving offering rental bikes to visitors at Hudson Mills, Dexter-Huron and Delhi through the assistance of an outside vendor.





Bike rentals at Kensington Metropark through Destination Cyclery.

#### Metrics for Success

• Expanded bike-rental facilities (Metroparks owned or through vendors) throughout the Metroparks by 2028.

Update OHM Transit Access Study by 2028.

• 10% increase in micro-mobility rentals by 2028.

# GOAL 5. WASTE MANAGEMENT, RECYCLING, AND COMPOSTING

Decrease the amount of waste going to landfills by increasing efforts internally and with the public to refuse, reduce, reuse, repurpose, and recycle materials.

Objective 24: Increase waste diversion rates internally, including vendors, through reducing, reusing, and recycling.

- Action 24.1: Determine current levels of waste as a baseline by year-end 2024 and provide options for reduction with potential financial impacts.
  - In 2024, Baseline waste levels were established
  - In early 2025, Waste Management updated their dashboard to show analytics, create reporting, and to adjust services. The platform has a diversion dashboard, a tonnage dashboard, a roll-off efficiency dashboard, and a green facts dashboard. This tool is useful for staff that is responsible
    - for scheduling waste and recycling services, and administrative staff for reporting purposes. However, it was brought to our attention that we may not see the expected uptick in recycling this year due to the way that recycling quantities were measured in the past.
  - o In April, we helped staff a 2-day e-recycling event in partnership with Detroit Zoological Society. The Metroparks provided volunteers through our volunteer effort and 2 staff. A total of 4 and ¾ semitractor trailers were filled with electronics that will be recycled instead of heading to a landfill.
  - On-going "leave no-trace" marketing effort.
- Action 24.2: Educate and/or share resources with staff on waste management strategies and solicit suggestions to get input across levels and departments by 2025.
  - Staff attended the Michigan Climate Conference in Detroit
  - New stickers are being installed on all of the single-stream recycling dumpsters across the system. These stickers are large and meant to capture the attention of any staff who might use the dumpsters, to help reduce contamination.
  - Shared a webinar with staff on lithium-ion battery safety and recycling from EGLE.
  - Waste Management hosted a training for our staff on how to utilize their new dashboard in March.
- Action 24.3: Reduce dependency on single use products:
  - Increase the number of water bottle filling stations in the





2-day e-recycling event in partnership with Detroit Zoological Society.

Metroparks by 20% by 2028. Ensure that staff have reasonable access to filling stations to avoid plastic water bottle usage (e.g., filling station needed at Kensington boat rental) by 2028.

- o Water bottle filling stations are planned for two upcoming grant projects at Lake St. Clair
  - Water bottle filling stations are planned for North Marina Bathhouse renovation, Daysail trail development, and Walnut Grove campground modernization projects.
- Reduce the purchasing of paper by 10% annually through 2028.
  - The elimination of paper event calendar flyers/rack cards has eliminated significant amounts of paper and saved on printing and shipping costs. Individual cost centers will be assessing total paper usage in 2025 to look for additional reductions.
- Adopt a plan for recycling of batteries for the Metroparks fleet of EVs, equipment, etc., by 2028.
  - As part of the CAP, staff are instructed to consider replacing worn-out landscaping equipment and power tools with gasoline two-cycle engines with comparable rechargeable battery powered equipment. This reduces carbon dioxide emissions and improves air quality within the Metroparks. To ensure that lithium-ion rechargeable batteries are properly recycled, information was disseminated to all Park Maintenance Managers for the inclusion of batteries in the Metroparks' annual recycling program as well as manufacturer recycling programs including those below.

Milwaukee: https://www.milwaukeetool.eu/header/sustainability/batteryrecycling/

Stihl: https://www.stihlusa.com/fag/products/battery/

- Shared a webinar with staff on lithium-ion battery safety and recycling from EGLE
- Action 24.4: Encourage staff to identify areas where material can be reused and work with the Metroparks' farm centers to identify best management practices and opportunities to better manage waste by 2025.
  - o BMPs were implemented in 2024 with the NextCycle grant and are being documented and

shared with Kensington Metropark Farm Center Wolcott Mill Metropark Farm Center. Recipes for compost may have to be adjusted depending on inputs.

- Action 24.5: Create new recycling opportunities to reduce waste by adding recycling for aluminum by 2028.
  - New contract for waste & recycling services including aluminum recycling went live April with single stream recycling.
  - Employee trainings.
  - A flier was posted where employee gather and invited staff to join a committee.
  - A training video is being brainstormed and targeting for use in 2025.
  - Planning and Kensington staff purchased four Big-Belly recycling compactors. They have not yet been received; this was supported by an EGLE recycling grant.



Big Belly recycling compactors.

- Action 24.6: Update purchasing policies to improve the sustainability of purchased products:
- When purchasing giveaway items, staff are instructed to consider low waste, recycled, recyclable, or reusable such as reusable straws, made from recycled plastic, carbon neutral deliveries, etc.
  - The trail challenge event is giving away reusable water bottles.
- By 2025, 90% of paper products purchased should be recycled paper, and/or carbon-friendly paper products.
- Encouraging the use of sustainable construction materials and diversion of demolition waste from landfills is being factored into new engineering project designs and implementation.
- Review of the Metroparks' green food packaging efforts is in progress with an update for compostable food packaging and bulk purchasing policy expected in 2025.
- Purchasing contracts are being examined with a goal of reducing waste, increasing recycling, and improving sustainability. For example, verbiage was added to RFP 2024-010, for Glo-Work Product Sales, stating that vendors shall remove and properly dispose of original packaging items of products, immediately upon sale. Any associated wasted generated throughout the event was also to be properly disposed of. These contract assessments for environmental sustainability will continue in 2025.

- Completed assessment and benchmarking of current waste and recycling.
- Vendors encouraged to use more sustainable products by sharing purchasing power, with the goal of reducing waste going to a landfill by 20% by 2028.
- Increased recycling rates. Use baselines from the 2020-2023 recycling program, with a goal of increasing recycling rates 10% every year from 2024-2028.
- Annual waste and recycling report included into CAP's annual report in December.
- Track El-Kay water bottle fillers for report.
- Have attended or provided recycling resources/bins to at least five outreach events with our community partners by 2028.
- Staff from at least two departments have attended recycling or sustainability-related conferences annually.
- Staff from at least two departments have contributed to at least five blog posts related to waste management and recycling by 2028.
- Contamination rates in recycling have been reduced by at least 10% annually.
- Landfill waste has been reduced by 20% by 2028. This is the ultimate metric of success to show the above actions are working.

- Action 24.7: Create at least one composting facility in each district, to ensure composting opportunities are an asset for park operations.
  - Next Cycle application was accepted for composting feasibility. RRS conducted the feasibility study.
  - A kick-off meeting was held on the pilot composting project. The plan is to identify what
    we are missing in terms of staff resources and capital equipment, which would lead to
    a grant opportunity on needs.
  - Staff presented at Next Cycle workshop at EMU on June 11, 2024, and in Novi on October 2nd on expanding composting operation and establish best practices to create quality compost for use within Metroparks. EGLE awarded \$5000 to kickstart this pilot

- project as a result. Funds will be used to address site needs for the sorting and storage of compostables and implementation of developed recipes.
- BMPs are being formalized from Kensington Farm Center to share across the system
- Action 24.8: Add compost bins for capturing food waste by concession areas by 2030.
  - The feasibility and scale of this food waste diversion was assessed in Kensington Metropark in 2024. Consultation with Operations and the RRS feasibility study determined food waste generation in the non-public side (back-of-house) of park concession locations was minimal and collection would create a larger carbon footprint than it would offset.
  - As part of the Compost Pilot Project, Wolcott Mill Farm Center will be trialing food waste collection and composting from staff and public areas in 2025.
  - Further education of patrons on properly sorting food waste, recyclable, and non-recyclable will be necessary before systemwide implementation of food waste collection and composting.
  - Update:
    - The Metroparks explored several vendors and concepts to find a pilot for food waste. At the current time, there is not enough volume at one single location or staff to try a pilot. It would require consolidation of food waste across the system to get enough volume for effective processing.

## **MONITORING AND REVISING**

This CAP is a "living document," meaning that adjustments are expected and encouraged as the work progresses and we learn how to refine our efforts in future versions of this plan. For example, actions seen now as easily accomplishable may require more concentrated efforts than anticipated. Others seen now as large challenges may prove otherwise and thus free up capacity for a new metric of success or further work on other actions. Because this plan is wide-reaching across the breadth of the Metroparks and the benefits they provide, we may also learn along the way that actions and goals have more connections and impacts to each other than originally thought. This may mean that priorities are adjusted to account for these synergies, or ripple effects, among efforts. Finally, within the five-year timeline of this plan, changes may occur that impact the Metroparks, the region and residents they serve. We write this plan in the spirit of flexibility to our dynamic world and our current knowledge about climate change.

This has been a departments-wide, parks-wide effort, and responsibility for accomplishing goals is integrated throughout our organization. Department Heads will lead the implementation of many of these actions, while capacity-building early in the timeline will encourage all staff members to understand how this plan impacts them, and how they can assist in the implementation of appropriate actions. We will report annually and at the end of this CAP's timeline about our achievements on each of the actions. Financial metrics and considerations will be tracked annually and considered in action updates.

The CAP will be updated every five years (e.g., 2028, 2033, 2038), aligning with planning standards set by the National Recreation and Park Association's Commission for Accreditation of Park and Recreation Agencies (CAPRA). Similarly, to other Metroparks plans, this CAP will be continually tracked, reevaluated, and updated in the coming years.



HURON-CLINTON METROPARKS



To: Board of Commissioners

From: Shedreka Miller, Chief of Finance Subject: Report – Monthly Financial Report

Date: June 6, 2025

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file this report as recommended by Chief of Finance Shedreka Miller and staff.

Attachment: May Financial Report



# HURON-CLINTON METROPARKS MAY FINANCIAL RECAP

**JUNE 2025** 

Administrative Office 13000 High Ridge Drive Brighton, MI 48814



**METROPARKS.COM** 



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## **EXECUTIVE SUMMARY**

### MAY 2025 FINANCIAL RESULTS

Tax revenue for 2025 is expected to increase by \$2.7 million compared to last year. Year-to-date collections are slightly lower than the prior year. It is expected that all revenue will be collected.

For the month of May 2025, operating revenue decreased by \$364,873 or 9.9%. The year-to-date park operating revenue of \$8.1 million is \$687,310 lower compared to 2024 and

\$63,583 higher than the 5-year average. No other significant changes to administrative revenue took place during May.

Tolling revenue decreased for the month of May. Year-to-date tolling revenue is \$408,120 or 9% lower than 2024 figures.

Golf and tolling are the largest contributors to park operating revenue in May 2025. Combined, golf and tolling made up 89% of



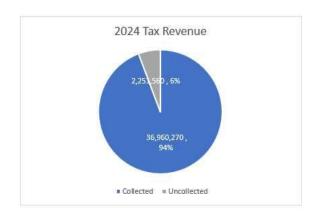
park operating revenue. Golf generated \$1.5 million, and tolling added an additional \$1.4 million. All other park operating activities produced over \$373,000.

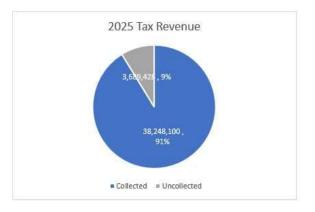
Overall, year-to-date general fund expenditures are \$5.3 million or 18.7% higher compared to 2024.

In summary, the Metroparks continue to be well positioned financially. Revenues for the month are lower than last year and the 5-year average but are still strong. May expenditures remain within the planned budget.

## **ADMINISTRATIVE REVENUE**

Metroparks administrative revenue consists of all revenue sources that are not generated directly by park operations. Tax revenue accounts for the majority and is the single largest source of revenue for the Metroparks. At the end of May, total tax revenue recognized by the Metroparks increased from 2024 by \$2.7 million. The amount of revenue collected as of May month end has decreased by 3% compared to 2024 May month end. In 2024 we had collected 94% of taxes owed. In 2025 that amount is lower at 91%.





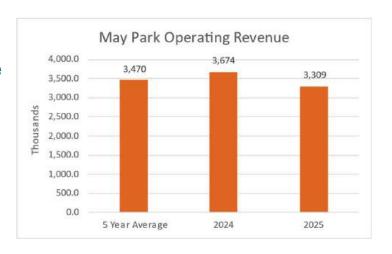


## **PARK OPERATING REVENUE**

## BY ACTIVITY

The parks generated \$3.3 million in revenue during May 2025 compared to \$3.7 million in 2024. The 5-year average for operating revenue is \$3.5 million.

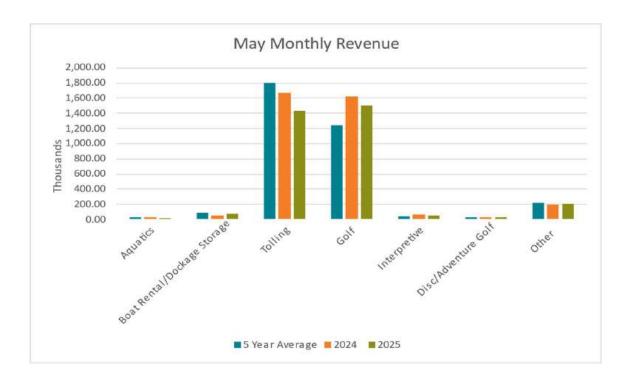
May park operating revenue decreased by \$364,873 or 9.9% compared to 2024 and decreased by \$160,416 or 4.6% compared to the 5-year average.





Breaking down park operating revenue by the activity, the most significant source of revenue is golf. The \$1.5 million generated was lower than 2024 by \$118,420 or 7% and higher than the 5-year average by \$263,384 or 21%.

Tolling and other revenue were the second and third largest sources of operating revenue for the month. The other category consists of special events, camping, shelter reservations, facility rentals, and any additional leases/rentals. Tolling revenue was lower than 2024 by \$240,036 or 14% and lower than the 5-year average by \$375,676 or 21%. Other revenue was \$8,340 or 4% higher than 2024 and \$15,871 or 7% lower than the 5-year average.

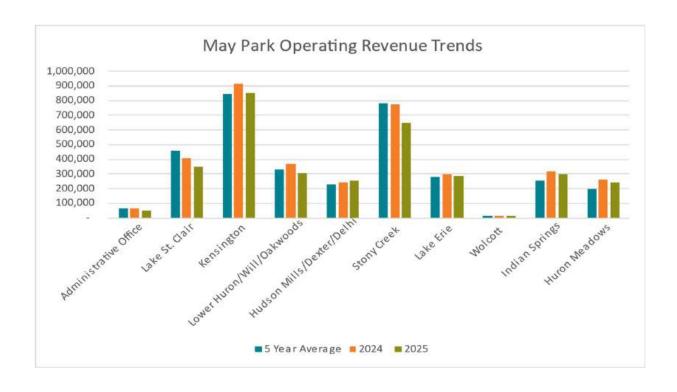


# BY LOCATION

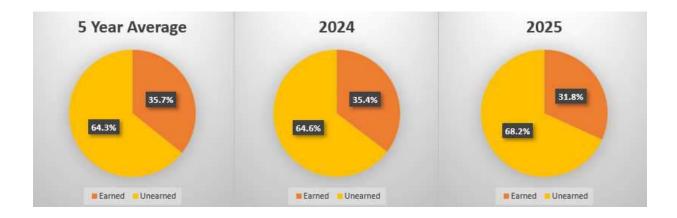
The parks generated \$3.3 million in operating revenue during May 2025 compared to \$3.7 million in 2024 and \$3.5 million for the 5-year average.

May 2025 operating revenue in total decreased compared to May 2024 by \$364,873 or 9.9% and decreased by \$160,416 or 4.6% compared to the 5-year average. Kensington, Stony Creek, and Lake St. Clair generated the most revenue for May 2025. May operating revenue for Kensington, Stony Creek, and Lake St. Clair was \$852,420, \$649,278, and \$347,381.

In the chart below, the variance between 2025 and 2024 figures range between an increase of \$15,500 and a decrease of \$129,200. The variance between 2025 and the 5-year average ranges between an increase of \$45,100 and a decrease of \$134,000. The changes are reflected in the chart below:



Considering year-to-date revenue, the parks show a decrease in revenue compared to the prior year and an increase in revenue compared to the 5-year average. The pie charts below reflect the revenue earned at the end of May compared to the budgeted revenue not yet earned.



At the end of May 2025, we have generated 31.8% of budgeted operating revenue earned. We were around 35.4% and 35.7% for 2024 and the 5-year average.

# **EXPENDITURES**

### ADMINISTRATIVE OFFICE

Overall, year-to-date Administrative Office expenditures are higher than 2024 by \$261,496 or 6%. Increases in wages and benefits make up 43% of the increase.

### MAJOR MAINTENANCE AND CAPITAL

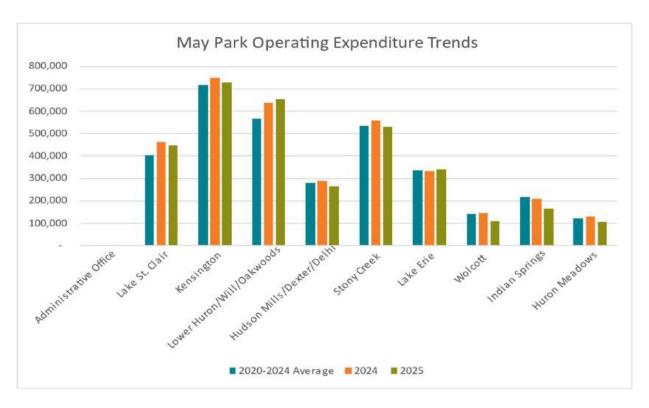
Approximately 100% percent of planned capital equipment and land acquisition purchases have been either paid for or encumbered. Payments during the month of May totaled \$407,252 or 11.5% of the budget.

As of the end of May, 32% of major maintenance projects have been either received or contracted for. May payments for major maintenance totaled \$8,813 or 0.3% of the annual major maintenance budget.

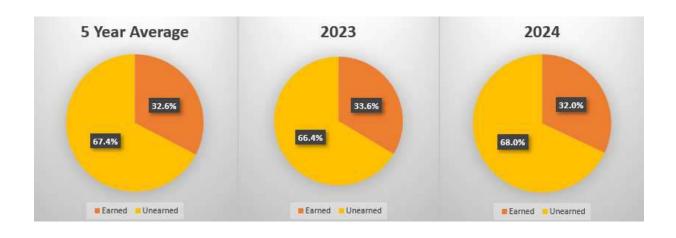
### PARK OPERATIONS

Overall, year-to-date park operation expenditures are \$409,250 or 2.9% higher than the 2024 year-to-date level. Increases in wages and benefits make up 61% of the increase.

Looking at individual parks for the month of May, the variance in operating expenditures between 2025 and 2024 ranges between an increase of \$18,005 and a decrease of \$42,626.



At the end of May, we have used 32.0% of the annual budget, the amount was 33.6% for 2024 and 32.6% for the 5-year average.





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

Prepared By: Neil Eby, Purchasing Supervisor

Project No: RFP 2025-002
Project Title: Internal Auditing
Location: Authority Wide
Date: June 5th, 2025

**Action Requested: Motion to Approve** 

That the Board of Commissioners approve the award of RFP 2025-002 to Rehmann Robson LLC, of Troy, MI, in the amount of \$26,250 to perform an assessment of internal audit control procedures as recommended by the Purchasing Department.

**Fiscal Impact**: Funds are currently available in the 2025 Board Approved Finance Budget in the amount of \$30,000. The award is \$3,750 in favor of the budget.

**Scope of Work:** The project will consist of two phases: an assessment phase and a future audit plan development phase. In phase 1, the vendor will review locations where cash transactions take place in the parks. They will provide analysis of the level of risk at these collection points and provide recommendations for improved collection and handling functions. In phase 2, the vendor will develop an internal audit plan and training for future HCMA staff use based on the risks assessed in phase 1.

**Process:** HCMA issued RFP 2025-002 on April 21, 2025. The RFP was posted on the Michigan Intergovernmental Trade Network (MITN) website, which provided notice of the solicitation to 600 vendors, from which 47 vendors downloaded the RFP. Six proposals were received and evaluated by a committee made up of individuals from the Finance Department, as well as district superintendents. Rehmann Robson LLC., was determined to be the highest ranked through this process.

Vendor	Location	Price
Clark, Schaefer Hackett	East Lansing, MI	\$25,000
Rehmann Robson LLC	Troy, MI	\$26,250
GPP Analytics Inc	Los Osos, CA	\$30,000
CliftonLarsonAllen, LLP	King of Prussia, PA	\$60,000
Eide Bally, LLP	Sioux Falls, SD	\$60,108
Sikich, LLP	Naperville, IL	\$71,011

The Purchasing Department requests approval to proceed with the purchase.

### **HURON-CLINTON METROPOLITAN AUTHORITY**

To: Board of Commissioners

From: Shedreka Miller, Chief of Finance Subject: Approval – 2025/26 Tax Levy Report

Date: June 12, 2025

### Action Requested: Motion to Approve

That the Board of Commissioners approve (1) the 2025 Tax Rate Request forms at 0.2050 mills; and (2) the inclusion of "net" tax revenues of \$43,740,602 in the 2026 Budget as recommended by Shedreka Miller and staff.

**Summary:** Final 2025 Taxable Value figures used for the calculation of the Metroparks 2026 tax revenues have been received from the county treasurer's offices. At this time, it is necessary for the Board of Commissioners to certify the requested tax levy rate of 0.2050 mills for each county.

**Background:** The calculation of the Metroparks tax levy millage rate is controlled by the "Headlee" Millage Reduction Formula (Michigan Compiled Law 211.34d) and Proposal A (1994 Public Act 415). Once the Metroparks tax levy rate is calculated, it is applied to the "taxable values" throughout the five counties of Livingston, Macomb, Oakland, Washtenaw and Wayne.

The Metroparks "taxable value" for the five counties for 2025 is \$219.7 billion, an increase of \$11.2 billion (5.41 percent) from the 2024 value of \$208.4 billion. The Metroparks taxable value showed an overall positive trend, with all five counties having increased from the previous year. Each county showed a steady increase around average of 5.4%. The overall 5.4% increase is slightly lower than last year's overall increase.

In applying the 2024 taxable value figures to the Headlee Millage Reduction Factor calculation formula, with the permitted inflation rate multiplier of 1.031, the Metroparks will be permitted to levy 0.2050 mills for 2025. This year, The Metroparks had their levy rate decrease due to the MRF calculation being under 1.000. The Metroparks is currently levying 82 percent of the original authorized millage of .2500 mills. This results in an annual loss of \$9,886,961 in tax revenue due to the Headlee Reduction.

In applying the 0.2050 millage rate against the district's 2025 "taxable value" figures, anticipated "gross" tax revenues for 2026 will be \$45,040,602. The breakdown by county is as follows:

2025/26 Lev		25/26 Levy	%	202	24/25 Levy	%	Change	
Livingston		\$	2,717,423	6.0%	\$	2,561,752	6.1%	6.1%
Macomb		\$	8,158,583	18.1%	\$	7,750,755	18.5%	5.3%
Oakland		\$	17,281,436	38.4%	\$	16,107,216	36.6%	7.3%
Washtenaw		\$	4,994,393	11.1%	\$	4,688,178	10.8%	6.5%
Wayne		\$	11,888,767	26.4%	\$	10,768,742	28.3%	10.4%
7	Γotal	\$	45,040,602	100.0%	\$	41,876,643	100.0%	7.6%

### Page Two

As the Authority has done for the last several years, staff recommends that the Metroparks estimate the amount of "captured" tax revenues and potential tax refunds and adjust the anticipated gross tax revenues down at the start of the budget year. This is due to (1) the number of tax abatement programs which include Downtown Development Authorities (DDA), Local Development Finance Authorities (LDFA), Tax Incremental Finance Authorities (TIFA), Brownfield, and Neighborhood Enterprise Zones; (2) the large number of communities that are utilizing them; and (3) the amounts of Metroparks tax revenue that is being captured and refunded.

By booking this adjustment at the beginning of the budget year, we are able to have a more accurate picture of the actual amount of tax revenue that should ultimately be collected in 2026. Based on trends from the last five years of data from the amount of Metroparks tax revenue captured and refunded, the following breakdown details the "net" tax revenues recommended to be used for the 2026 Budget.

		2025/26	Estimated	2025/26	
		Gross Tax Levy	Captured Taxes	Net Tax Levy	
Livingston		\$ 2,717,423	\$ (35,000)	\$ 2,682,423	
Macomb		8,158,583	(55,000)	8,103,583	
Oakland		17,281,436	(510,000)	16,771,436	
Washtenaw		4,994,393	(75,000)	4,919,393	
Wayne		11,888,767	(625,000)	11,263,767	
Tax Le	evy Total	45,040,602	(1,300,000)	43,740,602	

The 2025 Budget was prepared based on anticipated net tax revenues of \$41,876,643. The recommended net tax revenue for 2026 is \$43,740,602 an increase of \$1,863,960. For 2026, the Metroparks budgeted revenue will surpass the previous peak year.

The Metroparks have received confirmation of the calculations of the 2025 tax millage rate and revenues from the State Department of Treasury, Assessment and Certification Division. At this time, it is necessary for the Board to certify the 2025 tax levy rate for each county.

Attachment: 2019 – 2026 Tax Revenue Trends

# Property Tax Levy Historical Data 2019-2026 Huron-Clinton Metroparks Authority

	2019	2020	2021	2022	2023	2024	2025	2026
Livingston County	1,860,156	1,950,597	2,038,199	2,118,025	2,220,172	2,388,969	2,561,752	2,682,423
% of Total	6.0%	6.0%	6.0%	6.1%	6.1%	6.1%	6.1%	6.1%
Macomb County	5,745,456	5,994,474	6,237,818	6,422,987	6,760,726	7,233,232	7,750,755	8,103,583
% of Total	18.4%	18.4%	18.4%	18.5%	18.5%	18.5%	18.5%	18.5%
Oakland County	11,901,165	12,452,525	12,941,291	13,302,827	14,027,955	15,087,121	16,107,216	16,771,436
% of Total	38.1%	38.2%	38.2%	38.4%	38.4%	38.5%	38.5%	38.3%
Washtenaw County	3,466,548	3,654,791	3,854,737	3,922,261	4,136,341	4,404,703	4,688,178	4,919,393
% of Total	11.1%	11.2%	11.4%	11.3%	11.3%	11.2%	11.2%	11.2%
Wayne County	8,249,110	8,566,222	8,817,507	8,876,422	9,363,588	10,040,868	10,768,742	11,263,767
% of Total	26.4%	26.3%	26.0%	25.6%	25.6%	25.6%	25.7%	25.8%
Total Adjusted Levy \$	31,222,435 \$	32,618,609 \$	33,889,552 \$	34,642,522 \$	36,508,782 \$	39,154,893 \$	41,876,643 \$	43,740,602
	4.26%	4.47%	3.90%	2.22%	5.39%	7.25%	6.95%	11.71%



To: Board of Commissioners

From: Danielle Mauter, Chief of Marketing and Communications

Subject: April Marketing Report

Date: 6/5/2025

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file May Marketing Report as recommended by Chief of Marketing and Communications, Danielle Mauter, and staff.



# HURON-CLINTON METROPARKS MARKETING REPORT

May 2025

Administrative Office 13000 High Ridge Drive Brighton, MI 48814



METROPARKS.COM

# **MAY 2025**

### **Campaigns Launched in May**

### • Summer General Branding

This campaign launched with a really exciting start. We forged a new partnership with WXYZ that was approved at the May Board meeting. WXYZ produce a full 30 minute feature show on the Metroparks that premiered the week of Memorial Day weekend. This partnership includes 4 total airings plus 6 re-runs on streaming throughout summer. The package also includes preshow tune in promos, branded commercial spots throughout summer and fall, additional video and digital ads on their website and streaming platform, three homepage takeovers, and an exclusive Metroparks section on their website to house the show and related news. https://www.wxyz.com/marketplace/metroparks

This partnership will help increase public awareness and trust. This partnership will also help strengthen our relationship with WXYZ. It will compliment our other advertising and media partnerships and highlights 6 main topic areas that we have a heavy communications focus on – Education, Natural Resources, Trails, Golf, Water Safety and water activities and Paddling.

Our overall branding campaign launched the same time as this premier and includes a fully integrated mix of ad placements including TV broadcast, online video, social media, digital display, organic social, email, sponsored content, in-park signage and very select print.

The goals with the general brand campaign our general awareness of the Metroparks and passive activities the parks have as well as the impacts we bring to the community.

Another exciting addition the year will be a brand new commercial being added to the mix. We are producing this one in-house for launch the end of June. It will focus and feature our mission statement and the theme of "All the people. All their lives." Filming and production of this commercial began in May. The overall approach, script, casting, filming and production are all being managed in-house by Metroparks marketing staff. The two photos on the last page are a couple moments captured from this filming.

### Family Campouts

Campaign launched in May with multiple locations hosting events throughout summer starting June 7-8. <a href="https://www.metroparks.com/camping/">https://www.metroparks.com/camping/</a>

Campaign includes a mix of organic and paid media including email, digital ads, social media paid and organic, paid search and sponsored content with Detroit Free Press. Registration is starting to fill up. Still spots left in all campouts.

### Trail Challenge

Program and campaign launched on May 1. https://www.metroparks.com/trailchallenge/

After two years of success, some new elements were added to this year's challenge. In response to participant feedback last year dog friendly and accessible challenge trail options are available in every park. The option for dog registration has been added, and each one includes

a custom dog tag. The leaderboard page now updates in real time and alleviates a lot of participant confusion and staff manual processing. An exciting new tumbler was chosen as the original registration incentive, and this year participants earn a sticker for every challenge trail completed and still have the opportunity to earn a 2026 annual pass if they complete all 13 parks.

These changes have been met with great excitement for the program. A goal of 1,000 participants was set, and we already have 848 people registered with 14 people already completing 13+ challenge trails and earning themselves a 2026 annual pass. We also have 157 dogs registered. Records show there were 247 public registrations between 6/1-10/24 last year. With 5 whole months left in the challenge, and the paid ads just starting to pick up in frequency, staff decided to increase the max capacity of the program to 1250 and order more materials to make that possible.

















### • Water Safety Month + Swim Lessons

May is national water safety month. We used that tent pole to write and publish earned media efforts around our Everyone in the Pool initiatives and further spread the message of the importance of water safety. Those efforts includes a successful pitch to the Governor to declare May as water safety month in Michigan, a general press release early in the month that resulted in more than 30 media mentions detailed in the attached report, Linked in posts on CEO's account, email blasts sent to Metroparks subscribers, a guest writer column written by CEO pitched to select media, inclusion of topic in WXYZ special feature show, WXYZ editorial by Mike Murri and a press release seeking sponsorships for the initiative.

Media efforts will continue through June with a series of life jacket drop events and features on beach safety equipment.

Registration for swim lessons at partner sites had staggered start dates throughout the month and most slots are now filled. They once again filled very quickly.

### Youth golf clinic

Staff at Huron Meadows golf course were frequently hearing the request for youth golf lessons. They added a youth golf clinic to their line up of events and programs this summer as a result. This campaign launch in late May and an initial email blast to our golf email subscribers didn't result in many registrations. However, after just 3 days of social media ads running combined with in-park signage promoting it, the clinic was full.

- Summer concert series https://www.metroparks.com/concerts/
- Kids fishing tournaments -



### https://www.metroparks.com/fishing/#KidsFishingTournamentLakeErie

Kids Fishing Tournaments returned this summer to Lake Erie and Lake St. Clair Metroparks. Lake Erie's event was hosted in May, and once again filled prior to the event and resulted in additional walk ins showing up day of as well. Lake St. Clair's event is in late July and already has 87 youth registered before an intentional promotion has begun.

### **Guerilla Marketing Updates**

As part of the approved 2025 Marketing Plan, marketing staff have a goal to increase focus on strategic guerrilla marketing through continued relationship building, targeted activations, in-park installations and unique campaign elements. The goal is to have at least six activations throughout the year.

Marketing staff have a plan that will over-deliver on the goal, with 10 activations currently being planned. Each activation is unique and serves a different goal. Of those planned, the ones that have already been executed or are confirmed enough to share details for include:

### National Sticker Day

On national sticker day (January 13), staff completed a small guerilla marketing activation where Metroparks branded stickers were hid along trails and interpretive centers. Followers on social media were encouraged to visit and go find them "easter egg style". The goal was to increase park attendance during a slower time because stickers tend to be a popular item visitors like getting for free. Although the social posts had decent engagement, park staff reported not a large influx in visitors coming for that particular purpose. This activation was executed because

something similar worked well on national sticker day in the past. However, at that time, our sticker designs were all new, so it was more exciting.

• Hike and Dine Social Media Group Meet Up Event

### **Background:**

As part of Metroparks' 2025 marketing goal to create and activate more guerilla marketing strategies, we initiated a series of meetup events designed to reach and engage historically underrepresented and diverse audiences in events and programs and communicate our distinctive park experiences in new ways. Through social media outreach and audience research, Metroparks identified Hike & Dine Events as a mission-aligned group with a strong community presence and a focus on accessible outdoor engagement. Recognizing the synergy between Hike & Dine Events' audience and the goals of the Guerilla marketing meetup events, we proposed a collaborative Trail Challenge Meetup. Since then, both organizations have worked closely to plan and implement this partnered event, aimed at expanding awareness and participation in the Trail Challenge Meetup across broader demographics. Metroparks marketing staff saw value in this approach because Trail Challenge details were shared with their followers and audiences who were less familiar with us and this program. It was a way to expand our reach through "non-traditional" marketing avenues.



### **Event Highlights and Impact:**

The Memorial Day weekend event on May 25 at Huron Meadows Metropark was a resounding success. Hike & Dine attracted over 80 registrants, with 52 participants joining the hike—marking their highest turnout to date. Of those who attended, 24 completed a post-event survey, and all reported a positive experience. In addition, Metroparks staff received numerous on-site comments expressing how much attendees enjoyed the event.

As part of the partnership, the Metroparks offered free Trail Challenge registration to the first 30 individuals who RSVP'd through Hike & Dine. Additional sign-ups on the day of the event brought the total to over 30 new participants of color joining the Trail Challenge—an initiative that has traditionally struggled with diverse representation.

The demographics of the event were notably diverse, with 51 out of 52 attendees identifying as people of color. Participants included families with young children, teenagers, adults in their 20s, seniors, members of the LGBTQIA community, and dog owners.

Following the event, Hike & Dine shared a recap video that was met with enthusiastic engagement—the video posted to TikTok has garnered over 4,000 views and 400 likes within 24 hours. After a week it has gained 9,800 views, 850 likes, 140 saves and 86 shares. The video also appeared in search results for "Fun Things to Do in Detroit." Since the event, Hike & Dine has continued to promote the Trail Challenge, increasing visibility for both the Metroparks and the program — in fact the very next week they were back out at Stony Creek Metropark for a long distance training hike



with their group and added the Trail Challenge stop as part of their event.

Overall, this collaboration has provided meaningful exposure for the Metroparks and Trail Challenge to a historically underrepresented audience, helping to broaden participation and build a more inclusive outdoor community.

### **Lessons Learned & Recommendations for Future Meet Up Events:**

- Improve Trail Challenge Registration Communication: Registration issues were a recurring challenge, largely due to unclear instructions from Hike & Dine and the complex interface of RecTrac. Many attendees were unfamiliar with the Trail Challenge program, confused about the purpose of the coupon code, or unaware they needed to preregister. Even those who completed registration often missed setting up their display names. For future events, we recommend that Metroparks take full responsibility for Trail Challenge communications, including sending multiple reminder emails and providing direct support to registrants in advance.
- Require Pre-Approval of Social Media Content: Hike & Dine shared promotional content without
  prior notice or review, which led to the circulation of incorrect information. It was only caught
  because a Metroparks staff member happened to be part of their group. To prevent this in the
  future, any Memorandum of Understanding (MOU) should clearly state that all social media
  content must be reviewed and approved by Metroparks prior to publication.
- Ensure Hike & Dine Representatives Are On-Site Early: Although attendees were instructed to arrive 30 minutes early for registration assistance, Hike & Dine leaders did not arrive until the event's official start time. As a result, Metroparks staff were unable to answer certain participant questions that only Hike & Dine could address. Future events should require that partner representatives are present at least 30 minutes before the scheduled start.
- Adjust Event Timing and Logistics: The 5-mile hike took significantly longer than expected, causing delays for the food truck and leaving many participants too fatigued to stay and eat afterward. Additionally, insufficient time was allocated for Trail Challenge questions at the beginning of the event. In the future, consider planning a shorter hike and building in time for participant orientation and Q&A at the start to ensure a smoother experience.

### **Social Media Posts:**

- Recap video. Same video but posted in different locations.
  - IG: <a href="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web-copy-link&igsh="https://www.instagram.com/reel/DKM4AJguryH/?utm-source=ig-web
  - o TikTok: https://www.tiktok.com/@wehikendine/video/7509504085477821726
- <u>Instagram stories screen recording</u>: This has their day-of story posts but also reshares from other members who posted to their feed or story too.
- The Hike & Dine Events FB group is a private group so links to their posts can't be shared but here are some screenshots:



YOU ALL CAME OUTSIDE AND SHOWED OUT ONCE AGAIN! 50+ HIKERS DEEP!!!

Jas & I cannot thank you enough from the bottom of our hearts for joining and participating in our very first collaboration with Huron-Clinton Metroparks to kick off their summer #metroparkstrailchallenge!

But don't forget! When you post on socials to tag @MiMetroparks as a collaborator with the hash tag #metroparkstrailchallenge and you never know, you might encourage others to join in on the fun

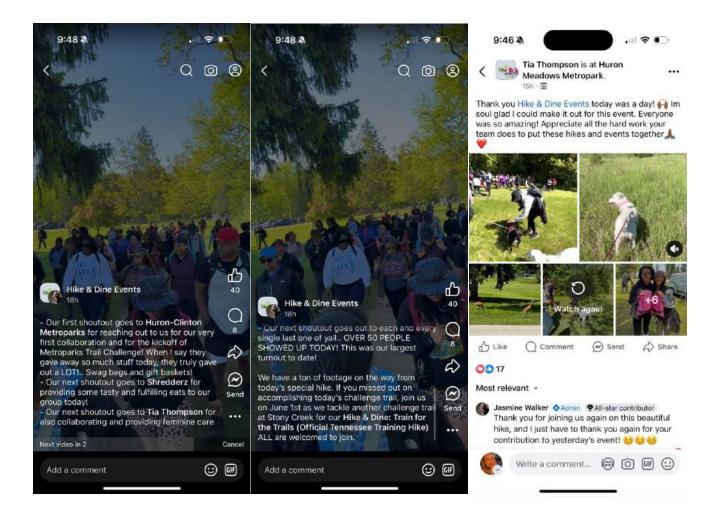
What a way to start the summer folks, you guys rock!

The Official Summer Kickoff w/ Hike & Dine Events + Huron-Clinton Metroparks









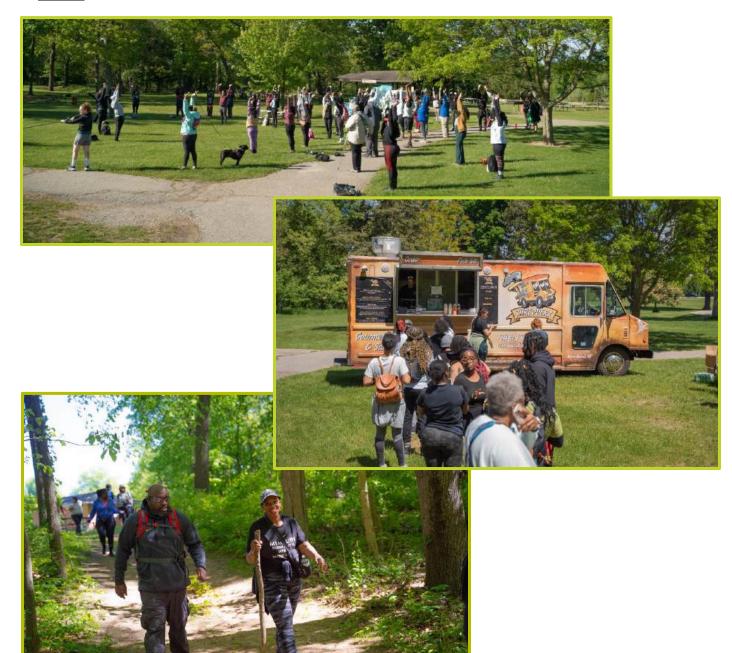
### **Survey Results:**

On site, we held a raffle for two gift baskets. To earn a raffle ticket, participants had to fill out an experience survey. 24/52 participants responded. The survey asked a couple questions about the event but more so focused on their future visitation to the parks. Below are some important takeaways and here are the full results too: <a href="https://www.surveymonkey.com/results/SM-e6kp2aijFgsFJJ6iGXR8">https://www.surveymonkey.com/results/SM-e6kp2aijFgsFJJ6iGXR8</a> 2Fw 3D 3D/

- 100% said they enjoyed their experience at the event
- 1/3 of respondents were first time visitors
- The number 1 barrier to visiting the parks more often was that the parks are too far away from their homes, number 2 was that they don't have the time and number 3 was the cost to enter being too high
- No surprise here, but Hiking Trails were the number 1 park amenity/activity that folks were interested in. Coming in tied at second was Kayaking/Canoeing and Swimming and tied at third was Biking Trails and Picnic Spots
- The top three types of events and programs they are interested in are Group Hikes, Concerts and Art Programs.
- We asked them to rank specific event elements importance to them here's how they responded:
  - Event is low cost or free to enter: 66.67% said this was Important or Very Important
  - Event is dog friendly: 58.33% said this was Important or Very Important

- o Event is Adult-Only/Child: 41.67% said this was Important or Very Important
- Event is family friendly: 58.33% said this was Important or Very Important
- o Event has alcoholic beverages available: 37.5% said this was Important
- Event has food/concessions available on site: 66% said this was Important or Very Important
- The Event has "Instagram-worthy" aesthetics: 41.67% said this was Important or Very Important
- o The Event is close to home: 25% said this was Important
- Affordable Transportation is available to and from the event: 33.33% said this was
   Important or Very Important
- o The event topic is unique and/or relevant to my interests: 37.5% said this was Important
- Large events with 100+ people was preferred to small and intimate events

### **Photos:**





### • In Park Signage Targeted at Dogs

The goal was to develop a unique way to capture the attention of pet owners and promote our dog-friendly activities and amenities without traditional paid advertising. What was developed was a set of yard signs that will be placed along trails in parks. It is a sequence of 3-4 signs that are installed at "dog height" and designed as if they are speaking to the dogs instead of the owners. The last sign in the sequence includes a QR code to get them to information about all MetroBarks programming for dogs.

Dog owners will be curious to see what the sign is saying with colorful designs that catch their attention, and the hope is they will get a giggle and be engaged enough to learn more about MetroBarks programming.



Three sets of signs are being created. One set will live all summer at Indian Springs near the dog friendly Trail Challenge kiosk. Indian Springs is the site of a brand new MetroBarks program this year. One set will live all summer at Lower Huron near the upcoming off leash dog area. One set will rotate around between the other parks throughout the summer.

In addition to the sequence signs, there is also a social media photo op for dogs being ordered. It will rotate around to MetroBarks events, but will also throughout the summer be placed near these sequence signs for passive park photo use. The bone design to right will be 60inches wide and die cut with a platform on the ground on the right side of it with instructions to sit dog there for a photo. The platform top will include social hashtags to use when posting.



### Life Jacket Drops

As part of our ongoing commitment to eliminating swim safety barriers and preventing drownings, marketing staff have added 3 "life jacket drop" events to June. These events will be shared with media for more grass roots promotion. All three events are being planned for areas in or near equity emphasis areas where cost barriers could prevent people from owning a life jacket.

Metroparks have large efforts of increasing swim ability and access to swim lessons through the Everyone in the Pool initiative, but we still want people to be safe in the water, regardless of swim ability. This guerilla marketing effort is aimed at encouraging life jacket use in and around water by sharing storytelling and messaging out in the community. To make this message more eye catching and impactful, we are giving away a total of 1,300 free life jackets. The events will highlight the urgent need for water safety education and showcase efforts to promote drowning prevention.

A sponsor, Thrivent, was secured to purchase all life jackets. All three events are being coordinated with new or existing partners alongside some other pre-existing event to help bolster attendance. An event will be hosted in Detroit (Wayne County), Warren (Macomb County) and Oakland County (location TBD) through the month of June.

All three events, plus a recap story after they conclude, will be shared with media and used as storytelling and media opportunity moments.

### Social Media Photo Op Installation at Lake St. Clair Metropark

Marketing staff want to create a photo opportunity in parks that serve as place making and encouraging sharing of photos on social media. This allows greater visibility to individual visitors' friends and followers every time they post a photo at the photo op. Additionally, marketing staff looked at ways to tie this photo installation back to other efforts and messaging goals of the Metroparks.

After attending the Climate Action Lunch & Learn presented by local Detroit artist, Halima Cassells, staff were inspired to make the photo-op an eco-friendly art installation and work with Cassells on a project of their own.

This project will create a visually striking outdoor installation that pays homage to the sturgeon and their natural habitat in Lake St. Clair Metropark. It will complement the sturgeon learning opportunities in the Nature Center. This installation will be made of mostly recycled materials and found objects that can be attached to a metal frame. The purpose of the installation is to create a moment where park goers would interact with the piece as a photo frame and encourage conversation about the local sturgeon habitat conservation efforts as well as waterway and park recycling and stewardship more broadly. The installation will include the organization and park name as part of the design so that it appears in every photo taken and shared of the project. Information signage will be placed near the installation to remind visitors of those recycling and stewardship messages – tying the project back to Climate Action Plan initiatives and Education initiatives.

As part of the project, students at the Nature Center have created recycled art pieces that will become a frame around learning information in the Nature Center and direct back to this installation. Additionally, three community art workshops will be added in the park aligned with existing park events where visitors will work with the artist to complete pieces that will become part of the installation.

Work will take place over summer with final installation planned for August. The finished piece should be complete by the August board meeting when we are at Lake St. Clair Metropark. The installation will remain installed, year-round, for 2-3 years pending weathering in the elements.

Sketches, details and dates of community art workshops to be shared soon.

### **Additional Revenue & Sponsorships Updates**

As part of the 2025 Marketing Plan, staff have a goal to Secure at least \$300,000 in additional revenue through strategic relationship building, strategic sponsorships and corporate and organizational bulk annual pass sales. Marketing staff attempted to sell a variety of event and project sponsorships in the first quarter of 2025 with limited success. We received a lot of responses saying we were asking too late for the current year and/or concerns about the economy and inflation and tariffs minimizing what they were doing with sponsorship.

We were successful in securing a sponsorship with Thrivent Financial in the amount of \$8,077. They purchased 1300 life jackets to use in our three life jacket drop events as part of a guerilla marketing effort.

We are also actively selling sponsorships for the Everyone in the Pool initiative. So far we have secure the following in 2025.

- Donor Advised Funds: John and Elizabeth Williams Fund at CFSEM \$9,309.00
- Amy McMillian \$1,500.00
- Lee Cohn Mother's Estate \$1,000.00
- Moment Strategies \$1,500.00
- TOTAL YEAR TO DATE: \$13,309

Lastly, through the effort of bulk annual pass sales to businesses and organizations as part of their employee health, wellness and benefits programs, we have sold the following in 2025. These sales are over and above long standing bulk sales within the parks operations:

- AVIS-SPL 80 passes \$3,200
- Thrivent 325 passes \$13,000
- Invest Detroit 55 passes \$2,200
- TOTAL YEAR TO DATE: \$18,400

If we account for 2025 annual passes sold at the end of 2024 at the discounted \$35 rate, that would add an additional:

- Pope Francis Center 38 passes \$1,330
- Detroit Zoological Society 100 passes \$3,500
- Forefront 21 passes \$735
- Huron Valley State Bank 40 passes \$1,400
- BAE Systems Inc. 25 passes \$875
- TOTAL: \$7,840

### Combined, these additional revenue efforts have resulted in \$55,466 towards this goal.

Marketing staff will be culminating leads for bulk annual pass sales throughout summer and fall with the next big push of these efforts being October – December when annual passes can be advertised at the discounted \$35 rate. 2026 event and initiative sponsorships conversations and sales will start in fourth quarter 2025 and Everyone in the Pool sponsorships will continue throughout the year.

### **Media Highlights**



Some major news features included:

- Water safety month media previously mentioned and included in attached report
- Police incident at Lake St. Clair <a href="https://www.cbsnews.com/detroit/news/michigan-man-charged-in-sexual-assault-of-teen-girl-at-park/">https://www.cbsnews.com/detroit/news/michigan-man-charged-in-sexual-assault-of-teen-girl-at-park/</a>
- Memorial Day weekend coverage
- Coverage of the Mackinac Policy conference session that CEO, Amy McMillan, spoke at <a href="https://www.crainsdetroit.com/sports-recreation/investment-public-spaces-produces-health-talent-and-economic-roi-leaders-say">https://www.crainsdetroit.com/sports-recreation/investment-public-spaces-produces-health-talent-and-economic-roi-leaders-say</a>

### **Projects On-Going**

In addition to major ad campaigns, marketing staff are working on a variety of projects:

- Media relations and requests
- Volunteer program redevelopment staff hosted listening sessions about challenges and
  opportunities under our current program as well as evaluating other organization's programs to
  support redevelopment moving forward. Marketing Plan goal set July as the target date to
  complete redevelopment and relaunch program.
- Executing Summer Everyone in the Pool swim lessons
- Planning out Fall Everyone in the Pool swim lessons
- Continuing the BTSV (Behind the Scenic Views) social media video series featuring staff voices
   https://www.linkedin.com/feed/update/urn:li:activity:7323753425865768960
- Special Park Districts Forum signage and graphics needs
- Flat Rock Dam Feasibility Study project communications planning
- Executing the 2025 Trail Challenge program and handling customer service and issues
- Participating on internal committees: CAP, Recreational Program Committee, individual event planning committees
- Executing details of Physical Education field trips with DPSCD
- Creating the plan for guerilla marketing efforts in 2025 and executing
- Pitching and selling Everyone in the Pool sponsorships for additional revenue under new marketing plan goal.
- Setting logistics and details for general brand commercial development and general brand campaign additions with new media partnerships.
- Developing strategic approach to 2026 bulk annual pass sales targeting communications and events through summer leading up to major push in Oct/Nov aligned with discount sale period.

### **Everyone in the Pool Updates**

Summer swim lesson partnerships that were large enough to require board approval were brought to the board in March. Since that time, the following updates have also been finalized and added to summer:

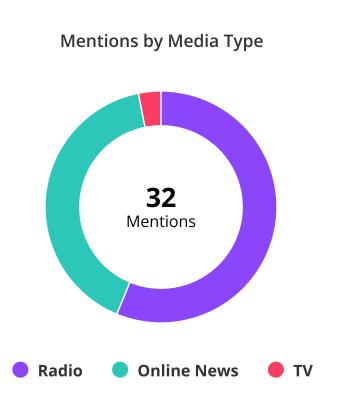
- Everyone in the Pool summer swim lessons have begun
  - o 10 partners, 25 locations, serving 1,908 participants total
- New partnership with Orion Township Parks and Recreation will provide 160 youth lessons at Great Lakes Athletic Club to Pontiac partner Oakland County Sheriff PAL plus the Orion Township and surrounding communities
- AquaLyfe Swim School will partner to provide 30 adult and youth lessons at South Lake High School to Black to the Land
- Rutherford Pool will partner with us to provide 196 lessons in July and August
- We have begun selling sponsorships for the Everyone in the Pool program and have so far secured \$3,000 through those efforts.
- We received unexpected donations of a little over \$9,000 from donor advised funds and \$1,000 from an individual's estate to support the Everyone in the Pool program.
- We have sent two media releases in May aligned with national water safety month.
  - More media is planned in June in the form of Life Jacket drop events, mentioned in above Guerilla Marketing section.
- Oakland County Parks & Recreation will partner to provide 80 lessons in July at Waterford Kettering Pool to Pontiac partner groups
- Whitmore Lake wrapped up its youth lessons for all 1st though 4th graders, serving 110 participants as part of their school day

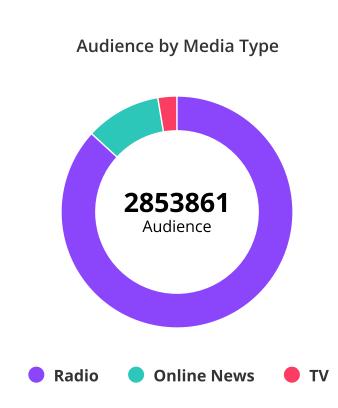
# 

# STRATEGIES

# National Water Safety Month Media Report

# **Mention Analytics**





Total National TV Audience 75,654

**Total National TV Publicity** USD \$6,385

**Total Local TV Audience** 75,654

**Total Local TV Publicity** USD \$6,385

Total Radio Audience 2,477,623

**Total Publicity Value** USD \$4,406



**Total Online + Print Audience** 300,584

**Total Online + Print Publicity** 

USD \$4,810

### **Total Number of Clips** 32





Time May 12, 2025 4:16 AM EDT

Local Broadcast Time 4:16 AM EDT

Category Special

Call Sign WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

Language English

Est. Audience 155,175
Est. Publicity Value USD \$372



1

W. W. J. Everyone back to down thirty sunday morning a first of its kind training program taking place last week at detroit's department of transportation the federal transit administration bringing their T. S. I. Instructors calls for transit trainers teddy not for the very first time the program featuring top instructors from around the country that operate in major metropolitan areas were public transit D. Not officials say the goals to train drivers and other personnel the leading safety practices ways to reduce preventable accidents and making the most of the customer experience jerry jenkins study W. J. News radio nine fifty harks it measured a traitor gearing up for the summer by offering free swimming lessons metric traits metro parks are offering the lessons as a part of their everyone in the water program **amy mcmillan** is the director of the here on clinton metro parks shot down rely in danger of being a liar and miguel and gary have in nearly and she



# **WWJ-AM**

Time May 12, 2025 3:07 AM EDT
Local Broadcast Time 3:07 AM EDT
Category Special
Call Sign WWJAM (CBS News Radio)
Market DMA: 14 Detroit, MI
Language English

Est. Audience 141,469
Est. Publicity Value USD \$347

nk'

2

The coast guard especially on the great lakes ahead of the busy summer season greg allman W. W. J. News radio nine fifty as the summer approaches parks across our area will be offering free swimming lessons **amy mcmillan** director of a here on clinton metro talks about what they have available we have program because everyone in the world mediate and al gore making people who will in an arab region in and out senior you know my hair and making sure our in cairo B. An hour or hour I heard during the program which was originally just for kids is now open to adults and seniors to measure its writers are encouraged to take a mental health day this month the duke the detroit zoo in celebration of mental health awareness month the detroit wing integrated health network is offering twenty dollar admission to the zoo if you buy the tickets on their website public affairs manager mike mikell brats says going outside is



# **WWJ-AM**

**Est. Audience** 128,237 **Est. Publicity Value** USD \$325

**Category** Special **Call Sign** WWJAM (CBS News Radio) Market DMA: 14 Detroit, MI **Language** English

**Local Broadcast Time** 2:17 AM EDT

**Time** May 12, 2025 2:17 AM EDT

Mentor to traits metro parks are offering the lessons as a part of their everyone in the water program amy mcmillan is the director of a sheer on clinton mature apart shortly don't rely the danger of being in the water ray and ego and clearly have the ability to understand i'm changes and that it really start beer yeah be able to get in line deeply and get out and the like all I see people and began the air and I mean when you know I that all of those things come together ashley important mission anders with this great yeah wondering the program started this month as may is water safety month for the past two decades mischievous seen its population stagnate or even decline while other states have seen an influx of new residents but michigan's chief growth officer hillary does has that trend is finally starting to change the five percent official counties through last year are now



# **WWJ-AM**

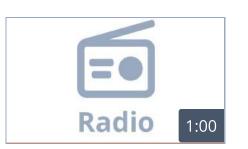
**Time** May 11, 2025 11:07 PM EDT Local Broadcast Time 11:07 PM EDT **Category** Special **Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

Est. Audience 65,976 **Est. Publicity Value** USD \$167

His force widespread operational cutbacks including in twenty nine great lakes units peter's joined with other lawmakers calling on the white house to increase funding for coast guard operations peter says that further investment is key to sustaining in supporting growing recruitment and retention efforts for the coast guard especially on the great lakes ahead of the busy summer season greg allman W. W. J. News radio nine fifty as the summer approaches parks across our area will be offering free swimming lessons amy mcmillan director of the here on clinton metropolitan talks about what they have available program one for me here you know indoor you know why is that making our idaho and oregon out at her door making it people who live in our region and got in your the program which was originally just for



# **WWJ-AM**

Language English

**Time** May 11, 2025 10:17 PM EDT **Local Broadcast Time** 10:17 PM EDT **Category** Special

**Call Sign** WWJAM (CBS News Radio) Market DMA: 14 Detroit, MI

Est. Audience 87,844 **Est. Publicity Value** USD \$162

I instructors course for transit trainers did he not for the very first time the program featuring top instructors from around the country that operate in major metropolitan areas with public transit do you not officials say the goals to train drivers and other personnel the leading safety practices ways to reduce preventable accidents and making the most of the customer experience jerry jenkins W. W. J. News radio nine fifty harks it measured a traitor gearing up for the summer by offering free swimming lessons metric traits metro parks are offering the lessons as a part of their everyone in the water program **amy mcmillan** is the director this year on clinton metro parks shock when don't realize the danger of being in the water gray and they don't necessarily have the ability to understand i'm changes in doubt it really start beer with his idea of being able to get into the mars a plea and get out and safely all I think he probably and began near



# **WWJ-AM**

**Time** May 11, 2025 6:11 PM EDT **Local Broadcast Time** 6:11 PM EDT **Category** Special **Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI **Language** English

**Est. Audience** 144,001 **Est. Publicity Value** USD \$365

The port and more money for the coast guard the coast guard is facing a shortfall of three thousand personnel which senator gary peter says has already disrupted critical operations like search and rescue and law enforcement in twenty twenty four staffing shortages force widespread operational cutbacks including in twenty nine great lakes units greg allman W. W. J. News radio nine fifty parks in metro detroit are gearing up for the summer by offering free swimming lessons metro detroit metro parks are offering the lessons as part of their everyone in the water program **amy** mcmillan is the director of the here on clinton mantra parks rely peter's joined with other lawmakers calling on the white house to increase funding for coast guard operations peter says that further investment is key to sustaining and supporting growing recruitment and retention efforts for the coast guard especially on the great lakes ahead of the busy summer season the danger of being in the water ready and eager mrs kerry have the

Page 2 of 9 © 2025 Critical Mention









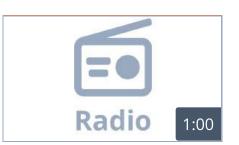












# **WWJ-AM**

**Language** English

**Est. Audience** 145,641

Est. Publicity Value USD \$384

**Local Broadcast Time** 10:08 AM EDT **Category** Special **Call Sign** WWJAM (CBS News Radio) Market DMA: 14 Detroit, MI

**Time** May 11, 2025 10:08 AM EDT

News radio nine fifty as this approaches parks across our area will be offering free swimming a lessons amy mcmillan director of the here on good metro parks talks about what they have available program everyone wall we hear you know %hesitation %hesitation in a way it's time that we do without a one o'clock it's enough to know it which brought this dive for a look no water in a man they can enjoy our incredible beach is an arab world and all that michigan had to offer dorian making and people who will win and our region did I doubt senior the program which was originally just for children is now open to adults and is seniors as well coming up as the news continues and I just over two minutes after traffic and weather for the rest of the hour we take a special look at pope leo the fourteenth the first american to be elected pope W. W. G. News time one



# **WWJ-AM**

**Time** May 6, 2025 6:39 PM EDT **Local Broadcast Time** 6:39 PM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

You can get your now down to lower right after this going to go over red light up they have taken but adding pending a really beautiful and the wildlife that it my way out to the winter and return to the heart we had incredible programs going on in school here we go to our website metro parks that time here and he I don't think you want in the air he is there to keep behind and get out my seven courted I mean doing great in a world that can thank you very much of the information and thank you for the time in iraq that's amy mcmillan the director of the you're on clinton metro parks joining us here on W. W. J. W. W. James time six thirty eight traffic coming up in two minutes after traffic and weather together some residents in west lent say they heard a loud couple as neighbor's house explodes I might campbell

**Est. Audience** 227,865

**Est. Publicity Value** USD \$307



# **WWJ-AM**

**Time** May 6, 2025 7:17 PM EDT

**Local Broadcast Time** 7:17 PM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 212,479 Est. Publicity Value USD \$133

Part of their everyone in the water program amy mcmillan director of the here on clinton metro spoke to W. W. J. About the program and its focus which is mainly on water safety down rely the danger of being in the water gray and legal clearly have the ability to understand i'm change isn't that it really start the air with an idea of being able to get into the mars a plea and get out of the box safely all I see people crammed began the air and then I mean when you know I have all come together actually under gray yeah wonderland these of the %hesitation program started this month has may is water safety month we just a few weeks away from the start of the detroit grand prix in the buses already building downtown the countdown is on just over twenty three days until the return of ground for you racing to the streets of downtown detroit



### **WWJ-AM**

**Time** May 6, 2025 10:16 PM EDT

**Local Broadcast Time** 10:16 PM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 139,003 **Est. Publicity Value** USD \$135



Homeland security secretary christy know much travelers who are relied he complied by tomorrow's deadline can still flying but they should get ready for extra scrutiny at the airport no testifying before a congressional panel that eighty one percent of travelers already have I. D.'s they comply with relied he requirements if you don't still plan on flying it just repair to be diverted to a different line for an extra step and for more time at the airport no miss says T. S. A. Also accepts passports and travel identification from those looking of flying billed as a more secure form of identification post nine eleven relied he was signed into law in two thousand five implementation though has been repeatedly delayed the federal government had said a hard deadline of may seven for people to be relied you compliance %hesitation sloan W. W. J. Whose writer and I got the parks in metro detroit are gearing up for the summer by offering free swimming lessons metro detroit metro parks are offering the lessons as part of their everyone in the water program **amy mcmillan** director of the huron clinton metro parks talked to dough



**WWJ-AM** 

**Time** May 6, 2025 10:37 PM EDT Local Broadcast Time 10:37 PM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 139,003 **Est. Publicity Value** USD \$135

Detroit are gearing up for the summer by offering free swimming lessons metro detroit metro parks are offering the lessons as our part of their everyone in the water program amy mcmillan director of the huron clinton metro parks spoke to W. W. J. About the program and its focus which is mainly concerned with water safety rain down rely in danger of being in the water right and miguel and there really has the ability to under the end i'm changes and that it really start the air wing idea being able to get into the night a plea and get out of the gate all I need program began the air and then I mean when you know I have that all come together actually important initially gander gray yeah wondering and we have the programs the program started in this month as may is water safety months the lesson this week for hundreds of



# **WWJ-AM**

**Est. Audience** 104,400

Est. Publicity Value USD \$140

**Time** May 6, 2025 11:37 PM EDT Local Broadcast Time 11:37 PM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

Seniors question my sarin out say they feel they're prepared for entry level roles in their chosen fields more than half of hiring managers say recent grads are not prepared tom brown skilled a G. M. Of forage surmount stroud simulation platform says employers say they want higher ed curriculum to be much more responsive to work place needs me cool for a downturn places to know why I finish line but actually I we now rejoin jennifer kuiper C. B. S. News parks in metro detroit are gearing up for the summer by offering free swimming lessons metro detroit's metro parks are offering the lessons as part of their everyone of the water program **amy mcmillan** director of the pure on clinton metro parks spoke to W. W. J. About the program and its focus which is mostly on water safety children don't rely a danger of being in the water gray and miguel and gary have the ability to understand i'm changes that it really



# **WWJ-AM**

**Local Broadcast Time** 12:37 AM EDT

**Time** May 7, 2025 12:37 AM EDT

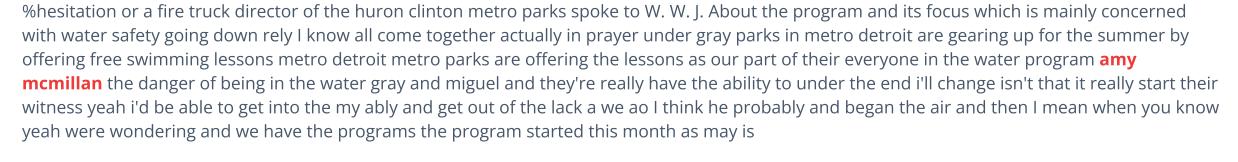
**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 104,400 **Est. Publicity Value** USD \$186





# **WWJ-AM**

**Est. Audience** 115,780

**Est. Publicity Value** USD \$219

**Local Broadcast Time** 1:37 AM EDT

**Time** May 7, 2025 1:37 AM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

%hesitation for entry level roles in their chosen field more than half of hiring managers say recent grads are not prepared tom brown skilled a G. M. Of forage sarin ounce job simulation platform says employers say they want higher ed curriculum to be much more responsive to work place needs the cool for a downturn places to know why at the finish line but actually I too late now returned and jennifer kuiper C. B. S. News parks in metro detroit are gearing up for the summer by offering three swimming lessons metro detroit metro parks are offering the lessons as part of their everyone in the water program amy mcmillan director of the pure on clinton metro parks spoke to W. W. J. About the program and its focus which is mostly on water safety shot down leo I a danger of being in the water right and miguel and kerry has the ability to i'm here and i'm changing it



# **WWJ-AM**

**Local Broadcast Time** 2:37 AM EDT **Category** Special

**Time** May 7, 2025 2:37 AM EDT

really varies beer yeah i'd be able to

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 128,237 **Est. Publicity Value** USD \$242

Page 4 of 9 © 2025 Critical Mention Lessons metro detroit metro parks are offering the lessons as our part of their everyone in the water program amy mcmillan director of the huron clinton metro parks spoke to W. W. J. About the program and its focus which is mainly concerned with water safety showing down rely I know that all come together they're actually important mission under gray the danger of being in the water right and miguel and they're really have the ability to understand i'm changes and that it really start there would be able to get in the my inquiry and get out and a lot of people all I give her an began beer and adding when scaled yeah one area the programs the program started this month as may is in the water safety month the lesson this week for hundreds of it down river students how can you protect the detroit



# **WWJ-AM**

**Time** May 7, 2025 3:19 AM EDT Local Broadcast Time 3:19 AM EDT

**Category** Special

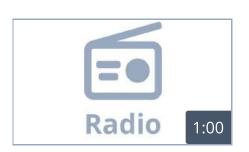
**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 141,469 **Est. Publicity Value** USD \$255

It higher in the fall for that amy mcmillan the director of the here on clinton met for parks partly to mostly cloudy through the overnight hours a low fifty two it's going to be a pleasant much now for more on this on news radio by fifty W. W. J. Looking at current oakland county construction found in fifty nine through the would we do have wing closures from ninety M. Two three P. M. Weekdays tuesday may thirteen south on telegraphed wrote at square lake road right lane is closed from nine A. M. To three P. M. Day through friday in third northbound telegraph wrote at me road you right is closed from ninety at three P. M. Gave north and south on the pier road between I seventy five and dutton road one lane is closed each way daily also during late may and westbound eight mile from M. Thirty nine to bird road right lanes are closed through june and that's traffic on the man's lumber and home traffic center mellissa with that accu weather forecast from the bill brown ford weather center



# **WWJ-AM**

**Time** May 7, 2025 3:37 AM EDT

Local Broadcast Time 3:37 AM EDT

**Category** Special

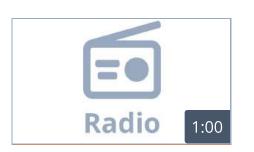
**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

**Est. Audience** 141,469 **Est. Publicity Value** USD \$255

I was a new survey explores whether college students are really ready for their entry into the workplace while eighty eight percent of the more than two thousand U. S. College juniors and seniors question by sarah mount say they feel they're prepared for entry level roles in their chosen fields more than half of hiring managers say recent grads are not prepared tom run skill the G. M. Of forage sarin ounce john simulation platform says employers say they want higher ed curriculum to be much more responsive to work place needs more metro detroit we will try to employees is to know why I finish line but actually actively palmer in korea joined by jennifer kuiper C. B. S. News parks in metro detroit are gearing up for the summer by offering free swimming lessons metro parks are offering the lessons as part of their everyone in the water program amy mcmillan director of the pure on clinton metro parks spoke to W. W. J. About the program and its focus which is mostly on water safety we allow



### **WWJ-AM**

**Est. Audience** 155,175

Est. Publicity Value USD \$277

**Local Broadcast Time** 4:37 AM EDT

**Time** May 7, 2025 4:37 AM EDT

**Category** Special

**Call Sign** WWJAM (CBS News Radio)

Market DMA: 14 Detroit, MI

**Language** English

In the trades half of all white collar workers say %hesitation they'd be down to swap their desk job for hammer or a fire truck parks in metro detroit are gearing up for the summer by offering free swimming lessons metro detroit metro parks are offering the lessons as I know they're actually candor gray director of the huron clinton metro parks spoke to W. W. J. About the program and its focus which is mainly concerned with water safety down only ally all part of their everyone in the water program **amy mcmillan** the danger of being in the water gray and miguel this is clearly have the ability to understand i'm changes and that it really start there with his idea of being able to get into the mine safely and get out of the rock safely



# WXYZ Editorial: "Let's Get Everyone in the Pool" for Water Safety Month

Date Collected May 8, 2025 4:51 PM EDT

all eyes kiki program began the air and then adding when you know yeah one

**Category** Digital News

**Source WXYZ** 

**Author** Mike Murri – Regional VP & WXYZ-WMYD General

Manager

Est. Audience 53,800

**Est. Publicity Value** USD \$1,335

**Market** Dearborn Heights, MI

**Language** English

WXYZ DETROIT — Spring is here and summer is right around the corner. As the temperatures get warmer, activities in our pools, lakes, rivers, and oceans increase. Teaching children to be water smart can be lifesaving.

May is National Water Safety Month, and the Huron-Clinton Metroparks is committed to expand access to free water safety skills. Drowning is the leading cause of death in kids ages 1 through 4.

Private swimming lessons can be expensive and a financial barrier for some families. In partnership with many community organizations, ...

Page 5 of 9 © 2025 Critical Mention



# 7 News Detroit at 7pm

**Time** May 8, 2025 7:26 PM EDT **Local Broadcast Time** 7:26 PM EDT **Category** News **Call Sign** WXYZ (ABC) Market DMA: 14 Detroit, MI

**Language** English

**Est. National Audience** 75,654

**Est. National Publicity Value** USD \$6,385

Est. Local Audience 75,654

**Est. Local Publicity Value** USD \$6,385

watersmart can be lifesaving. may is national water safety month in the year on clint metro parks is committed to expand access to free water safety skills. sadly drowning is the leading cause of death in kids, age one through 4. private swimming lessons can be expensive and financial barrier for many families in partnership with many organizations, metro parks is excited to bring free swimming lessons to the 5 county area. southeast michigan. more than 20 locations, all registered participants will receive a swimsuit swim caps goggles. the metro parks. let's get everyone in the poor mission. it is determined to reverse the trend of drownings over the past 4 years. this talk swimming lessons to nearly 8,000 participants, wet your loan. it provided more than 3,000 children and adults with free instruction. and wayne.



# Free swimming classes and equipment help improve water safety across Metro Detroit

**Language** English

Author www.modeldmedia.com

Source ModelD Media

**Category** Blog

Date Collected May 8, 2025 1:04 PM EDT

Date Collected May 8, 2025 2:00 PM EDT

"A lot of what happens is that a kid becomes in danger and then there's no adults, no parents, or anybody who has the skills or the knowledge to know how to help them," she says. "So then you have an adult trying to help and now you have two people in trouble instead of someone who can help."

**Amy McMillan**, director of the Huron-Clinton Metroparks, adds that it's important to be able to offer swimming and water safety lessons for free. Whether at a public pool or in a private lesson, she says, "it is hard for parents to afford to put their kids into swim lessons." "For us, this is really an equity ...



# Free swimming classes and equipment help improve water safety across Metro Detroit

Est. Audience 2,717 Est. Publicity Value USD \$16 **Market** United States

**Language** English

**Category** Digital News **Source** <u>Second Wave Michigan</u> **Author** Patrick Dunn

"A lot of what happens is that a kid becomes in danger and then there's no adults, no parents, or anybody who has the skills or the knowledge to know how to help them," she says. "So then you have an adult trying to help and now you have two people in trouble instead of someone who can help."

**Amy McMillan**, director of the Huron-Clinton Metroparks, adds that it's important to be able to offer swimming and water safety lessons for free. Whether at a public pool or in a private lesson, she says, "it is hard for parents to afford to put their kids into swim lessons."

"For us, this is really an equity ...



### Column: Keep your family safe around water this summer

Date Collected May 9, 2025 6:01 AM EDT Est. Audience 4,891 **Category** Digital News **Est. Publicity Value** USD \$73 **Source** <u>Daily Tribune</u> Market Royal Oak, MI

By **Amy McMillan** 

**Guest Columnist** 

Michigan is called the Winter-Water Wonderland for a reason. Our abundant water resources offer residents and visitors numerous recreational opportunities that contribute to both physical and mental well-being. However, this accessibility also requires a heightened focus on water ... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

**Language** English

No one should lose a loved one to drowning. To learn more, visit metroparks.com/everyone-in-the-pool

**Amy McMillan** is CEO of the Huron-Clinton Metroparks



Column: Keep your family safe around water this summer

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Date Collected May 9, 2025 6:02 AM EDT **Category** Digital News Source Dearborn Press & Guide

Est. Audience 1,630 Est. Publicity Value USD \$24 **Market** Sterling Heights, MI **Language** English

### By **Amy McMillan**

**Guest Columnist** 

Michigan is called the Winter-Water Wonderland for a reason. Our abundant water resources offer residents and visitors numerous recreational opportunities that contribute to both physical and mental well-being. However, this accessibility also requires a heightened focus on ... and a fiveyear strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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**Amy McMillan** is CEO of the Huron-Clinton Metroparks

Date Collected May 9, 2025 6:05 AM EDT



# Column: Keep your family safe around water this summer

Est. Audience 14,673 Est. Publicity Value USD \$219

Market Mount Clemens, MI **Language** English

### By **Amy McMillan**

**Category** Digital News Source Macomb Daily

**Guest Columnist** 

Michigan is called the Winter-Water Wonderland for a reason. Our abundant water resources offer residents and visitors numerous recreational opportunities that contribute to both physical and mental well-being. However, this accessibility also requires a heightened focus on water ... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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**Amy McMillan** is CEO of the Huron-Clinton Metroparks



# Column: Keep your family safe around water this summer

Date Collected May 9, 2025 6:11 AM EDT **Category** Digital News **Source** Oakland Press

Est. Audience 15,760 **Est. Publicity Value** USD \$235 Market Pontiac, MI **Language** English

### By **Amy McMillan**

**Guest Columnist** 

Michigan is called the Winter-Water Wonderland for a reason. Our abundant water resources offer residents and visitors numerous recreational opportunities that contribute to both physical and mental well-being. However, this accessibility also requires a heightened focus on water ... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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**Amy McMillan** is CEO of the Huron-Clinton Metroparks



# Column: Keep your family safe around water this summer

Date Collected May 9, 2025 10:45 AM EDT **Category** Digital News **Source** Heritage News-Herald

Est. Audience 11,412 **Est. Publicity Value** USD \$170 Market Willoughby, OH **Language** English

### By **Amy McMillan**

**Guest Columnist** 

Michigan is called the Winter-Water Wonderland for a reason. Our abundant water resources offer residents and visitors numerous recreational opportunities that contribute to both physical and mental well-being. However, this accessibility also requires a heightened focus on ... and a fiveyear strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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# Column: Keep your family safe around water this summer

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**Date Collected** May 9, 2025 8:29 PM EDT **Category** Print

Source The Daily Tribune (Royal Oak, Michigan)

Author Amy McMillan, GUEST COLUMNIST

Est. Audience 11,189
Est. Publicity Value USD \$156
Market Royal Oak, MI
Language English

... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

No one should lose a loved one to drowning. To learn more, visit metroparks.com/everyone-in-the-pool

**Amy McMillan** is CEO of the Huron-Clinton Metroparks

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# **Column:** Keep your family safe around water this summer

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Date Collected May 9, 2025 8:29 PM EDT

**Category** Print **Source** The Oakland Press (Pontiac, Michigan)

**Author** Amy McMillan, GUEST COLUMNIST

Est. Audience 65,197

**Est. Publicity Value** USD \$912

Market Pontiac, MI
Language English

... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

No one should lose a loved one to drowning. To learn more, visit metroparks.com/everyone-in-the-pool

**Amy McMillan** is CEO of the Huron-Clinton Metroparks

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# **Column:** Keep your family safe around water this summer

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**Date Collected** May 9, 2025 8:50 PM EDT **Category** Print

Source Press & Guide (Dearborn, Michigan)

Author Amy McMillan, GUEST COLUMNIST

Est. Audience 25,000

**Est. Publicity Value** USD \$350

**Market** Sterling Heights, MI

Language English

... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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**Amy McMillan** is CEO of the Huron-Clinton Metroparks

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# **Column:** Keep your family safe around water this summer

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Date Collected May 9, 2025 8:50 PM EDT Category Print
Source The Macomb Daily (Michigan)

**Author** Amy McMillan, GUEST COLUMNIST

Est. Audience 20,315
Est. Publicity Value USD \$284
Market Mount Clemens, MI
Language English

... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

No one should lose a loved one to drowning. To learn more, visit metroparks.com/everyone-in-the-pool

**Amy McMillan** is CEO of the Huron-Clinton Metroparks

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### Column: Keep your family safe around water this summer

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**Date Collected** May 9, 2025 8:50 PM EDT **Category** Print

**Source** The News-Herald (Southgate, Michigan) **Author** Amy McMillan, GUEST COLUMNIST

Est. Audience 74,000
Est. Publicity Value USD \$1,036
Market Lenoir City, TN
Language English

... and a five-year strategic plan in place, we aim to double our impact to reach 6,000 students annually with swim skills, in-school gym class swim lessons and even lifeguard training programs.

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**Amy McMillan** is CEO of the Huron-Clinton Metroparks

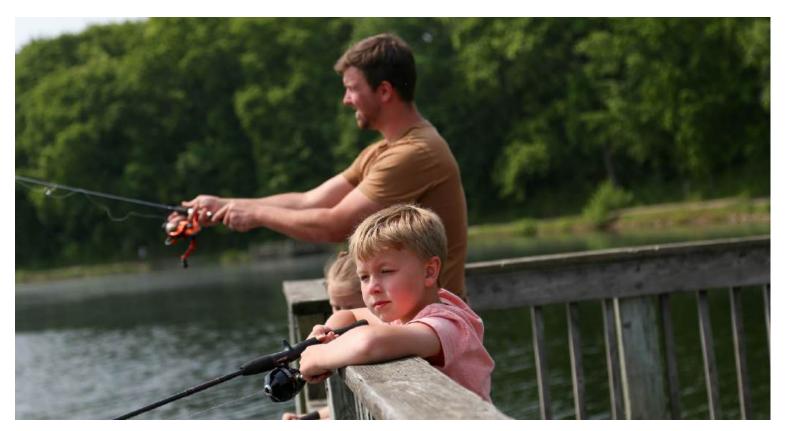
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# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Mike Henkel, Chief of Engineering Services

Subject: Nature Trail Bridge Replacements Location: St Clair Metroparks, Macomb County

Date: May 22, 2025

### **Action Requested: Motion to Approve**

That the Board of Commissioners approve contract 502-22-699 to the low responsible bidder Erie Construction LLC in the amount \$267,800.00 as recommended by Chief of Engineering Services, Mike Henkel and staff.

**Fiscal Impact**: The project is budgeted for \$295,037.00 dollars and is under budget in the amount of \$27,237.00

**Background**: The existing nature area bridge is a multi-span boardwalk bridge approximately 6' wide by 60' long, located within the Lake St. Clair Metropark nature area near the Interpretive Center. The original bridge is estimated to be 30 plus years old. The wooded structure needs replacement. The bridge is currently closed to the public. The bridge completes a looped trail within the nature area and is primarily used by pedestrian traffic and occasional small maintenance equipment.

	Contractor	City	Amount
1	Erie Construction LLC	Woodhaven	\$267,800.00
		11	#045 000 00
2	Highlands Service LLC	Howell	\$315,000.00
3	Brock and Associates Inc	Novi	\$338,000.00
4	Mullica Group LLC	Harrison Twp	\$391,600.00
5	E.C. Korneffel Co	Trenton	\$479,100.00
6	Anglin Civil LLC	Livonia	\$663,298.99
7	Z Contractors Inc	Shelby Twp	\$669,000.00

Work Order Amount
Contract Amount

Erie Construction LLC \$267,800.00
Contract Administration \$6,000.00
Total Proposed Work Order Amount (Rounded) \$273,000.00

This project was reported and publicly advertised in the following construction reporting outlets: Michigan Intergovernmental trade network, MITN; Construction Association of Michigan, Construction Connect, Washtenaw Contractors Association, Builders Exchange of Lansing and Central Michigan.



Lake St Clair



### HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Mike Henkel, Chief of Engineering Services

Project: RFP 900-25-272-D

Subject: Proposal Design Services West Boardwalk and Daysail Trail Development

Location: Lake St. Clair Metropark, Macomb County

Date: May 5, 2025

### **Action Requested: Motion to Approve**

That the Board of Commissioners approve the Proposal dated May 27, 2025, from Nowak & Fraus Engineers in the amount \$126,232.00 as recommended by Chief of Engineering Services, Mike Henkel and staff.

**Fiscal Impact**: The projects are budgeted at \$2,400,000.00 dollars. Both projects are partially funded by Land and Water Conservation Funds in the amounts of \$500,000.00 for the West Boardwalk and \$500,000.00 for the Daysail trail development.

Background: This design work combines two projects that are listed in the capital fund. The first is the renovation of the west boardwalk that was constructed around 1952. The existing wooded boardwalk is deteriorated and in need of extensive repairs. The design work will address improved connections to the beach, accessibility, and new site amenities. The second item of work will provide design specifications and drawings for a ½ mile shared use path, 2.8 acres of native plantings, 30 trees, ADA parking lot striping and signage, accessible picnic tables, roadway safety barrier, aggregate service drive, dog waste stations, trailhead structure, water bottle filling station, grills, and benches. The trail will tie into the west boardwalk. Proposals were evaluated on the following criteria: General Information, Project Team and Personnel, Quality Assurance and Control, Understanding of Project Tasks, Management Summary, Relevant Project Experience, References, Budget Review, and Adherence to Cost Proposal Guidelines, and Overall Quality of Proposal.

Nowak and Fraus \$126,232.00 Spaulding DeDecker \$ 179,546.00 ECT \$184,479.00 Fleis & Vandenbrink \$194,100.00

**Attachment: Proposal from Nowak and Fraus** 



## Request for Proposal LAKE ST. CLAIR METROPARK WEST BOARDWALK RENOVATION & DAYSAIL TRAIL DEVELOPMENT DESIGN SERVICES

RFP No.: 900-25-272-D

Prepared by:

Nowak & Fraus Engineers

May 27, 2025



### HURON-CLINTON METROPOLITAN AUTHORITY NOTICE OF REQUEST FOR PROPOSALS (RFP)

Design Project Title: West Boardwalk Renovation & Daysail Trail Development Design Services

Park Name: Lake St. Clair Metropark

Park Address: Lake St. Clair Metropark 31300 Metro Pkwy, Harrison Twp., MI 48045

RFP No.: 900-25-272-D Issue Date: 5/5/2025 Response Date: 5/27/2025

An optional, Pre-Proposal Site Meeting to view the project site will be held on Wednesday, May 14, 2025, at 10:00 A.M. at the park office at Lake St. Clair Metropark: 31300 Metro Pkwy, Harrison Twp., MI 48045. Notify the Owner at least 48 hours in advance for any special accommodations needed for people with disabilities.

**PROPOSAL DUE TIME:** By **2:00 PM** (local time)

**LOCATION:** Return Proposal Via E-mail: <a href="mailto:engineering.bids@metroparks.com">engineering.bids@metroparks.com</a>

**DESCRIPTION:** The Huron-Clinton Metropolitan Authority is issuing a Request for Proposal (RFP) to qualified professional consulting firms to perform services as detailed in Attachment A, Statement of Work.

**INDEX**: Included in this RFP are the following:

RFP Form (this form)

- Attachment A Statement of Work (and attachments, if any)
- Attachment B Standard Authority Professional Services Agreement form (for information only)
- A copy of the complete RFP is available from the Michigan Inter-governmental Trade Network (MITN) website: <a href="https://www.mitn.info">www.mitn.info</a>

Proponents responding to this RFP are strongly encouraged to carefully read the entire RFP

Direct inquiries regarding this RFP to Jason Kulongowski, P.E., Project Representative,

of the Engineering Department, at (Phone)810-494-6018; Email: <a href="mailto:jason.kulongowski@metroparks.com">jason.kulongowski@metroparks.com</a>

This Proposal is Offered By: Name:

Nowak & Fraus Engineers - Steve Sutton

Address:

46777 Woodward Avenue

City, State: Pontiac, MI Zip: 48342

Phone: 248-332-7931 Email: swsutton@nfe-engr.com



46777 Woodward Avenue Pontiac, MI 48342 | P: 844-416-3364 | www.nfe-engr.com

May 25, 2025

Mr. Jason Kulongowski, P.E. Huron-Clinton Metropolitan Authority 40151 East Huron River Drive Belleville, Michigan 48111

RE: Request for Proposal

West Boardwalk / Daysail Trail Design Services

Dear Mr. Kulongowski and Selection Committee:

Nowak & Fraus Engineers (NFE) is pleased to submit our proposal for West Boardwalk / Daysail Trail Design Services. We are genuinely excited about the opportunity to continue to serve Huron Metro Parks on this important project. There are significant challenges that need to be addressed by a firm that has expertise and experience in park design. Construction techniques that NFE has designed and implanted on these types of projects will prove to be extremely important considering the nature of the improvements. We are confident that the NFE Team has the experience and understands the complexities of the work ahead.

NFE has provided design and construction administration services for multiple government agencies, including your office, with our primary focus in completing designs for many state park day use areas and trail projects for the Michigan Department of Natural Resources, across the state. Most recently, NFE has completed trail projects at Highland Recreation Area, Island Lake Recreation Area, a 12-mile stretch of the Kal-Haven Trail and various segments of public pathway for Independence Township.

In addition, we have worked in many day use areas, to add paths, site amenities and other infrastructure and understand the needs of the public in these waterfront spaces.

We attribute the success of our work to our ability to carefully listen to our clients and stakeholders while providing our professional expertise, which balances the realities of implementation and budgets. Our careful diligence has also been paramount to our success

It is with this in mind that NFE has submitted our proposal for your consideration. We look forward to the opportunity to continue our working relationship with Huron Metro Parks.

Respectfully submitted,

Steven Sutton, PE Managing Partner

Pontiac (Headquarters) Detroit Shelby Township Kalamazoo



### **PROPOSAL ORGANIZATION**

**SECTION 1:** GENERAL INFORMATION AND PROJECT TEAM

**SECTION 2:** UNDERSTANDING OF PROJECT AND TASKS

**SECTION 3:** MANAGEMENT SUMMARY, WORK PLAN AND

**SCHEDULE** 

**SECTION 4: PERSONNEL** 

**SECTION 5:** BUDGET REVIEW

**SECTION 6:** REFERENCES

**SECTION 7:** COST PROPOSAL

# OF CONTENTS 'ABLE

For any questions, please contact:

Steven Sutton, PE Principal (248) 635-6571 swsutton@nfe-engr.com



## SECTION 1: GENERAL INFORMATION AND PROJECT TEAM



### 1. GENERAL INFORMATION & PROJECT TEAM

Nowak & Fraus Engineers (NFE) will serve as the lead consultant/project manager/planner/landscape architect and civil engineer for this contract. NFE brings a significant amount of public agency experience to the project team having completed many projects involving trails and pathway development, and more importantly, a significant amount of experience relative to systems, protocols, and procedures. NFE has served our public agency clients in completing studies, schematic designs, preliminary designs, final designs and construction administration services on multiple parks and recreation related projects over the past five years. Additionally, NFE has a significant amount of experience with multi-use trail and regional trail development. Most notably, NFE assisted the MDNR with the redevelopment of the Kal-Haven Trail Improvement Project, a 13-mile-long regional trail with included significant bridge and culvert replacements. Additionally, NFE was the lead consultant on the recently completed multi-use regional "Cedar Creek" trail within the Highland Recreation Area, Oakland County's Independence Oaks Liner Trail, Island Lake Multi-Use Trail Project and more. Lastly, NFE is excited to build upon the successful design of the Walnut Grove Campground Improvement project recently completed for the HCMA.

NFE will utilize our highly specialized planning and environmental staff to complete all required land planning, landscape architectural and environmental services. Our civil engineers will perform all required detailed design and prepare the necessary bid specifications for construction. NFE has teamed with Testing Engineer's and Consultants (TEC), who will be performing all geotechnical investigations, structural analysis and reporting and Matrix Consulting Engineers, Inc. who will be performing any MEP design associated with lighting components for the boardwalk.



Cedar Creek Trail in Highland State Recreation Area

NFE operates as a partnership in the State of Michigan and is headed by five Managing Partners: Jeffrey J. Huhta, PE, Chad L. Findley, PE, PS, Steve Sutton, PE, Jason Longhurst, PE, and Brad Brickel, PE.

Matrix operates as a corporation in the State of Michigan and is headed by Craig Trierweiler, President.

TEC is a Certified Woman Business Enterprise (WBE) and operates as a corporation in the State of Michigan led by Katherine Banicki.



If awarded this contract, all work by our team will be administered and completed out of the following locations:

### **NOWAK & FRAUS ENGINEERS (NFE)**

FED ID: 38-3211085 46777 Woodward Avenue Pontiac, MI 48342 Phone: 248-332-7931

### **MATRIX CONSULTING ENGINEERS, INC. (MATRIX)**

FED ID: 38-3475660 1601 E. Grand River Lansing, MI 48906 Phone: 517-487-2511

### **TESTING ENGINEERS & CONSULTANTS (TEC)**

FED ID: 38-1813502 1343 Rochester Road Troy, Michigan 48083 Phone: 248-588-6200

All firms listed above are licensed to operate and practice in the State of Michigan in their areas of expertise. The administration of this contract will be undertaken by:

Mr. Steven Sutton, PE, (Michigan) Email: swsutton@nfe-engr.com

Cell: 248-635-6571



Island Lake Recreation Area Trail Development Project

### FIRM PROFILE



### CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS

### **Nowak & Fraus Engineers**

### **OAKLAND COUNTY OFFICE**

46777 Woodward Avenue Pontiac, MI 48342 Phone: 248.332.7931

### **WAYNE COUNTY OFFICE**

28 W. Adams, Suite 210 Detroit, MI 48226 Phone: 313.965.2444

### **MACOMB COUNTY OFFICE**

48680 Van Dyke, Suite 200 Shelby Township, MI 48317 Phone: 586.739.0939

### **VAN BUREN COUNTY OFFICE**

23952 City Center Circle Mattawan, MI 49071 Phone: 269.993.3800

Current Staff Level 88+

### **SPECIALIZED SERVICES**

- Municipal/Civil Engineering
- Transportation/MDOT
- Land Development
- Land Surveying and Mapping
- Land Planning and Landscape Architecture
- Environmental,
   Woodlands, Wetlands and
   LEED Development
- Construction Engineering
- Site Analysis and Infrastructure Evaluation

### www.nfe-engr.com

**Nowak & Fraus Engineers (NFE),** a Michigan-based firm, specializes in civil engineering, land surveying and land planning services for both public and private clients. Since our inception in 1969, NFE has successfully provided professional services to several thousand clients and has been honored numerous awards.

At NFE, we know long-term relationships are the foundation of our success. Our talented staff of 88+ team members is dedicated to the development and maintenance of client relations. Using a wealth of in-house knowledge and expertise, we are able to tackle even the most challenging design projects for our clients.

### **PUBLIC WORK**

In our public work sector, NFE has performed work in nearly every community in Southeast Michigan, and serves in the capacity of consulting engineer to 14 municipalities with the average years of continuous service being 20. Recent notable projects include City of Birmingham Maple Road Reconstruction from Southfield Road to Woodward Avenue and the City of Madison Heights R3 Roadway Replacement. We pride ourselves on being able to assist each community with the necessary steps to improve the quality of life for their residents.

### **PRIVATE WORK**

Assisting private clients in finalizing project objectives and implementing those into a design that can be effectively constructed to achieve the highest benefit/cost to the owner is the core of our private work. Our work has included developments for office/industrial, healthcare, education, residential, financial, retail, recreation, religious and restaurants.

### **MDOT**

Prequalified by MDOT in 18 construction, design and survey categories is the essence of NFE's public work. Our professional staff uses MDOT standards and specifications to design and administer construction projects on behalf of MDOT and local government agencies. Our familiarity with MDOT requirements extend beyond governmental work as we utilize MDOT's time tested standards in completing design and construction projects for private clients as well.



Lansing · Grand Rapids

### Certifications













### Licensed In

- Alabama
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Florida
- Georgia
- Idaho
- Illinois
- Indiana
- lowa
- Kansas
- Kentucky
- Louisiana
- Mandana
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Montana
- Missouri
- Nebraska

- Nevada
- · New Hampshire
- New Jersey
- New Mexico
- New York
- · NOW TOTK
- North Carolina
- North Dakota
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Rhode Island
- South Carolina
- Journ Garonine
- South Dakota
- TennesseeTexas
- Utah
- Virginia
- Washington
- West Virginia
- Wisconsin
- Wyoming

### Mission Statement

It is the mission of Matrix Consulting Engineers, Inc. to provide the highest quality service to customers and an atmosphere that is conducive to personal and professional growth for its employees. We provide the latest technology and resources available for our clients and are confident that it can provide the best possible experience for both its customers and employees.

### Our Objective

Matrix Consulting Engineers, Inc. provides quality engineering services to our clients by:

- Taking a "hands-on" approach with your company from the beginning to the end of your project.
- Developing and maintaining long-term client relationships.
- Implementing time management skills and cost effectiveness for projects.
- Troubleshooting diagnose a problem and formulate a solution.
- We stand behind our projects after completion

### Our Company

Matrix Consulting Engineers has degreed professionals in mechanical and electrical engineering with a broad range of experience to design your building system needs. We can engineer efficient and cost effective solutions for your commercial, industrial, health-care, educational, institutional, and municipal projects.

Matrix Consulting Engineers provides quality engineering services to its customers focusing on long term relationships with owners, architects, and constructors. We constantly evaluate the latest technologies and standards to provide the best solutions for your business.









### **Professional Services**

### **Mechanical Engineering**

- HVAC
- Fire Protection
- Plumbing
- Energy Recovery Systems
- BIM

### **Electrical Engineering**

- · Lighting Design
- Power Distribution
- Life Safety Systems
- Power Quality/Coordination Studies
- Low Voltage Control & Alarm Systems
- Arc Flash Studies
- BIM

### Commissioning

- Mechanical Commissioning
- Electrical Commissioning
- Plumbing Commissioning

### Personnel

Matrix Consulting Engineers, Inc.'s has 67 employees on staff including:

42 Engineers · 16 Designers · 4 Consultants · 5 Support Staff





Matrix Consulting Engineers provides creative, client-focused mechanical and electrical engineering services to the private and public sectors. Since 1999, we have prided ourselves on innovative design solutions that are on time, within budget, and match the needs of our clients. We are a core-value driven company that works together to provide our clients with expert engineering services. We pride ourselves on growing the expertise on our team to give successful outcomes where our clients can learn, work and grow.

As a small business we are able to have our Principals oversee every project that is done by our team assuring that deadlines are met, communication is maintained and the clients are highly satisfied throughout the collaboration. With this approach and the team we have, we are able to design projects of all sizes and specifications to meet your needs.





### **Testing Engineers & Consultants, Inc.**

### FIRM OVERVIEW

TEC is a WBENC-certified, woman-owned professional consulting firm, founded in 1966, with offices in Troy, Detroit, and Ann Arbor, Michigan. For nearly six decades, TEC has been a trusted partner to municipal, state, and federal agencies, delivering high-quality services in the environmental, geotechnical, and construction materials testing disciplines.

TEC has extensive experience supporting park projects and has provided services to a broad range of government entities at the municipal, county, and state levels. Our work includes collaborations with Huron-Clinton Metropark Authority, Oakland County Parks & Rec, the State of Michigan, the City of Troy Parks & Recreation, and Washtenaw County Parks & Recreation among others. This experience supports the planning, design, and enhancement of park facilities, parking areas, multi-use pathways, and other recreational infrastructure that serve diverse community needs.

TEC provides a comprehensive suite of engineering and consulting services to support public infrastructure and community development projects. Our core capabilities include:

- Geotechnical engineering
- Building and infrastructure engineering
- Construction materials testing and inspection
- Environmental consulting, including stormwater management, Phase I & II Environmental Site Assessments
- Hazardous materials management, including lead, asbestos, mold, and crystalline silica assessments
- Abatement design, project oversight, and compliance monitoring
- Indoor air quality evaluations
- Water management plans and related services

Our services are supported by rigorous quality control protocols and standardized reporting formats, ensuring consistency, efficiency, and compliance with applicable municipal, state, and federal regulations.

TEC's team of approximately 65 professionals includes licensed geotechnical and civil engineers, geologists, environmental scientists, industrial hygienists (including a Certified Industrial Hygienist), certified inspectors, and field technicians. Our professionals have extensive experience supporting public sector projects, offering innovative, cost-effective, and technically sound solutions that align with the specific goals and constraints of municipal clients.

Our project management team is comprised of senior-level professionals with decades of hands-on experience, known for their technical excellence, responsive communication, and commitment to project delivery.

TEC brings a legacy of reliability, technical expertise, and public sector insight that uniquely positions us to support your park authority's engineering initiatives—enhancing recreational spaces for the communities you serve.





## SECTION 2: UNDERSTANDING OF PROJECT AND TASKS



### 2. UNDERSTANDING OF PROJECT & TASKS

### **PROJECT OVERVIEW**

Huron-Clinton Metropolitan Authority (HCMA) has been awarded two separate Land and Water Conservation Grants for the improvement of the Lake St. Clair Metropark. The first grant involves the renovation/improvement of the West Boardwalk, and the second grant involves the Daysail Trail Development. The main objective of these two projects is to provide universally accessible (UA) improvements to the park.

Lake St. Clair Metropark is a 770 Acre park located roughly 20 miles northeast of downtown Detroit in Harrison Township, Michigan. Formally known as Metro Beach Metropark the park boasts of a 1,000-footlong beach on Lake St. Clair together with marinas. boat launches, an Olympic-sized pool with two water slides and inflatable obstacle course, the "Squirt Zone" where kids can play with equipment that shoots water, an 18-hole Par 3 golf course and miniature golf course, fitness trails, and the nature study area/Nature Center where 275 species of birds have been recorded. A paved, one mile shoreline trail follows the Lake St. Clair shoreline in the park. Ice-fishing, cross-country skiing on groomed trails, and ice skating are some of the winter activities Metro Beach has to offer.

The park is located at Jefferson Avenue and Metropolitan Parkway and amenities in the immediate area of the project include the par 3 golf course, sand volleyball, sand beach, shuffleboard, tennis, pickleball, playground, concessions, and the pool. The proposed project further enhances this park with UA facilities and by providing further connectivity and reorganization of site elements.



Birdseye view of the overall project areat

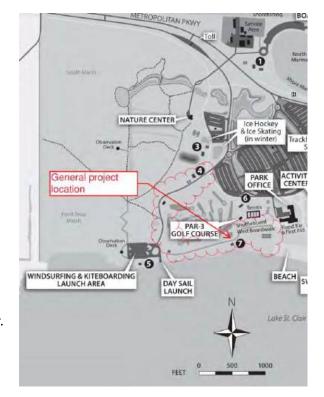


The Project Statement has identified the following scope of work:

Provide Grants Prime Professional Services, turn-key design, drawings, technical specifications, site investigations, survey, and obtain all necessary permits, for the West Boardwalk Renovation & Daysail Trail Development at Lake St. Clair Metropark. The proponent in consultation with Metropark staff shall facilitate discussions for the development and design of construction specifications and drawings. Those services shall incorporate all State and local government requirements for the successful implementation of the project. The projects are funded by two separate grants but have many similar construction elements and are contiguous with each other. The projects are intended to be bid as one project, but the bidding documents will separate the work by individual grants.

### Project generally includes:

- The overall project is for the renovation of the West Boardwalk Renovation at Lake St. Clair Metropark (current construction budget \$1,200,000). The project is part of a Land and Water Conservation Fund grant (Grant Number 26-01887). The overall project generally includes:
  - Renovation of the existing boardwalk with universally accessible (UA) improvements including site furnishings & amenities, approaches, railings, decking, and lighting.
  - Replacement and realignment of site access locations with UA compliant access.
  - Construction of new concrete and asphalt site access and walkways to meet UA standards.
  - UA site access walks with access to Lake St. Clair, picnic areas.
  - o UA access to Lake St. Clair.
  - Proposed native plantings.



- The overall project is for the renovation of the Daysail Trail Development at Lake St. Clair Metropark (current construction budget \$1,200,000). The project is part of a Land and Water Conservation Fund grant (Grant Number 26-01901). The overall project generally includes:
  - Proposed construction of universally accessible (UA) hike-bike trail and connections to existing trails and parking lots.
  - o Proposed UA parking lot striping, picnic areas, and site furnishings
  - Proposed native plantings
  - o Pedestrian crossing improvements
  - Proposed trailhead structure, UA water bottle filling station, bike repair stand, and dog waste station.
  - Proposed safety barrier as needed between the proposed hike-bike trail and the park roadway.
  - Proposed realignment and tie in of new hike-bike trail and existing trail including minor trailhead structure and amenities.

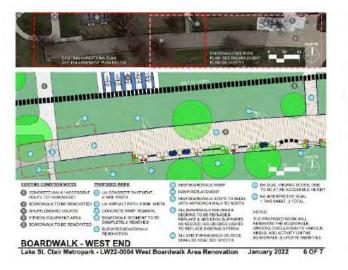


**Detailed Statement of Work:** The Huron Clinton Metropolitan Authority is requesting proposals from experienced and qualified firms to provide turn-key design services, drawings and technical specifications for the following projects:

### Lake St. Clair Metropark West Boardwalk Development:

The existing West Boardwalk has been one of the most defining areas within the park since it was constructed 2 years after the park opened in 1950 at Lake St. Clair Metropark. The project scope includes renovation of the boardwalk, improved accessibility to the beach, improved circulation and accessibility to the west beach picnic shelter, and new accessible picnicking amenities.

• 1) UA asphalt and concrete pathways; 2) UA large and small grills; 3) UA recycled picnic tables with accessible seating on both ends; 4) an aggregate service drive; 5) five native tree plantings; 6) UA benches; 7) accessible recreation beach mats and concrete ramping into Lake St. Clair and out onto the main beach area; 8) elevated boardwalk renovation with new boardwalk ramps and steps; 9) renovated boardwalk railings; 10) solar edge lighting to replace existing lights; 11) various site furnishings including planters, backless benches, loungers, and Adirondack style seating; 12) UA duel viewing scope; and 13) UA interpretive signage.





### Lake St. Clair Metropark Daysail Trail Development:

Project will add a ½ mile of non-motorized trail, The project will connect with an existing park trail to create a looped trail system with improved features and accessibility using universal design principles. The project will tie directly into the West Boardwalk renovation.

- 1) universally accessible (UA) hike-bike trail, 2) approximately 2.8 acres of native plantings in the new no-mow zone area, 3) 30 native tree plantings, 4) ADA parking lot striping and new signage, 5) UA benches made with recycled plastic, 6) UA concrete walkways, 7)UA swivel grills, 8) UA picnic tables,
  - 9) a safety barrier to separate the trail and roadway, 10) an aggregate UA service drive, 11) 2 UA dog waste stations, 12) a UA bike and wheelchair repair station, 13) UA large trailhead structure, 14) a UA minor trailhead structure and 15) a UA water bottle filling station and drinking fountain.





The intent of the design for the overall projects is to renovate the boardwalk and construct a new hike-bike trail that ensures ADA accessibility and Universal Accessibility as much as possible. The design includes access to parking lots, picnic areas, beach and lake access, and connections to existing trails and site features. The consultant shall work with the Owner to develop and provide a comprehensive design meeting the goals of accessibility, function, permitting, installation, timing, and cost.

- Known environmental permits and information from the pre-application meeting with an EGLE representative for the West Boardwalk project include:
  - A Joint Permit Application
  - o Part 301, Inland Lakes and Streams
  - o Part 325, Great Lakes Submerged Lands
  - Part 303, Wetlands Protection of the Natural Resources and Environmental Protection Act
  - As currently designed this project requires authorization under Floodplain Regulatory Authority in Part 31, Water Resources Protection
- Anticipated construction timing for this project would allow for construction to begin in early fall of 2025 and must be completed by June of 2026 to meet the completion deadline of the grant.



- The consultant shall apply for, and coordinate any permitting needed for the projects.
- The consultant shall act as the prime professional for the of the project and sign off on all grant requirements as part of the overall design and grant submission.
- The project will be bid publicly as a single project. Within the project the two grant projects must be separated by individual grants clearly separating the work including work limits and pay items so that the owner can accurately apply for reimbursement and grant closeouts of the individual grants.



### Site Investigation, Data Collection, Records Research

- Review and investigation of existing conditions, record drawings, existing survey, utility conflicts, reports, maps, and other documents relevant to the limits and scope of this project.
- The consultant shall be responsible for hiring, scheduling, coordinating, and managing necessary survey, geotechnical, environmental, and structural investigations and services.
- Review the existing boardwalk utilizing reviews of existing plans, and site investigations.
  - The consultant should anticipate providing a structural analysis of the existing boardwalk if conditions require and provide design to renovate the substructure as needed.
- Field measurement to verify dimensions from existing plans.







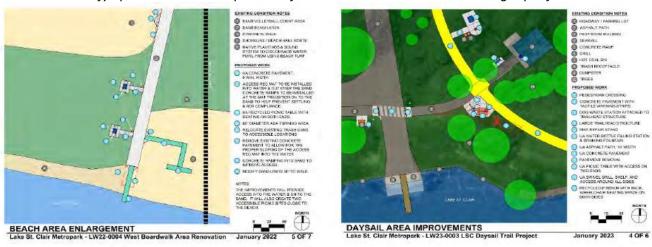
### Project Development

- The consultant shall work with the Owner to develop and provide a comprehensive design. The design shall include all necessary civil, structural, and any other plans and specifications required to successfully bid, award, and construct the project.
- Schematic design including the development of conceptual alternatives with associated cost estimates for the Owners approval as needed.
- The project shall be developed in accordance with the Land and Water Conservation fund grant
  including the development of all scope items within the grant award. These items can be found
  on the attached conceptual plans and are noted above. Individual scope items must be noted and
  called out on the plans.
- Development of preliminary cost estimates shall include preliminary bid items and quantities based on the Michigan Department of Transportation (MDOT) Standard Specifications for Construction as applicable.
- Develop a project timeline including conceptual design, design, permitting and construction phases.
  - The timeline should include timing for review by the DNR for approval to bid. This may take 2- 4 weeks of review time prior to being authorized for bidding.
- The proposed design shall be in accordance with current Americans with Disabilities Act (ADA). All applicable building, health, and safety codes shall be met to allow the facility to operate as intended. The Consultant shall verify any requirements by local or State agencies that will affect the ability of the final design to meet any of the goals of the project.
- All necessary permitting with State and local entities for the project including EGLE, and soil
  erosion permitting. The Owner shall be given a copy of the complete permit packages submitted
  by the Consultant to the agencies having jurisdiction. The Owner shall be copied on all
  correspondence with the permitting agency.
- Verify any constructability issues as determined through site visits and preliminary site investigation.



### Bidding Assistance / Construction Administration (Allowance)

- Provide responses to utility related RFIs, issue addendums, attend meetings, and maintain logs as needed.
- Review utility construction submittals, maintain submittal logs, and issue bulletins as needed.
- Provide construction oversight as requested and listed under General Project/Design Considerations.
- Verify operation and startup and confirm adherence to contract and design specifications.



### Miscellaneous

- Proponent shall provide separate pricing for each project.
- Proponent shall plan for one (1) design kickoff meeting, and 4 project meetings with HCMA staff during planning and design. Project meetings may be combined based on scheduling and availability.
- Proponent shall plan for four (4) meetings with HCMA staff during the construction phase.
- During bid letting, proponent shall respond to Owner's questions as needed.
- Proponent will be the Prime Professional for the Grants and provide these services for all phases of the Projects.
- HCMA shall administer the bidding process and grant coordination.

### **General Project/Design Considerations**

- Permit review times shall be considered, and if necessary, permits shall be completed prior to
  phases as listed above. Designer shall make all efforts to prevent permit delays form affecting
  construction timing.
- HCMA will generally manage the construction phase, providing ongoing construction inspection, resident engineering and contract administration. HCMA will be performing all construction management except where otherwise noted. Final plans, drawings, and details shall be of sufficient detail to perform these functions and successfully construct the project. Detail shall include, but is not limited to, grades, radii, end points, tangent points, locations of expansion joints, other points of importance, etc. All points required for successful staking and layout shall be provided to HCMA.
- As requested by HCMA, the Consultant shall provide general assistance during the construction



phase for issues and questions relating to the design. During construction, the Consultant will review and act on submittals, prepare bulletins, change orders and responses to requests for information, will periodically visit the project site, prepare inspection notes, attend progress meetings, and maintain project meeting minutes. The consultant will coordinate with the Authority's engineering staff, along with park operations personnel.

• All applicable building, health, and safety codes shall be met to allow the design to operate as intended. The Consultant shall verify any requirements by local agencies that will affect the ability of the final design to meet any of the goals of the project.

Based on the above, we have determined the following Project Overview and Scope of Work:



### **PROJECT OVERVIEW**

### **BOARDWALK REHABILITATION:**

The RFP calls for a structural review of the existing boardwalk system together with a rehabilitation of the decking materials and a reconfiguration of some features of the boardwalk. Specifically, it is requested that all decking and finish materials be removed and replaced with composite (recycled) decking materials. Also included are new solar edge lighting, site furnishings, interpretive signage together with associated reconfigured connections to existing paved materials.













The existing boardwalk decking, handrails, lighting and other appurtenances will be removed and replaced with new finishes to create a rehabilitated elevated boardwalk system

As a part of the project, the design team shall perform a structural assessment of the substructure supporting the existing boardwalk system to ensure that the existing structure has the longevity to support the proposed improvements over their design life. It is understood that a complete analysis of the system may not be practical at the time of the design, so it is prudent that allowances be established in the contract to address any unforeseen conditions that may be discovered upon the initial demolition of the surface materials.

### **RAMPING, TRANSISTIONS & CONNECTIONS:**

It is proposed that existing paved ramps on the west end of the project be replaced with new transitions. Specifically, the existing concrete ramps will be removed and replaced with an elevated boardwalk ramp that will transition to a new paved pedestrian intersection and the beginning of the Daysail Trail. The west end of the boardwalk will transition to an existing paved walkway that connects to the various site amenities and to parking infrastructure. Additionally, appropriate UA transitions will be required where connecting to existing and proposed paved areas.



### **ELECTRICAL:**

Site electrical includes the replacement of the boardwalk lighting system with new solar powered lighting. The NFE Team has significant experience in developing solar lighting and electrical systems. Matrix Consulting Engineers is one of the premier electrical consultants who have completed solar projects all across the state including large solar array projects which provide electrical services to major electrical customers.







The existing lighting system shall be replaced with a new solar powered lighting system

The design for the electrical system will include the following scope of work:

- Identify electrical capacity and condition of existing electrical systems.
- Initiate contact with electric utility provider.
- Document electrical equipment and loads for new fixtures and equipment.
- Perform electrical load calculations to determine current and proposed site load.
- Perform cost analysis for various solar options.
- Develop electrical distribution system options.
- Prepare design and cost estimates through the design process.

### **UA IMPROVEMENTS/SITE AMENITIES:**

The proposed plan calls for a significant enhancement of site amenities and universally accessible improvements within the boardwalk area. These amenities include UA picnic tables, UA grills, UA sand volleyball access, UA beach & water access, UA shelter improvements, and other site improvements to support same. NFE has experience in many of these amenities having just designed a new campground electrical and site improvement project for the Walnut Grove Campground improvement project.

NFE understands the complexity of design UA features together with accessible walkways and transitions. The NFE team regularly holds UA and Accessibility workshops to educate our existing staff and staff of local agencies in the proper design of these types of facilities. Furthermore, NFE regularly is working with the contracting community in understanding constraints and constructability issues that arise in the construction of these types of facilities. We pride ourselves on developing a comprehensive set of bidding documents that meet the owner's stringent requirements for UA design, but most important, developing a set of documents that are buildable by contracting forces.



### TRAIL ALLIGNMENT:

The proposed trail alignment was fairly well identified at the pre-proposal meeting and in the bidding documents. The proposed pathway area is mostly clear of major vegetation and will require minimal amounts of grading and drainage. It is not apparent that any boardwalk will be required for the full trail development. There is an area of the project where the trail will be in close proximity to existing sail road and some level of guard needs to be investigated. Whether that is guardrail to match the opposite side of Sail Road, or something that is more innovative and aesthetically pleasing will be determined through the design development process.



Photos represent proposed trail route along Sail Road. Generally, there is sufficient room to construct a pathway within this area of the park and there are existing features and site access issues that will be addressed as a part of the design process.



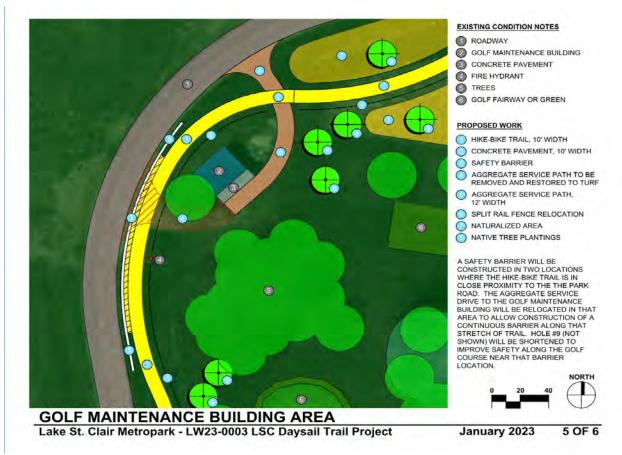
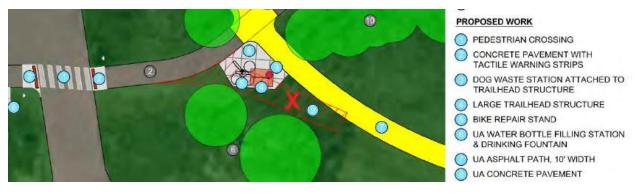


Exhibit represents a relocation of the access drive to the maintenance shed and the need for guard protection along Sail Road.

### **TRAILHEAD:**

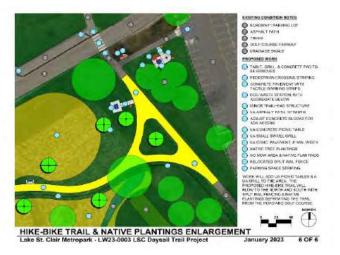
It is desired that a trailhead be incorporated into the trail development. In general, the entire park serves as a trailhead as there are multiple areas where pathways lead to amenities or park features that serve a distinct and important purpose. In this case however, the trailhead envisioned is an area where an universally accessible pad will be constructed with features such as a dog waste station, a trailhead structure, and bike repair stands will be included.



Proposed Trailhead Feature as conceptualized by HCMA



### **PATHWAY CONNECTIONS & SIGNAGE:**



Pathway connections, way finding signage and interpretive signage are all a part of the scope of work associated with this project. Of critical importance is to ensure that all pathway connections promote good site circulation and that differing site materials blend well together to ensure ADA compliance. Transitioning from Boardwalk to Concrete and from Concrete to Asphalt can be tricky and it is vitally important that the design address these proposed conditions. Also, any crossings that are in proximity to paved drive lanes and roads shall be designed to ensure compliance with AASHTO for pedestrian safety. In order to

properly design the solution for the above conditions, it is important that the intersections of all pathway/road crossings be surveyed and detailed for grading, signage, stripping, and ADA compliance.

### **DRAINAGE:**

There are multiple drainage concerns within the project development area. For example, where the proposed pathway along Sail Road there are multiple cross culverts under Sail Road that will require reconfiguration. Additionally, there is an existing ditch along Sail Road that will need to be considered as a part of the overall project design development process. It is expected there will be the need for some minor drainage devices (culverts, ditches, swales, etc.) to be installed for an overall effective drainage system.

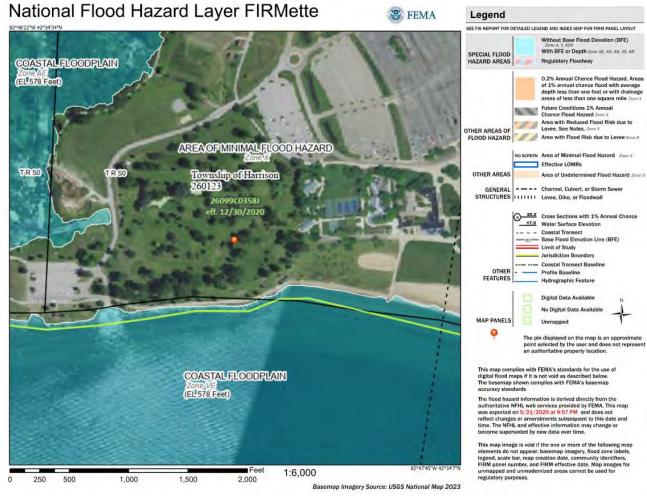






Photos represent areas of concern relative to drainage. A drainage investigation should be conducted as a part of preliminary design phase of the project to ensure that the proposed design considers existing drainage patterns and needs.





We note that the project limits are not within a 100 year flood zone and therefore floodplain permitting through EGLE will not be required.

### **OCCUPANCY:**

It is expected that the project will be staged to accommodate the opening of certain areas of the park in advance of the entire project being finalized. For instance, we would recommend that the contract documents be prepared to place focus on completing the core/boardwalk area of the project first so that area can be opened earlier in the spring while allowing the contractor additional time to finalize the construction of the pathway project where there is less impact to the general public. NFE will consider this in our design approach.



### **SCHEDULE:**

HCMA has identified that they are expecting a 9-week design development process as follows:

### **Proposed Schedule:**

(Example Below, Consultant to provide their schedule with Proposal)

Authorization	Week 0
Pre-Design Meeting	Week 1
Schematic/ Concept Design Complete; Submit to Owner	Week 3
Owner Approval Schematic/ Concept Design	Week 3
50 % Design Complete; Submit to Owner	Week 5
Owner 50 % Review Comments to Professional	Week 6
90% Design Complete; Submit to Owner	Week 7
Owner 90 % Review Comments to Professional	Week 8
Drawings and Technical Specifications to Owner	Week 9

The purpose of this schedule is to have project bidding drawings and documents prepared by August 2025 with project construction completion by June 2026 to ensure compliance with grant requirements. NFE has developed a project schedule that meets this requirement (see included project schedule).

### **MEETINGS:**

This project consists of Schematic Design (25% complete), Preliminary Design (50% complete), and Final Design (90% complete) to prepare design documents to accommodate bidding. Schematic design will be used to analyze the existing boardwalk structure for structural integrity, to complete the site survey, to complete the drainage investigation and to prepare preliminary base maps that will be used for the overall project design development process including preliminary layout of all paving features. Also, schematic design will develop designs of key features of the project and associated elements. Phase 50% and 90% design drawings will continue to build upon the design until there is a final biddable set of design documents.

Considering the above, our design team has identified a minimum of four meetings broken down as follows:

- 1) Project Kick-Off Meeting to be held in person at the job site.
- 2) Schematic Design Phase 300 25% Complete meeting held in person to review results of trail blazing activities where the alignment of the trail will be field reviewed with HCMA staff to ensure consensus of trail location and critical design elements. At this meeting, we will review results of the geotechnical investigation and site survey.
- 3) Preliminary Design 50% Complete meeting held virtually. Design Development meeting.
- 4) Final Design 90% Complete meeting held virtually. Construction Document Review meeting.

Additional virtual meetings will be scheduled on an as-needed basis to ensure that the entire design team is fully engaged and knowledgeable in the design process. We expect up to four (4) additional virtual meetings will be required, and this is included in our costs. These meetings would include meetings with review and/or permit agencies including EGLE, internal design coordination meetings, etc.



### **CONSULTANT REQUIREMENTS (as determined by HCMA):**

HCMA has determined the following project management requirements for the consultant team:

- 1. Generate Agenda for Meetings
- 2. Send out draft Meeting agenda to the owner at least two days before the meeting with tasks and discussion points listed
- 3. Take notes at and compile notes from Monthly Progress Meetings and distribute them to Project Team (Include update chart listing design progress)
- 4. Communicate with Owner as issues arise
- 5. In months when no progress meeting is scheduled with the Owner, the Consultant will provide the Owner with a written report.
- 6. Coordinate with sub-consultants as required
- 7. Generate Basis of Design as necessary
- 8. Design Progress Drawings

All Drawings shall include up-to-date labeling when submitting to Owner for Review

### 25% Complete

- 1. Site Plan based on conceptual Plan Approval
- 2. 50% and 90% Progress Items

### 50% Complete

- 1. Draft List of Drawings
- 2. Draft List of anticipated Pay Items
- 2. Cross Sections as necessary for discussion
- 3. Details Cross-Section Drawings at key tie-ins to existing features as necessary for discussion
- 4. Consultant's Estimate of Construction Costs at 50% Design Complete to the Owner for Review.

### 90% Complete

- 1. Construction Drawings to Owner for Comment
- 2. Construction Specifications to Owner for Comment
- 3. Draft Bidding Documents and Drawings to the Owner for Review.
- 4. Consultant's Estimate of Construction Costs to the Owner for Review.



### DETAILED SCOPE OF WORK; SCHEMATIC DESIGN, PRELIMINARY DESIGN & FINAL DESIGN

Our team will complete all tasks required under this contract. The design process will methodically unfold ensuring clear communication through the design process and positive owner/project outcomes. This will be accomplished through implementing a multitude of techniques to ensure that all stakeholders are engaged in the overall design development process. Below is a highlight of specific project elements that will be addressed as a part of the design phase of work.

### **Pre-Planning**

It is understood that this project will likely be authorized in June with the overall intent of completing the design documents by August 2025 to accommodate grant funding requirements. In order to accommodate that schedule, a regimented design development process as required. As it relates to pre-planning, the NFE team will address multiple issues including:

- Perform a site visit to identify opportunities and constraints relative to project development
- Perform precedent research with respect to boardwalk finish and solar lighting options
- Perform site specific research of existing available records as provided by the owner
- Perform a functional condition review of the trail and boardwalk features and how functional issues relate to the proposed improvements

### **Trail Blazing - Lite**

Armed with the research and pre-planning results, NFE will mobilize on site and blaze a trail in the field. We understand that the existing trail alignments are well established, however, there are likely locations where new alignments should be more closely developed. This trail blazing activity will be attended by the team's planner, engineer, and environmental specialist. Together, these individuals will verify existing trail locations that takes into consideration all elements of concern, design parameters and trail way development knowledge of the collective professionals. It is surmised that close attention to trail alignment to improve at grade road crossings and overall pedestrian safety at intersections will be a focus.

The results of the trail blazing activity will be discussed at the 25% complete design review meeting. It is anticipated that this meeting will conclude with a full understanding of project direction and consensus of pathway location. Concurrently with trail blazing activities, the NFE team will commence activities to complete the required site survey and geotechnical work.

### **Surveying Processes and Procedures**

As it relates to the overall survey plan for this project, it is important to complete a topographic survey of the entire project area to serve as a base drawing for the required site planning and detailed design documents. For this project, NFE will use our mobile LIDAR system to perform a detailed scan of the project area's surface elevations. This is extremely important as it will dramatically reduce the time a field survey will be completed. Our scanning operation will take less than a day in the field to complete. Additionally, the NFE survey will locate and record existing site improvements, subsurface drainage facilities and overall topography of the project area. In essence, NFE will have a 3D image of the entire project area.



Surveying data secured as a part of these projects will be used for detailed design services by the design team and will include sufficient data to support all project goals and initiatives. All work will be prepared within the Michigan State Plane Coordinate system under the NAD 1983 datum. Survey control for the project will come from elevations previously established for other permanent improvements within the park to assure compatibility of elevation systems. We will establish a benchmark system for use in future projects as a part of this contract in conjunction with obtaining the existing conditions survey of the development areas. A permanent coordinate system shall be established within the project limits for the purpose of perpetuating the design through the construction process.

### **Non-Conforming Parking Areas/ADA Issues**

Multi-use pathways and other design features will be reviewed for compliance with current AASHTO standards in accordance with the Universal Accessibility Advisory Committee's suggestions, the United States Access Board's Outdoor Accessibility Guidelines, and will be in conformance with all current State of Michigan standards and guidelines. As it relates to the construction of non-motorized trails, the following element will be evaluated:

- Slopes steeper than 1:20 but not steeper than 1:12 do not exceed 200 feet in length
- Slopes steeper than 1:12 but not steeper than 1:10 do not exceed 30 feet in length
- Slopes steeper than 1:10 but not steeper than 1:8 do not exceed 10 feet in length
- Appropriate resting intervals are implemented
- Cross slope does not exceed 2%

### **Geotechnical Investigation**

The NFE team understands that in order to complete an adequate design for the proposed improvements, soil borings and a geotechnical analysis must be performed. As such, the NFE team will work with TEC to perform a geotechnical investigation of the project areas. This will be especially important for low lying areas and areas where wetlands may exist. The NFE team will then collaborate regarding the findings and TEC will document their findings in a report of the recommended geotechnical design parameters for pathway construction. It is expected that the exploration will consist of 15 - 5 (five) foot deep borings in areas of the pathway, 2 - 10 (ten) foot deep borings in the area of the new pavilion structure, and 10 - 5 (five) foot deep borings in the areas of other site amenity improvements. The total drilling length expected for this project is 140 feet to 160 feet. TEC will coordinate their work with MISS Dig and they will provide recommendations for any subgrade and paving improvements.

### **Geometric Considerations**

There are multiple locations where geometric (horizontal) considerations shall be investigated to address appropriate design standards for horizontal alignment. NFE will work with HCMA staff to better understand how they perceive the challenges for these elements of the project and recommend possible solutions. Specifically, there are concerns regarding the proposed trails intersecting and transitions between different surface materials. As called for in our proposal, we will review these concerns at the 25% complete meeting.



### **Site Drainage**

There are several locations where it is evident that drainage will be a significant issue. In these cases, it will be required to appropriately address drainage routes being impacted as a part of the proposed pathway design. NFE expects that a variable range of drainage devices will be required to adequately address drainage concerns throughout the pathway system. Specifically, culverts will be strategically located, drainage swales and/or spillways may be implemented/reconfigured, and pathways will be profiled to adequately address overall site drainage. Facilities will be appropriately sized in accordance with best practices.

### Coordination

As part of the preliminary design phase, it will be required to address all coordination concerns. Specifically, we understand that a Part 303/325 permit will be required by EGLE/ACE. It will be important to advance design drawings sufficiently to apply for these permits in advance of the final design being completed. We believe adequate detail can be prepared at the 50% level of drawings to allow for that permit process to move forward. Additionally, a SESC permit will be required, and all efforts will be made to expedite that permit approval process.

### **Preliminary Design and Final Design**

Our team will complete all tasks required to prepare Preliminary Design (50% complete) and Final Design (90% complete) documents as required by HCMA for bidding purposes. The preliminary and final design phases will effectively expand upon the schematic design to prepare contract bidding documents for use by HMCA in the Bid Letting process. All critical elements of the project will be expanded in context and detail to effectively communicate to all stakeholders and project bidders a thorough understanding of construction requirements. During this phase of work, the design team will prepare final specifications for all required work and related items for one construction contract. NFE will complete all QA/QC checks, complete all construction code reviews, apply for, and procure all required construction permits, prepare final project cost estimate, and prepare a construction schedule.

### **Effective Communication Plan**

NFE understands that a spotlight will be cast upon this project as it is a significant improvement for this park. We also understand that multiple individuals and user groups will have questions related to the project development. We understand that a clear line of communication is important to the successful completion of this project. Additionally, we understand that HCMA staff will be questioned from time to time with respect to the progress of the work and schedule of activities. It will be very important to identify all logistical issues and adequately address them in the proposal documents.



### **Construction Administration**

NFE will assist HCMA by providing services for coordinating activities and attending project related meetings when necessary during construction; review shop drawings for site elements of the project; evaluate, monitor and evaluate the contractors work schedule and construction progress to meet the project construction schedule; review material testing results and advise of corrective measure required; monitor construction to evaluate quality of work to meet the design intent of the final contract documents for all disciplines; attend site meeting and preparation of a punch list for the construction contract; evaluate and respond to any claims within five (5) business days.



Boardwalk, Paving, and Picnic Area Improvements





### SECTION 3: MANAGEMENT SUMMARY, WORK PLAN AND SCHEDULE



### 3. SCHEDULE

### PROPOSED WORK PLAN AND MILESTONE SCHEDULE FOR PROJECT IMPLIMENTATION AND DESIGN DEVELOPMENT

TAS	<u>sk</u>	COMPLETION DATE
	Notice to proceed / Authorization	May 30, 2025
	Project Kickoff Meeting – <b>Meeting #1</b>	June 5, 2025
	Complete 25% Schematic Design – Submit to Owner Team	June 19, 2025
	25% Owner Review Meeting – <b>Meeting #2</b>	June 20, 2025
	Complete 50% Design Documents – Submit to Owner Team	July 3, 2025
	50% Owner Review Meeting – <b>Meeting #3</b>	July 11, 2025
	Complete 90% Design Documents – Submit to Owner Team	July 18, 2025
	90% Owner Review meeting – <b>Meeting #4</b>	July 25, 2025
	Final Design Documents to Owner Team	August 8, 2025
	Submit for all Permits (EGLE/ACE/SESC)	August 8, 2025
	Assist Huron Metro Parks with bid process	August 2025
	Permits issued	November 2025
	Start of construction	October 2025*
	End of construction	June 2026

<sup>\*</sup> Note: only a limited area of the project is subject to EGLE/ACE permitting which by right may take up to 90 days. It is our recommendation that since this is a minor amount of the scope, the contract should be awarded, and the contractor should be allowed to proceed with the remainder of the work while permitting is in process. For this, the SESC permit will be needed, which is the quicker of the permits on this project.

The above schedule constitutes a general synopsis of our overall work plan and includes the initial phase of construction. The work plan that the NFE team implements for this project will be based on the overall project requirements as defined through the design development process.

### Lake St. Clair Metropark West Boardwalk Renovation and Daysail Trail Development



### PROPOSED MILESTONE SCHEDULE FOR PROJECT IMPLIMENTATION AND DESIGN DEVELOPMENT

Trade / Marking										2	2025																						
Task / Meeting	Completion Date May June Jul  5 12 19 26 2 9 16 23 30 7 14 3								July August								otem				Octo			November				December					
		5	12	19	26	2	9	16	23	30	7	14	21 2	28	4 1	11 1	8 2	5 1	8	15	22	29	6	13	20	27	3 1	0 1	7 24	1	8	15	22 29
Notice to Proceed / Authorization	Friday, May 30, 2025				X																												
Project Kick-Off - <b>Meeting #1</b>	Thursday, June 5, 2025					X																											
Complete 25% Schematic Design - Submit to Owner Team	Thursday, June 19, 2025							X																									
25% Owner Review Meeting - Meeting #2	Friday, June 20, 2025							X																									
Complete 50% Design Documents - Submit to Owner Team	Thursday, July 3, 2025									X																							
50% Owner Review Meeting - Meeting #3	Friday, July 11, 2025										X																						
Complete 90% Design Documents - Submit to Owner Team	Friday, July 18, 2025											X																					
90% Owner Review Meeting - Meeting #4	Friday, July 25, 2025												X																				
Final Design Documents to Owner Team	Friday, August 8, 2025														X																		
Submit for all Permits (EGLE/ACE/SESC)	Friday, August 8, 2025														X																		
Assist Huron Metroparks with Bid Process	August 2025																X	K															
Permits Issued	November 2025					_																					X						
Start of Construction	October 2025*																						X										

<sup>\*</sup> Note: only a limited area of the project is subject to EGLE/ACE permitting which by right may take up to 90 days. It is our recommendation that since this is a minor amount of the scope, the contract should be awarded, and the contractor should be allowed to proceed with the remainder of the work while permitting is in process. For this, the SESC permit will be needed, which is the quicker of the permits on this project.

Task / Meeting	Completion Date	2026																													
rask/ Weeting	Completion Date	January				February			March					April				May			June			July			August				
		5	12	19	26	2	9	16	23	2	9	16 23	30	6	13	20 2	7 4	11	18	25	1 8	15	22	29	6	13 20	27	3	10 1	7 24	31
End of Construction -Per Grant	June 2026																							X							



SECTION 4: PERSONNEL

# LAKE ST. CLAIR METROPARK WEST BOARDWALK RENOVATION & DAYSAIL TRAIL DEVELOPMENT

# **TEAM ORGANIZATION CHART**



## **PROJECT TEAM**

#### **DESIGN**



**Steve Sutton, PE, LSIT**Managing Partner

**Petr Kotrba, PE** Project Manager

Mark Wilson Engineer III

**Eric Oshaben** Engineer II

Mark Sandberg, PLA Landscape Architect

#### ELECTRICAL DESIGN



**Joe Sovis, PE** Senior Electrical Engineer

**Brett Thelen, PE**Electrical Engineering
Project Manager

#### GEOTECHNICAL SERVICES



Carey Suhan, PE Vice President

**Gary Putt, PE** Senior Project Engineer

# CONSTRUCTION ENGINEERING



**Steve Sutton, PE, LSIT**Managing Partner



# Steve W. Sutton, PE, LSIT



# CIVIL ENGINEERS , LAND SURVEYORS , LAND PLANNERS



YEARS OF EXPERIENCE Industry – 26 NFE – 26

#### TITLE

**Managing Partner** 

# **PROJECT ROLE**Project Manager

#### **EDUCATION**

Bachelor of Science Michigan Technological University, 1999 Civil Engineering

Extended University Program for Surveying Michigan Technological University

#### **LICENSES**

Professional Engineer, State of Michigan, 2003

Passed Professional Surveyor Exam – Part 1 Mr. Steve Sutton began his career at NFE in 1998, and after several promotions, currently serves as Managing Partner for the firm with over 26 years of civil engineering experience. His main role is Project Manager for the design and construction administration of numerous municipal engineering and private land development projects. His municipal engineering experience includes roadway and utility system projects, and his private land development experience includes retail, industrial and residential projects.

Steve provides engineering consulting services to City of Rochester Hills and the Michigan Department of Management & Budget (DTMB), serving multiple state agencies. He is responsible for the design, management and construction administration for building developments and municipal roadway/utility system (water main, sanitary sewer and storm drain) projects.

#### PROJECT EXPERIENCE

# Project Engineer – State of Michigan – Department of Natural Resources – Trails/Recreational Facilities/Boat Access Sites

- DTMB/DNR, Kal-Haven State Park Linear Trail from South Haven to Kalamazoo, Michigan
- DTMB/DNR, Highland Recreation Area Regional Trail (Cedar Creek Trail), Highland Township, Michigan
- DTMB/DNR, Island Lake Regional Trail, Brighton/Green Oak Township, Michigan
- DTMB/DNR, Belle Isle State Park Kayak and Canoe Launch, Detroit, Michigan
- DTMB, Bay City State Park Connectivity Study, Bay City, Michigan
- DTMB/DNR, Lexington Harbor BAS Paving Improvements, Lexington, Michigan
- DMTB/DNR, Quanicassee River BAS Paving Improvements, Essexville, Michigan
- DTMB, Pointe Mouillee State Game Area Dike Improvements, Berlin Township, Michigan
- DTMB/DNR/Michigan Army Reserve National Guard
  - Otsego Lake State Park Upgrades & Improvements, Gaylord, Michigan
  - Petoskey State Park Upgrades & Improvements, Petoskey, Michigan

# Project Engineer – State of Michigan – Department of Natural Resources – Toilet/Shower Buildings & other Structures

- DTMB/DNR, Wilderness State Park Master Plan and Implementation, Carp Lake Township, Michigan
- DTMB/DNR, Warren Dunes State Park Master Plan Implementation, Sawyer, Michigan
- DTMB/DNR, Pontiac Lake Recreation Area Day Use Area Improvements, White Lake Township, Michigan
- DTMB/DNR, Wilson State Park Toilet Shower Building Replacement, Harrison, Michigan
- DTMB/DNR, Brimley State Park Toilet Shower Building Replacement, Brimley, Michigan
- DMTB/DNR, Straits State Park Toilet Shower Building Replacement, St. Ignace, Michigan
- DTMB/DNR, North Higgins Lake State Park Toilet Shower Building Replacement, Roscommon, Michigan
- DTMB/DNR, Belle Isle Shelter Replacement, Detroit, Michigan

# Steve W. Sutton, PE, LSIT



# Civil Engineers - Land Surveyors - Land Planners

# Project Engineer – State of Michigan/Department of Natural Resources – Paving Projects

- DTMB, Pine Street Parking Area Design, Replacement and Construction, Lansing, Michigan
- DTMB/DNR, Wilderness State Park Master Plan and Implementation, Carp Lake Township, Michigan
- DTMB/DNR, Warren Dunes State Park Master Plan Implementation, Sawyer, Michigan
- DTMB/DNR, Highland Recreation Area Roadway Repairs, Highland Township, Michigan
- DTMB/DNR, Pontiac Lake Recreation Area Day Use Area Improvements, White Lake Township, Michigan
- DTMB, Roscommon Airport Paving Improvements, Roscommon, Michigan
- DTMB/DNR, Lexington Harbor BAS Paving Improvements, Lexington, Michigan
- DMTB/DNR, Quanicassee River BAS Paving Improvements, Essexville, Michigan
- DTMB, Michigan State Police Forensic Lab, District Headquarters and Rockford Post Consolidation, Walker, Michigan
- DTMB, Michigan State Police Paving Improvements, Niles, Michigan
- DTMB/DNR, Maybury State Park Parking Lot Reconstruction, Northville, Michigan
- DTMB/DOC, Carson City CF, Paving Improvements, Carson City, Michigan
- DTMB/DNR, Brighton Recreation Area, ARPA Electrical and Paving Improvements, Brighton, Michigan
- DTMB/DNR, Seven Lakes Recreation Area, ARPA Paving and Shelter Improvements, Holly, Michigan
- DTMB/DNR, Island Lake Recreation Area, ARPA Paving Improvements, Brighton, Michigan
- DTMB/DNR, Bald Mountain Recreation Area, Culvert Replacement and Paving Improvements, Lake Orion, Michigan
- DTMB/DNR, Twin Lakes State Park Paving Improvements, Toivola, Michigan

# Project Engineer – State of Michigan – Department of Natural Resources – Studies/Utility Improvements

- DTMB, Capitol Complex Master Plan and Implementation, Lansing, Michigan
- DTMB/DNR, Wilderness State Park Master Plan and Implementation, Carp Lake Township, Michigan
- DTMB/DNR, Warren Dunes State Park Master Plan Implementation, Sawyer, Michigan
- DTMB/DNR, Statewide Electrical Improvements, 8 State Parks throughout Michigan
- DTMB/DNR, Statewide Utility Improvements, 8 State Parks throughout Michigan
- DTMB, Lakeland Correctional Facility Sanitary Improvements, Coldwater, Michigan
- DTMB, Bay City State Park Connectivity Study, Bay City, Michigan
- DTMB, Michigan State Police Forensic Lab, District Headquarters and Rockford Post Consolidation, Walker, Michigan
- DTMB/DNR, Roscommon State Forest Shooting Range, Roscommon, Michigan
- DTMB/DNR, Bald Mountain Recreation Area, Culvert Replacement and Paving Improvements, Lake Orion, Michigan
- DTMB/DNR, Twin Lakes State Park Utility Improvements, Toivola, Michigan

# Petr Kotrba, PE



# CIVIL ENGINEERS , LAND SURVEYORS , LAND PLANNERS



YEARS OF EXPERIENCE Industry – 28 NFE – 23

#### TITLE

Project Manager

**PROJECT ROLE**Project Manager

#### **EDUCATION**

Civil Engineering

Master of Science Czech Technical University, Prague, Czech Republic, 1998

Bachelor of Science Czech Technical University, Prague, Czech Republic, 1996

#### **LICENSES**

Professional Engineer State of Michigan, 2009 Mr. Petr Kotrba began his career at NFE in 2002, and currently serves as a Project Manager for the firm with over 28 years of civil engineering experience. His main responsibility is preparing site plans, construction documents and land surveys for municipal, institutional and private land development projects that vary in size, scope and complexity.

Petr has been responsible for the design and preparation of complete construction packages, including land surveys, site planning, design and construction layout for several programs on a state and national level. Whatever project he is working on, Petr can be relied upon to provide a high level of service in a cost-effective way.

### **PROJECT EXPERIENCE**

#### **Project Manager – Municipal/Government**

- City of Rochester Hills, School Road and John R. Road Improvements, Rochester Hills, Michigan
- DTMB/DNR, Island Lake Recreation Area Connector Multi-Use Trail, Green Oak, Michigan
- DTMB/DOC, Lakeland Correctional Facility Sanitary Sewer and Water Main Improvements, Coldwater, Michigan
- DTMB/MSP, New Michigan Center for Defensive Driving Facility, Dimondale, Michigan
- DTMB/MSP, Niles Post Parking Improvements, Niles, Michigan
- DTMB/DNR, Multiple Gun Range Developments, Grand Traverse County, Echo Point, Algonac State Park, Pontiac Lake State Recreation Area, Marquette County, Lake Superior Sportsman's Club, Lapeer State Game Area and Sharonville State Game Area, Michigan
- DTMB, Capitol Complex Master Plan and Implementation, Lansing, Michigan
- DTMB/DNR, Wilson State Park Toilet/Shower Building Replacement, Harrison, Michigan
- DTMB/DNR, Multiple Campsite Electrical Improvements, Eight Locations in Michigan
- City of Detroit, I-94 Industrial Corridor Survey, Detroit, Michigan
- DTMB, Capitol Complex Master Plan and Implementation, Lansing, Michigan
- DTMB/DNR, Wilderness State Park Master Plan and Implementation, Carp Lake Township, Michigan
- DTMB/DNR, Highland Recreation Area Regional Trail Design, Highland, Michigan
- DTMB/DNR, Water System Upgrades and Improvements for Highland Recreation Area (White Lake, Michigan), Proud Lake Recreation Area (Commerce Township, Michigan) and Pontiac Lake Recreation Area (White Lake Township, Michigan)
- Highland Downtown Development Authority, Milford & Livingston Road Streetscape Improvements, Highland Township, Michigan
- City of Royal Oak, Normandy Oaks Park, Royal Oak, Michigan
- DTMB/DNR, Lexington Boat Access Site, Lexington, Michigan
- DTMB/DOC, Lakeland Shooting Range, Cold Water, Michigan
- DTMB/DOC, Egeler Corrections and Woodland Corrections Pavement Improvements, Jackson and Whitmore Lake, Michigan
- DTMB/DOC, Ionia Corrections Pavement Rehabilitation, Ionia, Michigan
- DTMB/DOC, Woodland Lift Station, Whitmore Lake, Michigan
- DTMB/DOC, Central Michigan Corrections Generator Building, St. Louis, Michigan

# Petr Kotrba, PE



# CIVIL ENGINEERS , LAND SURVEYORS , LAND PLANNERS

- DTMB/DNR, Higgins Lake State Park Toilet Shower Building, Beaver Creek Twp., Michigan
- DTMB/DNR, Brimley State Park Toilet Shower Buildings, Superior Twp., Michigan
- DTMB/DNR, Straits State Park Toilet Shower Buildings, St. Ignace, Michigan
- DTMB/DNR, Warren Dunes State Park Toilet Shower Buildings, Sawyer, Michigan
- DTMB/DNR, Belle Isle Boat Launch, St. Ignace, Michigan
- DTMB/DNR, Traverse City State Park Improvements, Traverse City, Michigan
- Independence Township, Clarkston Road Pathway, Clarkston, Michigan
- DTMB/DNR, Roscommon Conservation Airport, Higgins Twp., Michigan
- City or Rochester Hills, Concrete Pavement Rehabilitation Program, Rochester Hills, Michigan
- Oakland County Parks & Recreation, Waterford Oaks Lift Station, Waterford, Michigan
- City of Rochester Hills, Michelson Rd. and Bolinger St. Improvements, Rochester Hills, Michigan
- Village of Franklin, Franklin Road Streetscape Improvements, Franklin, Michigan
- Village of Franklin, Franklin Road Streetscape Improvements, Franklin, Michigan
- Oakland County Parks & Rec, Red Oaks Park Sanitary Forced Main & Lift Station,
   Madison Heights, Michigan
- DTMB, MSP Headquarters and Forensic Laboratory, Grand Rapids, Michigan
- DTMB, Capitol Complex Traffic Study and Road Improvements, Lansing, Michigan
- DTMB, Belle Island Kayak Launch Access and Parking, Detroit, Michigan
- City of Rochester Hills, Hamlin Road Reconstruction, Rochester Hills, Michigan
- DTMB/DNR, Warren Dunes State Park Toilet Building Replacement, Sawyer, Michigan
- DTMB/DNR, Warren Dunes Bus & RV Parking, Sawyer, Michigan
- DTMB/DNR, Paint Creek Bridge, Bald Mountain State Park, Oakland Township, Michigan
- DTMB/DNR, North Higgins Lake State Park Toilet Shower Building and Sanitary Sewer Improvements, Elm River Township, Michigan
- DTMB, O'Neal Lake Dam Restoration, Bliss Township, Michigan
- Oakland County Parks and Recreation, One Mile Sashabaw Road Safety Pathway, Independence Township, Michigan
- City of Fenton/MDOT, Silver Lake Road / State Bank Trail, Linden & Fenton, Michigan
- City of Rochester Hills, Adams Road Pathway, Rochester Hills, Michigan
- City of Rochester Hills, Old Perch Road Reconstruction, Rochester Hills, Michigan
- DTMB/DNR, Twin Lakes State Park Toilet Shower Building and Campsite Improvements, Beaver Creek Township, Michigan

# Erik Oshaben



# CIVIL ENGINEERS , LAND SURVEYORS , LAND PLANNERS



YEARS OF EXPERIENCE

Industry – 3 NFE – 1

TITLE

Engineer II

**PROJECT ROLE** 

**Project Engineer** 

#### **EDUCATION**

Bachelor of Science Michigan Technological University, 2021 Civil Engineering Mr. Erik Oshaben began his career as a Field & Design Engineer in 2021. He recently joined NFE as an Engineer with 3 years of civil engineering experience including a special emphasis on land development. Erik works in our Pontiac office as an Engineer providing design services for NFE's public infrastructure and private development clients.

Erik's project experience includes infrastructure elements such as, water main, sanitary sewer, septic systems, storm water, drain improvements, and pavements. Erik has varied design experience in the private land development sector, working on projects from small retail to industrial and has spent time on-site as a field engineer, representing clients from the Archdiocese of Detroit and local school districts to regional energy providers and automotive manufacturers.

Erik has worked with local surveyors, engineers, developers, and construction managers across Michigan to deliver successful projects for clients.

# **PROJECT EXPERIENCE**

#### Field & Design Engineer - Municipal/Government

- Wilderness State Park Site Improvements, Carp Lake, MI
- · Woodland Correctional Center, Whitmore Lake, MI
- Clinton Area Transit System, St. Johns, MI
- Clinton County Maintenance Garage Expansion, St. Johns, MI
- Spencer Park Site Improvements, Auburn Hills, MI
- Gus Harrison Correctional Facility Pavement Improvements, Adrian, MI
- Paint Creek Bridge, Clarkston, MI
- Storey Lake Elk Viewing Area, Vanderbilt, MI
- Willis Road Pathway, York Township, MI
- Michigan State Police Drive Track, Diamondale, MI
- Shiawassee Armory, Renovate Armory, Corunna, MI
- Fort Mackinac Sally Entrance Improvements, Mackinac Island, MI
- · Carson City Correctional Facility, Carson City, MI
- Highland Street Scape, Highland Township, MI
- Highland Recreational Area Improvements, Highland Township, MI
- Metamora-Hadley State Recreation Area Camp Store, Metamora, MI
- Bloomfield Hills High School Wellness Center, Bloomfield Hills, MI
- Clarkston Road Boardwalk, Independence Township, MI
- Woodland Elementary School Site Improvements, Troy, MI\*
- Avondale Middle School Site Improvements, Troy, MI\*
- Avondale High School Site Improvements, Troy, MI\*

#### Field & Design Engineer - Private Land Development

- BorgWarner Drainage Improvements, Auburn Hills, MI
- Flatrock Manor, Stonebridge, Flint Township, MI
- Flatrock Manor, Heatherwoode, Flint Township, MI
- Henry Ford Health System, Behavioral Health Center, West Bloomfield, MI\*
- Ford Monroe Packaging Center, Monroe, MI\*
- Top Golf Canton, Canton Township, MI\*
- Maverik Adventure (Formerly Kum & Go), Various projects in Western Michigan\*
- Panda Express, various projects in Michigan, Ohio & Virginia\*

\* Project with Previous Employer

# Mark Sandberg, PLA

# NF ENGINEERS

# CIVIL ENGINEERS , LAND SURVEYORS , LAND PLANNERS



YEARS OF EXPERIENCE Industry – 12 NFE – 1

**TITLE**Landscape Architect

**PROJECT ROLE**Landscape Architect

#### **EDUCATION**

Bachelor of Landscape Architecture Ball State University, 2013

#### **LICENSES**

Licensed Landscape Architect, State of Michigan, 2017 Mr. Mark Sandberg joined NFE in 2024, contributing to the Land Planning and Landscape Architecture Department. Mark has 7 years of experience as a Landscape Architect and has provided 12 years of design and planning services for communities, land developers, business owners, engineers, and homeowners. His primary roles include developing site and landscape plans from concept through final construction documents.

Mark is proficient in modeling proposed improvements within the existing site conditions. Mark also provides project management services, including due diligence and ordinance review, cost estimating and budgeting, project approval and permitting, material acquisition, and contractor selection and administration.

#### PROJECT EXPERIENCE

#### **Landscape Architect – Municipal/Government**

- Independence Township, Clintonwood Park Planning & Community Engagement,
   Independence Twp, Michigan
- City of Rochester Hills, Spencer Park Boathouse & Pier Improvements, Rochester Hills, Michigan
- Michigan DTMB, Fort Mackinac North Entry Accessibility Improvements, Mackinac Island, Michigan
- · Bloomfield Hills Schools, Lone Pine Elementary Entry, West Bloomfield, Michigan
- Joe Louis Greenway Street Segments, Pedestrian Crossing Improvements, Davison -Littlefield Community, Detroit, MI\*
- Recreation Authority of Roseville & Eastpointe, Recreation Inventory: Neighborhood and Community Parks, Roseville & Eastpointe, MI\*
- City of Northville Park Facilities, ADA Accessibility Assessment, Northville, Michigan\*

### **Landscape Architect - Private Land Development**

- Hines Industrial, Tree Survey & Native Landscape, Northville Township, Michigan
- Robertson Brothers Homes, Subdivision Planning, Tree Survey & Preservation Plan, Northfield Township, Michigan
- LaFontaine Automotive Group, New Dealership Lots, Dearborn + Fenton, Michigan
- Penske Automotive Group, Parking Improvements, Livonia, Michigan
- HOPE Shelters, Housing + Health Facility Development, Pontiac, Michigan
- Saint 1881 Cafe & Bar, ADA-Accessible Patios and Ramp, Rochester, Michigan\*
- KidTime Daycare, Playground + Site Improvements, Lansing, Michigan\*
- Barns Senior Living Center, Barrier-Free Landscape, Rochester Hills, Michigan\*
- Greenspoint Office Park, Waterfront Plaza, Schaumberg, Illinois\*
- Grand Traverse Pavilions Senior Living, Fountain Plaza, Traverse City, Michigan\*
- Blue Cross Blue Shield: Lyon Meadows Conference Center, Parking + Stormwater Management, Lyon Township, Michigan\*
- Montebello Court, Subdivision Entrance + Community Space, Novi, Michigan\*
- Dolphin Mall, Parking + Landscape Improvements, Miami, Florida\*

### Landscape Architect & Project Manager - Private Residences

- Pool + Spa with Fountains, Terraced Patios 730 + 748 Grace St, Northville, MI\*
- Pool + Spa with Fountains, Fire Features 52843 Sable Ct, Shelby Township, MI\*
- Pool + Spa, Terraced Landscape, Motor Court 2580 Charnwood Dr, Troy, MI\*
- Terraced Deck + Patios, Pond Restoration 65 Brewer Rd, Leonard, Michigan\*

\* Project with Previous Employer

# JOSEPH F. SOVIS P.E.

SENIOR ELECTRICAL ENGINEER



### BACKGROUND

Mr. Sovis is a Principal responsible for all electrical power, lighting, fire alarm systems, and sound & communication systems. He has extensive experience with high technology buildings and specialized systems, engine test cell facilities, security systems, sound reinforcing, uninterruptible power and emergency power generation systems.

# EDUCATION

Bachelor of Science, Electrical Engineering, MSU, 1992 //

Attended Lansing Community College, 1988 - 1990 // Associate of Applied Science, Architecture Ferris State University, 1986 //

# EXPERIENCE

Matrix Consulting Engineers, Inc. (1999 - present) Clark • Trombley • Randers (1986 - 1999) Nequist & Son Electrical Contractors (1984 -1985)

# AFFILIATIONS / REGISTRATIONS

Registered Engineer, Michigan, 1996 Registered Engineer, Wisconsin, 1996 Registered Engineer, North Carolina 2006 National Society of Professional Engineers Illuminating Engineering Society

### **WORK EXPERIENCE**

# STATE OF MICHIGAN - HOFFMASTER STATE PARK // Muskegon, MI

The project consists of a conditions assessment of the Gillette Visitor Center to determine necessary upgrades including elevator upgrades, security, and IT upgrades. Matrix also provided mechanical, plumbing, and electrical design services for the visitor center updates as well as the new toilet building and open-air picnic shelter.

# STATE OF MICHIGAN - WARREN DUNE STATE PARK // Sawyer, MI

The project consists of the mechanical, plumbing, and electrical engineering services to provide three (3) new toilet buildings (1,300-2,500 sq ft) and one (1) new concession building on the beach at the Warren Dunes State Park in Sawyer, Michigan.

# STATE OF MICHIGAN - BELLE ISLE // Detroit, MI

The project consisted of mechanical, plumbing, and electrical design services for the replacement of two shelters electrical outlets fed with solar power and HVAC design with electric heaters in each of the toilet rooms.

# STATE OF MICHIGAN - FORT MACKINAC SCOUTS' BARRACKS //

#### Mackinac Island, MI

This project consists of the renovation of the 6,000 sq. ft. Scouts' Barracks on Mackinaw Island that is primarily utilized to house Boy Scout groups for week-long camps throughout the summer. A mechanical, plumbing, and electrical assessment was completed to determine necessary upgrades. Renovations include enlarging the adult leader's room; redesign of the shower, toilet, and laundry room; as well as an addition.



# BRETT THELEN ELECTRICAL ENGINEERING PROJECT MANAGER



# BACKGROUND

As an Electrical Engineering Project Manager, Mr. Thelen has experience in the fire alarm, security, lighting, and power design. His project experience includes a broad range of commercial, industrial, renewable energy, educational, health care and government fields. Program experience includes working with AutoCAD, Revit, Visual Lighting Software, and COMcheck.

# EDUCATION

Bachelor of Science, Applied Engineering sciences, MSU 2019 //

Attended Lansing Community College, 2014-2017 //

## EXPERIENCE

Matrix Consulting Engineers, Inc. (2015 - present) – 9 years

## **WORK EXPERIENCE**

## AUTO-OWNERS - MAIN CAMPUS SITE LIGHTING //

Lansing, MI

The project consisted of new street lighting along roadway, parking lot lighting and pedestrian lighting.

## CONSUMERS ENERGY - SITE LIGHTING //

Lansing, MI

The project consisted of lighting a parking lot and natural gas pump station per Consumer Energy standards.

# CAMP GRAYLING AIRFIELD RAIL SPUR //

Grayling, MI

The project consisted of providing site lighting for the Southerly part of the two rail spurs.

### SEMINOLE ROAD RECONSTRUCTION //

Norton Shores, MI

Analysis of the existing electrical system and the design for the new decorative lighting along Seminole Road in Norton Shores, MI.

# LANSING COMMUNITY COLLEGE - MAIN CAMPUS SITE LIGHTING //

Lansing, MI

Multiple site lighting improvement projects on campus, including both parking lot lighting and pedestrian lighting. Projects also include new distribution for the renovated areas, parking gate additions, and security upgrades.



## **CAREY J. SUHAN, PE**

## TITLE:

Vice President & Principal Geotechnical and Environmental Services

#### LICENSES/REGISTRATION:

Licensed Professional Engineer, State of Michigan, #2601036161, 1990 Licensed Professional Engineer, State of Ohio, #78837, 2014

### **EDUCATION:**

BS, Civil Engineering University of Michigan, 1985

MS, Civil Engineering (Geotechnical/Environmental Concentration) Wayne State University, 1995

#### PROFESSIONAL DEVELOPMENT:

Niton XRF Analyzer Operator's Training Certificate, 2010
FRA Contractors On Track Safety Training, 2009
MDEQ RBCA Training Course, 1995
40-Hour Hazardous Waste Training Certification (OSHA)
8-Hour Hazardous Waste Training Refresher, Annually
Hazardous Waste Refresher Course, 2002
8-Hour Hazardous Waste Supervisor Certification Training (OSHA)
Deep Foundations Institute Annual Conference, 1991
Environmental Site Assessment Seminar, PSI, 1987
Fundamentals of Deep Foundation Design, University of Missouri Rolla, 1989

## **EXPERIENCE:**

Thirty-nine (39) years' experience in geotechnical engineering, construction materials testing and environmental site assessment investigations and supervision of engineering and technical staff. Responsibilities include development of geotechnical exploration programs; field and advanced laboratory testing of soils and construction materials, preparation of foundation and construction recommendations including pile, caisson, and auger cast pile recommendations, and slope stability analysis. Also experienced in pavement consulting and underground design. Background in commercial, municipal, industrial, and residential projects. Supervises drilling crews performing geotechnical and environmental sampling, piezometer, and ground water monitoring well installation. Experienced in all phases of environmental site assessments. Environmental responsibilities include design and planning of environmental investigations, technical reviews, client consultation and report writing.

## **SAMPLING OF PROJECTS:**

## **HCMA** Experience

- Willow Metro Park Big Bend Fishing Area; Geotechnical Investigation
- Delhi Metro Park Canoe Livery Relocation; Geotechnical Investigation
- Stony Creek Metro Park Boat Launch Redevelopment; Geotechnical Investigation

# CAREY J. SUHAN, PE SAMPLING OF PROJECTS: Cont.

# **HCMA** Experience Cont.

- Kensington-Phosphate Isotherm Investigation; Environmental Drilling
- Metro Beach Metro Park Activity Center; Geotechnical Investigation
- Stoney Creek Metro Park Timber Bridge; Geotechnical Investigation
- Metro Beach Boat Launching Facility; Geotechnical Investigation
- Stoney Creek Metro Park 28 Mile Rd & Bridge; Geotechnical Investigation
- Hudson Mills to Dexter Hike/Bike Trail; Geotechnical Investigation
- Willow Metro Park Pool Replacement; Geotechnical Investigation
- Wolcott Mill Metro Park Grist Mill Floor Slab; Geotechnical Investigation
- Metro Beach Metro Park Aquatic Play Area; Geotechnical Investigation
- Metro Beach Water Supply Improvements; Geotechnical Investigation
- Metro Beach Proposed Boat Launch; Geotechnical Investigation
- Wolcott Mill Metro Park Trail Bridge Replacement; Geotechnical Investigation

## Oakland County Parks & Rec Blanket Contract Experience

- Waterford Oaks; Skating Park Waterford Twp., MI
- Springfield Oaks County Park; Historical Barn Relocation
- Proposed Boardwalks & Bridge Connecting OYC Independence Oaks
- White Lake Oaks County Park; New Clubhouse White Lake Twp., MI
- Orion Oaks County Park; Parking Lot Orion Twp., MI
- Groveland Oaks County Park; Ticket Sales/Bike Storage
- Catalpa Oaks Park Improvements Southfield, MI
- Independence Oaks County Park; Clinton River Culvert Replacement & Road Reconstruction
- Addison Oaks County Park Connector Trail Addison Twp., MI
- Groveland Oaks County Park; Existing Septic Drain Field Groveland Twp., MI
- Springfield Oaks County Park; Existing Septic Drain Field Springfield Twp., MI
- Springfield Oaks County Park; Covered Horse Arena Springfield Twp., MI

## Additional Park Experience

- Fairhaven Boat Access; DTMB c/o Beckett & Raeder Ira Twp., MI
- Decker's Landing Boat Access; DTMB c/o Beckett & Raeder Clay Twp., MI
- Marine City Boat Access; DTMB c/o Beckett & Raeder Marine City, MI
- North Channel Boat Access; DTMB c/o Beckett & Raeder Algonac, MI
- Boat Launch Bay City, MI
- Lakeside Park Improvements Ypsilanti Twp., MI
- Dodge Park Beach Erosion Groin; DTMB c/o Beckett & Raeder Waterford, MI
- Pavilion Shore Park Improvements; City of Novi Novi, MI
- Accessible path, fishing pier/overlook at Cass Lake along Dodge Park #4 State of Michigan DTMB
- Bloomer Park Improvements with Pedestrian Paths and Overlooks White Lake Twp., MI c/o Beckett & Raeder
- Highland Recreation Area Pathway White Lake Twp. c/o Nowak & Fraus Engineers
- Erma Henderson Park Seawall Rehabilitation Detroit, MI

# CAREY J. SUHAN, PE

# **SAMPLING OF PROJECTS: Cont.**

# Roads & Bridges

- M-53 & 26 Mile Road Intersection Shelby/Washington Twps., MI
- Jeffords Street Improvements Dexter, MI
- M-24 Profile Drilling Between Newark & Pratt Roads Lapeer, Michigan
- 13 Mile Road Reconstruction from Farmington Road to Orchard Lake Road-Farmington Hills, MI
- Freedom Road from Orchard Lake Road to Grand River Avenue, MI
- Parkdale Road over Stoney Creek Rochester Hills, MI
- Rochester Road Reconstruction Project Troy, MI
- Second Bluewater Bridge Port Huron, MI
- M-59 Bridge over I-94 Chesterfield Township, MI
- Grand River Bridge Replacement over the Huron River Lyon Twp, MI in Oakland County
- Tienken Road Bridge over Stoney Creek Rochester, MI in Oakland County
- Franklin Road Bridge over I696- Southfield, MI
- WWTP, Sewers, Drains, Water mains & Pump Stations
- DWSD WWTP Detroit, MI
- Oakland County Drain Commission; Meter and Pressure Reducing Vault Rehabilitation Project Oakland County, MI
- City of Trenton; Pump Station and Retention Basin Trenton, MI
- White Lake Twp; Meijer Off-site Sanitary Sewer White Lake Twp, MI
- Pontiac WWTP Improvements Pontiac, MI
- City of Trenton; River North Pump Station Trenton, MI
- Ann Arbor WWTP; Recycle Compliance Project Tecumseh, MI
- Frenchtown Resort Authority (42 miles of sewer and roadways) Frenchtown Township, MI
- Novi/Commerce Sanitary Sewer Novi, MI
- Goddard Road (72 inch water main) Southgate, MI
- Eureka Road Water Main Improvements Taylor, MI

## **TECHNICAL SOCIETY AFFILIATIONS/AWARDS:**

Wayne State University Alumni Industry Achievement Award, 2008

American Society of Civil Engineers (Michigan Section)

President through Treasurer 2011 - 2015

American Society of Civil Engineers (Southeastern Branch)

Franklin D. Meyers Outstanding Civil Engineer of the Year Award 2010

Past President through Treasurer, Annual Meeting Chair and Director 1996 - 2005

Michigan Society of Professional Engineers

Outstanding Engineer of the Year 2002 (Detroit Metro Chapter and State of Michigan)

State By-laws Committee Chair 2003-2004

Detroit Chapter, President 2000-2001, President Elect 1999

Society of American Military Engineers - Director Detroit Post 1998-2001

Engineering Society of Detroit - Member

# **GARY E. PUTT, PE**

## TITLE:

Senior Project Engineer Geotechnical Services

## **EDUCATION:**

BS, Construction Engineering Lawrence Technological University, 1972

## PROFESSIONAL DEVELOPMENT:

Fundamentals of Shallow Foundation Design, University of Missouri Rolla, 1981 Welding Inspection Technology, American Welding Society, 1986 Concrete Technology, Michigan State University, 1992 Storm Water Management, DEQ, 1996

#### LICENSES/REGISTRATION:

Licensed Professional Engineer, State of Michigan, 1992 Licensed Professional Engineer, State of Missouri, 1989 Storm Water Management Operator, State of Michigan, 2002

### **EXPERIENCE:**

Forty-nine (49) years' experience in geotechnical analysis, construction materials testing and inspection, construction management, structural design, and coordination of contractor activities. Performs all types of routine and advanced soil tests in lab and field. Performs all types of routine concrete and asphalt tests and inspections. Evaluates bearing capacity and settlement potential from geotechnical data. Determines scope of work and arranges geotechnical investigations. Supervises drilling crews on geotechnical and environmental projects. Managed field and laboratory technicians in construction services department and evaluated and resolved construction issues. Experienced with magnetometers and ground penetrating radar to determine the location of buried objects (utilities, drums and underground storage tanks), and to differentiate between fill material and natural soils.

### **SAMPLING OF PROJECTS:**

# **HCMA Experience:**

Delhi Metropark; Canoe livery relocation

## Oakland County Park Experience:

- Orion Oaks County Park Orion Township, MI
- White Lake Oaks New Clubhouse White Lake Twp., MI
- Independence Oaks Park; proposed boardwalks and bridge Independence Twp., MI
- Red Oaks Golf Course Clubhouse Madison Heights, MI
- Historical Barn Relocations; Springfield Oaks County Park Springfield Twp., MI
- Addison Oaks Parking Lot and proposed addition Addison Twp., MI
- Red Oaks Water Parking Lot and Expansion Madison Heights, MI
- Groveland Oaks Park; Existing Septic Drain Field Groveland Twp, MI
- Waterford Oaks Pavement Reconstruction Waterford Twp., MI

# **GARY E. PUTT, PE**

## **SAMPLING OF PROJECTS: Cont.**

# County Park Experience Cont.

- Proposed Waterford Oaks Skating Park Waterford Twp., MI
- Independence Oaks Park Easement and Access Road Independence Twp., MI
- Addison Oaks Campground Renovations Addison Twp., MI
- Groveland Oaks Park Cabins and Campground Groveland Twp., MI
- Waterford Oaks Pavement Reconstruction Waterford Twp., MI
- Springfield Oaks County Park; Historical Barn Relocation
- Proposed Boardwalks & Bridge Connecting OYC Independence Oaks
- White Lake Oaks County Park; New Clubhouse White Lake Twp., MI
- Catalpa Oaks Park Improvements Southfield, MI
- Independence Oaks County Park; Clinton River Culvert Replacement & Road Reconstruction
- Addison Oaks County Park Connector Trail Addison Twp., MI
- Groveland Oaks County Park; Existing Septic Drain Field Groveland Twp., MI
- Springfield Oaks County Park; Existing Septic Drain Field Springfield Twp., MI
- Springfield Oaks County Park; Covered Horse Arena Springfield Twp., MI

# Other Park Experience

Maybury State Park; Lot improvements – Northville, MI
Belle Isle State Park; Oxbow Lake Fishing Pier improvements – Detroit, MI
Highland State Recreation Area Park; Park road improvements
Crow Islands State Game Area
Washtenaw County Parks & Recreation; New nature preserve

# Storm Water Consultation and Infiltration Testing

- South Pointe Apartments Complex Southgate, MI
- Hampton Inn and Suites Sterling Heights, MI
- Palmer Woods Estates Sterling Heights, MI
- Proposed Beach Club on Ford Lake Ypsilanti, MI
- Chelsea Eastside market Lima Township, MI
- Heritage Pointe Development Chelsea, MI
- Ann Ashley Banking Structure Ann Arbor, MI
- Proposed Residential Development Dexter, MI

### Roads & Bridges

- M-53 & 26 Mile Road Intersection Shelby/Washington Twps., MI
- East Riverfront Roads and Infrastructure Reconstruction Detroit, MI
- Jeffords Street Improvements Dexter, MI
- 17 Mile Road Reconstruction Sterling Heights, MI
- 13 Mile Road Reconstruction Royal Oak, MI
- Repaving of Northwood Blvd. Royal Oak, MI
- Coolidge Road Realignment; Wattles Road to 1400 Feet North Troy, MI
- Proposed Road Paving; North Holly Road at Belford Road Holly Township, MI
- Willis Road Improvement Project between Hitchingham & Whittaker Roads Augusta Twp., MI

# GARY E. PUTT, PE SAMPLING OF PROJECTS: Cont.

- Franklin Road Bridge over I-696 Southfield, MI
- Clinton River Pedestrian Bridge over US-24 Pontiac, Michigan
- Coolidge Road Realignment Wattles Road to 1400 Feet North Troy, MI
- Whittaker Road Bridge over Paint Creek Ypsilanti Twp., MI
- Seymour Lake Road Bridge Over Paint Creek Oxford, MI
- Bridge Street Bridge over Rouge River Southfield, MI

# Slope Stability / Seawall Evaluations

Harbor Reconfiguration; Seawall Evaluation – Harrison Twp., MI

# **TECHNICAL SOCIETY AFFILIATIONS:**

American Society of Civil Engineers American Welding Society Engineering Society of Detroit (ESD)





SECTION 5: BUDGET REVIEW



## 5. BUDGET REVIEW

The RFP identified two separate grant award amounts with the current construction budget for the West Boardwalk Renovation Project, awarded at \$1,200,000 and the Daysail Trail Project awarded at \$1,200,000. These projects are part of a Land and Water Conservation Fund Grant. NFE has prepared a rough conceptual cost estimate for the full construction of these two projects that can be utilized for planning purposes. These cost estimates will be reviewed and updated for the preliminary design phases, and the final design package submittal. At this stage of development, we would consider our estimate to be conservative in nature. NFE estimates the total cost of construction for the West Boardwalk Renovation Project to be \$1,430,000 and the Daysail Trail Project to be \$540,000, as outlined in the following cost estimate.

# ENGINEER'S PRELIMINARY ESTIMATE Project: West Boardwalk Renovation & Daysail Trail Development Location: Lake St. Clair Metropark

ITEM		QU	ANTITY	UNIT PRICE		TOTAL
West Boardwalk Renovation & Daysail Trail Development						
Boardwalk, Beach & Water Access and Picnic Areas						
UA Boardwalk investigation and replacement Boardwalk Railing replacement Boardwalk Amenities/Site Furnishings UA Concrete Walk UA Asphalt Path Aggregate Service Drive UA Picnic Sites UA Beach & Water Access Native Tree Plantings	9( 6,5 37 1! 8	,500 000 1 500 370 50 8 200	Square Foot Foot LSUM Square Foot Square Yard Square Yard Each Feet Each	\$80.00 \$80.00 \$30,000.00 \$10.00 \$60.00 \$30.00 \$3,000.00 \$100.00 \$500.00	***	1,000,000.00 72,000.00 30,000.00 65,000.00 22,200.00 4,500.00 24,000.00 20,000.00 2,500.00
Si	ubtotal				\$	1,240,200.00
Subtotal Boardwalk, Beach & Water Access and Picnic Areas					\$	1,240,200.00
Misc. Construction Costs						
Mobilization Soil Erosion and Sedimentation Control Contractor Staking Permit/Inspection Fee Allowance Construction Contingency (10%)		1 1 1 1	LSUM LSUM LSUM LSUM	\$5,750.00 \$10,000.00 \$40,000.00 \$10,000.00 \$124,050.00	\$ \$ \$ \$ \$	5,750.00 10,000.00 40,000.00 10,000.00 124,050.00
Subtotal Misc Construction Costs					\$	189,800.00
Estimated Project Construction Subtotal:					\$	1,430,000.00
LSC Daysail Trail Project						
UA Hike-Bike Trail Split Rail Fence Relocation UA Concrete Walk and Ramps UA Picnic Sites Safety Barrier Maintenance Building service road Misc. Drainage Improvements Site Furnishings Native Tree Plantings Naturalized Areas Parking lot striping and sign replacement	1,5 4,0 20 5	500 500 000 7 200 50 1 1 30 1	Square Yard Foot Square Foot Each Foot Square Yard LSUM LSUM Each LSUM LSUM	\$60.00 \$30.00 \$12.00 \$3,000.00 \$50.00 \$60.00 \$30,000.00 \$20,000.00 \$20,000.00 \$20,000.00	***	210,000.00 45,000.00 48,000.00 21,000.00 10,000.00 3,000.00 20,000.00 15,000.00 20,000.00 20,000.00 442,000.00
LSC Daysail Trail Projects					\$	442,000.00
Misc. Construction Costs  Mobilization Soil Erosion and Sedimentation Control Contractor Staking Permit/Inspection Fee Allowance Construction Contingency (10%)  Subtotal Misc Construction Costs		1 1 1 1	LSUM LSUM LSUM LSUM LSUM	\$20,000.00 \$8,000.00 \$25,000.00 \$5,000.00 \$40,000.00	\$\$\$\$\$ \$	20,000.00 8,000.00 25,000.00 5,000.00 40,000.00 <b>98,000.00</b>
Estimated Project Construction Subtotal:					\$	540,000.00
Estimated Project Construction Total Cost:					\$	1,970,000.00





SECTION 6: REFERENCES



## 6. REFERENCES

For the success of this project initiative, Huron Metro Parks should carefully consider retaining a team of professionals which will evaluate your objectives with the goal of balancing critical program elements and environmental issues with those of functional requirements and available funding. NFE will implement a process which engages the project team when required to address your goals and expose all opportunities and constraints to ensure a consensus is met pertaining to the final design solutions.

Of particular note are some of the projects highlighted in the following pages. This project is very similar to many of NFE's DNR park related work. NFE / Matrix have teamed up to complete multiple projects that require the identical proposed improvements. Significant electric and sanitary improvements at Wilderness State Park and Pontiac Lake Recreation Area together with statewide electrical and utility improvement projects covering 16 different state parks. This experience provides NFE with a full understanding of operational requirements and trends the park community is following with respect to campground development.

Additionally, the following pages contain a sampling of projects that NFE has completed that contains a good balance between previous water system, electrical system, sanitary system, road system, and drainage experience. In addition, NFE maintains prequalification in 18 different categories through MDOT. We understand this project is not being funded by MDOT, however, we believe there is significant cross-over items from the proposed project to those projects undertaken by MDOT. As such, it is important to highlight this experience as we believe it will be important for future phases of work.

# HURON-CLINTON METRO PARKS WALNUT GROVE CAMPGROUND



# CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



#### **Project Type**

Campground Infrastructure Improvements

# **Project Location**

Belleville, Michigan

#### Owner

Huron-Clinton MetroParks 6483 Waldon Center Drive Clarkston, MI 48346

## Contact

Jason Kulongowski, PE Design Engineer 810-494-6018

### **Services Performed**

Engineering Design of ADA campsites; pedestrian pathways; and water / sewer / storm utilities Landscape Architecture Construction Administration

# **Estimated Construction Cost**

\$1,600,000

## Service Budget \$85,000

Year Completed 2025

NFE Project No. O326

NFE worked with the Huron-Clinton Metroparks team to develop design plans and specifications for the improvement of the Walnut Grove Campground, including both site and utility installations. Specifically, new ADA compliant campsites were designed to allow universally accessible paved access to campsites and camp site amenities.

Utility systems where also improved to update sanitary and water main piping throughout the campground, and to provide full hookup service to selected sites, aiding in the camper experience. New tent sites where strategically placed to take advantage of the previous day use areas.

NFE worked with both Huron-Clinton Metroparks staff and DNR staff to design plans in accordance with the grant requirements funding the project.







# CITY OF ROCHESTER HILLS NOWICKI PARK IMPROVEMENTS



CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



#### **Project Type**

**Construction Engineering** 

#### **Project Location**

Rochester Hills, Michigan

#### Owner

City of Rochester Hills Parks & Recreation Department 1000 Rochester Hills Drive Rochester Hills, MI 48309

#### Contact

Ken Elwert Director of Parks and Natural Resources 248-841-2552

#### **Services Performed**

Boundary and Topographic Survey Site Planning Park Design Adams Road Improvements

**Estimated Construction Cost** \$8,000,000

Service Budget \$550,000

Year Completed 2025

**NFE Project No.** O557

NFE was selected after a competitive bidding process to assist the City of Rochester Hills in preparing design development documents for this new 37 acre park. Work on this contract included the full design development for a new playground, trails, water feature, dog park, parking facilities, Adams Road Lane widening, Hawk Beacon pedestrian crossing signal and more. NFE is the lead civil consultant and landscape architect on this project. NFE is collaborating with A3C (project architect), Viridis (water feature design), and ASTI (environmental consultant) for this project.

Specifically, NFE is responsible for the preparation of the Boundary and Topographic Survey, Wetland Survey, Tree Survey, Concept Site Planning, Design Charette with Staff, Design Development, Construction Documents, and project permitting. Design is scheduled to be completed before the end of 2025 with construction commencing in 2026.







# **KAL-HAVEN TRAIL STATE PARK**



## Civil Engineers • Land Surveyors • Land Planners



#### **Project Type**

Linear Multi-Use Trail

#### **Project Location**

From South Haven to Kalamazoo Michigan

#### Owner

State of Michigan

- Department of Technology, Management and Budget
- Department of Natural Resources

### Contact

Josiah L. Meyers, DTMB Project Dir. 517-614-7705 Jill Sell, DNR Regional Manager 269-204-7048

#### **Services Performed**

Full Study Survey Design Services Construction Engineering

# **Estimated Construction Cost** \$6,250,000

## Service Budget \$695,000

**Year Completed** 2025

# NFE Project No. L267

The Kal-Haven Trail is a 33.5-mile linear multi-use trail that links the City of South Haven with the City of Kalamazoo. The trail is built upon the abandoned Kalamazoo and South Haven Railroad route which existed from 1870 to 1970. The right-of-way was purchased by the MDNR in 1987 and an improved trail opened in 1991. The trail consists of a limestone/slag surface the varies in width. It is usable for all non-motorized bicycles, hiking and snowmobiling. The Goddess Grove and Eagle Pointe Campgrounds together with 5 other privately owned campgrounds are available along the route of the trail for overnight accommodations.

This project involved the reconstruction and paving of 16 miles of the Kal-Haven Trail system. NFE developed a design that meets AASHTO requirements and included the replacement of three bridge systems to meet requirements for H-20 loading. NFE addressed environmental permitting with EGLE/ACE and the Kalamazoo County Road Commission for project approvals.

NFE worked with the Construction Manager in preparing multiple Bid Packages for bidding including a Bridge package and a site package. This project was completed in 2025.







# VILLAGE OF LAKE ORION MEEK'S PARK PEDESTRIAN BRIDGE REPLACEMENT



CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



# **Project Type**Pedestrian Bridge

# **Project Location**Village of Lake Orion, Michigan

#### Owner

Village of Lake Orion 21 East Church Street Lake Orion, MI 48362-3212

#### Contact

Darwin McClary Village Manager 248-693-8391

## **Services Performed**

Surveying
Preliminary Engineering
Construction Administration
Contract Administration
Wage Rate Interviews
Pay Application Review

**Estimated Construction Cost** \$110.000

Service Budget \$24,000

Year Completed 2023

NFE Project No. M609

The Village of Lake Orion qualified for \$70,000 in CDBG Funds from the County to supplement Village DDA Funds for the replacement of the Meek's Park Pedestrian Bridge. Under a future phase of the project, the Village will restore streambanks and replace the Children's Park pedestrian bridge over the Paint Creek. The new Meek's Park bridge project is located in a moderate-income area with senior citizen presence and addresses the accessibility requirements of the ADA (Americans with Disabilities Act). The new bridge also provides a critical pathway linkage from South Washington Street to South Broadway along Paint Creek.

NFE's scope of services on this project included preliminary and final engineering design of the bridge replacement, assisting the Village in obtaining a revised permit for construction from EGLE, preparation of construction documents, assistance in obtaining and evaluation bids, assistance in the preparation of a construction contract, and construction phase services including wage rate and pay application reviews.





# ISLAND LAKE STATE RECREATION AREA TRAIL DEVELOPMENT



CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



# **Project Type**Non-Motorized Trails

# **Project Location**Brighton, Michigan

#### Owner

State of Michigan

- Department of Technology, Management and Budget
- Department of Natural Resources

#### Contact

Bruce Watkins, PE Project Director 517-242-7882

#### **Services Performed**

Schematic Design Surveying Final Design Permitting Specifications Construction Engineering

# **Estimated Construction Cost** \$2,750,000

Service Budget \$550,000

Year Completed 2020

**NFE Project No.** 1866

NFE provided the Department of Natural Resources (DNR) with schematic design, trail blazing, surveying, final design and permitting services for this 3.5 mile trail within Island Lake State Recreation Area. The asphalt trail connects the park's trails to the trail head located within Green Oak Village Place. The final design plans were engineered and detailed to provide a path that is ADA compliant and meets AASHTO Standards.

Island Lake Recreation Area is situated on 4,000 scenic acres with amenities, including hunting, canoeing, picnic shelters, swimming, a shooting range and cabins to rent. Its location in Livingston County provides an "up-north" experience without leaving Southeastern Michigan. One of the most popular features is biking along the park's roads and many existing trails. NFE's services allowed construction crews to connect existing paved trails within Island Lake to the trail head located along Fieldcrest Road in Green Oak Township.

NFE's expertise provided the attention to detail needed to honor environmental restorations, existing stewardship zoning requirements and designations, as well as challenges including natural rivers, steep slopes and unsafe biker/pedestrian/vehicular interaction. NFE "field identified" areas of the trail alignment that were sensitive to environmental and cultural landscape areas, ensured ADA requirements were met, and capitalized on the many beautiful scenic opportunities within the park.







# INDEPENDENCE TOWNSHIP CLINTONVILLE ROAD SAFETY PATH



CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



## **Project Type**

Non-Motorized Trails

#### **Project Location**

Clarkston, Michigan

#### Owner

Independence Township 6483 Waldon Center Drive Clarkston, MI 48346

#### Contact

Dave McKee Public Works Director 248-625-8222

### **Services Performed**

Surveying Site Plan Construction Documents Construction Administration

**Estimated Construction Cost** \$1,200,000

Service Budget \$89,000

Year Completed 2020

**NFE Project No.** J607

NFE was selected as the prime design consultant by Independence Township to provide full engineering design and construction administration for the construction of a public pathway along Clintonville Road, between the roads of Maybee and Waldon. Design related tasks included easement acquisition and documentation, MDEQ and local permitting assistance, public meeting participated, and bidding assistance to develop 4,500 feet of 8-foot-wide ADA paved pathway/10-foot boardwalk along the project route. In addition, the design development process included significant public input and community support.

Construction administration services included inspection, material testing, construction staking and construction management. This project was completed in the summer of 2019 and is owned and operated by Independence Township.







# WARREN DUNES STATE PARK DAY USE AREA REDEVELOPMENT



# CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS



# **Project Type**

Park Facilities

# **Project Location**

Sawyer, Michigan

## Owner

State of Michigan

- Department of Technology, Management and Budget
- Department of Natural Resources

#### Contact

Joel Gordon Project Director 517-242-0761

#### **Services Performed**

Design and Planning Study Land Surveying Site Plans Construction Documents Construction Administration

**Estimated Construction Cost** \$1,600,000

Service Budget \$268,000

Year Completed 2016

NFE Project No. 1315

NFE, along with our subconsultant architect Hobbs + Black, provided architectural and engineering services for the redevelopment of the day use area at Warren State Park. The park is located along the eastern shore of Lake Michigan, and features three miles of shoreline, six miles of hiking trails and a dune formation that rises 260 feet above the lake. All these features make the park a popular recreational haven.

The beach area's three long standing structures were out of date and no longer served the public's needs. The Department of Technology, Management and Budget (DTMB)/Department of Natural Resources (DNR) contracted the NFE to provide a study to explore the necessary infrastructure needed to support the area's activities. The outcome of the study was to replace the three structures with two new buildings. One would be a ranger station/first aid station/gift shop area and the second would be a modern restroom facility. The outside area was designed to have two group gathering patios, a play structure and a parking lot.

NFE provided land surveying, site design, construction documents, and both field and office construction administration for the redevelopment. The NFE team is proud to have developed state-of-the-art facilities that meet the current recreation needs of today's users.







## SIMILAR PARK EXPERIENCE

# **Huron-Clinton Metro Authority**

Karin Ely karin.ely@metroparks.com 810-494-6025 July 2020

Geotechnical investigation for canoe livery relocation at **Delhi Metropark**.

# **Huron-Clinton Metro Authority**

Mike Henkel 810-494-6018 October 2019

Foundation & Floor Slab Investigation at the **Wolcott Mill Metropark** Grist Mill in Ray Township, MI

# **Huron-Clinton Metro Authority**

Karin Ely 810-494-6025 December 2019

Geotechnical investigation for boat launch area redevelopment at **Stoney Creek Metropark** in Shelby Twp, MI

# **Huron-Clinton Metro Authority**

Jason Kulongowski 810-494-6018 June 2017

Geotechnical investigation for trail bridge replacement at Wolcott Mill Metropark.

# **Huron-Clinton Metro Authority**

M. Brahm-Henkel

November 2011

Geotechnical investigation for hike/bike trail at Hudson Mills Metropark.

# **Huron-Clinton Metro Authority**

John Emig (w/Johnson Anderson)

December 1999

Geotechnical investigation for splash pad at **Metro Beach Metropark**.

# **Huron-Clinton Metro Authority**

Mike Magee

March 1999

Geotechnical investigation for aquatic play area at **Metro Beach Metropark**.

## SIMILAR PARK EXPERIENCE

City of Detroit c/o WCI Contractors Drew Fowler 313-368-2100 November 2022

Phase I Environmental Site Assessment at Roosevelt Park in Detroit, MI

# Maybury State Park in Northville, MI

c/o Nowak & Fraus Engineers
Steven Sutton
248-332-7931
November 2021
Geotechnical investigation for parking lot improvements.

# City of Lansing Parks & Recreation

Greg Satterfield 517-483-6936 November 2020

Phase I Environmental Site Assessment at 342 E St. Joseph St. in Lansing, MI

# **Belle Isle State Park**

c/o Nowak & Fraus Engineers Steve Sutton 248-332-7931 February 2019

Geotechnical engineering investigation for the Oxbow Lake Fishing Pier improvements.

# **Highland State Recreation Area Park**

c/o Nowak & Fraus Engineers
Jeffrey Huhta, PE
248-332-7931
November 2017

Geotechnical investigation for park road improvements.

## **Crow Island State Game Area**

c/o Nowak & Fraus Engineers Steve Sutton 248-332-7931 October 2017 Geotechnical investigation.





OAKLAND COUNTY 46777 Woodward Avenue Pontiac, MI 48342 **WAYNE COUNTY** 28 W. Adams, Suite 210 Detroit, MI 48226 **MACOMB COUNTY** 48680 Van Dyke, Suite 200 Shelby Township, MI 48317 **VAN BUREN COUNTY** 23852 City Center Circle Mattawan, MI 49071



# **EXISTING CONDITION NOTES**

- ASPHALT PATH
- RESTROOM BUILDING
- STARTER BUILDING / RESTROOMS
- WEST BOARDWALK
- WEST PLAYFIELD PICNIC SHELTER
- GOLF ROAD PICNIC SHELTER
- PAR-3 PICNIC SHELTER
- SURFSIDE PICNIC SHELTER
- WEST BEACH PICNIC SHELTER
- GOLF COURSE MAINT. BUILDING

## PROPOSED WORK

- UA HIKE-BIKE TRAIL
- NATURALIZED AREAS, +/-2.8 ACRES
- NATIVE TREE PLANTINGS, 30 TOTAL
- ADA PARKING LOT STRIPING
- RECYCLED 6' BENCH WITH BACK, WHEELCHAIR SEATING SPACE ON BOTH SIDES, 6 TOTAL

#### NOTES

SEE ENLARGEMENT PLANS FOR THE PROPOSED WORK WITHIN THOSE FOUR AREAS





# HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners

From: Mike Henkel, Chief of Engineering Services

Project No:506-21-500

Subject: Walnut Grove Campground Improvements

Location: Lower Huron Metropark

Date: May 22, 2025

**Action Requested: Motion to Approve** That the Board of Commissioners award Contract No. 506-21-500 to the low responsive, responsible bidder, Erie Construction LLC., in the amount of \$1,276,100.00 and transfer \$269,393.00 from project 512-22-244 Cherry Island Nature Trail to cover the cost of the project as recommended by Chief of Engineering Services Mike Henkel and Staff.

**Fiscal Impact**: The project is budgeted in the amount of \$1,006,707.00 and is over budget in the amount of \$269,393.00 which can be funded from the Cherry Island Nature Trail project. The project is also partially funded by a \$450,000.00 Land and Water Conservation Fund Grant. The Cherry Island Nature Trail project will not be constructed at this time due to high bid cost.

**Background**: The Walnut Grove campground at Lower Huron provides overnight accommodations for park visitors. The camping was originally proposed a pilot project that has gained popularity. The existing project will improve the camping experience by providing water service to campsites, sanitary sewer hook ups, electrical service connections and upgrades, ADA compliant paths, firewood storage area, and shade tree plantings.

	Contractor	City	<u>Amount</u>
1	Erie Construction LLC	Woodhaven	\$1,276,100.00
2	Premier Group Associates	Detroit	\$1,310,239.21
			4
3	Verdeterre Contracting Inc	Belleville	\$1,533,672.50
<u></u>			4/
4	DMC Constultants	Detroit	\$1,887,856.25
5	Anglin Civil	Livonia	\$2,005,343.16

# **Budget for Contract Services**

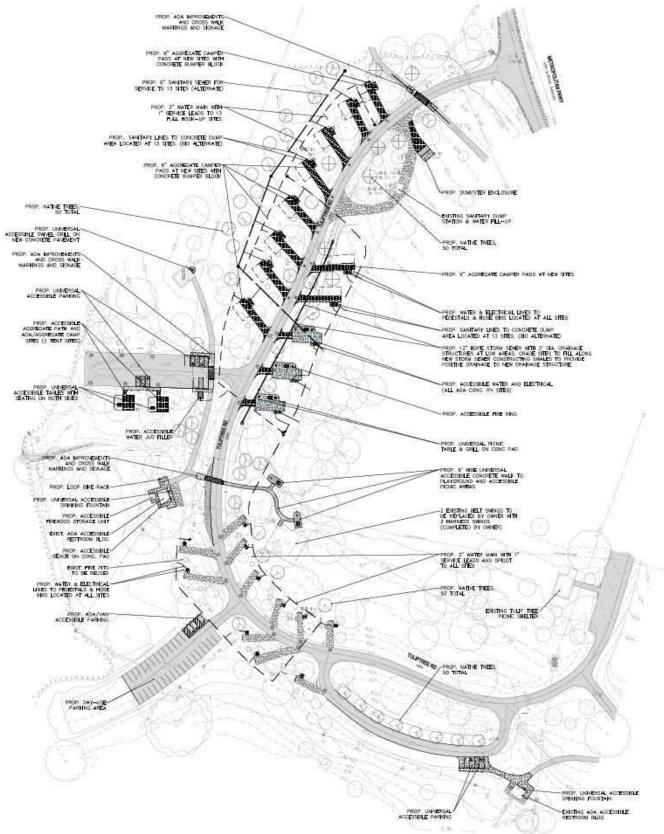
Walnut Grove Campground Improvements \$1,006,707.00
Cherry Island Trail Project \$269,393.00
Total \$1,276,100.00

Work Order Amount

**Contract Amount** 

Erie Construction LLC \$1,276,100.00
Contract Administration \$12,000.00
Total Proposed Work Order Amount (Rounded) \$1,288,100.00

This project was reported and publicly advertised in the following construction reporting outlets: Michigan Intergovernmental trade network, MITN; Construction Association of Michigan, Construction Connect, Washtenaw Contractors Association, Builders Exchange of Lansing and Central Michigan.



**Campground Improvements** 

		MONTHLY VEH		MONTHLY TOLL REVENUE							
PARK	Current	Previous	Prev 3 Yr Avg	Change from Average		Current		Previous	F	Prev 3 Yr Avg	Change from Average
Lake St Clair	48,556	54,472	55,601	-13%	\$	267,439	\$	339,227	\$	356,264	-25%
Wolcott Mill	5,028	4,929	5,713	-12%	\$	6,434	\$	7,722	\$	6,928	-7%
Stony Creek	59,571	147,852	111,609	-47%	\$	321,238	\$	399,962	\$	435,497	-26%
Indian Springs	12,078	12,651	12,264	-2%	\$	56,521	\$	55,517	\$	59,079	-4%
Kensington	86,443	124,442	105,654	-18%	\$	482,683	\$	543,767	\$	553,931	-13%
Huron Meadows	11,943	13,223	12,446	-4%	\$	3,607	\$	2,998	\$	3,578	1%
Hudson Mills	22,998	23,099	24,372	-6%	\$	77,747	\$	61,596	\$	78,346	-1%
Lower Huron/Willow/Oakwoods	53,083	73,149	63,274	-16%	\$	123,389	\$	131,164	\$	148,885	-17%
Lake Erie	22,726	24,354	25,931	-12%	\$	72,776	\$	79,861	\$	87,002	-16%
Monthly TOTALS	322,426	478,171	416,864	-23%	\$	1,411,834	\$	1,621,814	\$	1,729,510	-18%

		Y-T-D VEHIC	CLE ENTRIES		Y-T-D TOLL REVENUE																
PARK	Current	Previous	Prev 3 Yr Avg	Change from Average		Current		Previous		Previous		Previous		Previous		Previous		Previous		Prev 3 Yr Avg	Change from Average
Lake St Clair	152,599	152,834	150,176	2%	\$	748,564	\$	782,609	\$	789,789	-5%										
Wolcott Mill	17,698	14,871	17,582	1%	\$	15,699	\$	20,327	\$	20,005	-22%										
Stony Creek	170,642	268,593	226,325	-25%	\$	877,184	\$	1,038,734	\$	1,065,816	-18%										
Indian Springs	30,251	32,510	30,880	-2%	\$	158,806	\$	157,271	\$	160,803	-1%										
Kensington	275,183	324,361	294,857	-7%	\$	1,247,321	\$	1,414,128	\$	1,362,056	-8%										
Huron Meadows	39,835	35,544	36,424	9%	\$	41,580	\$	29,656	\$	38,571	8%										
Hudson Mills	76,159	82,441	82,196	-7%	\$	213,047	\$	201,100	\$	223,841	-5%										
Lower Huron/Willow/Oakwoods	192,851	220,967	207,801	-7%	\$	295,066	\$	310,414	\$	330,707	-11%										
Lake Erie	79,192	77,947	77,738	2%	\$	301,029	\$	327,249	\$	313,415	-4%										
Monthly TOTALS	1,034,410	1,210,068	1,123,980	-8%	\$	3,898,296	\$	4,281,488	\$	4,305,003	-9%										

		MONTHLY PA	ARK REVENUE		Y-T-D PARK REVENUE									
PARK	Current	Previous	Prev 3 Yr Avg	Change from Average	Cı	urrent	Previous	Prev 3 Yr Avg	Change from Average					
Lake St Clair	\$ 342,273	\$ 401,820	\$ 482,296	-29%	\$ 1,0	24,304	\$ 1,133,340	\$ 1,125,807	-9%					
Wolcott Mill	\$ 1,106	\$ 9,974	\$ 11,647	-91%	\$	43,267	\$ 43,917	\$ 51,778	-16%					
Stony Creek	\$ 636,264	\$ 822,334	\$ 819,523	-22%	\$ 1,5	531,260	\$ 1,815,054	\$ 1,759,589	-13%					
Indian Springs	\$ 301,771	\$ 314,919	\$ 289,896	4%	\$ 6	604,035	\$ 596,456	\$ 542,418	11%					
Kensington	\$ 845,653	\$ 911,797	\$ 918,468	-8%	\$ 2,0	014,511	\$ 2,200,923	\$ 2,083,082	-3%					
Huron Meadows	\$ 241,670	\$ 259,386	\$ 231,740	4%	\$ 5	502,294	\$ 504,380	\$ 434,973	15%					
Hudson Mills	\$ 257,973	\$ 237,377	\$ 237,657	9%	\$ 5	523,640	\$ 512,762	\$ 488,418	7%					
Lower Huron/Willow/Oakwoods	\$ 307,413	\$ 370,284	\$ 363,045	-15%	\$ 6	618,894	\$ 724,022	\$ 663,558	-7%					
Lake Erie	\$ 282,392	\$ 301,161	\$ 297,003	-5%	\$ 6	657,364	\$ 698,269	\$ 643,848	2%					
Y-T-D TOTALS	\$ 3,216,515	\$ 3,629,053	\$ 3,651,275	-12%	\$ 7,5	519,569	\$ 8,229,124	\$ 7,793,471	-4%					

	Y-T-	D Vehicle Entries	by Management	Unit	Y-T-D Total Revenue by Management Unit							
District	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average				
Eastern	340,939	436,298	394,083	-13%	2,598,832	2,992,312	2,937,174	-12%				
Western	421,428	474,856	444,358	-5%	3,644,480	3,814,521	3,548,892	3%				
Southern	272,043	298,914	285,539	-5%	1,276,257	1,422,291	1,307,406	-2%				

	MONTHLY ROUNDS						MONTHLY REVENUE							
GOLF THIS MONTH	Current	Previous	Prev 3 Yr Avg	Change from Average		Current		Previous		Prev 3 Yr Avg	Change from Average			
Stony Creek	6,191	7,268	6,643	-7%	\$	246,168	\$	275,519	\$	245,215	0%			
Indian Springs	6,040	6,161	5,944	2%	\$	234,520	\$	243,870	\$	218,171	7%			
Kensington	7,138	7,151	6,664	7%	\$	269,409	\$	263,072	\$	239,212	13%			
Huron Meadows	6,054	6,566	6,183	-2%	\$	236,833	\$	217,102	\$	214,135	11%			
Hudson Mills	5,292	5,324	5,183	2%	\$	168,904	\$	162,205	\$	145,713	16%			
Willow	4,466	5,749	5,241	-15%	\$	120,429	\$	208,864	\$	174,307	-31%			
Lake Erie	5,336	5,842	5,602	-5%	\$	181,236	\$	201,378	\$	179,307	1%			
Total Regulation	40,517	44,061	41,461	-2%	\$	1,457,498	\$	1,572,010	\$	1,416,060	3%			
LSC Par 3	904	1,058	900	0%	\$	10,386	\$	10,931	\$	6,208	67%			
LSC Foot Golf	54	35	42	28%	\$	478	\$	156	\$	317	51%			
Total Golf	41,475	45,154	42,403	-2%	\$	1,468,362	\$	1,583,097	\$	1,422,585	3%			
		GOLF RO	JNDS Y-T-D					GOLF REV	ENU	E Y-T-D				
GOLF Y-T-D	Current	Previous	Prev 3 Yr Avg	Change from Average		Current		Previous		Prev 3 Yr Avg	Change from Average			
Stony Creek	9,671	11,097	9,687	0%	\$	378,422	\$	408,568	\$	348,934	8%			
Indian Springs	10,175	9,957	9,225	10%	\$	388,305	\$	382,807	\$	328,105	18%			
Kensington	11,647	12,108	10,448	11%	\$	445,634	\$	436,233	\$	365,515	22%			
Huron Meadows	10,556	11,915	10,169	4%	\$	402,188	\$	417,174	\$	344,033	17%			
Hudson Mills	8,649	8,727	7,780	11%	\$	265,949	\$	259,735	\$	213,411	25%			
Willow	7,619	9,613	7,507	1%	\$	217,899	\$	335,420	\$	242,137	-10%			
Lake Erie	8,913	9,471	8,309	7%	\$	292,010	\$	314,178	\$	260,123	12%			
Total Regulation	67,230	72,888	63,125	7%	\$	2,390,407	\$	2,554,114	\$	2,102,259	14%			
LSC Par 3	1,398	1,275	1,077	30%	\$	14,223	\$	12,653	\$	7,847	81%			
LSC Foot Golf	64	42	56	14%	\$	556	\$	224	\$	415	34%			
Total Golf	68.692	74,205	64,258	7%	\$	2,405,186	\$	2.566.991	\$	2,110,521	14%			

		PATRONS 1	THIS MONTH				MONTHLY REVENUE					
AQUATICS THIS MONTH	Current	Previous	Prev 3 Yr Avg	Change from Average	(	Current	F	Previous	Pro	ev 3 Yr Avg	Change from Average	
Lake St. Clair	0	2,976	3,548	-	\$	-	\$	14,904	\$	17,687	-	
Stony Creek Rip Slide	368	485	1,189	-69%	\$	2,534	\$	3,262	\$	7,324	-65%	
KMP Splash	450	1,449	2,780	-84%	\$	3,980	\$	11,372	\$	20,093	-80%	
Lower Huron	0	0	0	-	\$	-	\$	-	\$	-	-	
Willow	199	893	1,592	-88%	\$	1,899	\$	4,373	\$	7,524	-75%	
Lake Erie	0	0	0	-	\$	-	\$	-	\$	-	-	
TOTALS	1,017	5,803	9,109	-89%	\$	8,413	\$	33,911	\$	52,627	-84%	
		PATRO	NS Y-T-D					REVEN	UE Y-1	Γ-D		
AQUATICS Y-T-D	Current	PATROI Previous	NS Y-T-D Prev 3 Yr Avg	Change from Average	(	Current	F	REVEN Previous	Ī	Г <b>-D</b> ev 3 Yr Avg	Change from Average	
AQUATICS Y-T-D  Lake St. Clair	Current 0			•	\$	Current -	F		Ī		_	
		Previous	Prev 3 Yr Avg	•				Previous	Pro	ev 3 Yr Avg	_	
Lake St. Clair	0	Previous 2,976	Prev 3 Yr Avg 3,548	Average -	\$	-	\$	Previous 14,904	Pro	ev 3 Yr Avg 17,687	Average -	
Lake St. Clair Stony Creek Rip Slide	0 368	Previous 2,976 485	Prev 3 Yr Avg 3,548 1,189	Average - -69%	\$	2,534	\$	Previous 14,904 3,262	Pro \$	17,687 7,324	Average - -65%	
Lake St. Clair Stony Creek Rip Slide KMP Splash	0 368 450	Previous 2,976 485 1,449	3,548 1,189 2,780	Average - -69%	\$ \$ \$	2,534	\$ \$ \$	Previous 14,904 3,262	\$ \$ \$	17,687 7,324	Average - -65%	
Lake St. Clair Stony Creek Rip Slide KMP Splash Lower Huron	0 368 450 0	2,976 485 1,449	3,548 1,189 2,780	Average69% -84% -	\$ \$ \$	2,534 6,780	\$ \$ \$	14,904 3,262 14,432	\$ \$ \$ \$	17,687 7,324 21,513	Average65% -68%	

		Seasonal Activ	ities this Month		Monthly Revenue									
PARK	Current	Previous	Prev 3 Yr Avg	Change from Average		Current	F	Previous	Pre	ev 3 Yr Avg	Change from Average			
Lake St. Clair														
Welsh Center	3	0	1	200%	\$	5,300	\$	-	\$	967	448%			
Shelters	64	101	95	-33%	\$	16,458	\$	21,180	\$	21,593	-24%			
Boat Launches	972	949	871	12%	\$	-	\$	-	\$	-	-			
Marina	194	75	368	-47%	\$	2,269	\$	1,829	\$	2,127	7%			
Mini-Golf	352	977	787	-55%	\$	4,406	\$	4,569	\$	4,481	-2%			
Stony Creek														
Disc Golf Daily	1,343	1,707	1,753	-23%	\$	4,351	\$	5,629	\$	5,901	-26%			
Disc Golf Annual	18	26	24	-25%	\$	1,080	\$	1,560	\$	1,433	-25%			
Total Disc Golf	1,361	1,733	1,777	-23%	\$	5,431	\$	7,189	\$	7,335	-26%			
Shelters	82	84	89	-8%	\$	18,525	\$	18,938	\$	19,975	-7%			
Boat Rental	1,066	15,215	6,123	-83%	\$	10,551	\$	14,053	\$	18,390	-43%			
Indian Springs														
Shelters	13	23	19	-32%	\$	1,250	\$	2,825	\$	2,483	-50%			
Event Room	1	4	3	-67%	\$	8,700	\$	11,300	\$	8,500	2%			
Kensington														
Disc Golf Daily	2,684	2,428	2,922	-8%	\$	8,178	\$	7,537	\$	8,937	-8%			
Disc Golf Annual	35	35	35	1%	\$	2,040	\$	2,060	\$	2,040	0%			
Total Disc Golf	2,719	2,463	2,957	-8%	\$	10,218	\$	9,597	\$	10,977	-7%			
Shelters	99	100	92	8%	\$	17,813	\$	19,850	\$	19,079	-7%			
Boat Rental	972	1,013	1,381	-30%	\$	17,218	\$	18,609	\$	25,349	-32%			
Huron Meadows														
Shelters	7	8	8	-16%	\$	1,100	\$	1,400	\$	1,467	-25%			
Hudson Mills														
Disc Golf Daily	844	837	987	-14%	\$	2,532	\$	2,511	\$	2,960	-14%			
Disc Golf Annual	33	18	21	60%	\$	1,880	\$	1,080	\$	1,227	53%			
Total Disc Golf	877	855	1,007	-13%	\$	4,412	\$	3,591	\$	4,187	5%			
Shelters	16	34	35	-55%	\$	3,000	\$	4,700	\$	5,433	-45%			
Canoe Rental	0	0	420	-	\$	-	\$	-	\$	-	-			
Lower Huron / Willow / Oakwo	oods													
Disc Golf Daily	0	45	123	-	\$	-	\$	135	\$	240	-			
Disc Golf Annual	0	0	1	-	\$	-	\$	-	\$	80	-			
Total Disc Golf	0	45	124	-	\$	-	\$	135	\$	320	-			
Shelters	61	74	62	-1%	\$	13,025	\$	14,925	\$	16,567	-21%			
Lake Erie														
Shelters	13	8	8	70%	\$	2,700	\$	1,500	\$	1,483	82%			
Boat Launches	2,169	2,593	2,728	-20%	\$	-	\$	-	\$	-	-			
Marina	0	0	0	-	\$	22,761	\$	18,930	\$	29,000	-22%			

	Seasonal Activities Y-T-D						Seasonal Revenue Y-T-D								
PARK	Current	Previous	Prev 3 Yr Avg	Change from Average		Current	F	Previous	Pre	ev 3 Yr Avg	Change from Average				
Lake St. Clair															
Welsh Center	15	28	20	-25%	\$	27,600	\$	35,600	\$	31,700	-13%				
Shelters	201	246	234	-14%	\$	50,643	\$	53,408	\$	55,172	-8%				
Boat Launches	1,306	1,240	1,085	20%	\$	-	\$	-	\$	-	-				
Marina	194	76	370	-48%	\$	2,269	\$	1,863	\$	4,822	-53%				
Mini-Golf	352	977	787	-55%	\$	4,406	\$	4,569	\$	4,481	-2%				
Stony Creek															
Disc Golf Daily	1,460	2,440	2,857	-49%	\$	4,715	\$	8,022	\$	9,457	-50%				
Disc Annual	64	82	96	-33%	\$	3,840	\$	4,920	\$	5,680	-32%				
Total Disc Golf	1,524	2,522	2,953	-48%	\$	8,555	\$	12,942	\$	15,137	-43%				
Shelters	233	289	277	-16%	\$	52,514	\$	65,063	\$	62,298	-16%				
Boat Rental	1,066	15,215	6,123	-83%	\$	10,551	\$	14,053	\$	18,390	-43%				
Boat Launches	244	185	216	13%	\$	-	\$	-	\$	-	-				
Indian Springs															
Shelters	36	44	42	-14%	\$	5,550	\$	5,825	\$	6,342	-12%				
Event Room	14	16	15	-5%	\$	43,900	\$	39,300	\$	39,617	11%				
Kensington															
Disc Golf Daily	5,843	5,679	5,985	-2%	\$	17,710	\$	18,606	\$	18,673	-5%				
Disc Annual	182	193	210	-13%	\$	10,660	\$	11,360	\$	12,320	-13%				
Total Disc Golf	6,025	5,872	6,195	-3%	\$	28,370	\$	29,966	\$	30,993	-8%				
Shelters	285	311	283	1%	\$	57,063	\$	63,688	\$	61,642	-7%				
Boat Rental	972	1,013	1,381	-30%	\$	17,218	\$	18,609	\$	25,349	-32%				
Huron Meadows															
Shelters	21	22	22	-5%	\$	3,500	\$	4,000	\$	3,933	-11%				
Hudson Mills															
Disc Golf Daily	2,142	3,088	2,604	-18%	\$	6,426	\$	9,264	\$	7,813	-18%				
Disc Annual	162	139	122	33%	\$	9,320	\$	7,840	\$	7,040	32%				
Total Disc Golf	2,304	3,227	2,726	-15%	\$	15,746	\$	17,104	\$	14,853	6%				
Shelters	70	81	86	-18%	\$	13,000	\$	13,000	\$	14,667	-11%				
Canoe Rental	0	0	280	-	\$	-	\$	-	\$	-	-				
Lower Huron / Willow / Oakwoo	ods														
Disc Golf Daily	53	189	271	-80%	\$	159	\$	567	\$	785	-80%				
Disc Annual	3	3	8	-63%	\$	120	\$	160	\$	440	-73%				
Total Disc Golf	56	192	279	-80%	\$	279	\$	727	\$	1,225	-77%				
Shelters	200	228	209	-4%	\$	43,725	\$	46,625	\$	48,433	-10%				
Lake Erie															
Shelters	28	32	25	14%	\$	6,000	\$	6,450	\$	5,067	18%				
Boat Launches	7,434	8,428	7,268	2%	\$	-	\$	-	\$	-	-				
Marina	0	0	0	-	\$	52,708	\$	50,564	\$	63,905	-18%				

INTERPRETIVE FACILITIES												
		Monthly Par	trons Served			YTD Patro	ns Served					
PARK	(total pr	ogram participants	and non-program	visitors)	(total program participants and non-program visitors)							
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average				
Lake St Clair	21,437	21,569	21,863	-2%	60,600	68,002	62,572	-3%				
Wolcott Mill	4,838	3,693	4,245	14%	14,631	13,455	14,162	3%				
Wolcott Farm	7,231	10,082	8,211	-12%	22,293	24,902	22,815	-2%				
Stony Creek	20,357	21,980	20,487	-1%	62,135	69,726	64,873	-4%				
Eastern Mobile Center	1,521	1,481	1,597	-5%	5,964	6,953	6,549	-9%				
Indian Springs	6,040	7,835	6,629	-9%	17,517	20,678	18,922	-7%				
Kens NC	34,822	35,190	36,889	-6%	116,990	133,985	128,399	-9%				
Kens Farm	26,190	28,932	28,908	-9%	84,245	94,109	89,744	-6%				
Western Mobile Center	1,167	1,722	1,367	-15%	4,407	4,912	4,702	-6%				
Hudson Mills	9,610	3,979	5,934	62%	34,287	17,879	23,453	46%				
Oakwoods	15,899	16,469	16,407	-3%	61,795	66,302	63,755	-3%				
Lake Erie	17,196	17,508	17,436	-1%	69,527	73,107	70,213	-1%				
Southern Mobile Center	2,603	1,248	1,984	31%	10,196	13,209	10,133	1%				
Totals	168,911	171,688	171,956	-2%	564,587	607,219	580,292	-3%				

	Monthly Revenue									YTD R	evenu	ie	
PARK	Current		Previous	Pre	ev 3 Yr Avg	Change from Average		Current	Previous		Pi	rev 3 Yr Avg	Change from Average
Lake St Clair	\$ 5,594	\$	10,031	\$	5,944	-6%	\$	15,728	\$	20,153	\$	14,343	10%
Wolcott Mill	\$ -	\$	(228)	\$	-	-	\$	374	\$	792	\$	1,971	-81%
Wolcott Farm	\$ 435	\$	1,395	\$	1,662	-74%	\$	18,695	\$	14,255	\$	10,901	71%
Wagon Rides	\$ -	\$	-	\$	-	-	9	-	\$	-	\$	-	-
FARM TOTAL	\$ 1,695	\$	3,132	\$	3,438	-51%	\$	28,053	\$	22,771	\$	24,754	13%
Stony Creek	\$ 331	\$	2,645	\$	2,540	-87%	\$	15,514	\$	15,683	\$	9,108	70%
Eastern Mobile Center	\$ 1,338	\$	2,350	\$	1,406	-5%	\$	8,595	\$	8,005	\$	4,530	90%
Indian Springs	\$ 618	\$	1,406	\$	1,238	-50%	\$	7,296	\$	11,254	\$	6,925	5%
Kens NC	\$ 7,471	\$	5,494	\$	3,952	89%	\$	24,569	\$	21,992	\$	17,097	44%
Kens Farm	\$ 2,239	\$	1,960	\$	3,117	-28%	\$	30,452	\$	26,976	\$	27,859	9%
Wagon Rides	\$ 1,985	\$	1,708	\$	1,371	45%	\$	4,419	\$	3,894	\$	3,525	25%
FARM TOTAL	\$ 4,224	\$	3,668	\$	4,492	-6%	\$	35,705	\$	31,515	\$	31,601	13%
Western Mobile Center	\$ 513	\$	413	\$	488	5%	\$	4,038	\$	3,967	\$	3,236	25%
Hudson Mills	\$ (31)	\$	3,972	\$	2,305	-101%	\$	7,259	\$	16,057	\$	12,745	-43%
Oakwoods	\$ 3,919	\$	3,170	\$	1,635	140%	\$	7,052	\$	6,769	\$	4,253	66%
Lake Erie	\$ 2,605	\$	1,400	\$	1,130	131%	\$	5,173	\$	4,747	\$	3,850	34%
Southern Mobile Center	\$ 175	\$	1,475	\$	708	-75%	\$	5,674	\$	6,740	\$	4,459	27%
Totals	\$ 28,452	\$	38,928	\$	29,219	-3%	\$	165,030	\$	170,443	\$	138,872	19%

16,734

5,046

31,974

24,312

9,000

14,264

15,640

144,127

Stony Creek

Indian Springs

Kens NC

Hudson Mills

Oakwoods

Lake Erie

Kens Farm

Totals

17,679

6,447

32,488

26,298

3,500

14,981

15,943

145,928

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance			
	CURRENT YEAR		PREVIOUS YEAR		CURRENT YEAR		PREVIOUS YEAR	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Lake St Clair	98	2,565	130	2,617	4	187	1	32
Wolcott Mill	1	77	-	- ]	-	- [	-	-
Wolcott Farm	112	3,259	132	4,103	3	261	-	-
Stony Creek	140	3,537	166	4,291	-	86	-	10
Eastern Mobile Center					38	1,323	35	1,308
Indian Springs	17	994	20	1,388	-	-	-	-
Kens NC	75	2,848	87	2,702	-	-	-	-
Kens Farm	110	1,878	138	2,634	-	- [	-	-
Western Mobile Center					36	1,167	64	1,722
Hudson Mills	10	580	15	479	1	30	-	-
Oakwoods	84	1,635	81	1,278	-	-	4	210
Lake Erie	74	1,556	83	1,425	-	-	3	140
Southern Mobile Center					67	2,603	40	1,248
Totals	721	18,929	852	20,917	149	5,657	147	4,670
BREAKDOWN OF ATTENDANCE	OTHER VISITORS (Non-programs)			•				
	Current Previous		"ON-SITE" - Statistics includes both programs offered to the public and					
Lake St Clair	18,685	18,920	programs offered to school and scout groups.					
Wolcott Mill	4,761	3,693						
Wolcott Farm	3,711	5,979	"OFF-SITE" - Statistics includes outreach programs at schools, special					

"OFF-SITE" - Statistics includes outreach programs at schools, special events such as local fairs, or outdoor related trade shows.

"OTHER VISITORS" - Represents patrons to interpretive centers who visit to view exhibits, walk trails, and generally just enjoy the outdoors.